



BELLEVUE PARK STONE LODGE RENTAL FORM

1105 Mascoutah Avenue, Belleville, IL 62220
Phone: 233-1416 Fax: 233-1449
www.belleville.net

Organization or Group making request: _____

Name of person making request: _____

Address: _____
(Street) (City) (Zip)

Telephone: Home: _____ Work: _____

ASSIGNED ACCESS CODE:

Email address: _____ @ _____

PLEASE READ: Lodge is available 7 days a week with the exception of holidays observed by the City. Reservations made September 1 thru May 15 only. **NO ALCOHOLIC BEVERAGES ALLOWED.** Park hours are 6 a.m. to 10 p.m. A maximum number of tables, chairs and trash cans are already provided. No additional equipment is available.

CANCELLATION MUST BE MADE WITHIN 72 HOURS OF RESERVATION FOR A FULL REFUND. AFTER THAT TIME NO REFUND WILL BE MADE. A deposit is required to cover any losses due to, but not limited to, theft, damaged or broken items and any clean-up costs caused by unreasonable mess or spills.

Date Requested: _____ Hours: From _____ To _____

Number Anticipated: _____ Purpose and nature of activity to be conducted: _____

Will a fee be charged: Yes No If yes, amount of fee: _____

Signature of applicant: _____ Date: _____

APPLICANT AGREES TO READ AND ADHERE TO ALL REGULATIONS LISTED ABOVE. The department is not responsible for providing equipment and/or services not requested.

RENTAL INFORMATION

Lodge use base fee: \$75.00

Deposit (Refundable): \$50.00

Method of Payment: _____

Date Recorded: _____

Date Mailed: _____

Authorization: _____