

*City of Belleville, Illinois*

**EXECUTIVE SUMMARY**

**Of the**

**ANNUAL BUDGET**

**Fiscal Year 2015/16**

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## MEMORANDUM

**To:** City Council

**From:** Mark W. Eckert, Mayor

**Date:** May 1, 2015

**Re:** Fiscal Year 2015/16 Budget

This is the City of Belleville's 2015/16 budget. Please note that the City operates under a fund accounting system. Under this system, the most meaningful analysis is accomplished on a fund by fund basis, rather than a total fund bottom line approach.

### Trends and Issues

At 201 years old, the City of Belleville continues to work diligently to grow and prosper. Belleville is the largest city in Southern Illinois and is the county seat for St. Clair County.

We are proud of the growth we have accomplished the past ten years. The massive \$7 million downtown streetscape project and the two new retail shopping centers on Rt. 15 and Green Mount Road that were completed in 2006 and 2007 have been tremendous improvements to our City and have been significant revenue sources. Belleville's current population is 44,478. In 2011, Belleville was selected as an All-America City by the National Civic League after competing against 25 other cities for this prestigious award.

The City of Belleville, like all units of local government, continues to feel the challenges of our State of Illinois. Financial obstacles, many unfunded mandates, and still the uncertainty of payments make it difficult to forecast good financial budgets.

In 2015, our new police station is underway at the future site that will be located at 720 West Main Street. The City's current station is over fifty years old and the police department is spread between five different buildings. Jail cells are on the second floor with no elevators, making it very difficult to move prisoners. Plans are also in process to make City Hall ADA (American with Disabilities Act) compliant.

On May 26<sup>th</sup>, 2015, the City Council will vote on the final approval on a series of tax incentives to Missionary Ventures, LLC, which will assist in the development of a 33-acre tract of land located directly across State Route 15 from the National Shrine of Our Lady of the Snows. The \$60 million development, which was first announced in October 2014, will include two hotels, a convention center, an exclusive to the Metro Area Hofbrauhaus Pub, an additional four restaurants and a convenience store. Construction is expected to commence by early fall on Hofbrauhaus-Belleville.

In May of 2014, nearly 1,520 white LED lights were installed to add ambiance to downtown as we celebrated and commemorated Belleville's 200<sup>th</sup> Anniversary. The City paid \$25,000 for the lights; one half of the total cost of \$50,000. Downtown Development/Redevelopment contributed \$12,500, and the Belleville Main Street Organization contributed the remaining \$12,500 and paid for the necessary hardware and the first sample string of lights.

In June of 2014, the City accepted proposals for codification services, publication and supplement services from American Legal Publishing Corporation, a qualified consultant with extensive experience in codification for the municipal code of the City of Belleville.

Seven years ago, the City designed and published its first quarterly newsletter with the first issue being published in April, 2008. Quarterly newsletters are mailed directly to the homes and businesses of all property owners and renters in the City. The response has been very positive.

In order to provide residents with necessary services, the City added a fourth Firehouse and four new firemen in 2009 at 1125 South Illinois Street and moved Human Resources and the Parks and Recreation Department to 510 West Main Street. In the fiscal year 2013/2014, the City added 2 new police officers and in November 2014 the City added another Crime-Free Housing officer, raising the total number of sworn police officers to 85. The Belleville Police Department also launched their new Records Management System on November 13, 2013.

The spirit of volunteerism is still strong in the City of Belleville, as evidenced at Art on the Square, Chili Cook-Off, Oktoberfest, Wine, Dine & Jazz, and other public events. The countless hours of work by volunteers before, during and after these events is vital to their success. The City is also fortunate to have many motivated service organizations that support the City and its residents.

We continue to mentor our Character Initiative and push for stronger neighborhoods. On April 14, 2011, the City Council voted to support the Belleville Neighborhood Partnership, a new program designed to give neighborhoods direct input and a greater voice in improving their community through effective communication. We continue to support our BASIC Youth Initiative through our three high schools.

### Debt Limits and Bond Cap

The City of Belleville operates under home rule authority and therefore has no legal debt limit. The General Assembly has not limited the indebtedness that home rule municipalities may incur, nor has it required referendum approval of debt to be incurred by home rule municipalities. Consequently, home rule municipalities may legally incur indebtedness without limitation and without referendum approval. However, any municipality which is overburdened by indebtedness would have difficulty marketing its general obligation bonds. This past year, the City of Belleville raised its bond rating from Standard & Poor's to an AA- rating. Last year our \$4,289,500 Industrial Revenue bond cap was transferred to SWIDA. Our sewer bonds are paid from user fees, and the TIF bonds are paid from sales and property tax as is the bond issued for the General Fund for storm water separation and road projects.

### Policy Statements

**Housing:** Existing single family house stock shall be retained and/or rehabilitated for the owner occupied use. Single family residential subdivisions and developers of such shall be actively recruited. The City will actively enforce the current Mobile Home Subdivision Ordinance. The City will encourage historic preservation and the expansion of the historical district. We are also continuing the restoration of two museums. One of these, the Koerner House, is currently undergoing renovation as part of our Historic Preservation Program. The City's housing maintenance code will be diligently and fairly enforced. The City will formalize partnerships between the City and neighborhood associations. In 2013, the City developed a Crime Free Housing Program. The goal of the City of Belleville Crime-Free Housing Program is to increase the quality of life of residents by partnering the City with Owners, Landlords and Managing Agents to decrease the incidents of public safety violations and criminal activity in rental properties.

**Economic Development and Planning:** Filling vacancies in Commercial Business Parks shall be actively pursued, as shall development of the third phase of Belle Valley Industrial Park. Funding for major existing arterials and proposed highway extensions shall be actively sought within the 5-year FAU budget cycle. Subdivision regulations, as amended, shall be strictly enforced. Our superior rated schools and hospitals shall be heavily marketed due to their superior ratings. We believe the development of Mid-America Airport will provide opportunities for service oriented commercial and industrial land uses, which shall be actively pursued with the continued support of our joint use with Scott Air Force Base. The

Downtown area shall be further developed and/or enhanced through public/private partnerships. The City shall encourage Mixed-Use (Residential, Commercial) development with the Downtown area. The City will support transit-oriented development around Metro Link stations. The City will support the proposed widening of Green Mount Road to four lanes to accommodate commercial and residential growth in the area. The City will encourage a proper mix of retail and service businesses within our community. We will determine what business types are underrepresented and strive to attract them to Belleville. The City will continue to work with the Belleville Chamber of Commerce to continue to grow and retain businesses. The City will promote its partnership with Lindenwood University in Belleville at the former Belleville West High School site at 2600 West Main Street. Lindenwood University continues to make many improvements. In 2013, Lindenwood invested 3.89 million dollars for their first Women's Residence Hall. Last year, Lindenwood invested 4.2 million dollars for the Fred J. Kern Men's Residence Hall. Next to the Belleville Lindenwood campus, the State's construction of a new \$39 million state-of-the-art crime lab is complete and opened in August of 2014, and the University will offer a forensics program. During the 2013/2014 fiscal year, the City completed a year-long planning and citizen involvement process resulting in the update of the City's Comprehensive Plan named Imagine Belleville. The City adopted the updated Comprehensive Plan in June of 2014. The Comprehensive Plan is a powerful tool that will allow us to move forward with changes to the zoning code as well. Much has changed since the last Comprehensive Plan was written in 2000, and this plan will guide the future growth and development of the City over the next 20 years.

**Community Development:** A new Community Development Department was added to the City at the beginning of the fiscal year 2013/2014. With the development and growth of the Belleville Neighborhood Partnership Program, a department was necessary and Jim Schneider was made Director of the Community Development Department. The mission of the Belleville Neighborhood Partnership is to give neighborhoods direct input and a greater voice in improving their neighborhoods through effective communication and collaboration. Neighborhood Associations shall be encouraged to continue to preserve and nurture the multitude of cultural diversities existing within those neighborhoods. Neighborhood school sites shall be retained and/or incorporated into subdivision designs to better unify the area. Entryways into Belleville will be developed and /or enhanced through public/private partnerships. The six (6) mile long city-wide bike trail system is under expansion. Existing city parks shall be made more accessible to residents via the city-wide bike trail system with open space requirements for new development vigorously enforced. The first phase of Bicentennial Park, Kimball Plaza, is now complete. A 40-foot bridge is also complete at the entrance of the park off Belleville Crossing Street. Bicentennial Park is the former site of the Angler's Club. Our plans are to continue further development of Bicentennial Park. Public input is highly encouraged at both the staff and elected official levels. Since the development of the City's website in 2006 ([www.belleville.net](http://www.belleville.net)), the public can easily access information on City officials, events, development projects, programs and services, as well as the quarterly newsletter. We are excited to announce that a brand new website for the City launched on August 16, 2013. Our new, easy-to-use site puts useful information at your fingertips and helps to keep you better informed. The new site is designed to enhance community engagement and communication. The City is continually updating its Disaster Plan through a specially formed committee which includes advisories from the American Red Cross. The City's committee to provide a city-wide marketing plan consists of new developers, businesses, local hospitals, the Belleville Chamber of Commerce, Belleville Main Street Organization, realtors, and several City Department Heads and officials.

**Code Compliance:** Subdivision Regulations and Zoning Ordinances shall be strictly enforced. Occupancy permit acquisition shall be actively enforced.

**Development Tools:** The areas adjacent to and within five (5) blocks of the Metro Link stations shall have conceptual land use plans. These plans are to be utilized as a marketing tool for new residential and commercial land uses. Enterprise Zone incentives shall be made available only after financial implications of such have been fully investigated. Tax Increment Financing shall be actively promoted to realize new development and provide funding for city-wide infrastructure improvements. The City is committed to transfer at least \$1,000,000 per year to sewer construction funds. The City shall attempt to attract more

grant funding for community improvements and programs. Over time, the City's goal is to reduce its reliance on financial tools to attract or retain business.

### General Overview

The City has numerous funds which fall into the following categories: the General Fund, in which all operating expenses are generally included; Utility Funds, where costs and revenues for our sewer operations and debt service are incurred; Tax Funds, which receive property taxes that are used for specific purposes; Tax Increment Financing Funds, which receive revenues from the City's TIF District; Special Revenue Funds, which receive monies from specific revenue sources and must be used for particular purposes; and finally, Pension Funds, which are maintained for employee retirements.

The General Fund includes expenses for such services as police, fire, streets, parks, sanitation and administrative activities. FY 2015/16 General Fund requested expenses total \$28,138,740. Projected 2015/16 revenues equal \$27,510,188. This represents a deficit budget of \$628,552. This deficit is completely attributable to a 27th pay date this fiscal year. Total budgeted expenses for all funds in 2015/16 equal \$142,065,506.

### General Fund Revenues

General Fund income is projected to be \$27,510,188. Of this, the following are the four major revenue sources: sales tax, estimated to be approximately \$6,275,000, utility tax anticipated to be approximately \$3,550,000, Belleville's portion of the income tax received from the State at approximately \$4,450,000, and garbage fees are anticipated to be \$3,100,000.

The General Fund revenues are projected using a conservative approach.

One revenue source worth mentioning is the inter-fund operating transfers which represent 7% of revenue received in the General Fund. \$300,000 will be transferred from the Motor Fuel Tax Fund to the General Fund as a reimbursement for street department salaries and materials. There is also an inter-fund transfer in FY 2015/16 from the Tax Increment Financing (TIF) District 3. This is an administration fee which covers costs such as personnel, as well as a reimbursement on road work paid for by the general fund and reimbursed by the TIF fund. This transfer amounts to \$1,406,377 for the current fiscal year.

### City Program Priorities

The City's fiscal policies recognize the following hierarchies of priorities for the allocation of revenues. The first and most important priority is to appropriate adequate monies for general operations in order to continue to provide quality essential services and maintain day to day operations to the community. The second priority is funding for necessary capital equipment to provide essential services to City residents. Third, to fund for essential capital improvement projects in order to maintain and improve the integrity of the current infrastructure. Fourth, to maintain the City's contingency reserves to provide monies in the event of a major revenue shortfall, natural disaster, or any unanticipated expenditure requirement. Fifth, the City of Belleville committed 5,000 dollars for five years beginning this past fiscal year 2014/2015 to the Leadership Council Southwestern Illinois to maintain the strength of Scott Air Force Base. Please note that the second and third priorities not only provide funding for capital equipment and improvement programs, but also are necessary to decrease the City's liability exposure.

### Capital Equipment & Major Projects

The City has budgeted for capital equipment in 2015/16. Major capital equipment and projects expenditures include the following: Purchase of Land, \$186,000, Building Improvements, \$15,290,000, Equipment, \$762,400, Vehicles, \$599,075, Infrastructure, \$20,595,675, Streets, \$2,355,000, Furniture and

Fixtures, \$7,450, Books and Periodicals, \$125,070, and Other Improvements, which includes upgrading parking lots, road improvements, park improvements, street patching, sidewalks, etc., total \$3,281,500. The grand total for all capital outlay is \$43,202,170. Capital Expenditures represent approximately 30.41% of the total budget. Some of the revenue required will come from grants as well as reimbursements from IDOT and TIF funds. Capital Projects are budgeted within their respective fund. The City generally refers to the Master Plan as a guide for Capital Projects. The bulk of capital funds are going to street projects and State-mandated sewer upgrades.

### Utilities Fund

The Sewer Fund revenues for 2015/16 are estimated at \$7,957,000. These revenues not only support day to day operation of the City but also go to meet the debt service that is required of the Sewer Fund. Capital Improvement projects are budgeted in the Sewer Construction Fund 24. The City is expanding the sewer plant, and is currently in Phase III of the sewer separation project. These projects will be funded by user fees, tap-on fees and transfers to Sewer Construction from the operating account and TIF 3.

### Tax Increment Financing (TIF) Funds

The City TIF District encompasses most of the main street corridors and downtown Belleville. Portions of increased real estate and sales taxes generated within the TIF District are returned to the area and are to be invested in the district's infrastructure. Important TIF projects include the South 8th Street improvements, C Street repairs, demolitions, sidewalk and parking lot repairs, bike trails, storm water separation street repairs and renovating public buildings. These projects, as well as others, will be funded by property tax received in the TIF Funds. About 30% of TIF expenditures honor agreements which were renegotiated with the school districts, increasing the dollars left in TIF to be used for infrastructure. Business incentives will also be provided from these funds. A transfer of \$1,406,377 will be made to the General Fund to cover expenses incurred by the General Fund including administrating the TIF area. It will also transfer monies required for the various bond issues as well as \$1,300,000 this fiscal year to the Sewer Construction Fund for the plant expansion.

### Library Fund

This past fiscal year the Belleville Public Library was awarded a Public Library Construction Grant from the State of Illinois. The Grant funds were combined with funds previously secured by the library for a combined total in excess of \$900,000. The exterior façade of the main library was completely restored, a new roof was put on the building, the secondary entrance was made ADA compliant, and new paint and carpeting were added on the inside. New service desks were built, as well as a new multipurpose training room, and new shelving. The Belleville Public Library will again offer many valuable services to residents of Belleville during 2015/16. The 2015/16 Library revenues are projected at \$1,408,300 - 86% of which is property taxes. The 2015/16 Library expenses are budgeted at \$1,452,100. The expenses budgeted are more than the projected income this fiscal year due to the 27th pay date this fiscal year as discussed above. Other important Library expenditures in 2015/16 include the addition of over \$125,000 in new books, audio books and periodicals, as well as \$11,000 for other equipment.

### Motor Fuel Tax Fund

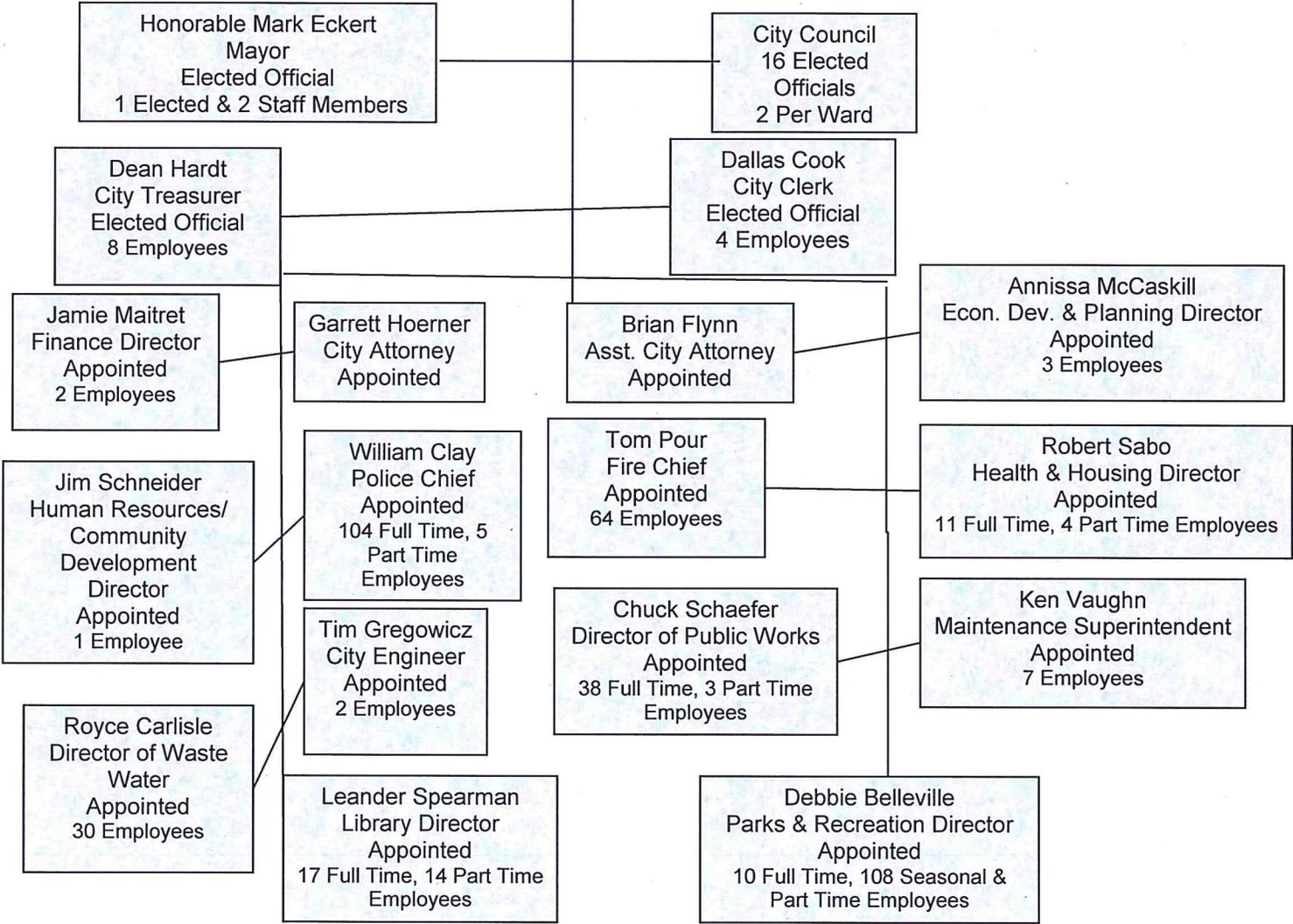
The Motor Fuel Tax Fund has projected expenses of \$1,575,500 with projected income of \$1,223,000. The Motor Fuel Tax Fund has adequate reserves to fund the Capital Improvement Program for fiscal year 2015/16. The Motor Fuel Tax Fund will have a favorable effect on all residents who use Belleville streets. The City is continuing to take an aggressive approach to upgrading streets during 2015/16. Some of the funds for street improvements will come from the TIF funds when the streets are located in a TIF area. The 50/50 sidewalk program, concrete and asphalt patching program, as well as pavement markings are included in this year's budget. Of course the City will continue its traditional street maintenance program

by scarifying some streets, striping and curb improvements, as well as the 50/50 Sidewalk Replacement Program. The City of Belleville is proud of its investment in our roads and thoroughfares as well as our Sidewalk program. The City hires a contractor and will pay 50% of the cost for sidewalk improvements both in our business community as well as our residential areas. The City of Belleville also has a grant opportunity for sidewalk improvements for those who are disabled or who have low income and meet the qualifying criteria.

### Summary

In closing, I would like to advise the City Council and the citizens of Belleville that despite the ongoing challenges with the State and National economy, the City has not incurred deficit spending. We will continue to carefully monitor our financial situation throughout the new fiscal year. This budget, which has taken many hours to prepare, is one which can't be compiled by just one individual. It has been developed with the combined efforts of department heads and administrative staff. Through the continued efforts of our employees, the guidance of the City Council, input of our residents and numerous open public meetings, we are working diligently to ensure a stable fiscal future for the City of Belleville as we work to continue to make Belleville a strong Community of Character. I extend my sincere thanks to Jamie Maitret, our Finance Director, for her leadership on developing our annual budgets.

# Citizens of Belleville



**OFFICIALS OF THE CITY OF BELLEVILLE, ILLINOIS**

**ELECTED:**

<b>Mayor</b>	<b>Mark W. Eckert</b>
<b>City Clerk</b>	<b>Dallas Cook</b>
<b>City Treasurer</b>	<b>Dean Hardt</b>

**CITY COUNCIL**

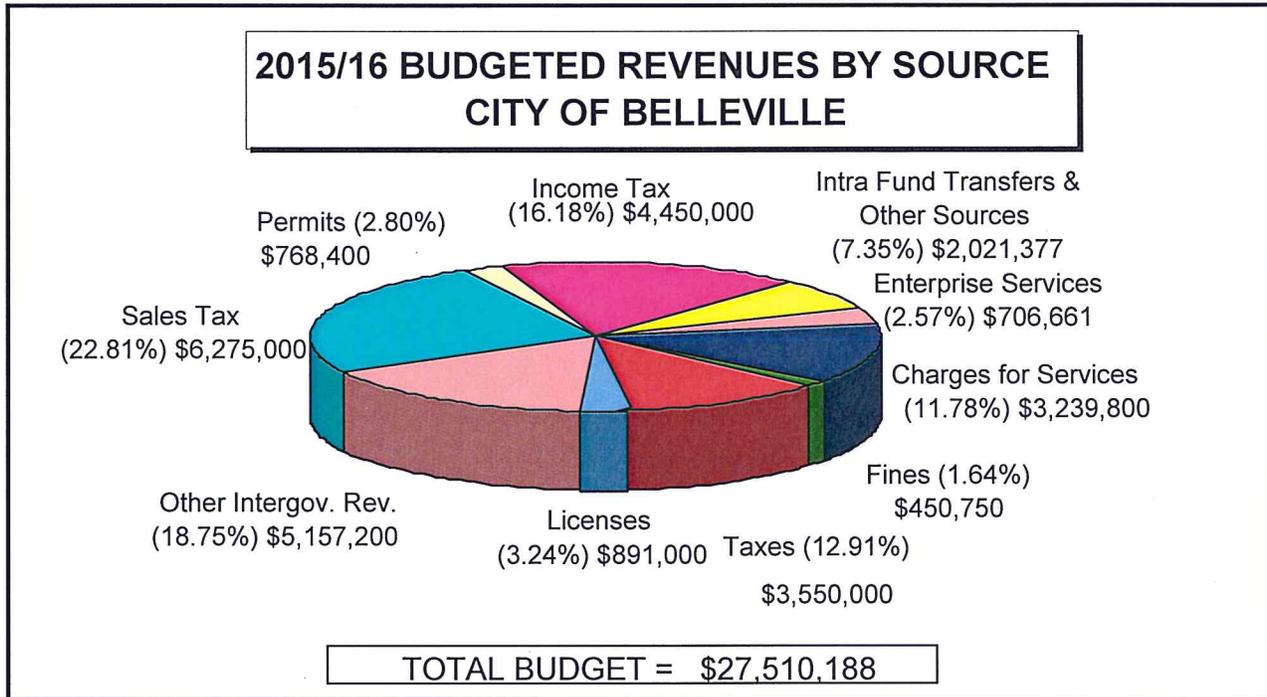
**Ken Kinsella  
Joseph Hazel  
Mike Buettner  
Janet Schmidt  
Kent Randle  
Scott Tyler  
Johnnie Anthony  
Raffi Ovian  
Dr. Philip Silsby  
Edward Dintelman  
Bob White  
Paul Seibert  
Trent Galetti  
Phillip Elmore  
James Musgrove  
Roger Wigginton**

**APPOINTED:**

**City Attorney  
Assistant City Attorney  
Police Chief  
Fire Chief  
City Engineer  
Director of Finance  
Director of Wastewater Plant  
Director of Economic Development & Planning  
Director of Parks & Recreation  
Director of Human Resources/Community Development  
Superintendent of Maintenance  
Director of Public Works  
Director of Health & Housing  
Library Director**

**Garrett Hoerner  
Brian Flynn  
William Clay  
Tom Pour  
Tim Gregowicz  
Jamie Maitret  
Royce Carlisle  
Annis McCaskill  
Debbie Belleville  
Jim Schneider  
Ken Vaughn  
Chuck Schaefer  
Robert Sabo  
Leander Spearman**

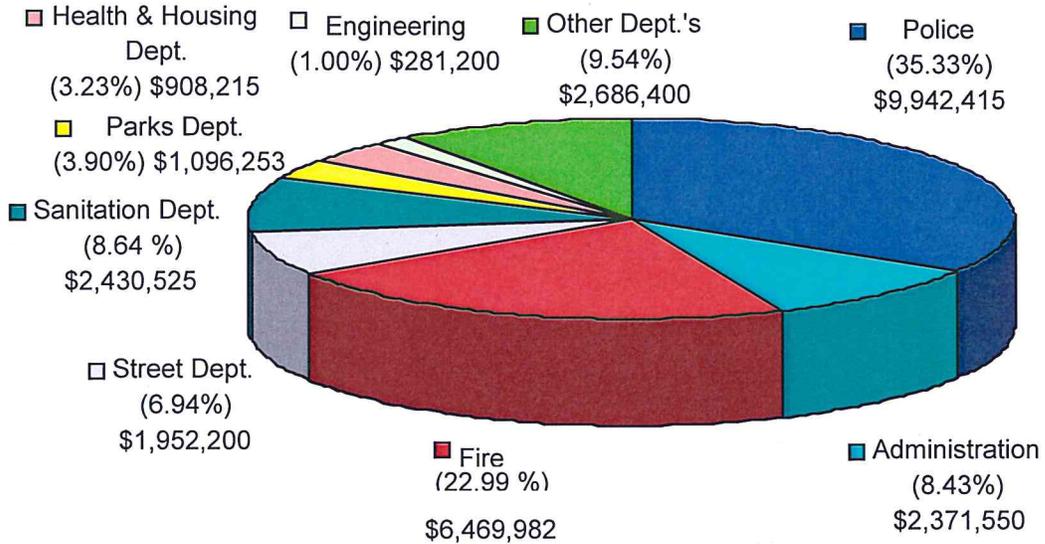
## GENERAL FUND



## TOTAL GENERAL FUND REVENUES

	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2014/15 Budgeted	FY 2015/16 Estimated
<b>Total Taxes</b>	3,507,152	3,246,708	3,331,238	3,375,429	3,360,000	3,550,000
<b>Total Licenses</b>	637,668	697,819	756,410	872,641	855,300	891,000
<b>Total Permits</b>	493,046	491,088	699,126	712,934	723,100	768,400
<b>Total Intergovernmental</b>	13,477,277	16,392,452	15,667,025	15,352,079	15,651,600	15,882,200
<b>Total Fines</b>	488,042	437,506	435,178	349,598	518,750	450,750
<b>Total Charges for Services</b>	3,089,927	3,173,788	3,097,213	3,118,109	3,223,200	3,239,800
<b>Total Enterprise Services</b>	604,879	691,688	503,616	536,584	680,811	706,661
<b>Total Other Sources</b>	1,595,386	1,745,263	1,607,602	1,855,045	1,950,998	2,021,377
<b>Total Revenue</b>	23,893,377	26,876,312	26,097,408	26,172,419	26,963,759	27,510,188

## 2015/16 BUDGETED EXPENDITURES BY DEPARTMENT CITY OF BELLEVILLE



**TOTAL BUDGETED EXPENDITURES = \$28,138,740**

### TOTAL GENERAL FUND EXPENDITURES

Account Description	Total General Fund FY 2011/12 Actual	Total General Fund FY 2012/13 Actual	Total General Fund FY 2013/14 Actual	Total General Fund FY 2014/15 Actual	Total General Fund FY 2014/15 Budgeted	Total General Fund FY 2015/16 Requested
Total Personnel	18,495,413	18,944,158	19,390,123	20,569,890	20,785,587	21,783,282
Total Contract Services	3,862,552	4,010,562	4,197,019	4,233,056	4,444,392	4,460,058
Total Commodities	1,065,014	1,105,867	1,197,723	1,043,528	1,238,695	1,220,950
Total Debt Service	221,741	282,343	278,859	291,457	292,607	289,900
Total Capital Outlay	203,301	193,284	440,970	458,909	542,975	207,050
Total Other Expenditures	139,278	149,568	146,574	137,629	146,504	177,500
<b>GRAND TOTAL</b>	<b>23,987,299</b>	<b>24,685,782</b>	<b>25,651,268</b>	<b>26,734,469</b>	<b>27,450,760</b>	<b>28,138,740</b>

# ADMINISTRATION DEPARTMENT

Department Number: 01-50

All expenditures made from this department are for the basic operations of the City Council, Boards, and other elected officials. Belleville operates under a strong Mayor/Aldermanic form of government. The City Council consists of two aldermen from each of eight wards elected every four years. Their terms are staggered so that half are elected every two years. The Mayor performs all of the duties prescribed by law, including Belleville ordinances and is charged with seeing that the laws and ordinances are faithfully executed. The Council establishes the policy and legislation necessary for the continued progressive development of the City.

There are many items that are used Citywide that cross over Department boundaries. These types of cross over expenses are charged to this department. Examples would be copiers, cash registers, the annual audit, network programming, codification, postage, public hearing notices, dues for professional organizations such as the Illinois Municipal League, city directories, and utilities for City Hall, street lighting, etc.

The City pays the debt service for the 2009 G.O. Refunding Bonds and the 2011 G.O. Refunding Bonds through this department.

The City also sponsors DARTS, which is a Senior Transportation program, Senior Aides, RSVP and crossing guard's salaries as part of their community relations.

Boards and Commissions whose expenses are paid through this department with revenue collected in the form of donations and grants include the Historical Preservation Committee and the Labor Museum.

Account Description	ADMINISTRATION EXPENDITURES					
	City Administration	City Administration	City Administration	City Administration	City Administration	City Administration
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-50	01-50	01-50	01-50	01-50	01-50
Total Personnel	626,343	630,329	655,195	657,843	662,900	699,000
Total Contract Services	1,295,789	1,204,827	1,256,196	1,189,940	1,207,553	1,213,400
Total Commodities	56,495	19,706	24,536	21,466	22,200	23,250
Total Debt Service	221,741	282,343	278,859	291,457	292,607	289,900
Total Capital Outlay	1,860	109,837	16,819	330,962	333,000	5,000
Total Other Expenditures	115,408	121,746	121,365	99,258	104,600	141,000
<b>GRAND TOTAL</b>	<b>2,317,636</b>	<b>2,368,788</b>	<b>2,352,970</b>	<b>2,590,926</b>	<b>2,622,860</b>	<b>2,371,550</b>

# POLICE DEPARTMENT

Department Number: 01-51

The Belleville Police Department provides service for approximately 44,500 residents, as well as those who visit and work in the City. The department is comprised of eighty-four (85) sworn officers, eleven (11) telecommunicators, seven (7) clerical, four (4) community service officers, one (1) training co-coordinator, one (1) mechanic, and one (1) part time fleet management civilian employee.

The Police Department has an Operations and Administrative divisions, which provide a level of service and protection for the community and the citizens. The Revised City Ordinances of the City of Belleville have vested authority in the Chief of Police to adopt policies and procedures governing the control and direction of the Police Department and the members thereof. The Chief is also responsible for the department's strategic goals, priorities, initiatives, tone and code of ethics essential to the Good Order and operation of the department. One (1) Lt. Colonel (Assistant Chief of Police) is second in command of the police force, and assists the Chief in the day-to-day operations of the department. The Assistant Chief assumes the duties of the Chief in his absence.

The Operations Division is commanded by one (1) Captain. The Operations Division oversees three (3) groups – Special Operations, Investigations and Patrol. Special Operations is commanded by a Lieutenant and is composed of Code Enforcement, Street Crimes, Traffic, School Resource, Drug Tactical, DEA and the Metro East Auto Theft Task Force Units. These units provide specialized services to the citizens from drug interdiction to enforcement of Crime Free Housing objectives. Street Crimes is a proactive unit with a primary goal of actively addressing street crimes of opportunity, order maintenance, drug and weapons violations by conducting Hot Spot policing operations and intensive traffic enforcement. The department also provides a full-time officer to the Metro East Auto Theft Task Force whose responsibility is to investigate auto theft and recover stolen vehicles in the metro east area. The Traffic Unit is staffed by two (2) State Certified Traffic Reconstructionist and they investigate all serious injury or fatal traffic accidents. In addition these officers code all traffic reports, establish parade routes, funeral and other motorcade escorts.

Investigations is commanded by a Detective Sergeant. The Sergeant assigns caseload and oversees the handling of cases by detectives, communicates and coordinates with the State's Attorney's Office. Detectives are responsible for maintaining their caseload and presenting each case for consideration and successful prosecution to the State's Attorney's Office or Grand Jury. The Juvenile Division investigates all criminal matters involving juveniles. The Crime Scene unit is staffed by three (3) State Certified Crime Scene Investigators. They assess, collect, photograph, video, catalogue and store all evidence. They transport all evidence to the Illinois State Crime Lab when required and to court preserving the chain of evidence intact.

The Patrol Group is comprised of four (4) Squads, each commanded by a Lieutenant and (2) Sergeants. Patrol consists of the uniformed officers and canine officers who are the first responders to all calls for service. These officers prepare all initial reports, enforce traffic laws, and arrest subjects who violate Federal, State and local ordinance violations within their assigned police districts. The Canine Unit is composed of three (3) officers and their K-9 partners. They assist in drug interdiction, locating contraband, suspect tracking, article searches and protection of police personnel. Additionally, they perform demonstrations for community, neighborhood organizations and schools showcasing their K-9 partner's abilities. The Special Response Team (SRT) is responsible for tactical entry in search warrants, drug raids, armed or barricaded situations and hostage negotiations.

The Administrative Division is commanded by a Captain. The Administrative Division oversees the non-sworn personnel comprised of the telecommunicators, secretarial staff, vehicle maintenance and CSO's. This division prepares the department's annual budget, COPS and other grant requests, and orders supplies and equipment required for the efficient 24 hour operation of the department. They issue non-criminal related press releases and maintain the department's Facebook and Twitter pages. The Administrative Division holds station tours, corresponds and coordinates with neighborhood groups or organizations requesting seminars or other informational meetings.

The Training Coordinator ensures all required training for the department officers is accomplished. They maintain complete training records for the department and assist in such training as Firearms, CPR, Hazmat, and blood borne pathogens. The Vehicle Maintenance Unit is responsible for the daily care and maintenance of all police vehicles. They maintain the records and budget for the police fleet.

The telecommunicators provide that vital link of communication between those who call for assistance in both emergency and non-emergency situations and the police officers on the street. The department telecommunicators are trained and certified in response to 9-1-1 calls, emergency medical dispatching, and the Law Enforcement Automated Data System (LEADS). In addition to the Police Department, they dispatch fire calls for the Fire Department.

In 2015/16, the Belleville Police Department looks forward to building stronger ties with the community, schools and businesses through our community policing efforts. The Police Department is committed to cooperating with the Mayor, City Council, and other City Departments to enhance and improve the quality of life for the people we serve.

The Police Department has placed major emphasis on pro-active enforcement through the efforts of the Special Operations Group and new enforcement initiatives. The Police Department strives to provide a safe environment for all of Belleville's citizens and visitors. The department values the partnership of the community and continues to encourage any assistance that fosters a better Belleville.

POLICE DEPARTMENT EXPENDITURES						
Account Description	Police Department					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-51	01-51	01-51	01-51	01-51	01-51
Total Personnel	7,401,736	7,714,017	7,917,511	8,375,767	8,395,650	8,912,750
Total Contract Services	651,942	625,515	695,618	679,813	686,975	681,665
Total Commodities	283,360	280,307	286,131	230,193	306,745	284,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	16,741	21,736	32,924	41,410	92,950	33,000
Total Other Expenditures	21,117	23,456	20,945	32,420	35,420	30,500
<b>GRAND TOTAL</b>	<b>8,374,896</b>	<b>8,665,031</b>	<b>8,953,129</b>	<b>9,359,603</b>	<b>9,517,740</b>	<b>9,942,415</b>

# FIRE DEPARTMENT

Department Number: 01-52

The Fire Department under the direction of Chief Tom Pour is divided into two basic divisions; fire suppression and administration. The Fire Department staff consists of 63 full time firefighters, including 4 Battalion Chiefs and 3 Chief Officers along with an Office Administrator and a Database Administrator. In 2014 the Fire Department responded to 1,728 calls from the citizens of Belleville. These calls ranged from structure fires to rescue calls.

The Belleville Fire Department has a continuing training program under the supervision of Deputy Fire Chief Bud Jacobs. Our training program helps our firefighters to be prepared for the new challenges we face each and every day. All Fire Personnel must average 20 hours of training and testing per person per month. There are over 30 subject areas to be covered and documented through the Office of the State Fire Marshall and the Illinois Department of Labor. Examples of these subjects would be blood-borne pathogens, hazardous materials, drivers' training, vehicle extrication, fire suppression and rescue.

The Fire Prevention Bureau is under Assistant Fire Chief J.P. Penet. He is ultimately responsible for all of the fire inspections conducted by the firefighters. Assistant Fire Chief Penet is also responsible for plan review of all new construction and businesses renovating commercial construction in the City of Belleville. New businesses in Belleville may not open until they have been inspected by the Fire Department. The Belleville Fire Department inspected over 2,100 businesses last year. The Fire Prevention Bureau enforces the 2006 International Fire Code for new construction and existing buildings. We also work with the Office of the State Fire Marshal for the State of Illinois for underground storage and tank enforcement and other areas handled by the State Fire Marshal.

The Fire Department conducts fire drills at every school and daycare in the city. More than 8,000 children are instructed as to how to respond in case of a fire in their school. The Fire Department also goes to grade school assemblies to talk to the children about fire prevention by using Pluggie the Robot Fire Plug. The fire department also has an E.S.C.A.P.E. trailer is filled with smoke and children are taught how to exit safely.

The Belleville Fire Department also offers fire prevention and safety education to businesses, groups or any individual who requests these classes. Our offerings include fire extinguisher training (either gas or laser operated), cooking safety, holiday fire safety and almost any other safety topic you may need. These Programs are also conducted for the elderly at nursing homes, retirement homes and the Senior Center.

Tours of the engine houses are also scheduled on a regular basis where fire prevention is instructed for children and adults. They become familiar with fire equipment, apparatus, and firefighter gear.

Our department has seven personnel, Nationally Certified Child Passenger Safety Technicians. Car safety seat checks are conducted free of charge at all the fire stations in the City. They can be scheduled by contacting the Fire Chief's Office. The BFD installed and conducted over 100 car safety checks in 2014.

The Department has a Fire Investigation Unit which consists of 10 certified fire investigators and an accelerant K9 to help determine the origin and cause of fires.

The Belleville Fire Department also has a smoke detector program. Smoke detectors are given to and installed in the bedroom of all newborns that are born at either of the two hospitals in Belleville. Smoke detectors are also given to the senior citizens as well as low income families. They also change the batteries for the elderly and the disabled.

The members of the Belleville Fire Department are committed to increasing their knowledge and resources. This allows us to provide unmatched fire and rescue services to those we protect.

Department Goals for 2015/16 are as follows:

1. To provide the best fire prevention and suppression service possible.
2. To bring our number of state certified fire inspectors from 2 to 25.
3. To form Specialty Response Teams in Hazmat, Water Rescue, Confined Space Rescue, and Structural Collapse Rescue.
4. To expand the number of people that we educate in fire prevention.
5. To continue our program of checking each residence we respond to, ensuring we do not leave any house without checking that they have working smoke detectors.

Description of call	2012	2013	2014		2012	2013	2014
Structure Fires	58	51	50	Injuries Firefighters	9	6	16
Cooking Fires	32	27	30	Deaths Firefighters	0	0	0
Grass, Weeds & Rubbish	53	47	74	Deaths Civilians	0	0	0
Mobile Property (Vehicle) Fires	25	33	38	Number of Inspections	3,026	2,685	2,763
Extrications, Rescue Calls	58	47	61	In Services/Fire Drills	165	146	228
Spills, Leaks, Carbon Monoxide Power Lines, Transformers	167	135	203				
False Calls	405	460	515				
Smoke & Odor Good Intent Calls	116	86	77				
Smoke or Odor Removal	81	110	95				
Service Calls, Assist Police	517	570	576				
Ruptures, Explosion, Overheating	3	6	7				
Bomb Scares	1	2	2				
Mutual Aid	25	22	15				
Total Calls	1,541	1,596	1,743				

FIRE DEPARTMENT EXPENDITURES						
Account Description	Fire Department FY 2011/12 Actual	Fire Department FY 2012/13 Actual	Fire Department FY 2013/14 Actual	Fire Department FY 2014/15 Actual	Fire Department FY 2014/15 Budgeted	Fire Department FY 2015/16 Requested
Department Number	01-52	01-52	01-52	01-52	01-52	01-52
Total Personnel	5,064,884	4,974,442	5,028,172	5,663,477	5,667,698	5,763,832
Total Contract Services	436,314	491,760	523,988	515,688	519,160	541,150
Total Commodities	75,572	78,227	93,842	87,011	91,500	94,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	143,882	19,885	164,531	24,965	25,000	64,500
Total Other Expenditures	2,753	4,366	4,264	5,952	6,484	6,000
<b>GRAND TOTAL</b>	<b>5,723,405</b>	<b>5,568,680</b>	<b>5,814,797</b>	<b>6,297,093</b>	<b>6,309,842</b>	<b>6,469,982</b>

# STREET DEPARTMENT

Department Number: 01-53

The Street Department, garaged at 801 Royal Heights Road is responsible for maintaining over 500 lane miles of roadway and 60 miles of alleys. The Street Department consists of a Director of Public Works, an assistant Director, secretary and fifteen street workers.

Duties include sign replacement, snow and ice control, concrete repairs, installing guardrails and concrete barriers, crack sealing and repairing road edges, litter control, right-of-way mowing and weed spraying, street sweeping, right-of-way tree trimming and removal, and pothole repairs. Additionally, the Street Department is also the 'Emergency Response Department', and responds to Police and Fire when asked to assist with barricades to block areas for various emergency purposes; performs clean-up measures following vehicle accidents, fires and severe weather incidents.

The Street Department is also responsible for flood control. Ditching or re-establishing ditches that have silted in or creating additional ones are done on an as needed basis as well as culvert repair and replacement, catch basin and detention basin cleaning and repairing. The Department also hauls and supplies rip rap, dirt and rock for erosion and flood control.

This department oversees traffic control, which includes signs and street markers; replacing or repairing damaged, missing or old signs. Last year we replaced over 900 signs which included numerous other informational signs, warning signs and traffic control signs, along with posts and brackets, costing over \$25,000. The Street Department also replaces traffic lights and crosswalk lights. Stolen, lost or found bicycles and other property are picked up, tagged and stored by the Street Department; further assistance to the Police Department is given by transport of large evidence and other stolen merchandise.

The Street Department assists with detours, traffic control, and clean-up, related to various organizations, civic groups, and schools for picnic, parades, and field days; downtown festivals, events and associated promotional activities in the downtown area; miscellaneous block parties, fundraisers, 5-K runs and other charitable events held throughout the City. Banners promoting events, and noting anniversaries of various organizations, schools, etc. are hung by the Street Department.

The salt barn, located on Freeburg Avenue, was utilized in the winter of 2008. The Street Department has been able to purchase some newer equipment and vehicles in the past few years, and will continue to work on maintaining the new and aging equipment and vehicles.

## STREET SIGN REPLACEMENT PROGRAM

	2012	2012	2013	2013	2014	2014
Street Markers	74	\$ 2,183.62	292	\$ 7,336.96	126	\$3,131.89
Traffic Control	392	\$ 7,843.75	415	\$12,776.37	1139	\$16,411.18
Information/Warning	103	\$ 1,581.52	231	\$ 5,597.05	893	\$5,821.29
Total	569	\$11,608.89	938	\$25,710.38	2158	\$25,364.36

## SUMMARY OF WORK HOURS

	2009	2010	2011	2012	2013	2014
Banners/Special Events		200	394	542	281	1302
Blacktop	3034	1807	2337	1814	1748	2577
Catch Basins	1650	809	915	581	942	777
Central Crew	1943	1771	1828	1989	1803	1662
Christmas Decorations	747	524	422	256	456	352
Concrete	1205	2392	1591	3120	2729	2000
Crack Seal	16	438	0	0	483	437
Culvert Replacement/Ditching	2153	1298	888	1761	2055	600
Downtown	0	0	0	0	0	0
Election Supplies	92	180	118	176	128	236
Emergency	3896	3471	3143	2355	1992	1892
Flood Control	0	0	0	0	0	0
Hand Sweep	36	0	0	0	0	0
Housekeeping	0	0	0	0	0	0
Inlet Stencils	48	0	0	0	0	0
Jury Duty	0	0	0	0	0	0
Litter	1591	1373	1509	963	552	284
Miscellaneous	144	925	500	0	733	569
Mowing	1749	2206	1676	1401	0	1864
Oil & Chip	506	0	760	0	0	0
Rock/Dirt	1002	1233	996	1850	1309	1770
Rodder/Trailer	539	56	132	184	260	128
Roto Mill	0	0	0	0	0	0
Shop	2810	2612	2857	3353	3155	2891
Snow/Ice	925	1209	976	186	506	858
Snow/Ice Overtime	800	1760	1157	511	1706	1958
Storm Debris	0	16	88	0	0	0
Sweeping	5057	2654	1713	1242	1673	1478
Training	0	0	62	56	0	64
Trees/Stump Removal	2174	1299	1854	1461	1397	1349
Vehicle Preparation	184	513	272	154	392	557
Weed Spraying	299	162	32	40	36	32
Mt. Hope Cemetery	0	0	3166	6016	8708	6432

### STREET DEPARTMENT EXPENDITURES

Account Description	Street Department					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
	Department Number	01-53	01-53	01-53	01-53	01-53
Total Personnel	1,154,189	1,328,083	1,373,906	1,359,656	1,372,200	1,440,000
Total Contract Services	160,176	204,760	223,357	215,521	229,230	264,200
Total Commodities	156,652	223,306	262,954	195,235	245,000	248,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>1,471,017</b>	<b>1,756,149</b>	<b>1,860,217</b>	<b>1,770,412</b>	<b>1,846,430</b>	<b>1,952,200</b>

# PARKS DEPARTMENT

Department Number: 01-54

The Belleville Parks Department is charged with the responsibility of maintaining all parklands within the city limits of Belleville, an area covering approximately 16 square miles and consisting of approximately 250 acres of park land. In addition to the 250 acres of parkland the department also maintains about a dozen ball diamonds at the schools and parks that are used for department programs.

The City of Belleville Parks Department opened our Bicentennial Park on May 1, 2013 in honor of the Bicentennial year 2014. This is our most “rustic” Community Park with natural trails and 5 fishing ponds totaling 43 acres. The park is conveniently located off the 17<sup>th</sup> Street corridor, at 4811 Belleville Crossing. The “Kimball Plaza” development includes a wedding-like gazebo, ADA fishing pier, a “tree” themed playground, a spectacular motioned art sculpture “Whimsical Palm”, a restroom facility and a lighted parking lot. Recently we were awarded the IDNR-OSLAD grant to continue developing this park at the 21<sup>st</sup> Street entrance. A nature themed large playground, pavilion, restroom and additional trail expansion will be included in this development.

Belleville’s first Dog Park is located in Rotary Park, 110 N. 6<sup>th</sup> Street and has had an overwhelming response of registering over 600 memberships. This premiere park includes agility equipment for both small & large dogs in the fenced area, totaling 2.5 acres.

Our major goal for the Parks & Recreation Department is to work towards the development, construction and completion of a few awarded Grant projects in the next few years, in addition to the implementation of the Parks Master Plan for the bike trail extensions. Park grant improvements will be seen throughout the City with over twenty parks. We take pride in our park system and with the four full-time Parks employees and seasonal part-time employees we strive to provide the proper maintenance of these areas and enhance and improve the quality of life for the people of Belleville.

PARKS & RECREATION...THE BENEFITS ARE ENDLESS.

PARKS DEPARTMENT EXPENDITURES						
Account Description	Parks Department	Parks Department	Parks Department	Parks Department	Parks Department	Parks Department
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-54	01-54	01-54	01-54	01-54	01-54
Total Personnel	472,976	460,590	464,694	458,777	510,089	561,000
Total Contract Services	176,899	191,920	184,912	206,893	232,822	270,753
Total Commodities	81,920	109,553	132,371	121,699	154,200	167,300
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	38,849	40,867	70,963	58,043	84,200	97,200
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>770,644</b>	<b>802,930</b>	<b>852,940</b>	<b>845,412</b>	<b>981,311</b>	<b>1,096,253</b>

# CEMETERY DEPARTMENT

Department Number: 01-55

Walnut Hill Cemetery, owned and operated by the City of Belleville, is conveniently located in the southeast quadrant of the City off IL Route 177. Walnut Hill has faithfully served Belleville families since 1850. Staffing includes three full-time maintenance workers and additional assistance from part-time workers in the summer months.

When the big cholera epidemic hit Belleville in 1849 the citizens did not want the victims of cholera to be buried nearby in family plots. As a result our officials sought a municipal burial plot and thus Walnut Hill was born.

Comprised of 162 acres of gently rolling grounds, Walnut Hill Cemetery is one of the last area cemeteries to permit above ground monuments and headstones. One of the oldest and most historic public cemeteries, Walnut Hill is also the site of a Civil War Memorial, Veterans of Foreign Wars Memorial, Lawn Crypts and numerous significant ground monuments. Providing a remarkable source of history and beauty, Walnut Hill Cemetery offers a tranquil sanctuary for remembrance of loved ones.

CEMETERY DEPARTMENT EXPENDITURES						
Account Description	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-55	01-55	01-55	01-55	01-55	01-55
Total Personnel	195,793	221,337	236,756	203,615	235,700	237,000
Total Contract Services	23,027	21,498	25,925	20,553	29,408	31,500
Total Commodities	24,039	23,478	27,956	24,036	25,900	28,400
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>242,859</b>	<b>266,313</b>	<b>290,637</b>	<b>248,204</b>	<b>291,008</b>	<b>296,900</b>

# SANITATION DEPARTMENT

Department Number: 01-56

The Sanitation Department is located at 2115 Freeburg Avenue. The department consists of a Director, an Assistant Director, a foreman, 15 drivers and 1 secretary. This department has many responsibilities. They enforce the City's sanitation ordinances and regulations with the help of three Belleville Community Police Officers.

The full-time staff offers refuse, landscape materials and recyclable pick-up. Residents of the city receive a weekly pick-up at their home. The Sanitation Department has 11 trash trucks, 3 yard waste trucks and 3 recycling trucks that go out each day.

Trash fees are billed along with the sewer bill every month. The cost is \$18.00 per month. Senior citizens receive a discounted price of \$14.00 per month. The City also offers a large item pick-up for a \$45.00 fee. The City organizes a litter pick-up annually, which involves hundreds of volunteers from the schools and civic organizations. In 2012 the City had their 6<sup>th</sup> City-wide pick-up, and collected 236 tons of trash at a cost of \$37,252. Donations were received from many businesses as well as individuals which helped to defray the expense.

While the City encourages recycling, it is not mandatory. In 2010, the City began single-stream recycling in which the different types of recyclables are no longer separated. This program made recycling easier for the residents and the City. The City collects from approximately 20,500 residential customers on a weekly basis.

Our goals remain the same: We do our part to keep our City clean and beautiful and encourage our residents to do the same.

## ITEMIZED VOLUME REPORT

	2009 Pounds Collected	2010 Pounds Collected	2011 Pounds Collected	2012 Pounds Collected	2013 Pounds Collected	2014 Pounds Collected
Yard Waste	4,741,500	3,843,720	3,811,500	3,753,000	4,127,375	4,702,000
Refuse	28,077,240	27,408,840	26,470,800	25,503,500	24,761,320	24,883,700
Commingled Recyclables	N/A	974,520	899,214	902,749	1,109,460	1,726,900

SANITATION DEPARTMENT EXPENDITURES						
Account Description	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-56	01-56	01-56	01-56	01-56	01-56
Total Personnel	992,063	1,067,698	1,040,224	1,063,932	1,085,800	1,160,000
Total Contract Services	840,641	947,811	948,638	977,131	996,404	970,025
Total Commodities	329,438	313,323	310,110	313,904	318,300	300,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	125,040	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>2,162,142</b>	<b>2,328,832</b>	<b>2,424,012</b>	<b>2,354,967</b>	<b>2,400,504</b>	<b>2,430,525</b>

# POLICE & FIRE COMMISSION

Department Number: 01-58

The Police and Fire Commission consist of three members appointed by the Mayor for a three year term. The Chiefs of the Police and Fire Departments are not covered by the rules and regulations of the Board as they are subject to the Mayor and/or City Council as defined by ordinance.

The duties of the Commission are to participate in oral examinations for appointments and promotions to the Police and Fire Departments. The Board also handles all of the hearings of charges, removals, suspensions, discharges and leaves of absence.

POLICE & FIRE COMMISSION EXPENDITURES						
Account Description	Police & Fire Commission					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-58	01-58	01-58	01-58	01-58	01-58
Total Personnel	0	0	0	0	0	0
Total Contract Services	7,300	6,600	1,050	3,865	7,000	6,000
Total Commodities	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>7,300</b>	<b>6,600</b>	<b>1,050</b>	<b>3,865</b>	<b>7,000</b>	<b>6,000</b>

# LEGAL DEPARTMENT

Department Number: 01-60

The City's legal department is made up of the City Attorney and the Assistant City Attorney. The City Attorney acts as corporate counsel to the City and serves as the attorney for the Board of Police and Fire Commissioners. As such, he provides legal advice to all departments of the City. His duties also include attending Council meetings, drafting ordinances or other legal documents that the City might need, and handling any litigation filed by the City or against the City.

The Assistant City Attorney acts as attorney for the Zoning Board and Street Graphics Review Board. His duties also include prosecuting ordinance violations and handling demolition cases for the City.

LEGAL DEPARTMENT EXPENDITURES						
Account Description	Legal Department	Legal Department	Legal Department	Legal Department	Legal Department	Legal Department
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-60	01-60	01-60	01-60	01-60	01-60
Total Personnel	178,343	115,470	156,387	168,071	168,700	179,200
Total Contract Services	29,488	79,288	24,892	159,914	166,500	125,900
Total Commodities	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>207,831</b>	<b>194,758</b>	<b>181,279</b>	<b>327,985</b>	<b>335,200</b>	<b>305,100</b>

# HEALTH & HOUSING DEPARTMENT

Department Number: 01-61

The Building, Health & Housing Department is located in the Public Services Building at 407 East Lincoln Street. Business hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday. The department has one director, a manager, four secretaries, six full-time inspectors, three part-time inspectors, and four, assigned to the department from the Belleville Police Department.

Any improvements to private property within the corporate limits of Belleville do require appropriate permits to be obtained through the Building, Health & Housing Office. The fees for the permits vary as to the size and scope of the project. Applications for permits and information on building codes and zoning regulations can be obtained at the office. Last year the Housing Department issued 238 building permits at a construction value of almost \$11,746,162. The City of Belleville is made up of nearly 36% rental units and therefore is making a concerted effort to encourage single family homes. Our efforts are apparently working because last year nearly 28 new single family homes were built in Belleville.

As noted above, all construction in Belleville must conform to the adopted codes and ordinances and appropriate permits obtained before work commences. Residents are advised to contact the Building, Health & Housing Office before any work of this nature is contracted, to determine if a permit is required and if the contractor is licensed or bonded by the City.

Residents moving into Belleville are advised that a "Certificate of Occupancy" is required to be obtained before the residence can legally be occupied. An inspection of the dwelling unit is conducted by the City to ensure that there are no substantial defects and violations of the "Property Maintenance Code" that must be corrected before occupancy is permitted. Critical areas of inspection include the electrical and plumbing systems, exterior and interior structural elements, and other areas that are readily visible. During the year 2014, 2,659 occupancy permits were issued.

Complaints regarding derelict properties are handled through the Building, Health and Housing Department with the assistance of the Belleville Police Department to enforce nuisance ordinances and regulations. The Building Health and Housing Department is helping to clean up the City of Belleville. During 2014, 244 court action citations for nuisances were filed. Our property values are increasing as our citizens take more pride in their neighborhoods.

The Housing Department has been recycling our used police cars to provide uniformity in transportation for all housing inspectors. This results in better reliability for the inspectors and less use of personal cars. All housing cars are appropriately marked.

The Housing Department implemented the Crime Free Housing Ordinance on November 1, 2013. 1,667 landlords/owners have been certified and 7,423 rental units have been registered under this program.

Goals for 2015-2016: Increase public awareness of housing inspection program, evaluate and review housing inspection procedures and requirements. One of the City of Belleville's highest priorities is to improve the quality of neighborhoods through enforcement of maintenance standards as well as pursue the demolition of sub-standard, vacant structures. The City succeeded in the demolition of 5 condemned structures in 2014.

	2011	Construction Value	2012	Construction Value	2013	Construction Value	2014	Construction Value
Residential Building	271	\$ 13,352,963	266	\$ 7,571,331	214	\$ 7,851,079	238	\$11,744,162
Business/Commercial	111	\$ 4,765,885	102	\$10,566,794	92	\$ 25,232,408	65	\$15,513,822
Industrial	15	\$ 508,440	12	\$ 503,900	14	\$ 254,500	2	\$ 920,000
Non-Profit/Public Bldg	0	\$ 0	0	\$ 0	1	\$ 429,000	2	\$ 920,000
Building Permits	397	\$ 18,627,288	370	\$ 82,938	304	\$ 103,047	304	\$ 100,143
Electrical Permits	506	\$ 17,285	520	\$ 19,135	648	\$ 21,230	723	\$ 23,090
Gas, Oil & Fuel	28	\$ 2,633	76	\$ 1,600	85	\$ 1,503	95	\$ 1,495
Plumbing Permits	101	\$ 3,122	147	\$ 3,849	142	\$ 3,105	134	\$ 2,941
Housing Inspections	3,989	\$ 141,980	4,132	\$ 146,920	4,230	\$ 155,610	4,346	\$ 161,550
Occupancy Permits	2,507	\$ 125,170	2,772	\$ 138,600	2,774	\$ 138,675	2,659	\$ 138,750
New Housing Starts	37		27		28		28	

<b>HEALTH &amp; HOUSING DEPARTMENT EXPENDITURES</b>						
Account Description	Health & Housing					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-61	01-61	01-61	01-61	01-61	01-61
Total Personnel	638,351	654,517	691,218	736,872	736,300	784,600
Total Contract Services	77,840	87,475	64,177	63,950	76,359	100,265
Total Commodities	20,056	18,703	19,889	16,207	22,000	22,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	580	67	261	0	1,350	1,350
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>736,827</b>	<b>760,762</b>	<b>775,545</b>	<b>817,029</b>	<b>839,009</b>	<b>908,215</b>

# ECONOMIC DEVELOPMENT AND PLANNING

Department Numbers: 01-62

The Department of Economic Development and Planning of the City of Belleville has two (2) primary focuses, both of which are designed to enhance the City's opportunities and overall quality of life. They are the expansion or creation of additional and diverse economic bases and creating a pro-development posture via pro-active development controls with preservation and growth having equal importance. Specifically, the City Staff divides its efforts equally between the two major focuses.

Accomplishments in the past year include:

## **Happenings in Belleville 2014**

1. Belleville celebrates its 200th anniversary as a City with numerous events including Octoberfest weekend celebration with concerts by The Beach Boys, Confederate Railroad, and Aaron Tippin; a gala celebration; 5k Run/Walk; Bicentennial Parade; and much more.
2. Missionary Ventures, LLC announces \$50,500,000 development to include a hotel/convention center, five restaurants, and convenience store at IL Rt. 15 and DeMazenod Dr.
3. Art on the Square is named #2 art show in the U.S. by Art Source Magazine.
4. City of Belleville completes updates to the City's Comprehensive Plan, "Imagine Belleville" and wins the prestigious Daniel Burnham Award for Outstanding Comprehensive Plan for Outstanding Comprehensive Plan from the Illinois Chapter of the American Planning Association.
5. Lindenwood University-Belleville completes the construction of a three-story men's dormitory.
6. The \$43,000,000 Illinois State Police crime lab opens at West Main & 23rd St.
7. The Citizens Park to Bellevue Park trail opens. This is the first phase of the West Belleville Bike Trail.
8. McClintock Ave. opens after \$2,300,000 improvements.
9. Construction begins on The Cottages at Cathedral Square at S. 1st St. & Garfield St.
10. FCB Bank completes improvements and opens new branch on S. Illinois St. near downtown.
11. Replacement Services completes \$978,000.00 renovation to former YMCA/Turner Hall building.
12. City of Belleville continues its \$44,000,000 wastewater treatment plant expansion.
13. City of Belleville is awarded a \$298,600.00 grant for Bicentennial Park from the Illinois Department of Natural Resources.

14. City of Belleville is awarded a \$96,250.00 grant from the Metro East Parks & Recreation District for lighting upgrades to the ball fields at Laderman Park.
15. City is awarded \$109,000 from the American Water Charitable Foundation for the Bellevue Part Nature Play area. This grant was only one of four awarded in the entire U.S.
16. City of Belleville is awarded a \$100,000.00 DCEO grant for the North Virginia Ave. project.
17. City of Belleville is awarded a \$500,000 DCEO grant for improvements to Prairie Ave., S. 23rd St. and S. 2nd St.
18. Belleville is named as a Top 5 Runner Friendly Communities in the nation by the Road Runners Club of America.
19. City of Belleville is awarded a \$28,671.00 grant from St. Clair County Parks Grant Commission for the Bicentennial Parks Enhancement project.
20. Scott Air Force Base is named as the top place to live among 68 air force bases by the Air Force Times. The bases were ranked on a weighted scale that took into account such major factors as quality of local schools, median housing costs and size of base commissaries, exchanges and health care facilities.
21. Eckert's Country Restaurant is named as a Top 10 Family Restaurant in the U.S. Foods Top Family Restaurant contest.
22. City of Belleville is awarded a \$149,397.00 grant from the Metro East Parks & Recreation District for the Bicentennial Park Improvements Phase II project.
23. City is upgraded to AA- bond rating from Standard & Poor's.
24. Lindenwood University-Belleville and SWIC are named "Top Schools" by Military Advanced Education Magazine.
25. City issues 125 Business Occupancy Permits, including:
  - a. Beast Craft BBQ Company
  - b. 4204 Main Street Brewing Co.
  - c. Replacement Services
  - d. Volkert, Inc.
  - e. Ruler Foods
  - f. Archview Floors
26. M.A.C. Medical begins \$930,000 renovation to downtown building.
27. Pro-Pack Quality Testing begins \$365,000 expansion in Belle Valley Industrial Park.
28. St. Paul's Home opens new \$29.5 million nursing home.
29. Planning begins for new Police Station at 6th St. & West Main St.

PLANNING & ECONOMIC DEVELOPMENT EXPENDITURES						
Account Description	Econ. Dev & Planning FY 2011/12 Actual	Econ. Dev & Planning FY 2012/13 Actual	Econ. Dev & Planning FY 2013/14 Actual	Econ. Dev & Planning FY 2014/15 Actual	Econ. Dev & Planning FY 2014/15 Budgeted	Econ. Dev & Planning FY 2015/16 Requested
Department Number	01-62	01-62	01-62	01-62	01-62	01-62
Total Personnel	149,031	178,391	213,267	212,620	241,650	257,300
Total Contract Services	6,560	10,804	77,105	37,079	66,410	39,150
Total Commodities	1,212	1,702	2,962	1,519	6,000	6,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	2,804	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>156,803</b>	<b>190,897</b>	<b>296,138</b>	<b>251,218</b>	<b>314,060</b>	<b>302,450</b>

# MAYOR'S OFFICE

Department Number: 01-82

Belleville operates under a Mayor-Council form of municipal government. The Mayor is the Chief Executive Officer of the City and performs all duties prescribed by law. The Mayor is elected to a four-year term, as are the City Clerk and City Treasurer. The Illinois Liquor Control Act commissions the Mayor as the local liquor control commissioner with the power to enforce all laws relating to the subject. In addition to these duties, the Mayor also appoints members to various boards within the City as well as Department Heads with the advice and consent of the City Council, except where specifically provided by ordinance. In addition to these duties, the Mayor also attends numerous community functions, represents the City with various civic organizations, and serves on several local boards.

The Mayor works with the members of the City Council to establish policies, procedures, and goals for Belleville. Goals for 2015/2016 include continued enhancement and enforcement of the housing ordinances, continued efforts to expand commercial and residential development in the City, the rehabilitation of our aging sewer system, including major expansion plans of our sewage treatment plant, extensive road repairs and development, an intensified effort to market our community, more beautification projects for the City, creating more efficient and responsive City departments, working towards an expedited business assistance program and the continued modernization of our record keeping capabilities and the ongoing effort to promote public safety. In June of 2014, the City adopted the updated comprehensive plan and the City also accepted a proposal for codification services, publication and supplement services for the municipal code of the City of Belleville. Our new police station is underway at the future site that will be located at 720 West Main Street. Plans are also in process to make City Hall ADA (American with Disabilities Act) compliant. The City has also partnered with the school districts to promote Belleville as a Community of Character, and is proud to have been named an All America City for 2011 by the National Civic League.

Belleville is a home rule municipality and may pass ordinances regulating the areas of building, zoning, sanitation, nuisance, civil disturbance, and all other matters of public health, safety, morale and welfare unless specifically restricted by state law or other provisions of the constitution. It may supplement state law as long as the ordinance does not try to reduce minimum standards or provide for a lesser penalty than state law imposes.

MAYOR'S OFFICE EXPENDITURES						
Account Description	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-82	01-82	01-82	01-82	01-82	01-82
Total Personnel	192,790	197,011	189,793	188,781	195,100	204,400
Total Contract Services	2,843	3,140	3,904	5,259	5,850	6,750
Total Commodities	4,248	3,098	3,043	3,281	4,000	4,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>199,881</b>	<b>203,249</b>	<b>196,740</b>	<b>197,321</b>	<b>204,950</b>	<b>215,150</b>

# FINANCE DEPARTMENT

Department Number: 01-83

The Finance Department is responsible for the financial and accounting functions of the City. Principal functions include coordination of budget preparation and budget monitoring, preparation of the tax levy, working with the City's auditors, maintenance of revenue and expenditure accounts, processing of all cash disbursements and dissemination of monthly financial reports. The Finance Department is responsible for the issuance and recording of all purchase orders, receives all invoices, verifies receipt of goods or services Citywide and processes all payments. The Director of Finance is also responsible for adherence to Federal and State regulations to ensure compliance with proper accounting regulations.

The Finance Department consists of three employees; a Finance Director, a Clerical Supervisor, and an Accounts Payable Clerk. The Department processes approximately 7,000 accounts payable checks annually. The Finance Department works in conjunction with the Finance Committee and records all minutes of meetings. The Finance Department has restructured the chart of accounts to more closely follow DCCA's recommendation. The Finance Department maintains a filing system that keeps two years of invoices maintained in the office.

<b>FINANCE DEPARTMENT EXPENDITURES</b>						
Account Description	Finance Department	Finance Department	Finance Department	Finance Department	Finance Department	Finance Department
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-83	01-83	01-83	01-83	01-83	01-83
Total Personnel	173,057	175,259	172,601	177,110	178,300	188,200
Total Contract Services	1,957	1,031	1,123	1,131	1,950	2,150
Total Commodities	1,046	491	875	697	1,100	1,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	600
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>176,060</b>	<b>176,781</b>	<b>174,599</b>	<b>178,938</b>	<b>181,350</b>	<b>191,950</b>

# HUMAN RESOURCES/COMMUNITY DEVELOPMENT DEPARTMENT

Department Number: 01-84

The Human Resources Department oversees the hiring process for all City positions, except Police Officers and Firefighters. This process includes advertising, processing and evaluating employment applications, and participating in the interview and selection process. The Human Resources Department maintains all personnel related records and files for all City positions, except Police Officers and Firefighters.

The Human Resources Department is responsible for the development and administration of personnel and employment related policies throughout the City. The department also assists with the training and development of City employees.

The Human Resources Department is also responsible for administering the City's Risk Management Program to minimize loss from exposure to property, liability and personnel risks. This department serves as liaison between the City and the insurance provider to expedite all claims.

The Human Resources/Community Development Department assists with human relations issues in the City, facilitating the City's Community Development Commission. The Department provides oversight at the Belleville Neighborhood Partnership meetings and activities, and serves as liaison between the City Government and various organizations such as the Belleville Human Relations Commission, the Center for Racial Harmony and others.

HUMAN RESOURCES EXPENDITURES						
Account Description	Human Resources FY 2011/12 Actual	Human Resources FY 2012/13 Actual	Human Resources FY 2013/14 Actual	Human Resources FY 2014/15 Actual	Human Resources FY 2014/15 Budgeted	Human Resources FY 2015/16 Requested
Department Number	01-84	01-84	01-84	01-84	01-84	01-84
Total Personnel	95,978	97,280	133,242	147,340	148,000	157,100
Total Contract Services	14,799	8,050	8,416	30,501	36,500	44,500
Total Commodities	771	686	639	72	800	500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	500
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>111,548</b>	<b>106,016</b>	<b>142,297</b>	<b>177,913</b>	<b>185,300</b>	<b>202,600</b>

# CLERK'S OFFICE

Department Number: 01-85

The Municipal Clerk along with the Tax Collector is the oldest of public servants. The clerk is the direct link between the citizens and their government. The Municipal Clerk attends at least 24 meetings annually of the City Council and keeps a full journal of its proceedings. The Clerk is responsible for filing all city records, approximately 200 ordinances annually, 100 resolutions, and 180 City vehicle titles. The Clerk is accountable for the issuance and record keeping of over 500 city business licenses, 1,600 fire inspections, several city leases and yard sale permits.

The Municipal Clerk is the custodian of the municipal seal. Since certified copies of municipal documents are evidence in the court of law, one of the clerk's duties is to prepare copies of documents in their custody and certify as to their correctness. The Freedom of Information Act, the Open Meetings Act, the Americans with Disabilities Act, the Right to Privacy Act, the Truth in Taxation Act are all adhered to strictly by the Municipal Clerk for the municipality. The Clerk is also the Freedom of Information Officer for the City of Belleville.

Another important function of the Clerk's Office is managing the city's health insurance program. The Clerk's Office also handles all payroll functions and issues approximately 10,000 payroll checks annually. The City has approximately 350 full time employees who are paid 26 times per year. Our payroll is over \$20,000,000 annually. This Department is responsible for the Illinois Municipal Retirement Fund and they file all monthly, quarterly, and year-end tax reports, as well as issuing W-2's for all employees.

You can visit our website at [www.belleville.net](http://www.belleville.net) to view the latest City Council Meeting agendas and minutes. Other documents are also available along with the revised Code of Ordinances. The paramount challenge for clerks in the electronic age is to retain the people's confidence as an impartial administrator and trusted public servant. Recently, the Illinois State Archives has microfilmed 24 volumes of city council minutes from 1846-1951, Belleville City Ordinances from October 1877-June 1927, Belleville Township Minutes 1935-1971, Motor Fuel Tax Meeting Minutes 1938-1979, Burial records 1878-1888, Death Records 1888-1923, Justice of the Peace Dockets 1901-1925, and Belleville Board of Local Improvements Minutes 1897-1932. All records are available at the Library.

CITY CLERK'S OFFICE EXPENDITURES						
Account Description	City Clerk's Office					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-85	01-85	01-85	01-85	01-85	01-85
Total Personnel	271,355	276,575	286,393	275,622	279,600	292,400
Total Contract Services	1,785	1,816	2,562	11,104	13,800	12,700
Total Commodities	2,132	2,694	2,392	2,369	3,000	4,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	686	492	2,000	1,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>275,272</b>	<b>281,085</b>	<b>292,033</b>	<b>289,587</b>	<b>298,400</b>	<b>310,100</b>

# TREASURER'S OFFICE

Department Number: 01-86

The Treasurer is elected for a four-year term along with the Mayor and the City Clerk. He is the custodian of all City Funds. The office is responsible for two different departments: the Treasurer's Office, and the Sewer Billing and Collection Department.

The Treasurer's Office receives all monies belonging to the City of Belleville, pays all warrants signed by the Mayor and countersigned by the City Clerk and keeps a separate account of each fund or appropriation. All monies received by the Treasurer's Office are deposited within 48 hours as part of a checks and balances policy. All bank reconciliations are done in the Treasurer's Office, while all checks are produced in the Finance Department. The City of Belleville expects to receive approximately \$129,173,900 in revenues in the 2015-2016 fiscal year.

After the annual audit is completed by no later than six months from the start of the fiscal year (May 1) or by October 31, the annual Treasurer's Report is generated in the Treasurer's Office, published in the local newspaper, and filed with the County Clerk.

The Police and Firemen's Pension Funds are also under control of the Treasurer. By state statute the City Treasurer is the custodian of both the Police and Fire Pension Funds. These funds have a combined total of approximately \$56,012,014, most of which is invested through money managers.

CITY TREASURER'S OFFICE EXPENDITURES						
Account Description	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-86	01-86	01-86	01-86	01-86	01-86
Total Personnel	120,644	124,162	129,901	133,724	141,600	143,600
Total Contract Services	4,274	5,431	4,797	5,105	8,325	7,100
Total Commodities	1,724	1,736	869	1,289	2,500	2,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	538	922	1,725	850
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>126,642</b>	<b>131,329</b>	<b>136,105</b>	<b>141,040</b>	<b>154,150</b>	<b>154,050</b>

# MAINTENANCE DEPARTMENT

Department Number: 01-87

The City's Maintenance Department provides a variety of services to City owned property. Buildings are constantly being updated making them more energy efficient thus saving the City money. A staff of eight personnel takes care of approximately twenty buildings including the beautiful Veterans Memorial Fountain and also the Gateway Fountain on North Illinois Street.

The Maintenance Department performs duties such as plumbing, electrical, painting, repairs, roofing, heating, cooling, moving and placement of offices, computers, and telephone lines. We also assist other departments in emergency problems like power outages, accidents, heavy item pick up, and many other recycling activities.

MAINTENANCE DEPARTMENT EXPENDITURES						
Account Description	Maintenance Department					
	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2014/15	FY 2015/16
	Actual	Actual	Actual	Actual	Requested	Requested
Department Number	01-87	01-87	01-87	01-87	01-87	01-87
Total Personnel	502,998	485,175	493,816	521,216	521,700	552,600
Total Contract Services	111,933	104,195	85,804	97,659	136,046	121,150
Total Commodities	19,228	20,646	21,434	19,300	26,200	27,100
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	1,230	714	490	746	1,250	1,250
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>635,389</b>	<b>610,730</b>	<b>601,544</b>	<b>638,921</b>	<b>685,196</b>	<b>702,100</b>

# ENGINEERING DEPARTMENT

Department Number: 01-88

The Engineering Department is responsible for the planning, design, construction and long term maintenance of all roadways and bridges in the City of Belleville. The Engineering Department is responsible for administering the City's Capital Improvement Program. This consists of preliminary investigations of known and purported problems, assessment of alternatives to resolve the problem, coordination of project design and finally, management of the project construction. The Department also acts as an internal consultant to advise and assist the other departments of the City in engineering related problems, which they may become involved.

The department is presently made up of three individuals. The City Engineer, a licensed engineer under the laws of the State of Illinois, a secretary who handles the administrative duties of the department, and an assistant construction inspector. At most points in the year there are also two individuals who work on a contractual basis to handle construction inspection.

The department is responsible for millions of dollars in capital improvements. Some key projects for FY 2015/16 include; C Street, South 8th Street, Juanita Place Phase II, North Illinois Streetscape, 2015 Ditching, Infrastructure, Asphalt, Sidewalks, Pavement Markings, Traffic Signals and Concrete Patch, and miscellaneous Parking Lots repairs.

ENGINEERING DEPARTMENT EXPENDITURES						
Account Description	Engineering Department FY 2011/12 Actual	Engineering Department FY 2012/13 Actual	Engineering Department FY 2013/14 Actual	Engineering Department FY 2014/15 Actual	Engineering Department FY 2014/15 Budgeted	Engineering Department FY 2015/16 Requested
Department Number	01-88	01-88	01-88	01-88	01-88	01-88
Total Personnel	264,883	243,822	207,048	225,468	241,600	250,300
Total Contract Services	18,982	14,639	64,555	11,949	24,100	21,700
Total Commodities	7,121	8,210	7,718	5,251	9,250	7,400
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	159	179	25,915	1,369	1,500	1,800
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>291,145</b>	<b>266,850</b>	<b>305,236</b>	<b>244,037</b>	<b>276,450</b>	<b>281,200</b>

# PUBLIC LIBRARY

Fund 04

Spearheaded by Library Director Leander Spearman's resourceful use of an Illinois State Grant, The City of Belleville's Carnegie public library, one of the State's oldest underwent extensive renovation during fiscal year 2015. Structurally, the main facility and satellite library were enhanced to insure the safety and comfort of patrons, staff and community members. Interior space was redesigned to better accommodate ever growing electronic reading and research needs. In addition to providing wireless internet for patrons, new computers, public fax service and a media lab housing a 3-D printer were added. In addition, the library serves job seekers by providing internet access to job search programs.

Space was efficiently rearranged to better accommodate a quarter million books, audiobooks, CDs, DVDs and computerized databases. Direct entrance into the re-designed children's section encourages young reader's use of the library's exceptional summer reading program, a hallmark of the Belleville community, and space was created especially for teen readers to encourage and promote their use of the library.

The improved library is an educational and cultural hub of the City. Overseen by a nine-member Board of Trustees appointed by the Mayor, it provides a forum for public speaking events, public meetings, voter registration, genealogical and historic research and a variety of free programs for adult enrichment. An administrative assistant and twenty-eight staff members assist the Library Director. Together this group of people maintains the daily operation of the library.

The main Belleville Public Library is located at 121 East Washington Street. The West Branch is located at 3414 West Main Street. Both are fully accessible to the Belleville community who either "stop in" or choose to access services via the internet.

LIBRARY – FUND 04 - REVENUE						
Account Description	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2014/15 Budgeted	FY 2015/16 Estimated
Total Taxes	1,170,882	1,178,139	1,178,162	1,203,836	1,210,000	1,210,000
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	105,035	103,437	114,542	768,253	109,000	121,000
Total Fines	46,085	46,396	42,287	38,513	47,500	50,500
Total Charges for Services	2,514	4,602	4,133	17	6,000	0
Total Enterprise Services	12,847	140,883	10,353	20,751	15,050	26,800
Total Other Sources	7,016	0	0	5,940	0	0
<b>Total Revenues</b>	<b>1,344,379</b>	<b>1,473,457</b>	<b>1,349,477</b>	<b>2,037,310</b>	<b>1,387,550</b>	<b>1,408,300</b>

LIBRARY – FUND 04 - EXPENDITURES						
Account Description	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2014/15 Budgeted	FY 2015/16 Requested
Total Personnel	922,469	963,077	1,003,095	1,006,989	1,094,300	1,131,000
Total Contract Services	162,684	132,288	184,741	150,665	187,749	153,000
Total Commodities	19,525	17,359	18,579	21,845	30,000	25,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	158,640	125,429	27,972	1,217,053	1,248,000	136,000
Total Other Expenditures	1,004	4,898	4,349	7,051	9,900	7,100
<b>Total Expenses</b>	<b>1,264,322</b>	<b>1,243,051</b>	<b>1,238,736</b>	<b>2,403,603</b>	<b>2,569,949</b>	<b>1,452,100</b>

## **SEWER OPERATION & MAINTENANCE**

### Fund 21

The Sewer Operation and Maintenance Fund is divided into three departments; Collections, Sewer Lines and Sewer Plant. The City provides sewer services to a great majority of its residents and certain surrounding communities as well. All revenues generated from sewer charges are deposited in this fund. Transfers are made to fund the Bond Issues and IEPA Loans. The balance is used for the operations of the plant, lines and administrative departments. All capital improvements are budgeted through the Sewer Construction Fund.

The third phase of the city's Long Term Control Plan has been let as required by the Environmental Protection Agency. This project is estimated to cost \$25,000,000. Other EPA mandated projects, totaling approximately \$10,000,000 are also in varying stages of design. Other than the mandated projects, the City will also commit \$2,000,000 for sewers to serve the Shrine Development in hopes of increased development along the Route 15 corridor.

### **SEWER COLLECTIONS**

#### Department 21-75

The Sewer and Trash Billing Department generates all sewer and trash bills for the City of Belleville, and it receives and deposits the monies collected. The combined Billing and Collections Department has five full-time employees. The City bills customers monthly and bills for most rental property are in the names of the property owners. The department generates approximately 202,000 bills per year for sewer and trash customers. Customers who are significantly delinquent in paying their accounts may be placed on level-pay billing. These customers are required to pay current charges each month plus a predetermined amount toward retiring their debt. In its proactive policy for debt collection, the City has an agreement with the Illinois American Water Company whereby the water company, at the City's request, will shut off water service to sewer-trash customers who do not pay their bills. Liens are placed on the property of the most recalcitrant debtors. These actions and the threat of the actions have greatly increased the City's ability to secure payment for service.

Sewer bills are based on the amount of water consumption. For the 2015-2016 fiscal year sewer billings are expected to be approximately \$7,365,000 and billings for trash pickup is to be approximately \$3,100,000. The money collected for trash services is transferred to the General Fund each month. The General Fund pays all bills for the Sanitation Department such as salaries and landfill fees.

Payment may be made by cash, check, money order, credit card, and automatic withdrawal. The City continues to strive both for improved collection and for efficiency and accuracy in processing payments. The goal is excellent customer service.

## **SEWER LINES**

Department 21-77

The Sewer Lines Department is staffed with 9 employees that operate and maintain 300 miles of sewer lines owned by the City. This department is responsible for repairing and replacing any sewer line that might collapse or tearing out old lines and replacing them with newer PVC (polyvinyl chloride) lines. This department operates a vactor truck for flushing and clearing sewer line clogs and a rodder truck for root cutting in areas where sewer lines are susceptible to root intrusion. This department is also responsible for J.U.L.I.E. locates, which is the location and marking of any City owned sewer line due to construction projects or emergencies.

Because this system is a combined sewer system, during heavy rains most of the Sewer Lines Department, including management, are answering calls dealing with basement back-ups and flooding.

Major storm water and sanitary sewer separation projects have solved some severe flooding problems. However, much more still needs to be done to separate this combined sewer system. The City is now working towards eliminating back-up problems in the East Creek sewer shed with the completion of the Infiltration and Inflow (I&I) study, and many construction projects to eliminate by-pass pumping in that area.

A concentrated effort will be placed on removing as much storm water and infiltration from this collection system as possible. Therefore, this department will conduct more smoke testing of problem areas that will lead to the disconnection of roof drains, foundation sump pumps and catch basins that are connected to the sanitary sewer system. The more rain water, ground water and any other unpolluted water that can be removed from the sewer system will reduce pumping and treatment costs.

The Sewer Lines Department is now taking a proactive rather than reactive approach to sewer line cleaning with the implementation of our sewer line collection system cleaning program. This proactive approach will reduce back-up calls and keep the City compliant with our NPDES permit. The IEPA has recently approved our Long Term Control Plan (LTCP) for mandated elimination of the City's combined sewer overflows. Construction of the first and second is complete, and construction of the third phase will begin this fiscal year.

## **SEWER PLANT**

Department Number 21-78

The City owns and operates a Treatment Plant that is permitted to treat and discharge 12.4 million gallons per day and excess flow capacity of 27 million gallons per day. The treatment plant operates 24 hours per day, 365 days per year and has at least one operator on duty at all times. This department operates and maintains 50 satellite stations that pump sewage from different parts of the City into approximately 300 miles of sewer lines. Some parts of the sewer collection system are combined sewers that carry both sanitary sewage and storm water. The Wastewater Treatment Plant was built during the 1930's and went into operation in 1939. Most of the original buildings are still used and some of the original equipment that operated 70 years ago is still operating today. The last major improvements to the plant were completed this year and included a 4.4 million gallon per day (MGD) plant expansion, digester upgrade, tertiary filter upgrade, various electrical upgrades and construction of a large combined sewage pump station. Other improvements were made to the headworks, concrete structures and electrical upgrades. This publicly owned treatment works, referred to in Federal Regulations as a POTW, is closely scrutinized by the Environmental Protection Agency. Any violation of the compliance requirements can cost the city \$10,000 per day per violation.

The Pre-treatment program, as mandated by the Federal Consent Decree of 1988, is responsible for sampling, inspecting and enforcing all rules and regulations that pertain to all Significant Industrial Users of the City's sewer system. The Combined Sewer Overflow Program requires sampling and inspecting 13 permitted outfalls throughout the community within 24 hours of each rainfall. The City's EPA mandated long term control plan, (LTCP) is under construction. Phase three of the LTCP will start construction this fiscal year and includes a large pump station and sewer piping to remove four permitted combined sewer overflows (CSO's). This project will cost approximately \$25 million.

Goals for the 2015/2016 fiscal year include continued upgrades at the original treatment plant, start of construction on Phase 3 and design of Phase 4 of the Long Term Control Plan. We will rehabilitate several walkways, and upgrade interior facilities at the original plant.

<b>SEWER OPERATION &amp; MAINTENANCE FUND 21 - REVENUE</b>						
<b>Account Description</b>	<b>FY 2011/12 Actual</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Actual</b>	<b>FY 2014/15 Budgeted</b>	<b>FY 2015/16 Estimated</b>
Total Taxes	0	0	0	0	0	0
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	0	0	0	0	0	0
Total Fines	0	0	0	0	0	0
Total Charges for Services	6,208,770	6,644,018	6,697,966	7,093,971	7,751,400	7,754,000
Total Enterprise Services	190,659	187,392	175,286	191,992	204,000	202,500
Total Other Sources	606	0	0	0	500	500
<b>Total Revenues</b>	<b>6,400,035</b>	<b>6,831,410</b>	<b>6,873,252</b>	<b>7,285,963</b>	<b>7,955,900</b>	<b>7,957,000</b>

<b>SEWER OPERATION &amp; MAINTENANCE FUND 21 - EXPENDITURES</b>						
<b>Account Description</b>	<b>FY 2011/12 Actual</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Actual</b>	<b>FY 2014/15 Budgeted</b>	<b>FY 2015/16 Requested</b>
Total Personnel	2,291,202	2,452,566	2,564,965	2,556,611	2,721,000	2,843,500
Total Contract Services	1,551,949	1,477,851	1,671,869	1,852,120	1,984,648	1,811,880
Total Commodities	136,189	148,051	171,260	191,656	221,450	249,200
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	160,268	182,393	396,317	107,878	148,275	161,000
Total Other Expenditures	1,995,953	1,951,814	2,442,481	2,909,016	2,919,016	2,986,157
<b>Total Expenses</b>	<b>6,135,561</b>	<b>6,212,675</b>	<b>7,246,892</b>	<b>7,617,281</b>	<b>7,994,389</b>	<b>8,051,737</b>

# TIF 3 FUND

## Fund 38

The Tax Increment Financing (TIF) 3 Fund, a special revenue fund, was established in 1986. The District encompasses a large portion of the entire corporate limits of Belleville. The purpose of the TIF was to provide funding support for several commercial projects including the Westfield Plaza development located along 74<sup>th</sup> Street and Old St. Louis Road. Numerous projects located in the Belle Valley Industrial Park (Phase I and Phase II), on Illinois Rt. 177/Mascoutah Avenue, have taken advantage of TIF 3 incentives. The construction of the Richland Creek Office Complex on West Main Street was also assisted through this TIF. In addition, the City has intergovernmental agreements with several of the school districts having properties within the TIF whereas the City rebates the various districts for the loss of property taxes based on a formula of the base year assessment (when the TIF was formed) compared to their tax levy and the current tax base for the entire TIF. The City recently renegotiated these agreements so that additional funds can be made available for infrastructure improvements. Several other projects have received assistance from TIF 3 such as Carlyle Plaza, the 170,000 square foot Magna (Regions) Operations Center at Route 15 and South 74<sup>th</sup> Street, and Belle Valley Industrial Park (Phase I and Phase II).

There are certain eligible costs that can be paid for with TIF monies. These costs include infrastructure, acquisition and demolition of property, public infrastructure engineering fees, and others as outlined by State law.

TIF 3 funds will be used to assist in the expansion of the wastewater treatment plant, numerous public improvements and several commercial projects including site improvement costs for the Ruler Food project. In FY 2014-2015, TIF 3 funds were used to assist the expansion of 4202 Main Street Brewing Company, M. A. C. Medical Inc., and Empire Comfort Systems.

TIF 3 – FUND 38 - REVENUE						
Account Description	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2014/15 Budgeted	FY 2015/16 Estimated
Total Taxes	9,712,506	9,232,892	10,502,616	10,658,717	11,535,000	11,150,000
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	0	315	555,500	130,703	1,010,946	375,190
Total Fines	0	0	0	0	0	0
Total Charges for Services	0	0	0	0	0	0
Total Enterprise Services	339,826	16,661	59,476	75,276	60,000	71,000
Total Other Sources	635,000	25,000	98,218	22,718	100,000	55,000
<b>Total Revenues</b>	<b>10,687,332</b>	<b>9,274,868</b>	<b>11,215,810</b>	<b>10,887,414</b>	<b>12,705,946</b>	<b>11,651,190</b>

TIF 3 – FUND 38 - EXPENDITURES						
Account Description	FY 2011/12 Actual	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2014/15 Budgeted	FY 2015/16 Requested
Total Personnel	0	0	0	0	0	0
Total Contract Services	5,488,412	4,674,832	4,398,736	5,781,516	7,029,177	6,472,400
Total Commodities	0	0	0	0	0	0
Total Debt Service	924,826	916,356	903,196	685,392	1,075,000	0
Total Capital Outlay	4,230,868	4,379,598	3,983,481	2,774,901	5,413,260	4,528,375
Total Other Expenditures	1,525,983	1,547,074	1,549,383	2,075,889	2,075,889	3,951,268
<b>Total Expenses</b>	<b>12,170,089</b>	<b>11,517,860</b>	<b>10,834,796</b>	<b>11,317,698</b>	<b>15,593,326</b>	<b>14,952,043</b>

**BUDGETED REVENUE AND EXPENSE ALL OTHER FUNDS 2015/16**

<b>NAME OF FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>
Parks Projects Fund	30,810	80,000
Insurance Fund	4,520,050	4,535,000
Library-Gift Endowment	70	70
Playground & Recreation Fund	844,878	844,157
Fire Pension Fund	2,915,763	3,210,450
Police Pension Fund	3,139,242	3,195,550
TIF 1 Fund	45,010	51,000
TIF 2 Fund	60,200	101,000
TIF 4 Fund	6,060	37,675
Capital Projects Fund	575,050	600,000
TIF 8 Fund	160,150	211,000
TIF 9 Fund	85,500	176,000
TIF 10 Fund	1,152,200	1,177,000
TIF 11 Fund	21,150	27,000
TIF 12 Fund	150,200	276,000
TIF 13 Fund	56,300	102,000
TIF 14 Fund	96,400	10,410
TIF 15 Fund	2,945,795	2,945,000
TIF 16 Fund	698,194	762,000
TIF 17 Fund	43,050	42,000
TIF 18 Fund	36,100	124,000
TIF 19 Fund	2,260,550	2,260,500
TIF 20 Fund	77,050	58,000
TIF 21 Fund	5,050	68,600
Special Service Area Reserve	300	0
Special Service Area I & S Fund	101,059	101,009
2011 TIF Bonds I & S Fund	254,550	254,301
2014 PD Project Construction Fund	9,007,500	15,380,000
2014 PD Project Debt Service Fund	1,302,500	900,600
Retirement Fund	1,420,350	1,440,000
Motor Fuel Tax Fund	1,223,000	1,575,500
Fountain Fund	4,605	5,000
Tort Liability Fund	800,250	800,000
Walnut Hill Future Care Fund	9,500	5,000
Sewer Repair & Replacement	124,152	120,000
Sewer Construction	22,293,500	23,961,270
Sewer Bond & Interest	22,668,774	22,669,049
Special Service Area	35,400	46,477
Working Cash Fund	1,000	0
Belleville Illinois Tourism	48,020	48,000
2011 Bond Fund	1,175,500	1,008,268
Police Trust Fund	22,055	35,000
Narcotics Fund	55,350	52,000
Local Law Enforcement Grant Fund	175,035	175,000
	<hr/>	<hr/>
	80,647,222	89,470,886

## **PARKS PROJECTS FUND**

### **Fund 02**

This special revenue fund was created to collect donations and proceeds from various fundraising events for park projects. Many donations received in this fund are given for a memorial tree or park bench to be placed in one of our parks in memory of a departed loved one.

This fund also allows the flexibility to accumulate small donations for the future purchase of a large item or project that takes a couple of years to collect the amount needed. In addition to the flexibility, this fund also allows individuals with a special interest to donate assuring that their donation will go to the specified project, such as; Sculptures in our Park System and along the Richland Creek Greenway, the Whitey Herzog Field, the Dog Park in Rotary Park, Tour de Belleville and others.

This fund is an excellent means of accepting donations from the business and public sector for support in community based projects and programs.

## **INSURANCE FUND**

### **Fund 03**

The Insurance Fund was established in FY 2007/08. It was created when the City decided to become partially self-insured. The premiums that the City would normally pay the insurance company are deposited in this fund. The administrator, IPMG, bills us for fixed costs as well as claims, on a weekly basis. Any unused funds will be allowed to accrue. The City hopes to reduce our overall health insurance costs, as well as keep the premium increases tied to the cost of living.

## **FIREMEN'S PENSION**

### **Fund 05**

The City of Belleville levies a tax, as calculated by the State of Illinois, for pensions for firemen. For fiscal year 2015/16, the City is contributing \$2,505,763 to the Belleville Fire Pension Fund. This will be achieved by using the tax levy and the replacement tax. By combining these two sources of revenue, the City's contribution to the pension fund will be more than the amount actuarially determined by the State to meet Section 4-118 of the Illinois Pension Code. The 63 firefighters participating in the fund will contribute about \$409,000.00. Belleville has 73 retirees drawing pensions, and this expense is expected to be about \$3,160,300.00 for the 2015/2016 year.

The fund is governed by a five-member board, which meets monthly. The money manager for the board is PNC. PNC had control of the total assets of the fund. On April 30, 2015 the fund's assets were \$22,644,952.

## **PLAYGROUND & RECREATION FUND**

### **Fund 07**

On April 3, 1945, the Belleville Parks and Recreation Department began a proud tradition on community service. It was created to provide the residents of Belleville with wholesome recreational opportunities regardless of race, creed, sex, and age or physical capabilities.

This department serves the City's population of 45,000 residents with approximately one hundred various programs throughout the year for age groups ranging from toddlers to senior citizens. The Recreation Department is constantly offering new programs and expanding on existing programs to meet the community's interest. Visit the Parks & Recreation Department on our webpage: [www.bellevilleparksandrec.com](http://www.bellevilleparksandrec.com) or [www.belleville.net](http://www.belleville.net) and Facebook: Belleville Parks N Recreation. Learn all about the Parks amenities, activities, schedules, volunteering or use our "Online Reservation" to register for programs and facilities.

The Recreation Department is funded by both taxation and user fees. The essence of the Department's mission is to provide wholesome recreational resources in a fiscally responsible manner, without compromising the health and safety of staff members and park visitors or the beauty of the environment. We are committed to continuing the cooperative working relationships established in the community, especially the usage of the school facilities to provide the residents of Belleville with indoor athletic and leisure programs. After all, it is the community as a whole that we are here to serve, while making Belleville a better place to live or work. While the Recreation staff is quite small in the number of employees, their efforts and results stand the test of "We do the Work so you can Play."

## **POLICE PENSION FUND**

### **Fund 08**

The City of Belleville levies a tax, as calculated by the State of Illinois, for police officers' pensions. For Fiscal Year 2015/16, the City will contribute \$2,103,342 to the Police Pension Fund. This will be achieved by using the tax levy and the replacement tax. By combining these two sources of revenue, the City's contribution to the pension fund will be more than the amount actuarially determined by the State to meet Section 3-125 of the Illinois Pension Code. This fund presently has 85 participants which will generate approximately \$535,000.00 in employee contributions. There are 65 retirees who will draw about \$3,095,000.00 during fiscal year 2015/2016.

The pension fund is governed by a five-member board, which meets monthly. The fund utilizes the services of Zemenick & Walker, Inc as its investment manager. The value of the fund on April 30, 2015 was \$33,367,062.

## **TIF 1 FUND**

### **Fund 09**

The Tax Increment Financing (TIF) 1 Fund, a special revenue fund, was established in 1982. The District covers approximately a four (4) square block area northwest of the Public Square. The TIF was formed for the purpose of providing financing through an increase in property tax for the construction of the Magna Bank (now Regions Bank) project. TIF funds were used to finance land acquisition, sidewalk improvements, and municipal parking lots. St. Clair County has since purchased the Magna (Regions) Building and relocated certain County offices to the facility. Magna (Regions) is leasing a portion of the

space for their own use. The City has realized a decrease in the amount of incremental property taxes that this TIF produces since the building is under public ownership.

Other uses for the funds generated from this TIF have included the Main Street facade improvement program and the \$7 million downtown streetscape project.

The TIF 1 Fund transfers money annually to TIF 1 I& S Fund 62 for the bond payments associated with this TIF. This bond issue matured in the year 2000. TIF 1 TIF 1 funds were used for a Development Agreement for improvements to the former YMCA building in FY 2013-2014. In FY 2014-2015, TIF 1 monies were used for a Façade Improvement Grant for Hubbard Construction.

## **TIF 2 FUND**

### **Fund 10**

The Tax Increment Financing (TIF) 2 Fund, a special revenue fund, was established in 1985. The District covers approximately a two (2) block area northeast of the square bounded by Illinois Street, Jackson Street, Main Street and East "A" Street. The TIF was formed to provide funding support for the Nations Bank (Bank of America) Building. The City used incremental revenue for the purchase of the property, demolition of the old building, construction of a parking lot and other improvements. The Market Square building through the use of TIF monies has enjoyed increased occupancy as well as increased parking associated with the development of a lot at the corner of "A" and Jackson Streets.

Monies were transferred annually to the TIF 2 Bond I&S Bond Fund 63 for the purpose of paying for the bond issue associated with this fund. This bond matured in 2007.

In 2003, TIF 2 resources were used in assisting the relocations of two (2) businesses, a law firm and a clock retail/repair shop into TIF 2.

## **RETIREMENT FUND**

### **Fund 11**

In 2014/15, the City levied \$1,325,000 for payment towards non-sworn employees' pensions in the 2015/16 fiscal year. All IMRF (Illinois Municipal Retirement Fund) payments for employees paid from the General Fund are made from this fund. The monies needed for IMRF pension payments from the Library, Sewer Fund, and Playground & Recreation are paid directly from the individual funds. All other city employees, excluding fire and police employees, are paid directly from the Retirement Fund.

## **MOTOR FUEL TAX**

### **Fund 13**

The Motor Fuel Tax Fund (MFT) is financed through an Illinois state-wide tax on the sale of petroleum products. The City of Belleville receives a per capita share of these taxes. The City receives approximately \$1.2 million per year from this revenue source.

The use of the motor fuel funds is restricted to specific types of projects as allowed by State of Illinois law. Expenditure of MFT funds can be broken down as follows: Pavement Markings (2%), Maintenance Traffic Signals (4%), Sidewalk Replacement (6%), Asphalt Patches (6%), Concrete Street Patch (5%), Ditching

(4%), Street Department Labor (19%), Infrastructure Repair (5%), Maintenance Materials (38%), Engineering Observation (6%), and McClintock Ave (5%).

Maintenance Materials include the purchases of ice control materials, asphalt patch materials, gravel of various gradations, storm water culverts, and other road maintenance materials.

## **FOUNTAIN FUND**

### **Fund 14**

A committee of local business, labor, and civic men and women has been formed with the mission: "To provide a trust fund that perpetuates the Veteran's Memorial Fountain in Downtown Belleville that will maintain the highest quality standard for the entire area to admire."

The Veteran's Memorial Fountain was originally built in 1937, as a memorial to American servicemen. In 1985, a renovation committee was formed to raise funds for much needed repairs. Re-dedication of the renovated fountain occurred on May 3, 1986. Funds secured by the renovation committee in 1985 were then depleted and the City of Belleville then began absorbing current expenses.

On November 11, 1998 the Veteran's Memorial Monument was dedicated capping off a very successful campaign drive raising money for the upkeep of the Memorial Fountain for years to come. 1,560 Veteran's names were engraved in granite around an American flag on the southeast quadrant of the public square. The Veteran's Memorial Trust Fund Committee surpassed their goal by raising \$177,000. It cost approximately \$47,000 to erect the monument. The investment income from the remainder of the trust fund will be used to cover ongoing electrical and water expenses as well as repairs and renovations for the Fountain.

The Fountain has been completely sand blasted, sealed and painted on the outside. The inside has been completely renovated. Thanks to the Parks Department and Maintenance Department for all of their hard work maintaining the Fountain.

## **TORT LIABILITY FUND**

### **Fund 15**

The Tort Liability Fund was established in FY 2003/04. It was created primarily due to large increases in the cost of liability and workmen's compensation insurance. The City opted for a plan that has a higher deductible in order to reduce the premiums. This fund also receives approximately \$700,000 in property tax revenue. These monies will be used for the higher deductibles. Any funds remaining will be rolled over into next year. If the City can reduce claims, the monies accumulating in this fund, will be used to become completely self-insured over time.

## **WALNUT HILL FUTURE CARE FUND**

### **Fund 18**

Walnut Hill Cemetery has a volunteer board that oversees the investments from monies received for endowed care. When a grave is sold, 15% of the cost is put into endowed care. Those monies are transferred annually to the Walnut Hill Future Care Fund and invested. The interest from these investments is used for equipment or specific projects within the Cemetery. This year the Future Care monies will be used toward printing and equipment.

## **SEWER REPAIR & REPLACEMENT FUND**

### **Fund 22**

This fund holds revenue transferred annually from the Sewer Operation & Maintenance Fund for the purpose of replacing equipment such as pumps and electrical controls during the year. This is required by the IEPA on any equipment or structure purchased with state revolving loan money. The amount transferred is based on the inventory of replaceable equipment at the Sewer Plant. The funds are set aside and used when unforeseen repairs are needed to replaceable equipment. Funds budgeted for this year will go towards control panel upgrades at several lift stations and pump replacement.

## **SEWER CONSTRUCTION FUND**

### **Fund 24**

This project fund is used to pay for all major sewer projects. These include unexpected sewer line repairs and I & I (Infiltration and Inflow) studies, and the Long Term Control Plan (LTCP) that includes treatment plant expansion. Construction of the third phase of the LTCP is expected to start this fiscal year. Subsequent phases will be designed and constructed to complete this IEPA mandated LTCP by 2027. Estimated cost is \$120 million. I & I projects will be completed and designed this year as well.

Goals for the 2015/16 fiscal year include total upgrade of the existing infrastructure at the treatment plant, upgrades to the plant's headworks, and several sewer line extensions.

## **SEWER BOND & INTEREST FUND**

### **Fund 25**

This bond fund makes annual payments on nine low-interest IEPA loans received from the State of Illinois for a total of \$3,068,230. This debt service fund receives its funds via the Sewer Operation & Maintenance Fund from the collections of sewer bills, and the Sewer Construction Fund (for the IEPA loan related to the LTCP) from the money transferred into that fund from TIF each year to help pay for the project while keeping residents' sewer rates down. The 2011 GO Refunding Bonds mature in 2017, and the 2009 GO Refunding Bonds mature in 2028.

## **SPECIAL SERVICE AREA FUND**

### **Fund 30**

This special revenue fund receives revenue from a special taxing district that runs approximately 6 blocks both north and south of the fountain on Main Street. It was originally set up for the purpose of issuing bonds for the purpose of beautification and maintenance of the downtown area. Planters were built, benches installed and trees were planted as part of the project. The bonds were retired in 1998 and the businesses in this special district have opted to continue the tax to cover the cost of maintenance of the area planters, trees and lighting.

## **WORKING CASH FUND**

### Fund 31

This fund represents the City of Belleville's reserve fund. It is to be kept at a minimum of \$400,000. Should the General Fund need to borrow funds which would reduce the balance below \$400,000, it must be voted on by the City Council. The Fund now is valued at \$373,828. These funds could be used in case of an emergency.

## **LIBRARY GIFT ENDOWMENT**

### Fund 32

The Library Gift Endowment Fund was created from public donations to be used by the library. Earnings from this account are used to purchase books, equipment and furnishings to enhance the library collection and patron areas as specified by donors. A portion of interest earned is used to purchase photography, local history and music related materials for the library. This fund is maintained separately from budgeted operating funds.

## **TIF 4 FUND**

### Fund 39

This Tax Increment Financing (TIF) Fund, a special revenue fund was instituted in 1986. This District covers a small area located in the northeast corner of the intersection of Illinois Route 161 and North Belt West. It is located near the Memorial Hospital Metro Link Station. This district was put in place for a specific development that failed to materialize.

## **CAPITAL PROJECTS FUND**

### Fund 43

This capital project fund was used to pay for capital projects throughout the City. This fund has been depleted in prior years but the City deposited proceeds from a \$14,450,000 bond issue as well as revenue from grants and some TIF funds during FY 2005/06 to be used for a very aggressive Capital Improvement plan which includes but was not limited to; the Downtown Streetscape, Route 15 West Corridor, Carlyle and 161, 17<sup>th</sup> Street Extension, the Illinois Street garage and the purchase of land to build a salt dome as well as construct a place for the sanitation to move to when the plant expansion begins. The City expects to receive a grant in this fund from the State in FY 2015/16 to be used on various infrastructure improvements.

## **BELLEVILLE ILLINOIS TOURISM FUND**

### Fund 44

The Belleville Illinois Tourism Fund was created in fiscal year 2007/2008. Prior to that year the hotel motel tax was turned over to the Greater Belleville Chamber of Commerce, who in turn used it to pay the Tourism Director and associated invoices from those funds. We now reimburse the Chamber for the Director's salary, and all invoices are paid directly from this fund from the revenue generated through the hotel motel tax.

Belleville Tourism currently has more than 40 volunteers dedicated to greeting tourists who come to our area. Belleville has many attractions such as the Labor and Industry Museum, Historical Districts, Eckert's Country Store and Farm, special events and Festivals year round.

We have initiated an aggressive marketing plan which includes our beautiful new downtown streetscape, which has outdoor dining at many of our restaurants and new and inviting specialty shops.

### **TIF 8 (DOWNTOWN SOUTH)**

#### Fund 50

The Tax Increment Financing (TIF) 8 Fund, a special revenue fund, was established in 1999. The District covers, essentially, the area from Lincoln Street, between 3<sup>rd</sup> Street and High Street, and the railroad right-of-way. Three (3) commercial projects have been completed and several other commercial projects are in the preliminary stages of design. The base assessed valuation of this TIF was \$1,781,981.

The South Illinois Corridor project is complete as a plan to redevelop the area as a commercial and entertainment area centered on two (2) train depots and the Depot Connector Trail Bikeway. The corridor plan is complete and has generated a \$12,000,000 grant award from the Governor's Opportunity Returns program.

Several commercial projects have been completed included Duffy's Automotive and Joy Tribout Interiors. Infrastructure improvements are in the planning and construction phases. FCB Banks received TIF funds in FY 2014-2015 per a development agreement. The City of Belleville entered into a development agreement with Bank of Belleville that will provide TIF 8 funds after real estate taxes are generated on a new banking facility.

### **TIF 9 (SOUTHWIND ESTATES)**

#### Fund 51

The Tax Increment Financing (TIF) 9 Fund, a special revenue fund, was established in 1999. The District includes five (5) adjoining lots consisting of 10 acres along Lebanon Avenue, between Central Plaza and Southwind Drive. Projects for 2000 in this district included the development of commercial buildings. The initial assessed evaluation of this TIF was \$3,000.

An office facility was constructed in 2006 with TIF 9 assistance.

### **TIF 10 (LOWER RICHLAND CREEK)**

#### Fund 52

The Tax Increment Financing (TIF) 10 Fund, a special revenue fund, was established in 2000. The District is approximately 1,800 acres in size and is located in the southeastern quadrant of the city, between Illinois Routes 15 and 159. Several commercial and residential projects are currently being engineered around a floodplain. The base assessed valuation of this TIF was \$583,249.

There are certain eligible costs that can be paid for with TIF monies. These costs include infrastructure, acquisition and demolition of property, public infrastructure, engineering fees and others as outlined by State law. The Reunion mixed-use residential development is currently under construction and includes single-family homes, attached and detached on 95 acres.

TIF 10 funds were used to make improvements to Westhaven School Road in 2009/2010.

### **TIF 11 (INDUSTRIAL JOBS RECOVERY)**

#### **Fund 53**

The Tax Increment Financing (TIF) 11 Fund, a special revenue fund, was established in 1999. The District is rectangular in shape and is located at the northwest corner of Greenmount Road and Illinois Route 177/Mascoutah Avenue, extending northward to Windrift Drive and westward, stopping parallel to College Avenue. The base assessed valuation of this TIF was \$137,550.

TIF 11 incentives were used to aid in the construction of Fairway Golf Center. This facility included a driving range and golf pro shop. This was the first project to be located in TIF 11.

The ultimate vision or goal is to increase commercial/retail property along one of the busiest roadways in Belleville, Greenmount Road.

### **TIF 12 (SHERMAN STREET)**

#### **Fund 54**

The Tax Increment Financing (TIF) 12 Fund, a special revenue fund, was established in 2000/2001. The District is located in the east end of Belleville. It runs along Sherman Street/Rt. 161 from Orchard Drive, north to Lebanon Avenue then east along Lebanon Avenue to West Boulevard where it includes Goodall Trucking and Upchurch Concrete. Certain rebates are budgeted in this fund. Improvements to Belle Avenue were completed in 2009. Improvements to Page Avenue were completed in FY 2010. Improvements to Belle Avenue and drainage improvements in the area were completed in 2011. Chelar Tool & Die will receive TIF 12 funds in FY 2015-2016 per a development agreement tied to the expansion of their manufacturing facility.

### **TIF 13 (DRAKE ROAD)**

#### **Fund 55**

The Tax Increment Financing (TIF) 13 Fund, a special revenue fund, was established in 2001. The District is located in the northwest portion of the city.

Various residential and commercial projects are ongoing and in the planning stages due to a sewer line extension funded in part through TIF 13 as a joint venture with the Village of Swansea. TIF 13 funds were used to improve the intersection at Frank Scott Parkway and Dapron Drive in 2011.

## **TIF 14 (ROUTE 15 EAST)**

### Fund 56

The Tax Increment Financing (TIF) 14 Fund, a special revenue fund, was established in 2003. The District is approximately 200 acres in size and is located in the southwest quadrant of the intersection of Greenmount Road and Illinois Route 15 and extends west to Jefferson Road.

TIF #14 funds were used to assist in construction of a roadway to accommodate a Tractor Supply store. Other commercial projects are in the planning stage with TIF monies anticipated to be used primarily for infrastructure projects.

## **TIF 15 (CARLYLE/GREENMOUNT)**

### Fund 57

The Tax Increment Financing (TIF) 15 Fund, a special revenue fund, was established in 2006. The District is 140 acres in size centered at the northeast corner of Illinois Route 161 and Greenmount Road.

TIF 15 funds were used in the development of a retail complex anchored by Lowe's Home Improvement Center and Super Wal-Mart in 2006 & 2007, as well as a number of out parcels in 2008 & 2009. We expect a significant increase in sales tax due to this new development, which totals in excess of \$110,000,000. A Chick Fil-A restaurant was constructed in TIF #15 in FY 2012-2013.

## **TIF 16 (ROUTE 15 CORRIDOR)**

### Fund 58

The Tax Increment Financing (TIF) 16 Fund, a special revenue fund, is proposed to be established in 2005/2006. The District is approximately 450 acres in size.

TIF 16 funds were used in the development of two (2) car dealerships in the area of Illinois Route 15 and Frank Scott Parkway West, both totaling in excess of \$13,000,000 in private investment, and public investment by the City exceeding \$5,000,000 for street and public works improvements. These dealerships assist in generating an increase in sales tax.

## **SPECIAL SERVICE AREA RESERVE**

### Fund 59

This Fund received its revenue from the Bond Proceeds of the 2005 SSA GO Bonds. This reserve fund was created in FY 2006/07. Its purpose is to hold funds should there be a shortfall in the Special Service Area Bond I & S Fund. Funds from the bonds will be used to partially fund the downtown streetscape project. This bond issue will mature in 2027, at which time any excess funds will be returned to the Special Service Area Fund. Its' current balance is \$113,389. This amount must be maintained according to bond ordinance.

## **SPECIAL SERVICE AREA I & S**

### **Fund 60**

This Fund receives its revenue from Special Service Area, Fund 30. This debt service fund was created in FY 2006/07. Its purpose is to make the principal and interest payments for the Special Service Area Bond Series 2005. Funds from the bonds were used to partially fund the downtown streetscape project. This bond issue will mature in 2027.

## **2011 TIF BONDS I & S FUND**

### **Fund 64**

This Fund receives its revenue from TIF 3 and TIF 14. Its purpose is to make the principal and interest payments for the 2011 Street Project Bonds issued in February 2011. The bond proceeds were used to finish a road project in TIF 14, needed when the Tractor Supply store was built. The remainder of the proceeds were used to finish Phase IV of the 17<sup>th</sup> Street project. The bonds mature in 2031.

## **2014 PD PROJECT CONSTRUCTION FUND**

### **Fund 65**

In fiscal year 2014/15 the City purchased a building at 720 W. Main Street to renovate for a new police department facility. This fund was created to account for the construction costs of the Police Department renovations, costs of building of a new police garage adjacent to that location, and costs to renovate a portion of City Hall in conjunction with the police department leaving that location.

## **2014 PD PROJECT DEBT SERVICE FUND**

### **Fund 66**

This fund was created by bond ordinance to account for the debt service payments associated with bonds for the original police department renovations at 720 W. Main St, police garage construction, and City Hall renovations related to that project. The 2014 bond issue was for \$9,495,000. The bonds will mature on January 1, 2035.

## **2011 BOND FUND I & S FUND**

### **Fund 67**

Revenue from this bond issue was used to develop the Route 15 West Corridor. Two car dealerships as well as 2 big box retailers have located there. The funds were used to build roads, and provide utilities to these projects. The payments on this bond issue will come from the ¼% sales tax increase that the City passed in January, 2006. The bond issue was for \$14,450,000. The bonds will mature on January 1, 2026. These bonds were refinanced in 2012 to provide over \$1,000,000 of savings over the remaining years until maturity.

## **POLICE TRUST FUND**

### **Fund 71**

This special fund is revenue from donations by the public to the Police Department. The primary uses for these funds include equipment purchases such as ballistic vests for officers and expenses incurred by the canine unit such as training for the dog and handling expenses.

## **NARCOTICS FUND**

### **Fund 72**

This fund is revenue resulting from narcotic seizures and forfeitures generally obtained from undercover operations. These funds are reinvested and used for other undercover narcotics investigations, which in turn lead to additional seizures and forfeitures. Both the Federal and State government also transfers money from illegal drug operations to local police departments to help in the war against drugs in our communities.

## **LOCAL LAW ENFORCEMENT BLOCK GRANT FUND**

### **Fund 73**

This fund was established to track revenue from a Block Grant allocated by the Department of Justice for local law enforcement. The Grant can be used to purchase necessary equipment for the Police Department in its effort to curb crime.

## **TIF 17 (EAST MAIN STREET)**

### **Fund 75**

The Tax Increment Financing (TIF) 17 Fund, a special revenue fund, was established in 2005. The District is approximately 24 acres in size and is located along East Main Street and is bordered by East 'A' Street on the north, Oak Street on the east, East Washington Street on the south, North Jackson Street on the northwest and the Public Square on the southwest.

TIF #17 funds were used in the downtown streetscape project, including infrastructure improvements. In FY 2014-2015, TIF #17 funds were used for a Facade Improvement Grants for downtown businesses as well as infrastructure improvements and other business incentives.

## **TIF 18 (SCHEEL STREET)**

### **Fund 76**

The Tax Increment Financing (TIF) 18 Fund, a special revenue fund was established in 2008. The District is approximately 85 acres in size and is generally bounded by Scheel Street (north), North Missouri Avenue (west) and Carlyle Avenue (south). The overall plan for the area, as outlined in the City of Belleville 2000-2020 Comprehensive Plan, is for the redevelopment of the area, via an approved developer, to include a residential/commercial mixed use development. TIF 18 funds are anticipated to be used for infrastructure improvements to accommodate this redevelopment project.

TIF 18 funds were used for demolition of derelict structures in 2010 and 2011.

### **TIF 19 (FRANK SCOTT PARKWAY)**

#### Fund 77

The Tax Increment Financing (TIF) 19 Fund, a special revenue fund, was established in 2006. The District is approximately 300 acres in size centered at the northeast corner of Illinois Route 15 and Frank Scott Parkway.

TIF 19 funds were used in the development of a retail complex anchored by Target and a Home Depot home improvement center in 2006 & 2007.

### **TIF 20 (RT.15/SOUTH GREENMOUNT ROAD)**

#### Fund 78

The Tax Increment Financing (TIF) 20 Fund, a special revenue fund, was established in 2009. The District is approximately 30 acres in size and is located at the northwest corner of Illinois Route 15 and South Greenmount Road. This project was site specific and related to assistance for the expansion of Eckert's Orchard and roadway improvements along South Green Mount Road.

### **TIF 21 (BELLE VALLEY III)**

#### Fund 79

The Tax Increment Financing (TIF) 21 Fund, a special revenue fund, was established in 2010. The District is approximately 190 acres in size and is generally bounded by Illinois Route 13 and Green Mount Lane. This TIF district was established to aid in the expansion of Belle Valley Industrial Park Phase III.

TIF 21 funds are expected to be used for infrastructure improvements to accommodate Belle Valley III Industrial Park.

**BUDGETED REVENUE AND EXPENDITURES ALL FUNDS 2015/16**

<b>NAME OF FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>
General Fund	27,510,188	28,138,740
Parks Projects Fund	30,810	80,000
Insurance Fund	4,520,050	4,535,000
Library Fund	1,408,300	1,452,100
Library-Gift Endowment	70	70
Playground & Recreation Fund	844,878	844,157
Fire Pension Fund	2,915,763	3,210,450
Police Pension Fund	3,139,242	3,195,550
Capital Projects Fund	575,050	600,000
TIF 1 Fund	45,010	51,000
TIF 2 Fund	60,200	101,000
TIF 3 Fund	11,651,190	14,952,043
TIF 4 Fund	6,060	37,675
TIF 8 Fund	160,150	211,000
TIF 9 Fund	85,500	176,000
TIF 10 Fund	1,152,200	1,177,000
TIF 11 Fund	21,150	27,000
TIF 12 Fund	150,200	276,000
TIF 13 Fund	56,300	102,000
TIF 14 Fund	96,400	10,410
TIF 15 Fund	2,945,795	2,945,000
TIF 16 Fund	698,194	762,000
TIF 17 Fund	43,050	42,000
TIF 18 Fund	36,100	124,000
TIF 19 Fund	2,260,550	2,260,500
TIF 20 Fund	77,050	58,000
TIF 21 Fund	5,050	68,600
Special Service Area Reserve	300	0
Special Service Area I & S Fund	101,059	101,009
2011 TIF Bonds I & S Fund	254,550	254,301
2014 PD Project Construction Fund	9,007,500	15,380,000
2014 PD Project Debt Service Fund	1,302,500	900,600
Retirement Fund	1,420,350	1,440,000
Motor Fuel Tax Fund	1,223,000	1,575,500
Fountain Fund	4,605	5,000
Tort Liability Fund	800,250	800,000
Walnut Hill Future Care Fund	9,500	5,000
Sewer Operation & Maintenance	7,957,000	8,051,737
Sewer Repair & Replacement	124,152	120,000
Sewer Construction	22,293,500	23,961,270
Sewer Bond & Interest	22,668,774	22,669,049
Special Service Area	35,400	46,477
Working Cash Fund	1,000	0
Belleville Illinois Tourism	48,020	48,000
2011 Bond Fund	1,175,500	1,008,268
Police Trust Fund	22,055	35,000
Narcotics Fund	55,350	52,000
Local Law Enforcement Grant Fund	175,035	175,000
	<hr/>	<hr/>
	129,173,900	142,065,506

**REVENUE AND EXPENDITURES ALL FUNDS 2015/16**

<b>Total All Funds Revenue</b>						
<b>Account Description</b>	<b>FY 2011/12 Actual</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Actual</b>	<b>FY 2014/15 Budgeted</b>	<b>FY 2015/16 Estimated</b>
Total Taxes	28,910,506	27,676,049	27,079,620	26,823,573	27,813,296	27,937,764
Total Licenses	637,668	697,819	756,410	872,641	855,300	891,000
Total Permits	493,046	491,088	699,126	712,934	723,100	768,400
Total Intergovernmental	33,013,342	35,608,519	30,667,101	26,115,692	36,542,966	41,669,862
Total Fines	620,446	503,098	482,741	634,603	610,350	556,350
Total Charges for Services	13,849,456	14,277,099	14,355,714	14,796,566	15,822,800	16,073,300
Total Enterprise Services	3,124,949	5,904,707	6,617,586	5,685,337	2,436,131	2,759,121
Total Other Sources	22,201,400	19,633,981	16,213,783	23,395,152	23,060,952	38,518,103
<b>Total Revenues</b>	<b>102,850,813</b>	<b>104,792,360</b>	<b>96,872,081</b>	<b>99,036,498</b>	<b>107,864,895</b>	<b>129,173,900</b>

<b>Total All Funds Expenditures</b>						
<b>Account Description</b>	<b>FY 2011/12 Actual</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Actual</b>	<b>FY 2014/15 Budgeted</b>	<b>FY 2015/16 Requested</b>
Total Personnel	28,527,904	29,547,484	30,452,688	31,901,713	32,523,987	34,007,461
Total Contract Services	22,272,357	19,986,602	20,455,797	21,000,578	23,677,015	22,317,783
Total Commodities	1,898,412	1,735,695	1,885,791	1,940,015	2,218,955	2,278,460
Total Debt Service	4,029,154	8,932,361	9,055,051	10,031,191	10,722,027	10,558,127
Total Capital Outlay	23,482,273	22,772,055	18,351,535	15,836,021	34,228,310	43,202,170
Total Other Expenditures	23,094,504	19,651,643	16,266,468	12,604,013	23,122,657	29,701,505
<b>Total Expenses</b>	<b>103,304,604</b>	<b>102,625,840</b>	<b>96,467,330</b>	<b>93,313,531</b>	<b>126,492,951</b>	<b>142,065,506</b>

**CAPITAL EXPENDITURES ALL FUNDS 2015/16**

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	
<b>Administration</b>	Mechanic Equipment	3,000.00
	Other Computer / IT Equipment	2,000.00
<b>Police Department</b>	Computers	13,000.00
	Tasers	2,500.00
	Safety Equipment	16,000.00
	Miscellaneous	1,500.00
<b>Fire Department</b>	Thermal Imager	10,000.00
	Other Fire Equipment (hose, air bags, tools, fans, etc.)	14,500.00
	Air pack replacement (payment)	40,000.00
<b>Parks Department</b>	NCC Playground	20,000.00
	Shade Shelter - Dog Park	16,000.00
	Dumpsters, grills, chairs, etc.	4,200.00
	Mowers & Trimmers	21,400.00
	Picnic Table Replacements	6,000.00
	Trailer Replacement	6,000.00
	Tracked Skid Steer	7,000.00
	Chipper	6,600.00
Gator - Utility Vehicle	10,000.00	
<b>Health &amp; Housing</b>	Computer Equipment/Cameras	750.00
	Filing Cabinets	600.00
<b>Finance Department</b>	Filing Cabinets	600.00
<b>Human Resources/Comm. Dev.</b>	Projector/Office Equipment	500.00
<b>City Clerk's Office</b>	Office Equipment	1,000.00
<b>City Treasurer's Office</b>	Office Equipment	850.00
<b>Maintenance Department</b>	Compressor	1,000.00
	Furniture	250.00
<b>Engineering</b>	Computer Equipment	1,000.00
	Survey Pin Locator	800.00
<b>GRAND TOTAL – General Fund</b>		<u>\$ 207,050.00</u>
<b>Parks Project Fund</b>	Park Equipment	30,000.00

<b>Library</b>	Furniture	5,000.00
	Computers	6,000.00
	Periodicals	17,000.00
	Books	108,000.00
<b>Playground &amp; Recreation</b>	Computer Equipment	2,000.00
<b>Motor Fuel Tax Fund</b>	Ditching Program	70,000.00
	Infrastructure Program	80,000.00
	McClintock Match	75,000.00
	Sidewalk Program	95,000.00
	Pavement Marking	30,000.00
	Concrete Patch	80,000.00
	Asphalt Patch	100,000.00
<b>Walnut Hill Future Care</b>	Mowing Equipment	2,000.00
<b>Sewer Collections</b>	Furniture	1,000.00
<b>Sewer Lines</b>	Rodder Hose	9,000.00
	Camera Cable	5,100.00
	Six Shooter Equipment	5,900.00
<b>Sewer Plant</b>	Secondary Lift Tuck Pointing	20,000.00
	Concrete Work	2,000.00
	Canopy Replacements	8,000.00
	Air Piping	9,000.00
	Plant 2 Electric Valve	9,000.00
	Primary Valve Replacements	20,000.00
	Control Panels	20,000.00
	Lift Station Upgrades	52,000.00
<b>Sewer Repair &amp; Replacement</b>	Control Panel Replacements	30,000.00
	Pump Replacements	30,000.00
<b>Sewer Construction</b>	Land Purchases	100,000.00
	Storm Water Pumps & Controls	130,000.00
	Shrine Sewer Extension	1,416,000.00
	29th Street Project	700,000.00
	Sewer Plant Project & SSO Projects	16,967,000.00
	Valve Actuators	25,000.00
	Kilmar Woods LS	25,000.00
	Sewer Line Emergency Repairs	325,000.00

Library – Gift Endowment	Books	70.00
TIF 1	Infrastructure Improvements	10,000.00
TIF 2	Infrastructure Improvements	75,000.00
TIF 3	Land Acquisition	50,000.00
	Bobcat Hydraulic Breaker	13,800.00
	Sewer Video Camera Cable	6,000.00
	Tractor/Mower Deck - Sewer Dept	33,000.00
	Police Vehicles (8)	256,250.00
	Parks Truck	22,000.00
	Fire Dept SUV	30,000.00
	Housing Truck	18,000.00
	Trailer for Maintenance Dept	7,500.00
	Sewer Dump Truck	52,000.00
	Fire Truck Lease Payments	56,100.00
	Sanitation Truck Lease Pymts	102,225.00
	Sewer Utility Truck/Snow Plow	45,000.00
	2015 Ditching Program	60,000.00
	2015 Infrastructure Program	120,000.00
	South 1 <sup>st</sup> Street (sewer sep)	40,000.00
	Lakeshore Drive	30,000.00
	State Project Matches	600,000.00
	South 8 <sup>th</sup> Street	650,000.00
	Devonshire Drive Roadway	25,000.00
	Juanita Place Phase II	350,000.00
	Street Repairs	200,000.00
	2015 Asphalt Patch	130,000.00
	2015 Concrete Patch	80,000.00
	2015 Pavement Markings	30,000.00
	2015 Traffic Signals	30,000.00
	Nichols Center Retaining Wall & Parking Lot Improvements	60,000.00
	Bike Trail Resealing	7,000.00
	Entrance Park Retaining Wall	100,000.00
	Citizens to Bellevue Trail - Match Improvements/Acquisitions- Parking Lots	310,000.00
	Southside Park Development (OSLAD grant)	200,000.00
	Bellevue Park Improvements	549,500.00
	Trash Cans/Ash	35,000.00
	Urns/Miscellaneous	15,000.00
	Downtown Landscaping	5,000.00
	Façade Improvements	50,000.00
	M360 Energy Improvements	40,000.00

	2015 Sidewalks	120,000.00
<b>TIF 4</b>	Infrastructure Improvements	37,675.00
<b>TIF 8</b>	Sidewalk Improvements	153,000.00
	Alley Resurface (per agreement)	7,000.00
	Demolition Reimb. (Bank of Belleville, per agreement)	50,000.00
<b>TIF 9</b>	Entrance Sign	70,000.00
	Sewer Improvements	30,000.00
<b>TIF 10</b>	Infrastructure Improvements	150,000.00
	Manhole Replacement	20,000.00
<b>TIF 12</b>	C Street Roadway & Drainage	275,000.00
<b>TIF 13</b>	Infrastructure Improvements	100,000.00
<b>TIF 16</b>	BiCentennial Park Improvements (grant & lake dredging)	690,000.00
<b>TIF 18</b>	Florida Ave - North of B St.	110,000.00
<b>Capital Projects Fund</b>	North Virginia – State Grant	100,000.00
	23rd St Improve. - State Grant	200,000.00
	Sidewalk Improve. - State Grant	100,000.00
	Prairie Ave - State Grant	200,000.00
<b>2014 PD Project Construction</b>	Police Dept/City Hall Building Improvements	15,260,000.00
<b>Narcotics Fund</b>	Police equipment, cameras, etc.	45,000.00
<b>LLE Grant Fund</b>	Computer/Radio Equipment	<u>175,000.00</u>
<b>GRAND TOTAL</b>		<b>\$43,202,170.00</b>

## SUMMARY OF FULL-TIME EMPLOYEE POSITIONS

Department	Actual 2014-15	Budget 2015-16
Administration (not including Aldermen)	4	4
Police Department	105	105
Fire Department	65	65
Street Department	18	19
Parks Department	6	7
Cemetery Department	3	3
Sanitation Department	17	17
Legal Department	2	2
Health and Housing	11	12
Economic Development	4	4
Mayor's Office	3	3
Finance Department	3	3
Human Resources	2	2
Clerk's Office	5	5
Treasurer's Office	4	4
Maintenance Department	8	8
Engineering Department	3	3
Library	18	18
Playground & Recreation	4	4
Sewer Collection	5	5
Sewer Lines	8	8
Sewer Plant	22	22
<b>TOTAL ALL DEPARTMENTS</b>	<b>320</b>	<b>323</b>

The figures in this summary only reflect number of full-time employees in each department. Many departments utilize part-time employees throughout the year, especially the Street Department, Parks Department, and Playground & Recreation Department.