

Belleville Historic Preservation Commission  
Held at Mayor's Conference Room, Belleville City Hall  
Regular Meeting Wednesday, June 21, 2023

**ATTENDANCE**

Angelia Blackman-Donovan, Member  
Mike Heisler, Member  
Timberly Hund, Member  
Linda Weisenstein, Member

**Excused:**

Justin Dominique, Member  
Andy Gaa, Member  
Molly McKenzie

**Staff:**

Eric Schauster, City Liaison

**DRR Representative:**

None

**Guests:**

Mike Dill  
Barb Swantner

**CALL TO ORDER**

Mr. Heisler was selected to chair the meeting which was called to order at 7:28 PM.  
Ms. Hund was appointed Secretary, pro tem.

**Emergency Procedures were given.**

**PUBLIC PARTICIPATION:**

Barb Swantner, new owner of Charlie's at corner of Mascoutah Ave and Abend Street discussed her plans for the property.  
Ms. Swantner also recommended that the HPC and/or the City create a sub-committee to oversee the Gustave Koerner House project.

**DESIGN REVIEW REQUEST(S):**

110 Mascoutah Ave: Owner not present. Request to build addition to existing building. Discussion on façade materials and relationship of new to old.

Ms. Donovan – Motion made to accept the DRR as presented,

Ms. Hund – Seconded.

Motion passed unanimously.

Staff Liaison Report: No administrative DRR approvals since the last HPC meeting..

**OFFICER'S REPORTS:**

**Chair Report:** None

**Secretary's Report(s):**

Ms. Donovan – Motion to accept the minutes of May 16, 2023.

Ms. Hund – Seconded.

Motion carried unanimously.

**Treasurer's Report:**

Staff Liaison Schauster reported that \$2,000 is currently available.

**NEW/OLD BUSINESS:**

- 1.) **Discussion on joining National Alliance of Preservation Commissions:** Cost of membership is \$100 annually and allows for connection with commissions and standards resources.  
Ms. Donovan – Motion made to approve the cost and acceptance of membership.  
Ms. Hund – Seconded.  
Motion passed unanimously.
- 2.) **Discussion on election of officers:** Staff Liaison Schauster provided a description of the officer positions. No action needed. Election of officers will possibly occur at next meeting.
- 3.) **Discussion on Hexenbuckel District:** Discussion on demo costs verses improvement costs. Demo funds could be used for sustainment so city could keep and sell structures, rather than having vacant lots not on the tax roll. IL state government recently passed a law to help improve process of city acquisition when absentee owners let vacant properties go into disrepair. Charles Street is of particular concern with multiple vacant properties. No action needed.
- 4.) **Discussion & possible motion on amendments to Design Guidelines/Policies & Procedures Manual/Solar Panels:** Staff Liaison Schauster distributed Solar Panel Policies from other municipalities' historic districts. Members were asked to review and be prepared to discuss at next month's meeting.  
Ms. Donovan – Motion made to table until next meeting.  
Ms. Weissenstein – Seconded.  
Motion passed unanimously.
- 5.) **DRR – 410 Mascoutah Ave.:**  
Tabled indefinitely until amendments to the Solar Panels section of Design Guidelines are approved.
- 6.) **Design Review Manual:**  
Mr. Schauster reported that a Certified Local Government grant application has been submitted to the State of Illinois. The City is waiting until the grant has been approved/denied before moving forward. A design firm has been engaged to provide services.
- 5.) **107 East 'D' Street Update:**  
The City will release a Request for Proposals in the near future for revitalization of the property. Several interested parties have contacted the City regarding the property. Building is located in both an Enterprise District and TIF District.
- 6.) **Miscellaneous Discussion:**  
None.

**ADJOURN:**

Ms. Hund – Motioned to adjourn.  
Ms. Donovan – Seconded.  
Motion carried unanimously.

Meeting adjourned at 8:25 PM.

Date Approved: 7/19/23  
Chairperson's Signature: [Signature]