

**CO-REC SOFTBALL AT CITIZENS PARK
SUMMER 2010**

**BELLEVILLE PARKS AND RECREATION DEPARTMENT
510 WEST MAIN STREET**

BELLEVILLE, ILLINOIS 62220-1509
Office – (618) 233-1416/FAX #: (618) 233-1449

CANCELLATION INFORMATION Citizens Park: 233-PARK (233-7275)

IMPORTANT DATES:

TEAM DEPOSITS:

Returning Summer '09 Teams Deposit Deadline: FRIDAY, FEBRUARY 5, 2010
Fall '09 – Tues., February 9th and Open Registration – Thurs. Feb. 11th.

Coaches Meeting Date:

(MANDATORY - Each team must have a Representative)

TUESDAY, February 23, 2010 – 6:30 P.M.

Nichols Community Center
515 East "D" St., Belleville

Final League Fee/Roster Deadline Date:
(Check or MC/Visa)

On or before Tuesday, February 23, 2010

League Play Begins:

Week of April 19, 2010
(Wednesday or Friday)

Team Deposit: *All "summer 2009" returning teams are guaranteed team placement in a specific league by submitting a \$100.00 deposit prior to Friday, February 5, 2010.* Returning "fall 2009" teams will be accepted beginning on Tuesday, February 9th and Open registration begins on Thursday, February 11th for any team wanting to play at Citizens Park on a first come first serve basis until the league is full.

Coaches Meeting: There will be a coaches meeting at **6:30 P.M., Tuesday, February 23, 2010**, at the Nichols Community Center, 515 East "D" Street. Teams need to be responsible for any information shared at the meeting.

Objective: It is the purpose of this program to provide an organized softball program for men and women, ages 14 and over. Sportsmanship and enjoyment of the game will be emphasized.

Entry Fee: League entry fee is **\$525.00**. **League fee DEADLINE DATE: February 23, 2010.** The \$100.00 deposit reserves team placement, with the balance of the league fee due on or before February 23, 2010. A team that cannot pay by the League fee deadline date will be given a grace period of one week to do so. This fee pays for approximately fourteen (14) league games and playoffs (depending on the # of teams).

EARLY BIRD SPECIAL - \$50 OFF LEAGUE FEE IF PAID IN FULL BY FEBRUARY 5, 2010.

Refund Policy: There will be **NO** refunds after the schedule is printed. Schedules are printed after all Teams have submitted FINAL payments in a specific league. DEPOSITS are NON-REFUNDABLE.

League Play: Play will begin week of April 19, 2010. Each team will play approx. 14 league games plus playoffs. **NO REGULAR SEASON GAMES WILL BE RESCHEDULED AFTER SEPTEMBER 1.** Playoffs for the top 4 teams in each league will be the week following the end of the season. , Co-Rec will play on Wednesdays or Fridays at Citizens Park. Due to severe weather conditions exceptions may be necessary for make-up games.

Roster Eligibility: A team returning from the previous season (summer 2009) is guaranteed a place in the same league **providing the team meets the roster return deadline.** Any places available

after the deadline, are filled according to the earliest date and time of roster return.

Ties in League Standings: If the tie involves a trophy, two trophies will be given. League standings are determined by giving 2 points for a win and 1 point for a tie game. Standings are kept in the Scorekeeper's Book at the Scorekeeper's Stand.

Awards: A trophy will be awarded to the teams finishing first and second in league play (maybe third also, depending on # of teams) AND first and second in the Playoffs.

Playoff Spots: The top four (4) teams will compete in the Playoffs. If there are any ties in the top four places, tiebreakers will be:

1. W/L record – head to head competition
2. Run differential - scored against each other
3. Defense Evaluation: fewest runs scored upon
4. Flip of a coin

Uniform Requirements: Teams are encouraged to have matching (same color) shirts. (No tank tops) **NO JEWELRY PERMITTED.**

Forfeits: Forfeit time is game time, except for the first game a 10 minute grace period will be allowed. This is an automatic forfeit. **Any team that forfeits three games may be dropped from the league with no refund.**

Coaches: Coaches are required to wear pants (or shorts), shirt and shoes. Coaches will meet with officials at home plate 5 minutes prior to game time for introductions and rule discussion. Coaches and/or managers are responsible to tend to and administer minor first aid to their players.

Protests: See Protest Procedure at the end of this handout.

Equipment: The Belleville Parks and Recreation Department will provide the following:

1. Two game balls for each game will be at Scorekeeper's Stand.
2. The official scorebook for each game. (To be used by Department personnel).
3. First Aid Kit and Instant Cold Packs - at Scorekeeper's Stand.

The home team occupies the bench on the right (first base) side.

INCLEMENT WEATHER: In the event of inclement weather, please call 233-PARK (233-7275). Decisions about cancellations are, generally speaking, not made until 4:00 P.M. As soon as the information is available it will be on the recorder. Any decision to cancel after that time will be made by the game officials at game time at game site.

Lightning Policy: Games will not be started or continued with lightning in the area.

Rained Out Games: Games will be rescheduled during the season or after the regular season prior to playoffs. **NO REGULAR SEASON GAMES WILL BE RESCHEDULED AFTE SEPTEMBER 1** (Exceptions may take place due to severe weather conditions. Rainout makeup games may or may not be on the same diamond on which the rainout occurred.

Umpires: Games will be umpired by members of the Southwestern Illinois Umpire's Association.

Personnel: The Belleville Parks and Recreation Department will furnish two umpires for each game. We will also have an official scorekeeper for each game. The official score will be the score recorded in that book.

Official Score: Managers are encouraged to check their unofficial score with that of the official scorekeeper at the end of each half inning of play. Coaches or managers and umpires will sign the official scorebook at the end of the game. Each scorebook will be marked Game 1, Game 2, Game 3 or Game 4. The coach or manager will enter his/her lineup in the official scorebook 10 minutes prior to game time. The coach or manager of the team playing Game 2 will enter the lineup in the Game 2

scorebook while Game 1 is being played. The coach or manager of Game 3 will enter his/her team lineup in the Game 3 scorebook while Game 2 is being played, etc.

ROSTER INFORMATION

Summer Return Deadline: Deposit: On or before **Friday, February 5, 2010**
Payment Balance: On or before TUESDAY, February 23, 2010
ALL ROSTERS must be on file before games begin...

Fall Return Deadline: Tuesday, Feb. 9th and Open registration begins on Thursday, Feb. 11 for any team wanting to play at Citizens Park on a first come first serve basis until the league is full.

Changes Deadline: 4:00 P.M. the day after the fourth game is played.

Minimum and Maximum: 12 and 20

OTHER ROSTER REGULATIONS - Players under 18 years of age must complete and submit a participation permit signed by a parent or legal guardian.

Any team with a participant under 18 years of age who does not have a participation permit on file with this Department, or has a participant, who is not listed on the roster, will cause a forfeit to be declared if proof of such violation is presented to the BPRD League Director within 24 hours after the offense is discovered.

A player on a high school or college roster may be on your team roster but may not play until her/his school season is over. This is to protect her/his school eligibility.

The scorekeeper will have a copy of updated rosters at the concession stand. **All players are required to have a photo ID at all games in case the roster is checked.** A player without a photo ID or driver's license will be considered an illegal player and may cause her/his team to forfeit.

In the opinion of the City Attorney, it is in the best interest of a pregnant woman and her unborn baby to not actively participate in softball games.

It is not necessary for each player to personally sign the roster (as long as the name is on the roster) if the coach or manager agrees to inform the player of the risk acknowledgment clause as stated on the roster. **PLAYERS PARTICIPATE AT THEIR OWN RISK.** The possibility of injury is inherent in any athletic activity and it is **strongly** recommended that each player have adequate personal accident insurance coverage. Coaches who choose to not inform her/his players of the risk acknowledgement clause must have the players sign the roster.

ROSTER CHANGES:

Any roster changes may be in person at the Belleville Parks and Recreation Department Office, by mail, by telephone, or FAX: (618) 233-1449 or a mail slot located in the northwest corner outside our new office building, 510 West Main Street. All players must be listed on the roster. Rosters, roster changes, and participation permits cannot be accepted by the umpire or scorekeeper.

After the roster change deadline (after 4th played game) players may be replaced for the following reasons:

- (A) Medical - injury, pregnancy or illness and the player will be out for the rest of the season. This requires a written statement from the doctor.
- (B) Relocation or Military TDY, and the player will be out for the rest of the season. This requires a written documentation of proof.
- (C) Death
- (D) Other – Written explanation submitted for approval to the Supt. of Recreation.

The reason for roster change must be stated in writing and received at the Belleville Parks and Recreation Department Office before a new player can be added to the roster.

A player who has been replaced may not play on another team in that activity that season.

GAME RULES:

Rules: The official rules of the Amateur Softball Association (ASA) will be used with the addition of certain rules of the Belleville Parks and Recreation Department. The special rules are included in this handout.

1. **Time Limits:** Games are scheduled on the hour (6:30, 7:30, 8:30 and 9:30 P.M.) Games will be played with a 1 hour-10 minute time limit subject to other regulations (See run rules: #) any game that is tied after 1 hour-ten minutes of playing time will stand as a tie. The schedule will be adhered to as closely as possible. **The Department scorekeeper will keep the official time with a stopwatch.** It is the player's responsibility to be on time.
2. **FORFEIT TIME: There is a ten (10) minute grace period for the first game only.**
3. **Each batter will have 1 ball & 1 Strike on them when they come to bat. NO Courtesy Foul after the 2nd Strike – Third strike foul is an OUT.**
4. A player who throws the bat may be ejected from the game immediately and without warning. The ball becomes dead immediately, the batter is out and runners may not advance.
5. CO-REC SOFTBALL PLAYER RULE: ***Report all lineup changes and substitutions to the scorekeeper***
Ten players shall constitute a team; however, a team may play with nine players. If an eligible team of nine signed players cannot be fielded at the scheduled starting time, the team ready to play will be credited with a win. A team must have nine (9) players to continue or finish a game. A player arriving late cannot enter the game except at the end of an inning or half inning break. The visiting team must have at least 9 players to take the field after the 1st half of the 1st inning.
The E.P. may be substituted for at any time, either by a pinch runner or pinch-hitter, who then becomes the E.P. The substitute must be a player who has not yet been in the game. The starting E.P. can re-enter.
If 2 extra players (E.P.'s) are used (one female and one male), they must be listed in the lineup prior to game time. Should an E.P. have to leave the game due to an injury and no eligible sub is available, then both E.P.'s have to leave the game and the game may continue with 10 players. However, when both E.P.'s have left the game, an automatic out will be declared when that player's turn at bat comes up in the batting order.
If E.P.'s are used, defensive positions can be changed as long as the female/male required ratio is maintained. The batting order must remain the same during the game.
6. Pitchers/Infield practice: At the beginning of the game or when a Pitcher relieves another Pitcher, one minute may be used to deliver not more than THREE PRACTICE PITCHES to the Catcher, or some other teammate. Pitchers will only be allowed 1 pitch between innings. No infield practice allowed between innings.
7. Batting order must alternate male/female. No requirement on the placement of males and females on the playing field.
8. Each batter will only be allowed one movement with lead foot. NO RUNNING UP IN THE BATTERS BOX.
9. If a male batter walks the following female batter has a choice of batting or walking.
10. Outfielders may not play in closer than the back edge of the infield, at the beginning of a play.
11. REGULATION GAME: Any team ahead by 20 or more runs at the end of four full innings or any team ahead by 12 or more runs after five full innings will be declared winner of the game. The

same rule applies for 10 runs after six innings. These are considered regulation games. A new inning will not be started after **one hour and ten** minutes of playing time has elapsed.

12. No body contact, except sliding. Violations of this rule will result in the violator being called out and possible ejection from the game.

13. Any player participating in league play must be on her/his team's roster. Any player who participates in league play and is not on the roster is an illegal player and will cause her/his team to forfeit. No player is permitted to play on more than one team in the same league on any given night. **PLAYERS MUST HAVE A PHOTO ID AT ALL GAMES, IN CASE THE ROSTER IS CHECKED.**

14. The offensive team is responsible for retrieving balls hit or thrown outside of the playing area. Games may be delayed if the balls are not retrieved.

15. Lower Diamond: (wire overhanging in far left field corner). A ball coming in contact with this overhanging wire is considered a live ball.

16.

A. If a player, coach, manager, team or spectator is ejected from a game she/he/they will automatically draw a two game suspension. The suspension includes the game being played and the next scheduled game. The ejected person(s) is also placed on probation for the remainder of the season and if ejected again that person(s) must be reinstated by the Department of Parks and Recreation. The second suspension will draw a minimum of a four (4) game suspension to a maximum of a twelve (12) month suspension. If the misconduct occurs after a completed game the offender will be suspended for the next two scheduled games. The ejected player may not participate in either game in any capacity.

B. When a player, coach, manager, team or spectator is ejected from a game by an umpire, she/he/they must leave the field and the general area around the field. The general area is described as a 100-foot radius around the entire field. Failure of an ejected player, coach, manager, team or spectator to leave will result in her/his/that team forfeiting the game.

C. No cursing, swearing, foul or abusive language, directed at the umpires or players will be tolerated. No physical abuse or obscene gestures will be tolerated. If a player, coach, manager, team or spectator is ejected the result will be expulsion from that game and the next regularly scheduled league game. (If the misconduct occurs after the game is completed the suspension will be for the next two scheduled league games.) Physical violence results in immediate suspension from the League. Reinstatement will be considered for that person or persons only after a personal conference with the Superintendent of Recreation and/or the Recreation Supervisor and coach of team.

D. AN EJECTED PLAYER (S)/COACH/MANAGER HAS ONE (1) MINUTE TO GET OFF THE DIAMOND AND AWAY FROM THE FIELD.

17. Teams, players or coaches who are on probation and are involved in any incident that results in ejection from a game or a forced forfeit due to an infraction of a league rule will be suspended from the league play and must be reinstated by the Department of Parks and Recreation. The minimum suspension for a team, player or coach already on probation will be four (4) games while the maximum will be a twelve (12) month suspension.

18. **NO BEVERAGES** are allowed to be brought into Citizens Park. This includes the Parking Area. Violators will be asked to leave. (Players that continue to violate this rule could cause their team to be removed from the league for the remainder of the season).

19. Regulations may be added or changed at the discretion of the Parks and Recreation Department.

12/09DB/75W)

PROTEST PROCEDURE

1. A deposit of \$30.00 at the Belleville Parks and Recreation Department Office is required at the time a protest is filed. Multiple protests by a team on the same date required an individual \$30.00 deposit for each protest.

If the protesting team wins the protest the \$30.00 deposit is returned.

2. The Protest committee will hear all protests concerning rule interpretation in the presence of parties concerned and render a decision on the protest. The decision of the committee is final. A report of the decision will be filed at the Parks and Recreation Office within five (5) days of the meeting.
3. All protests must be made in writing and received at the Parks and Recreation Office within 48 hours following the date of the game. Any protests received later than the specified time will not be considered. Holidays and weekends are not included as part of the 48 hours. The written protest must contain the following information:
 1. The date, time and place of the game and team name.
 2. The names of the umpires and scorekeeper.
 3. The rule under which the protest is made.
 4. The decision and conditions surrounding the making of the decision.
 5. All essential facts involved in the matter protested.

Eligibility protests are acceptable only at the time your team is playing the team whose player's eligibility is in question and prior to the end of the game.

Burden of proof lies upon the protestor. No fee for eligibility protests. Eligibility protests are limited to one per game. (Late roster changes may not be at the scorekeeper's stand). Rosters may be checked at the scorekeeper's stand.

4. **ALL players are required to have a photo ID at all games in case the roster is checked. A legal player who does not have a photo at the game will be considered an illegal player if the players eligibility is questioned and will cause the team to forfeit**
5. The team against whom the protest is filed must be notified within 48 hours after said protest.
6. Protests are permitted for playing rule violation(s) or playing rule infractions. There will be no protest of judgement calls.
7. Whenever a matter of protest arises, the protesting coach or manager must notify the umpire **IMMEDIATELY**, before the next pitch, whether legal or illegal. The umpire will promptly inform the coach or manager of the opposing team that the game is being continued under protest and the scorekeeper will note it in the scorebook. This will enable the interested parties to take notice of the exact conditions and details of the situation.
8. No protest will be accepted after a game is over.

IF THE UMPIRE IS NOT NOTIFIED WITHIN THESE SPECIFIED GUIDELINES, THERE IS NO PROTEST.

RATE TEAM'S ABILITY
(CIRCLE)
LOW 1 2 3 4 5 6 HIGH

BELLEVILLE PARKS AND RECREATION DEPARTMENT WED. or FRI.
510 WEST MAIN STREET Indicate 1st & 2nd Choice
BELLEVILLE, ILLINOIS 62220-1509
233-1416 OR FAX: 233-1449

CO-REC SOFTBALL CANCELLATION INFO: 233-PARK OR (233-7275) SUMMER 2010

TEAM NAME: _____ DAY/TIME RETURNED: _____

COACH: _____ ADDRESS: _____ ZIP: _____ PHONE: _____
(HOME & WORK)

Email: _____ Cell: _____

ALTERNATE: _____ ADDRESS: _____ ZIP: _____ PHONE: _____
(HOME & WORK)

Email: _____ Cell: _____

By signing this roster as the team coach, I agree that I will inform my players that by having their name on this roster they release and discharge from and waive any and all claims against the Belleville Parks and Recreation Department, which might arise from any injury they may sustain while participating in this activity. **PLAYERS MAY PARTICIPATE IN DIFFERENT LEAGUES, BUT MAY NOT BE ON MORE THAN ONE ROSTER IN THE SAME LEAGUE OR PLAY ON THE SAME NIGHT WITH THE BELLEVILLE PARKS AND RECREATION DEPARTMENT.**

NAME	HOME ADDRESS(INCLUDE ZIP)	PHONE	BIRTH DATE
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