

Belleville Historic Preservation Commission
Held at Mayor's Conference Room, Belleville City Hall
Regular Meeting, Wednesday January 21, 2026 @ 6:00 p.m.

ATTENDANCE

Sean McElligott, Chair
Mike Dill, Vice-Chair
Laura Kelley, Member
Christina Schmittling, Member
Steve Matthews, Member
Chet Breitwieser, Member

EXCUSED

Tristen Gary, Treasurer
Molly Mckenzie, Member
Ryan Reu, Member

STAFF

Eric Schauster, City Liaison

DRR REPRESENTATIVE

Dawn Jung

GUEST

None

CALL TO ORDER

Mr. McElligott called the meeting to order at 6:00PM

Emergency Procedures were given. Introductions were given

PUBLIC PARTICIPATION

None

DESIGN REVIEW REQUESTS

105 E D Street, St. George's Church

Parishioner, Dawn Jung, presented a request for approval to have existing coverings over stained glass windows removed and replaced with ¼" clear glass. Existing coverings are opaque with age. Window frames will also be repaired and repainted.

Motion to approve: Mr. Chet Bretweiser

Seconded: Mr. Steve Matthews

Motion Carries.

OFFICER'S REPORTS

Chair Report: Mr. McElligott noted that 523 Abend St. was sold in October, but uncertain if any repairs have been started. Mr Schauster will send a letter to the owner welcoming them to the district.

SECRETARY'S REPORT

Mr. Mike Dill motioned to approve the December 16, 2025 minutes
Ms. Christina Schmittling seconded the motion
Motion carried unanimously

TREASURER'S REPORT

Mr. Eric Schauster reviewed the existing balance of \$861.25. No outstanding invoices.

STAFF LIAISON REPORT

1.) Discussion on Meeting Procedures

Mr Eric Schauster reviewed meeting procedures as outlined and expected of the members.

2.) Design Review Manual Updates

An updated draft should be available for review soon. Possible public participation meeting will be set.

3.) 6th Street Heritage Park

No update

4.) Historic District Signage

No update

NEW/OLD BUSINESS

1.) MISC.

- a.) Mr. Eric Schauster introduced new member, Mr. Steve Matthews to the commission.
- b.) Discussion regarding remaining balance and using it to send out mailers in the historic district, as well as creating postcards or business cards to pass out at community events. Ms. Laura Kelley will bring mock ups and pricing to review and possibly vote on.
- c.) Discussion on offering educational sessions for the public on various topics related to historical preservation.
- d.) Mr. Eric Schauster reviewed resources for reporting abandoned/vacant homes

ADJOURN

Motioned to adjourn: Mr. Steve Matthews
Seconded: Ms. Laura Kelley
Motion carried unanimously.

Meeting adjourned 6:45pm

Date Approved: 2-18-26

Chairperson's Signature: 