

Belleville Historic Preservation Commission
Held at Mayor's Conference Room, Belleville City Hall
Regular Meeting Tuesday, August 15, 2023

ATTENDANCE

Angelia Blackman-Donovan, Member
Mike Heisler, Member
Linda Weisenstein, Member
Molly McKenzie, Member
Mike Dill, Member
Barb Swantner, Member

Absent:

Andy Gaa, Member
Timberly Hund, Member
Justin Dominique, Member

Staff:

Eric Schauster, City Liaison

DRR Representative:

D.A. Grant
Kathy Mordini
Elizabeth Rund

Guests:

Donna McKelvey
Jimmy Lee

CALL TO ORDER

Meeting was called to order at 7:02 PM by Mike Heisler.
Mike Heisler was appointed chairman Pro Tem and Angelia Blackman-Donovan was appointed secretary Pro Tem.

Emergency procedures were given by Mike Heisler.

PUBLIC PARTICIPATION:

Kathy Mondini, Doran Grant, Donna McKelvey.

DESIGN REVIEW REQUESTS:

123-127 Mascoutah Ave.: Kathy Mondini was present to present a design request approval for 127-123 Mascoutah Avenue.

Ms. Blackman-Donovan-Motion to approve.

Ms. Weisenstein-Second.

Motion carried unanimously.

306 north Charles St.: Doren Grant presented his request for demolition of the building at 306 North Charles due to destruction by fire. The review was tabled until a special meeting could be held after legal title to the property could be established by Mr. Grant.

Ms. Blackman-Donovan-Motion to table.

Ms. Weisenstein-Second.
Motion carried unanimously.

200 Mascoutah Ave.: Barbara Swantner presented a design review request for 200 Mascoutah Avenue. After discussion,
Ms. Weisenstein-Motion to approve gutters, light fixtures, masonry cleaning, tuck pointing, painting, roof and windows.
Ms. Blackman-Donovan-Second.
Ms. Swantner-Abstained as applicant.
Motion carried.

Staff liaison report: 416 N. Church St. The design review request filed by Harry Gore, for replacement of porch floor at 416 north church St. was approved administratively. No action needed.

OFFICER'S REPORTS:

Chair Report: None

Secretary's Report:

Ms. Weisenstein-Motion to accept the minutes of July 18, 2023.
Ms. Blackman-Donovan-Seconded.
Motion approved unanimously.

Treasurer's Report:

The treasurer, Mike Dill reported \$2400 as of July 31, 2023.
Ms. McKenzie-Motion to accept Treasurer's Report.
Ms. Swantner-Second
Motion carried unanimously.

NEW/OLD BUSINESS:

1.) Election of Chair and Vice-Chair: Discussion was held on election of Chair and Vice-Chair.
Ms. Donovan-Motion to table the election of a chairman and vice chairman was tabled until the next meeting.
Ms. Weisenstein-Second
Motion carried unanimously.

2.) Amendments to the Design Guidelines/Policies & Procedures Manual/Solar Panels: The board discussed amending the design guidelines/policies and procedures manual/solar panels. Members requested presentation by solar professionals before making further decisions. Staff Liaison Schauster will coordinate.

Ms. McKenzie-Motion to table.
Ms. Donovan-Blackman-Second
Motion carried unanimously

3.) 6th Street Park: A discussion was held regarding the 6th St. park. The park, when finished, will include the columns that once stood in the front of the Saint Clair County Courthouse. The columns are owned by the Historic Preservation Commission and will be placed in the park upon completion of the park. No action needed.

- 4.) **HPC Facebook Page:** Staff Liaison Schauster reported on the progress on revamping the Historic Preservation Commission Facebook page. He will continue to update at the next meeting.
- 5.) **Vacant Properties in Hexenbuckel District:** Staff Liaison Schauster updated the Commission on efforts being made to locate sources for funding for demolition of derelict buildings in the historic districts. He will continue to update us as information becomes available. No action needed.
- 6.) **DRR-410 Mascoutah Ave.:** The design review request 410 Mascoutah Avenue is on hold until Solar section of Design Guidelines is addressed.
- 7.) **Design Review Manual:** Awaiting determination on CLG grant application. No action needed.
- 8.) **107 East 'D' St.:** Request for Proposals will likely be released in fall of 2023. No action needed.
- 9.) **Miscellaneous Discussion:** A discussion was held regarding a special meeting to be held before the next scheduled meeting to address some tabled items.

ADJOURN:

Ms. McKenzie-Motion to adjourn.

Ms. Weisenstein-Second

Motion carried unanimously.

Meeting adjourned at 9:25.

Date Approved: 9/19/23

Chairperson's Signature: [Signature]