



CITY FLAG
DESIGNED BY
FREDERICK L. LANGE
JULY 6, 1964

**CITY COUNCIL AGENDA
CITY OF BELLEVILLE, IL
FEBRUARY 4, 2019
AT 7:00 P.M.**

1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES

REMINDER: SINCE THE MEETINGS ARE BEING VIDEOTAPED IT IS IMPORTANT THAT EVERYONE SPEAK DIRECTLY INTO A MICROPHONE WHEN SPEAKING.

2. ROLL CALL ALDERMEN

3. ROLL CALL DEPARTMENT HEADS

4. PLEDGE OF ALLEGIANCE

5. PUBLIC HEARING

6. PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON) - See back page for rules.

7. PRESENTATIONS, RECOGNITIONS & APPOINTMENTS

7-A. Mayor Eckert will recognize the character word of the month "Trustworthiness" Truthfulness in Words and Actions. Being honest and reliable in words and actions.

8. APPROVAL OF MINUTES

8-A. City Council Meeting - January 22, 2019.

9. CLAIMS, PAYROLL AND DISBURSEMENTS

9-A. Motion to approve claims and disbursements in the amount of **\$1,342,478.90** payroll in the amount of **\$839,343.22**.

10. REPORTS

10-A. City Attorney report dated January 31, 2019.

11. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF

12. COMMUNICATIONS

12-A. ST. PATRICK'S DAY PARADE - 3/16/2019

Request from the Ancient Order of Hibernians to hold the Annual St. Patrick's Day Parade on Saturday, March 16, 2019. Street closure for parade line-up of North 3rd Street from West Main Street to "C" Street and West "A" Street from North 2nd Street west to 3rd Street, 10:00am to 1:00pm. Parade route closure West Main Street east to Douglas Avenue, 11:00am to 1:00pm. Additional City services requested: trash toters, barricades, "no parking" signs, clean-up and Belleville Police Department personnel.

12-B. ST. PAT'S BLOCK PARTY (AMENDED) - 03/16/2019

Amended request from Belleville Main Street for the St. Pat's Block Party, Saturday, March 16, 2019, 12:00pm to 5:00pm. to close an additional block of East Main Street (South Jackson to High Street).

12-C. RACE FOR RESCUES - 04/14/2019

Request from Belleville Area Humane Society to hold "Race for Rescues" 5K and one mile fun walk on Sunday, April 14, 2019, 9:00am to 12:00pm. Rolling street closure of 5k route 8:45am to 10:15am. Additional City services requested: police officer, barricades, trash toters, picnic tables and safety cones.

12-D. **ANNUAL LAW DAY RUN - 4/27/2019**

Request from St. Clair County Bar Association and Belleville Running Club to hold the Law Day Run on Saturday, April 27, 2019, 9:00am to 12:00pm. Street closure North High Street to East "A" Street and East "A" Street from North High to North Jackson, 8:30am. Re-open streets as soon as safe after race. No parking zones on High Street from East "D" Street to McKinley, on Abend Street and municipal lot behind Lincoln Theatre after 1:00am on Saturday, April 27, 2019. Additional City services requested: toters, barricades, stop lights changed to flashing, picnic tables, chalk/chalker, safety vests and Belleville Police Department personnel.

12-E. **SENIOR CELEBRATION - 05/10/19**

Request from Southwestern Illinois College Programs and Services for Older Persons to hold their Belleville Senior Celebration on May 10, 2019, 10:00am to 2:00pm at 201 North Church Street. Street closure request of the 200 Block of North Church Street between East "B" Street and East "C" Street, 7:30am to 3:30pm. Additional City services requested: reserve city parking lot at corner of North Jackson Street and East "B" Street, barricades, picnic tables, trash toters and signage.

12-F. **ART ON THE SQUARE - 05/17/19, 05/18/19, 05/19/2019**

Request from Art on the Square to hold Art on the Square, Friday, May 17, 2019 through Sunday, May 19, 2019. Street closure request of Public Square and one block east, west, north and south, Thursday, May 16, 2019, 10:00am to Sunday, May 20, 2019, 11:00pm. City services requested: barricades, police officers, picnic tables, trash toters, "No Parking" signage, electrical panels and City staff.

12-G. **MEMORIAL DAY PARADE - 05/27/2019**

Request from City of Belleville to hold the Belleville Memorial Day Parade, Monday, May 27, 2019. Street closure request of North 3rd Street from "A" Street to "F" Street with use of Hough Park and City parking lots, 8:30am to 11:30am. Parade route closure from North 3rd Street to West Main Street east to Mascoutah Avenue to Walnut Hill Cemetery, 10:00am to 11:00am. Additional City services requested: barricades, "No Parking" signs, Port-a-Potties, clean-up and Police Department personnel.

12-H. **SEPTEMBER 11 MEMORIAL WALKWAY OF SO ILLINOIS
5K RUN/WALK - 09/08/2019**

Request from the September 11 Memorial Walkway of Southern Illinois Committee to host a 5K Run/Walk, Sunday, September 8, 2019, 9:11am to 11:30am. Street closure request of North 3rd Street between West "C" Street and West "F" Street, 7:00am to 12:00pm. Additional City services requested: barricades, cones, chalk, "No Parking" signs, trash toters and Belleville Police Department personnel.

12-I. **BELLEVILLE MARATHON - 09/28/2019**

Request from Belleville Main Street Marathon to hold the Belleville Marathon, Saturday, September 28, 2019, 7:00am to 2:00pm. Street closure request of West Main Street from Illinois Street to 3rd Street, 4:00am to 4:00pm. Additional City services requested: trash toters, picnic tables, electrical panels, flashing lights at intersections, "No Parking" signs, "Race in Progress" signs, Police, Fire and Public Works Department personnel.

12-J. **CHILI COOK-OFF - 10/11/2019 AND 10/12/2019**

Request from the Greater Belleville Chamber of Commerce to host the Chili Cook-Off, Friday, October 11 and Saturday, October 12, 2019, 11:00am to 10:30pm. Street closure request: Public Square one block north, south and west. East Main Street from Illinois Street to the west side of Church Street, 5:00pm Thursday, October 10, 2019 until 1:00am Sunday, October 13, 2019. Additional City services requested: picnic tables, barricades, trash toters, sanitation manpower, clean-up, Police Department personnel and electrical panels.

12-K. **CHILI CHASE 5K & KIDS PEPPER DASH - 10/12/2019**

Request from the Greater Belleville Chamber of Commerce to host the Chili Chase 5K & Kids Pepper Dash, Saturday, October 12, 2019, 9:00am to 11:00am. Street closure request: North and South Church from alley to alley, East Main Street from Church Street to the west side of Charles Street, 6:00am to 11:00am. Additional City services requested: barricades and Police Department personnel.

12-L. **BELLEVILLE DISTRICT 118 5K RUN/WALK - 10/26/2019**

Request from Belleville School District 118 to hold a 5K run/walk Saturday, October 26, 2019 8:30am to 11:00am. Rolling street closures

with 5k route. Additional City services requested: cones and Police Department personnel.

12-M. **THANKSGIVING DAY 5K - 11/28/2019**

Request from the Belleville Township Ice Hockey Club to hold 5K run, Thursday, November 28, 2019, 8:00am to 10:00am. Street closure request: first block of West Main Street from Illinois Street to 1st Street, 7:30am to 10:00am. 5k route rolling street closure within city limits. Additional City services requested: barricades, "No Parking" signs, trash totes, picnic tables, electrical panels and Police Department personnel.

13. PETITIONS

14. RESOLUTIONS

14-A. **RESOLUTION 3345**

A Resolution requesting permission from IDOT to close Route 159 for the St. Patrick's Day Parade -March 16, 2019.

14-B. **RESOLUTION 3346**

A Resolution requesting permission from IDOT to close Route 159 for the Chili Cook Off -October10-13, 2019.

14-C. **RESOLUTION 3347**

A Resolution requesting permission from IDOT to close Route 159 for the Memorial Day Parade -May 27, 2019.

14-D. **RESOLUTION 3348**

A Resolution requesting permission from IDOT to close Route 159 for Art on the Square - May 16-20, 2019.

15. ORDINANCES

16. UNFINISHED BUSINESS

17. MISCELLANEOUS & NEW BUSINESS

17-A. Motor Fuel Claims in the Amount of **\$51,591.37**.

18. EXECUTIVE SESSION

18-A. The City Council may go into executive session to discuss personnel, litigation, workers' compensation, property acquisition, transfer of property, (5 ILCS 120/2(c)(21)).

19. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL)

PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON)

- (a) Members of the public may address the City Council in accordance with Section 2.06(g) of the Illinois Open Meetings Act (5 ILCS 120/2.06(g));
- (b) Public comments are limited to three (3) minutes per speaker;
- (c) The subject of public comments shall be reasonably related to matters(s) identified on the meeting agenda and/or other city business;
- (d) Repetitive public comments should be avoided, to the extent practical, through adoption of prior public comment (e.g. agreeing with prior speaker);
- (e) The following conduct is prohibited during public participation:
 - Acting or appearing in a lewd or disgraceful manner;
 - Using disparaging, obscene or insulting language;
 - Personal attacks impugning character and/or integrity;
 - Intimidation;
 - Disorderly conduct as defined in Section 130.02 of this revised code of ordinances.
- (f) Any speaker who engages in such prohibited conduct during public participation shall be called to order by the chair or ruling by the chair if a point of order is made by a sitting alderman.

**CITY OF BELLEVILLE, ILLINOIS
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
JANUARY 22, 2019 – 7:00 PM**

Mayor Mark Eckert called this meeting to order.

Mayor Eckert explained the disaster procedures. Mayor Eckert reminded anyone speaking this evening to step up to a microphone because the meetings are being taped and posted the next day on the website.

Mayor Eckert requested City Clerk Meyer to call roll. Members present on roll call: Alderman Hazel, Alderman Kinsella, Alderwoman Pusa, Alderman Buettner, Alderman Randle, Alderman Tyler, Alderman Anthony, Alderman Ovian, Alderwoman Schaefer, Alderman Dintelman, Alderman Gaa, Alderwoman Stiehl, Alderman Weygandt, Alderman Elmore and Alderman Barfield.

Member excused on roll call: Alderman Wigginton.

ROLL CALL DEPARTMENT HEADS

Roll Call Department Heads: City Clerk, Jennifer Gain Meyer, City Treasurer Hardt and Assistant City Attorney Flynn; Police Chief, Bill Clay; Fire Chief, Tom Pour; Finance Director, Jamie Maitret; City Engineer, Tim Gregowicz; Human Resource Director, Sherry Salvatore; Director of Parks and Recreation, Debbie Belleville; Health and Housing Interim Director, Jeff Heidorn; Director of Public Works, Jason Poole; Director of Wastewater, Royce Carlisle; Director of Economic Development, Annissa McCaskill; Director of Library, Leander Spearman.

City Attorney Hoerner and Director of Maintenance, Ken Vaughn are excused.

PLEDGE

Webelos Pack 41 from Wingate School led the Pledge of Allegiance.

ANNOUNCEMENTS

None.

PUBLIC HEARING

None.

PUBLIC PARTICIPATION

None.

PRESENTATIONS, RECOGNITIONS & APPOINTMENTS

None.

APPROVAL OF MINUTES

Aldерwoman Pusa made a motion seconded by Aldерwoman Stiehl to approve City Council and Executive Session Meeting Minutes - January 7, 2019.

All members voted aye.

CLAIMS, PAYROLL, AND DISBURSEMENTS

Aldерwoman Schaefer made a motion seconded by Alderman Hazel to approve claims and disbursements in the amount of **\$1,607,670.55** payroll in the amount of **\$874,105.03**.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield. (15)

REPORTS

None.

ORAL REPORTS

TRAFFIC COMMITTEE

Alderman Ovian made a motion seconded by Aldерwoman Pusa to approve "No Parking" on east side of Freeburg avenue starting 250 feet north from the northern edge of pavement at East Van Buren Street proceeding 390 feet to the north along Freeburg Avenue.

Discussion...

Mayor Eckert stated this is in front of Empire Comfort Systems and the request came from their management. There has been a situation with safety issues with employees trying to cross the street. There has been sign installation, striping and trimming of trees.

All members voted aye.

Alderman Ovian made a motion seconded by Alderwoman Pusa to approve to approve "No Parking" between signs on South 27th Street - south side of roadway from the eastern edge of 200 South 27th running 62 feet.

Discussion...

Mayor Eckert stated this was recommended by the Assistant Chief of Police, Matt Eiskant and Master Sgt. Rust.

All members voted aye.

STREETS AND GRADES COMMITTEE

Alderman Kinsella made a motion seconded by Alderwoman Schaefer to approve to approve the Phase II Storm Water Monitoring Proposal for January 2019-December 2019 between the City of Belleville and RJN Group, Inc. in the amount of \$4,400.00.

Members voting aye on roll call: Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel. (15)

Alderman Kinsella made a motion seconded by Alderman Dintelman to purchase one Leach 2R-III Heavy Duty Residential 25yrd rear loader sanitation truck in the amount of \$179,981.20 and one Labrie Automatic Right Hand Drive 31yrd sanitation truck in the amount of \$233,444.40 from Key Equipment & Supply Co. utilizing Sourcewell Cooperative Purchasing.

Discussion...

Mayor Eckert stated this was to be included in the 2019-2020 budget; however, it was discussed and decided to move forward since it take months to build.

Alderman Kinsella advised Sourcewell is a group that gets bids; therefore, the city does not have to go out for bid. The city belongs to a large group that obtains bids from large companies.

Members voting aye on roll call: Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella. (15)

BOARD OF FIRE AND POLICE COMMISSION

Alderman Randle made a motion seconded by Alderman Anthony to promote Detective Tim Crimm to Sergeant effective Wednesday, January 23, 2019 at 12:01am.

Members voting aye on roll call: Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa. (15)

Alderman Hazel made a motion seconded by Alderman Anthony to hire Jacob Fowler as Probationary Police Officer, effective Monday, January 28, 2019 (lateral entry SWIC Police Officer).

Members voting aye on roll call: Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa, Buettner. (15)

Alderman Anthony made a motion seconded by Alderman Hazel to hire Alexander DeWall as Probationary Police Officer, effective Monday, March 4, 2019.

Members voting aye on roll call: Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa, Buettner, Randle. (15)

MASTER SEWER COMMITTEE

Alderman Dintelman made a motion seconded by Alderwoman Schaefer to enter into a Temporary Construction Easement Agreement with Margaret Carter for 316 & 318 North 9th Street, Belleville, Illinois with amending dates to enter agreement on January 23, 2019 and termination date of May 31, 2019.

Members voting aye on roll call: Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa, Buettner, Randle, Tyler. (15)

POLICE AND FIRE COMMITTEE AND PUBLIC HEALTH AND HOUSING COMMITTEE

Mayor Eckert advised there has been many meetings regarding the reorganization. The director of health and housing will be replaced. This is a one year pilot program. The reorganization will be innudated with technology.

Mayor Eckert advised Chief Clay reminded everyone that the council agreed to purchase a new records management system for the police department (Omnigo). This system has a module that will track and work with housing records.

Alderwoman Schaefer made a motion seconded by Alderwoman Pusa to approve the following motions:

- Motion to approve the reorganization proposal for Residential and Commercial Development Services (RCDS), formerly Health, Housing & Building Department. This one (1) year pilot program will go into effect on February 3, 2019.

- Motion to appoint Annessa McCaskill as Interim Director of Residential and Commercial Development Services (in addition to her current position of Director of Economic Development, Planning & Zoning) with an additional one (1) year stipend in the amount of \$10,000.00 effective 02/03/2019.
- Motion to appoint William G. Clay, III to assume the additional Housing/Code Enforcement duties, and receive administrative support from office staff (in addition to his current position as Police Chief) with an additional one (1) year stipend in the amount of \$10,000.00 effective 02/03/2019.
- Motion to appoint Matt Eiskant to assume the additional Housing/Code Enforcement duties, and receive administrative support from office staff (in addition to his current position as Assistant Police Chief) with an additional one (1) year stipend in the amount of \$10,000.00 effective 02/03/2019.
- Motion to appoint Jeff Heidorn to assume the additional duties of Assistant Director of Residential and Commercial Development Services (in addition to his current position as Building Commissioner) with a one (1) year stipend in the amount of \$5,000.00 effective 02/03/2019.

Members voting aye on roll call: Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony. (14)

Member voting nay on roll call: Barfield. (1)

COMMUNICATIONS

None.

PETITIONS

None.

RESOLUTIONS

None.

ORDINANCES

Alderman Anthony made a motion seconded by Alderwoman Schaefer to read by Title Only Ordinance 8300-2019 and 8301-2019.

All members voted aye.

Alderwoman Schaefer made a motion seconded by Alderwoman Pusa to approve the following ordinances:

ORDINANCE 8300-2019

An Ordinance amending Chapter 76 (Parking Schedules) of the revised ordinances of the City of Belleville, Illinois as amended, by amending portions of sections thereof.

ORDINANCE 8301-2019

An Ordinance amending Chapter 76 (Parking Schedules) of the revised ordinances of the City of Belleville, Illinois as amended, by amending portions of sections thereof.

Members voting aye on roll call: Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian. (15)

UNFINISHED BUSINESS

None.

MISCELLANEOUS & NEW BUSINESS

Alderman Hazel made a motion seconded by Alderman Anthony to approve Motor Fuel Claims in the Amount of **\$14,992.11**.

Members voting aye on roll call: Dintelman, Gaa, Stiehl, Weygandt, Elmore, Barfield, Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer. (15)

EXECUTIVE SESSION

None.

ADJOURNMENT

Alderman Randle made a motion seconded by Alderwoman Schaefer to adjourn at 7:29 pm.

All members voted aye.

Jennifer Gain Meyer, City Clerk

**CITY OF BELLEVILLE PAYMENT SUMMARY
COUNCIL MEETING - FEBRUARY 4, 2019**

GENERAL FUND

00 - Revenue	\$155.00
50 - Administration	\$123,626.03
51 - Police	\$126,539.48
52 - Fire	\$100,042.70
53 - Streets	\$44,315.19
54 - Parks	\$19,065.20
55 - Cemetery	\$2,220.41
56 - Hlth/Sanitation	\$48,048.00
60 - Legal	\$709.55
61 - Health & Housing	\$10,436.03
62 - Economic Planning & Dev	\$5,241.27
82 - Mayor	\$4,780.30
83 - Finance	\$3,582.39
84 - Human Resources	\$1,558.23
85 - Clerk	\$3,540.37
86 - Treasurer	\$3,996.35
87 - Maintenance	\$14,994.98
88 - Engineering	\$4,019.67
GENERAL FUND TOTAL	<u>\$516,871.15</u>

SEWER OPERATIONS

75 - Collections	\$13,467.12
77 - Lines	\$13,566.87
78 - Plant	\$65,277.31
SEWER TOTAL	<u>\$92,311.30</u>

03 - Insurance Fund	\$438,203.99
04 - Library	\$15,453.91
07 - Park/Rec	\$13,775.03
12 - General & Community Assistance	\$23,849.43
13 - Motor Fuel Tax Fund	\$51,591.37
14 - Fountain Fund	\$110.42
15 - Tort Liability Fund	\$5,574.56
24 - Sewer Const.	\$82,190.83
30 - SSA	\$804.25
38 - TIF 3	\$90,427.27
44 - Belleville Illinois Tourism	\$6,827.72
50 - TIF 8 Downtown South	\$4,070.51
60 - SSA Bond I&S	\$291.50
75 - TIF 17 E Main Street	\$125.66

ALL FUNDS TOTAL \$1,342,478.90

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
	ADMINISTRATION		
551	ILLINOIS AMERICAN WATER	01-50	354.64
6122	VERIZON WIRELESS	01-50	126.62
	**TOTAL ADMINISTRATION		481.26
	POLICE DEPARTMENT		
6122	VERIZON WIRELESS	01-51	2,285.51
	**TOTAL POLICE DEPARTMENT		2,285.51
	FIRE DEPARTMENT		
6122	VERIZON WIRELESS	01-52	417.26
	**TOTAL FIRE DEPARTMENT		417.26
	STREETS		
6122	VERIZON WIRELESS	01-53	63.31
	**TOTAL STREETS		63.31
	PARKS DEPARTMENT		
551	ILLINOIS AMERICAN WATER	01-54	218.69
6122	VERIZON WIRELESS	01-54	41.27
	**TOTAL PARKS DEPARTMENT		259.96
	CEMETERY DEPARTMENT		
6122	VERIZON WIRELESS	01-55	118.00
	**TOTAL CEMETERY DEPARTMENT		118.00
	HEALTH & SANITATION		
6122	VERIZON WIRELESS	01-56	189.93
	**TOTAL HEALTH & SANITATION		189.93
	HEALTH & HOUSING		
6122	VERIZON WIRELESS	01-61	641.93
	**TOTAL HEALTH & HOUSING		641.93
	PLANNING & ECONOMIC DEVELOPMENT		
6122	VERIZON WIRELESS	01-62	63.31
	**TOTAL PLANNING & ECONOMIC DEVELOPMENT		63.31
	MAYOR		
6122	VERIZON WIRELESS	01-82	63.31
	**TOTAL MAYOR		63.31

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
	MAYOR MAINTENANCE		
6122	VERIZON WIRELESS	01-87	269.66
	**TOTAL MAINTENANCE		----- 269.66
	ENGINEERING		
6122	VERIZON WIRELESS	01-88	126.62
	**TOTAL ENGINEERING		----- 126.62
	01 GENERAL FUND	GRAND TOTAL	4,980.06

SYS DATE:01/18/19

CITY OF BELLEVILLE
C L A I M S H E E T
Friday January 18, 2019

SYS TIME:09:20

[NCS]

DATE: 01/18/19

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VENDOR #	NAME	DEPT.	AMOUNT
04	LIBRARY		
551	ILLINOIS AMERICAN WATER	04-00	66.23
	**TOTAL		66.23
	04 LIBRARY	GRAND TOTAL	66.23

VENDOR #	NAME	DEPT.	AMOUNT
=====			
12	GENERAL & COMMUNITY ASSISTANCE		
1194	DANDELL PROPERTY MANAGEMENT	12-00	31.00
3685	SCHINDLER, BARBARA	12-00	245.00
5842	ST CLAIR COUNTY TRANSIT DISTRICT	12-00	1,056.00
AL052	ALLSTATE	12-00	132.26
AT011	AT & T	12-00	35.98
CI031	CITY OF BELLEVILLE	12-00	86.80
EP001	EPL HOLDINGS, LLC	12-00	245.00
IL088	ILLINOIS AMERICAN WATER	12-00	192.40
ME081	METRO BY T-MOBILE	12-00	70.00
WI138	WILLIAMSBURG APARTMENTS	12-00	245.00
	**TOTAL		2,339.44

12	GENERAL & COMMUNITY ASSISTANCE	GRAND TOTAL	2,339.44

VENDOR #	NAME	DEPT.	AMOUNT
=====			
21	SEWER OPERATION & MAINTENANCE		
	SEWER LINES		
6122	VERIZON WIRELESS	21-77	41.27
7591	USA BLUEBOOK	21-77	48.04
	**TOTAL SEWER LINES		89.31
	SEWER PLANT		
551	ILLINOIS AMERICAN WATER	21-78	60.14
6122	VERIZON WIRELESS	21-78	829.84
7591	USA BLUEBOOK	21-78	1,248.29
	**TOTAL SEWER PLANT		2,138.27
	21 SEWER OPERATION & MAINTENANCE	GRAND TOTAL	2,227.58
	GRAND TOTAL FOR ALL FUNDS:		9,613.31
	TOTAL FOR REGULAR CHECKS:		9,613.31

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
	FIRE DEPARTMENT		
6730	BELLE-SCOTT COMMITTEE	01-52	25.00
	**TOTAL FIRE DEPARTMENT		25.00
	PLANNING & ECONOMIC DEVELOPMENT		
6730	BELLE-SCOTT COMMITTEE	01-62	25.00
	**TOTAL PLANNING & ECONOMIC DEVELOPMENT		25.00
	MAYOR		
6730	BELLE-SCOTT COMMITTEE	01-82	25.00
	**TOTAL MAYOR		25.00
	01 GENERAL FUND	GRAND TOTAL	75.00
	GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS:		75.00
	GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL		9,688.31

VENDOR #	NAME	DEPT.	AMOUNT
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21 SEWER OPERATION & MAINTENANCE

SEWER COLLECTION

5954	STRANO PROPERTY MANAGEMENT	21-75	20.51
6560	MOESER, JOHN	21-75	47.00
CA120	CA JONES	21-75	23.78
CA121	CANNADY & KATZ	21-75	200.00
DO053	DOUGHERTY, JAMES	21-75	364.78
EL035	ELLISON, JOSEPH	21-75	500.00
HA169	HARRINGTON, CYNTHIA	21-75	595.46
JO017	JONES, ROBERT	21-75	30.04
LI050	LIGHTHOUSE OF HOPE	21-75	600.00
PE064	PERIMAN, TIM	21-75	2,200.00
SM057	SMILEY, RITA	21-75	113.10
ST200	STYLE MASTERS	21-75	300.00
WA105	WAGHORN, DIANNE	21-75	23.72
WI144	WINCE, REGINALD	21-75	429.28

**TOTAL SEWER COLLECTION 5,447.67

21 SEWER OPERATION & MAINTENANCE GRAND TOTAL 5,447.67

GRAND TOTAL FOR ALL FUNDS: 5,447.67

TOTAL FOR REGULAR CHECKS: 5,447.67

SYS DATE:01/25/19

CITY OF BELLEVILLE
C L A I M S H E E T
Friday January 25, 2019

SYS TIME:08:41

[NCS]

DATE: 01/25/19

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
12	GENERAL & COMMUNITY ASSISTANCE		
1194	DANDELL PROPERTY MANAGEMENT	12-00	100.00
AM061	AMEREN ILLINOIS	12-00	1,571.08
CI031	CITY OF BELLEVILLE	12-00	48.95
	**TOTAL		----- 1,720.03
12	GENERAL & COMMUNITY ASSISTANCE	GRAND TOTAL	1,720.03

VENDOR #	NAME	DEPT.	AMOUNT
=====			
15	TORT LIABILITY FUND		
LO046	LOWERY, ADRIANNA	15-00	2,566.68
	**TOTAL		<u>2,566.68</u>
	15 TORT LIABILITY FUND	GRAND TOTAL	2,566.68
	GRAND TOTAL FOR ALL FUNDS:		4,286.71
	TOTAL FOR REGULAR CHECKS:		4,286.71

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
5690	CECIL MANAGEMENT GROUP, INC	01-00	30.00
HO108	HODGES, DERRICK	01-00	60.00
MO090	MORRISON PLUMBING	01-00	65.00
	**TOTAL		----- 155.00
	ADMINISTRATION		
1112	WATTS COPY SYSTEM, INC.	01-50	676.86
2102	AMEREN ILLINOIS	01-50	45,510.31
4902	AT & T	01-50	96.05
551	ILLINOIS AMERICAN WATER	01-50	1,266.29
5987	ILLINOIS STATE POLICE, DIV OF ADM	01-50	27.00
968	SNOW PRINTING COMPANY	01-50	281.00
AD022	ADVANTICA	01-50	810.02
CH030	CHARTER COMMUNICATIONS	01-50	261.89
CI008	CITY OF BELLEVILLE	01-50	48,126.23
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	01-50	6,091.11
DE064	ADVANTICA	01-50	121.12
ES002	ADVANTICA	01-50	5,948.88
LE027	LEADERSHIP COUNCIL SOUTHWESTERN I	01-50IS	5,000.00
MA151	MAILFINANCE	01-50	395.19
ST162	STANDARD INSURANCE COMPANY	01-50	624.00
WI097	WINDSTREAM COMMUNICATIONS	01-50	7,908.82
	**TOTAL ADMINISTRATION		----- 123,144.77
	POLICE DEPARTMENT		
1112	WATTS COPY SYSTEM, INC.	01-51	759.02
1728	HEROS IN STYLE	01-51	67.95
3430	FIRESTONE CAR CENTER	01-51	2,995.48
3728	DOBBS AUTO CENTERS, INC.	01-51	140.74
402	EGYPTIAN WORKSPACE PARTNERS	01-51	23.50
4902	AT & T	01-51	385.47
515	HOME-BRITE ACE HARDWARE	01-51	75.90
5205	PASS SECURITY	01-51	191.03
5317	GRAINGER, INC.	01-51	18.20
657	LEON UNIFORM COMPANY, INC.	01-51	2,232.11
6880	ST CLAIR COUNTY TREASURER	01-51	96.87
8130	TESCHENDORF, ALAN D	01-51	250.00
850	REJIS COMMISSION	01-51	26.50
AD022	ADVANTICA	01-51	912.84
AT025	AT & T	01-51	497.11
AU018	AUFFENBERG FORD, INC	01-51	321.65
CA122	CARROT-TOP INDUSTRIES, INC	01-51	87.23
CH030	CHARTER COMMUNICATIONS	01-51	188.39
CI008	CITY OF BELLEVILLE	01-51	89,463.51
CO173	COMBINED SYSTEM INC	01-51	1,590.00
DY004	DYNAMIC CONTROLS, INC	01-51	1,054.73
ES002	ADVANTICA	01-51	6,683.60
FA026	FACTORY MOTOR PARTS CO	01-51	1,002.34

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01 GENERAL FUND			
POLICE DEPARTMENT			
F0000	FOPPE, CHRIS	01-51	81.21
HA006	HARDEE'S RESTAURANT INC	01-51	154.57
HU069	HUELS OIL COMPANY	01-51	8,429.55
IL008	TECHNOLOGY MANAGEMENT REVOLVING F	01-51	2,397.64
OD004	O'DELL, SHAWN	01-51	446.32
OF004	OFFICE DEPOT	01-51	805.65
OR001	O'REILLY AUTO PARTS	01-51	187.99
RE058	REGIONS BANK	01-51	388.72
RU023	RUST, ROBERT	01-51	391.04
ST162	STANDARD INSURANCE COMPANY	01-51	534.75
UL005	ULINE	01-51	70.38
UN027	UNIFIRST CORPORATION	01-51	28.48
WE022	WEIR WHOLESALE PARTS, LLC	01-51	1,243.14
ZI001	ZIMMERMAN, JILL	01-51	30.36
**TOTAL POLICE DEPARTMENT			124,253.97
FIRE DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-52	229.23
182	BANNER FIRE EQUIPMENT INC	01-52	5,803.85
2435	GATEWAY INDUSTRIAL POWER	01-52	287.00
4902	AT & T	01-52	141.78
5125	PENET, JEAN-PAUL	01-52	155.30
7103	WAL-MART	01-52	42.76
726	CLEAN UNIFORM COMPANY	01-52	99.39
731	MOTOROLA SOLUTIONS INC	01-52	10,962.80
834	QUALITY RENTAL CENTER	01-52	553.98
AD022	ADVANTICA	01-52	730.04
AT010	AT & T LONG DISTANCE	01-52	37.62
BR028	BROCK, JOSEPH	01-52	607.50
CH030	CHARTER COMMUNICATIONS	01-52	175.00
CI008	CITY OF BELLEVILLE	01-52	71,510.53
CO051	CONTEMPORARY LIFE SAVING TRAINING	01-52	39.95
ES002	ADVANTICA	01-52	5,327.62
HU069	HUELS OIL COMPANY	01-52	1,612.24
LI049	LION	01-52	910.10
ST162	STANDARD INSURANCE COMPANY	01-52	373.75
**TOTAL FIRE DEPARTMENT			99,600.44
STREETS			
1112	WATTS COPY SYSTEM, INC.	01-53	163.35
1138	WOODY'S MUNICIPAL SUPPLY CO.	01-53	474.75
3445	DAVE SCHMIDT TRUCK SERVICE	01-53	1,566.41
413	ERB TURF EQUIPMENT, INC.	01-53	42.68
4178	UPCHURCH READY MIX CONCRETE CO	01-53	3,391.00
486	HANK'S EXCAVATING & LANDSCAPING,	01-53	1,204.00
515	HOME-BRITE ACE HARDWARE	01-53	131.90
AD022	ADVANTICA	01-53	165.94

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01 GENERAL FUND			
CEMETERY DEPARTMENT			
CI008	CITY OF BELLEVILLE	01-55	1,218.42
ES002	ADVANTICA	01-55	121.12
HU069	HUELS OIL COMPANY	01-55	632.24
ST162	STANDARD INSURANCE COMPANY	01-55	11.50
UN027	UNIFIRST CORPORATION	01-55	103.06
**TOTAL CEMETERY DEPARTMENT			2,102.41
HEALTH & SANITATION			
1112	WATTS COPY SYSTEM, INC.	01-56	7.28
272	BUSTER'S TIRE MART	01-56	1,061.00
3445	DAVE SCHMIDT TRUCK SERVICE	01-56	5,772.26
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-56	49.62
AD022	ADVANTICA	01-56	160.54
CI008	CITY OF BELLEVILLE	01-56	15,828.19
CL041	CLEMENTS, JARED	01-56	210.00
DE006	COOPER COLOR INC	01-56	180.51
DE018	DELTA GASES, INC	01-56	33.05
ES002	ADVANTICA	01-56	1,184.79
HU069	HUELS OIL COMPANY	01-56	5,139.32
RE072	REPUBLIC SERVICES RECYCLING-SOUTH	01-56	17,543.19
ST046	STIFF, JOHNNIE	01-56	29.87
ST162	STANDARD INSURANCE COMPANY	01-56	92.00
UN027	UNIFIRST CORPORATION	01-56	566.45
**TOTAL HEALTH & SANITATION			47,858.07
LEGAL DEPARTMENT			
AD022	ADVANTICA	01-60	10.72
CI008	CITY OF BELLEVILLE	01-60	609.21
ES002	ADVANTICA	01-60	78.12
ST162	STANDARD INSURANCE COMPANY	01-60	11.50
**TOTAL LEGAL DEPARTMENT			709.55
HEALTH & HOUSING			
1112	WATTS COPY SYSTEM, INC.	01-61	221.64
4932	SECRETARY OF STATE INDEX DEPARTME	01-61	10.00
7103	WAL-MART	01-61	71.89
7632	PATTERSON AUTOMOTIVE	01-61	75.25
903	W A SCHICKEDANZ AGENCY, INC.	01-61	30.00
AD022	ADVANTICA	01-61	88.28
CI008	CITY OF BELLEVILLE	01-61	8,187.77
ES002	ADVANTICA	01-61	650.67
HU069	HUELS OIL COMPANY	01-61	401.10
ST162	STANDARD INSURANCE COMPANY	01-61	57.50
**TOTAL HEALTH & HOUSING			9,794.10

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
03	INSURANCE FUND		
CA117	CASTIARX	03-00	41,455.83
IN033	IPMG	03-00	396,748.16

	**TOTAL		438,203.99
	03 INSURANCE FUND	GRAND TOTAL	438,203.99

VENDOR #	NAME	DEPT.	AMOUNT
=====			
04	LIBRARY		
2102	AMEREN ILLINOIS	04-00	761.97
551	ILLINOIS AMERICAN WATER	04-00	205.80
AD022	ADVANTICA	04-00	188.83
CI008	CITY OF BELLEVILLE	04-00	12,291.73
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	04-00	311.04
ES002	ADVANTICA	04-00	1,403.91
RE058	REGIONS BANK	04-00	71.40
ST162	STANDARD INSURANCE COMPANY	04-00	153.00
	**TOTAL		----- 15,387.68
04	LIBRARY	GRAND TOTAL	15,387.68

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VENDOR #	NAME	DEPT.	AMOUNT
----------	------	-------	--------

07 PLAYGROUND AND RECREATION

1112	WATTS COPY SYSTEM, INC.	07-00	32.29
176	BARCOM SECURITY	07-00	624.00
402	EGYPTIAN WORKSPACE PARTNERS	07-00	76.88
7103	WAL-MART	07-00	40.78
957	CURT SMITH SPORTING GOODS, INC.	07-00	228.50
961	SOUTHWEST ILLINOIS ASSN. OF UMPIR	07-00	2,696.00
AD022	ADVANTICA	07-00	42.86
BR076	BROADCAST MUSIC INC	07-00	358.00
CI008	CITY OF BELLEVILLE	07-00	3,046.05
DA028	DA-COM CORPORATION	07-00	372.31
EL008	ELMORE, PHIL	07-00	500.00
EL034	ELAM, EMILY	07-00	3.24
ES002	ADVANTICA	07-00	320.36
MI094	MISS ILLINOIS SCHOLARSHIP ORGANIZ	07-00	325.00
RE058	REGIONS BANK	07-00	2,819.86
ST162	STANDARD INSURANCE COMPANY	07-00	44.90
VA027	VALENTINE, KEN	07-00	663.00
WI130	WITTER, KEITH	07-00	1,581.00

**TOTAL 13,775.03

07 PLAYGROUND AND RECREATION GRAND TOTAL 13,775.03

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
12	GENERAL & COMMUNITY ASSISTANCE		
AD022	ADVANTICA	12-00	5.36
CA005	CALHOUN CONSTRUCTION, INC.	12-00	19,130.58
CI008	CITY OF BELLEVILLE	12-00	609.21
ES002	ADVANTICA	12-00	39.06
ST162	STANDARD INSURANCE COMPANY	12-00	5.75
	**TOTAL		19,789.96

12	GENERAL & COMMUNITY ASSISTANCE	GRAND TOTAL	19,789.96

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
13	MOTOR FUEL TAX FUND		
CA006	CARGILL SALT	13-00	41,173.61
DM001	DMS CONTRACTING INC	13-00	6,543.56
EL001	ELECTRICO, INC.	13-00	3,874.20
	**TOTAL		----- 51,591.37
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	51,591.37

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VENDOR #	NAME	DEPT.	AMOUNT
14	FOUNTAIN FUND		
551	ILLINOIS AMERICAN WATER	14-00	110.42
	**TOTAL		110.42
	14 FOUNTAIN FUND	GRAND TOTAL	110.42

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
15	TORT LIABILITY FUND		
EL001	ELECTRICO, INC.	15-00	3,007.88
	**TOTAL		----- 3,007.88
	15 TORT LIABILITY FUND	GRAND TOTAL	3,007.88

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
SEWER COLLECTION			
1112	WATTS COPY SYSTEM, INC.	21-75	64.24
AD022	ADVANTICA	21-75	33.46
CI008	CITY OF BELLEVILLE	21-75	2,436.84
ES002	ADVANTICA	21-75	243.59
IN021	INPUT TECHNOLOGY, INC	21-75	5,218.32
ST162	STANDARD INSURANCE COMPANY	21-75	23.00
**TOTAL SEWER COLLECTION			8,019.45
SEWER LINES			
3206	JULIE, INC.	21-77	6,923.88
5416	AMERICAN MESSAGING	21-77	78.37
7591	USA BLUEBOOK	21-77	743.24
AD022	ADVANTICA	21-77	84.24
CI008	CITY OF BELLEVILLE	21-77	4,866.37
CI028	CINTAS FIRE 636525	21-77	411.59
ES002	ADVANTICA	21-77	612.96
HU069	HUELS OIL COMPANY	21-77	390.24-
ST162	STANDARD INSURANCE COMPANY	21-77	49.55
UN027	UNIFIRST CORPORATION	21-77	97.60
**TOTAL SEWER LINES			13,477.56
SEWER PLANT			
1112	WATTS COPY SYSTEM, INC.	21-78	141.64
125	AMANN, DONALD	21-78	140.20
2102	AMEREN ILLINOIS	21-78	19,104.59
214	BELLEVILLE SUPPLY COMPANY	21-78	80.14
277	CAMPER EXCHANGE, INC.	21-78	8.99
413	ERB TURF EQUIPMENT, INC.	21-78	34.87
434	FISHER SCIENTIFIC CO.	21-78	261.45
4902	AT & T	21-78	191.32
515	HOME-BRITE ACE HARDWARE	21-78	63.24
551	ILLINOIS AMERICAN WATER	21-78	1,293.19
7103	WAL-MART	21-78	71.05
7591	USA BLUEBOOK	21-78	237.60
AD022	ADVANTICA	21-78	219.52
CI008	CITY OF BELLEVILLE	21-78	19,200.79
CI028	CINTAS FIRE 636525	21-78	2,245.85
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	21-78	1,886.56
ES002	ADVANTICA	21-78	1,630.84
FL006	FLO-SYSTEMS INC	21-78	568.00
HA143	HAWKINS, INC	21-78	3,469.40
HD000	CORE & MAIN LP	21-78	306.87
HU069	HUELS OIL COMPANY	21-78	791.09
MI072	MIDWEST VAC PRODUCTS, LLC	21-78	2,113.67
OR001	O'REILLY AUTO PARTS	21-78	86.44
QU006	QUILL CORPORATION	21-78	368.68
RE058	REGIONS BANK	21-78	573.44

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
21	SEWER OPERATION & MAINTENANCE		
	SEWER PLANT		
SI024	EVOQUA WATER TECHNOLOGIES LLC	21-78	6,595.26
ST162	STANDARD INSURANCE COMPANY	21-78	150.80
SU040	SUTHERLAND, DYLAN	21-78	150.00
UN027	UNIFIRST CORPORATION	21-78	73.23
WI097	WINDSTREAM COMMUNICATIONS	21-78	1,080.32
	**TOTAL SEWER PLANT		63,139.04

21	SEWER OPERATION & MAINTENANCE	GRAND TOTAL	84,636.05

VENDOR #	NAME	DEPT.	AMOUNT
24 SEWER CONSTRUCTION FUND			
1423	EHRET PLUMBING & HEATING, INC.	24-00	32,850.54
GO028	GONZALEZ COMPANIES, LLC	24-00	23,516.87
RO104	RON WOODS EXCAVATING INC	24-00	25,823.42
	**TOTAL		82,190.83
	24 SEWER CONSTRUCTION FUND	GRAND TOTAL	82,190.83

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
30	SPECIAL SERVICE AREA		
2102	AMEREN ILLINOIS	30-00	123.54
551	ILLINOIS AMERICAN WATER	30-00	680.71
	**TOTAL		----- 804.25
	30 SPECIAL SERVICE AREA	GRAND TOTAL	804.25

VENDOR #	NAME	DEPT.	AMOUNT
=====			
38	TIF 3 (CITY OF BELLEVILLE)		
3119	COMPUTYPE IT SOLUTIONS	38-00	185.99
486	HANK'S EXCAVATING & LANDSCAPING,	38-00	16,806.39
CA005	CALHOUN CONSTRUCTION, INC.	38-00	20,146.24
DM001	DMS CONTRACTING INC	38-00	45,476.07
KA009	KASKASKIA ENGINEERING GROUP LLC	38-00	7,812.58
	**TOTAL		90,427.27

	38 TIF 3 (CITY OF BELLEVILLE)	GRAND TOTAL	90,427.27

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VENDOR #	NAME	DEPT.	AMOUNT
44	BELLEVILLE ILLINOIS TOURISM		
3586	GREATER BELLEVILLE CHAMBER OF	COMM44-00	5,997.72
966	ILLINOISOUTH TOURISM	44-00	830.00
	**TOTAL		6,827.72
	44 BELLEVILLE ILLINOIS TOURISM	GRAND TOTAL	6,827.72

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
50	TIF 8 (DOWNTOWN SOUTH)		
DM001	DMS CONTRACTING INC	50-00	4,070.51
	**TOTAL		----- 4,070.51
	50 TIF 8 (DOWNTOWN SOUTH)	GRAND TOTAL	4,070.51

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VENDOR #	NAME	DEPT.	AMOUNT
60	SPECIAL SERVICE AREA BONDS, I&S		
UM002	UMB BANK, N.A.	60-00	291.50
	**TOTAL		291.50
	60 SPECIAL SERVICE AREA BONDS, I&S GRAND TOTAL		291.50

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
75	TIF 17 (EAST MAIN STREET)		
DM001	DMS CONTRACTING INC	75-00	125.66
	**TOTAL		----- 125.66
	75 TIF 17 (EAST MAIN STREET)	GRAND TOTAL	125.66
	GRAND TOTAL FOR ALL FUNDS:		1,323,056.21
	TOTAL FOR REGULAR CHECKS:		1,273,650.70
	TOTAL FOR DIRECT PAY VENDORS:		49,405.51

PAYROLL BREAKDOWN AS PER G/L DISTRIBUTION REPORT

PAYROLL DATE: February 1, 2019

DESCRIPTION

01 50	ADMINISTRATION	<u>\$14,837.62</u>
01 51	POLICE	<u>\$264,577.33</u>
01 52	FIRE	<u>\$199,846.69</u>
01 53	STREET	<u>\$49,666.16</u>
01 54	PARKS	<u>\$15,125.20</u>
01 55	CEMETERY	<u>\$4,497.25</u>
01 56	SANITATION	<u>\$38,816.42</u>
01 60	LEGAL	<u>\$7,069.40</u>
01 61	HOUSING DEPARTMENT	<u>\$21,267.05</u>
01 62	ECONOMIC DEVELOPMENT & PLANNING	<u>\$8,722.10</u>
01 82	MAYOR	<u>\$6,836.63</u>
01 83	FINANCE	<u>\$10,918.78</u>
01 84	HUMAN RESOURCE	<u>\$5,367.41</u>
01 85	CLERK	<u>\$7,813.67</u>
01 86	TREASURER	<u>\$2,948.44</u>
01 87	MAINTENANCE	<u>\$16,910.88</u>
01 88	ENGINEER	<u>\$6,685.73</u>
	TOTAL GENERAL FUND	<u>\$681,906.76</u>
12 26	G & C ASSISTANCE	<u>\$3,450.57</u>
	TOTAL G & C ASSISTANCE	<u>\$3,450.57</u>
21 75	SEWER COLLECTIONS	<u>\$8,785.16</u>
21 77	SEWER LINES	<u>\$14,036.97</u>
21 78	SEWER PLANT	<u>\$53,076.88</u>
	TOTAL SEWER DEPARTMENT	<u>\$75,899.01</u>
4	LIBRARY	<u>\$31,462.12</u>
7	RECREATION	<u>\$12,130.71</u>
16	Employers' Portion of FICA (06-00-21500) cr	<u>\$34,494.05</u>
	*****TOTAL PAYROLL	<u>\$839,343.22</u>

PAYROLL BREAKDOWN AS PER G/L DISTRIBUTION REPORT

PAYROLL DATE: 13-Dec-13

DESCRIPTION

01 50	ADMINISTRATION	15317.85
01 51	POLICE	278900.04
01 52	FIRE	208420.09
01 53	STREET	45224.20
01 54	PARKS	18569.76
01 55	CEMETERY	7722.46
01 56	SANITATION	31091.56
01 60	LEGAL	7069.40
01 61	HOUSING DEPARTMENT	28855.02
01 62	ECONOMIC DEVELOPMENT & PLANNING	8722.10
01 82	MAYOR	6836.63
01 83	FINANCE	9252.16
01 84	HUMAN RESOURCE	5367.41
01 85	CLERK	7813.67
01 86	TREASURER	4183.10
01 87	MAINTENANCE	17594.36
01 88	ENGINEER	6685.73
	TOTAL GENERAL FUND	707625.54
12 26	G & C ASSISTANCE	3329.22
	TOTAL G & C ASSISTANCE	3329.22
21 75	SEWER COLLECTIONS	7656.48
21 77	SEWER LINES	14839.73
21 78	SEWER PLANT	52854.37
	TOTAL SEWER DEPARTMENT	75350.58

4	LIBRARY	<u>27675.40</u>
7	RECREATION	<u>13294.13</u>
16	Employers' Portion of FICA (06-00-21500) cr	<u>34825.93</u>
	*****TOTAL PAYROLL	<u><u>862100.80</u></u>

CITY ATTORNEY REPORT

TO: City Council
FROM: Garrett P. Hoerner, City Attorney
DATE: January 31, 2019

Pursuant to Section 31.128 of the Revised Code of Ordinances, I write to provide a quarterly report on pending legal matters.

- A. Ordinance Violation Cases.** The City currently has approximately 158 ordinance violation cases pending.
- B. Demolition/Foreclosure/Housing Cases.** The City currently has 49 cases pending involving demolition or foreclosure proceedings, or other housing code/building code violations. The addresses of the subject properties are as follows:

1. *Foreclosures*

7015 West “B” Street (Doucette)
158 North 78th Street (Global Premier)
501 South 1st Street (Hernandez)
10608 West Main Street (Nicholson)
9834 Baltimore Street (Walker)
816 South 20th Street (Wiley)

2. *Demolitions*

4830 Walter Street (Alliance Realty Capital)
1713 North Church Street (Angel)
7 Jennine Drive (Bank of New York, etc.)
2516 East Main Street (Bergadine)
9623 West Main Street (Berry)
1803 Bunsen Avenue (Bien)
2006 Madison Street (Brooks)
26 South 77th Street (Brooks)
2110 Meadow Drive (Brown)
201 West Adams Street (Burdell)
522 East D Street (Chandler)
517 North Fourth Street (Elite Properties)
2510 East Main Street (Engel)
700 West “C” Street (Gallon)
433 South Church Street (Gianino)

30 Periwinkle Circle (Hamm)
301 North 1st Street (Hangsleben)
600 Wabash Avenue (Harris)
412 & 414 South 1st Street (Hernandez)
1005 West “D” Street (Johnson)
611 East McKinley Avenue (Keller)
1013 Freeburg Avenue (Loeffler)
3532 Lorene Street (Lucky Investments, LLC)
519 South 6th Street (McCollough)
9613 West Main Street (McElroy)
10606 West Main Street (Nicholson)
1015 Arthur Street (Peterson)
610 South Douglas Avenue (Plants-N-More)
1018 West Main Street (Reichling)
505 Abend Street (Reifschneider)
63 North 98th Street (Sabre Group, LLC)
500 Park Avenue (Sanders)
1600 LaSalle Street (Sashankar)
15 North 10th Street (Schmidt)
423 South 21st Street (Selene Finance LP)
906 North Charles Street (Taylor)
1809 East Belle Avenue (Tissier)
509 West Adams Street (Wallace)
705 West Adams Street (Wells)
628 West Lincoln Street (Williams)
12 North 16th Street (Wykoff)
9515 West Main Street (Yates)

C. **Other Civil Cases.** The City currently has pending the following other civil cases in which I am representing the City:

1. *Orchards Homeowners Association of Belleville v. City of Belleville.* On April 22, 2015, Plaintiff filed a Complaint against the City alleging a breach-of-contract theory related to an IDNR Permit for the construction of improvements to an unnamed tributary of loop creek. On October 29, 2015, after the Court denied the City’s Motion to Dismiss, I filed an Answer and Affirmative Defenses. The parties have settled this matter in conjunction with an administrative enforcement action filed by the Illinois Department of Natural Resources.
2. *Larry Price v. City of Belleville.* On March 8, 2017, Plaintiff filed a Complaint for Injunctive and Declaratory Relief against the City, specifically alleging a violation of the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.). On April 24, 2017, the City filed a Motion to Dismiss, which was heard on July 6, 2017. On August 2, 2017, the Court granted the City’s Motion to Dismiss, thereby dismissing the case with prejudice. Plaintiff filed a Motion to Vacate and/or Reconsider Order

of Dismissal, which was denied by the Court. Plaintiff has appealed to the Illinois Appellate Court – Fifth Judicial District, and the case remains pending therein.

3. City of Belleville v. JRG Holdings - Belleville, L.L.C. On November 14, 2018, the City filed a Complaint for Declaratory Judgment concerning Defendant's Property at 104 North High, Belleville, Illinois (Brede Towers Apartments). Specifically, the City is seeking:

- a binding declaration of the rights of the parties to this case, including but not limited to a declaration that Defendant has willfully allowed the Property to become injurious to the health and dangerous to the lives of the occupants thereof and of the public in violation of Section 92.02 of the City's Revised Code of Ordinances, as well as permitting the existence of a dangerous building in the City and further permitting same to be occupied while it is or remains in a dangerous condition in violation of Section 93.041 of the City's Revised Code of Ordinances, thereby empowering Plaintiff to immediately revoke all current occupancy permits on the Property pursuant to Section 154.22 of the City's Revised Code of Ordinances and cause the immediate vacation of the residents of such Property;
- a permanent injunction requiring Defendants to immediately put the Property in good safe and sanitary condition in compliance with applicable codes and ordinances relating to sanitation, health, and housing, including but not limited to correcting the aforementioned violations/deficiencies related to the City electrical, mechanical, plumbing and fires safety codes, at Defendant's sole cost and expense.

The matter remains pending.

There are other lawsuits being handled through the City's insurance company.

D. Other Miscellaneous Cases. In addition to the above cases, there are a number of cases where the City is named as a Defendant in mortgage foreclosure lawsuits. The City is named as a Defendant because of municipal liens. These liens are typically extinguished in the foreclosure action. It is doubtful if the City will collect any of the amounts liened from these cases. There are also a number of cases where the City has filed proof of claims in Bankruptcy Court. These proof of claims are normally for sewer or trash charges and, in most cases, the City is unable to collect on any of these.



OFFICE USE ONLY

Event Name:

St. Pat's Parade

Event Date:

Sat 03/16/19

PARADE REQUEST

012819 11A ✓

Notification is hereby given to the City of Belleville to request a Parade Event as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): ANCIENT ORDER of HIBERNIANS

Name of Event: ST. PATRICKS DAY PARADE

Sat

Date of Event: 3/16/19 Starting Time: 11:00 AM Ending Time: 1:00 pm

Street Closure Time: 11:00 AM 10AM Street Re-Open Time: 1:00 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Mike Tierman	207 Summerlin Rdg	618-980-3883	mtierman@gmail.com
Bob Simpson	150 STRAC DR SMITHTON, IL	618-233-0032	SIMPSON@SBCNET.COM
Patrick Hickey	127 S. Douglas	(618) 257-2146	

Number of people (2000) animals (Dogs?) vehicles (75) expected to participate.

Describe the event in detail:

PARADE WITH FLOATS, WALKERS, ANTIQUE VEHICLES, BANDS
"IRISH THEME"

Specify event route from starting point to termination point (**a map of the event route is required**):

PARADE START "A" AND NORTH 3RD → SOUTH TO WEST MAIN TURN EAST
& CONTINUE EAST ON MAIN STREET TO OAK ST.

close # St 3rd St (A to C St)
A St (2nd St - West)

OFFICE USE ONLY:

Event Name:

St Pat Parade
Sat 03/16/19

Event Date:

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Per City of Belleville

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of transportation): Yes No

Barricades at lot

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 8 lot
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville •IL •62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive •Collinsville •IL •62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitation which may apply to this event.

Patrick Hickey Signature of Person Making Application PATRICK HICKEY Printed Name of Person Making Application

127 S. Douglas Ave. Belleville IL Address

(618) 257-2146 Telephone Number _____ E-mail Address

DATE OF APPLICATION: 3/1/19

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY
Name of Event: St Pat Parade
Date of Event: Sat 03/16/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/14/19</u> Scheduled Meeting Date: <u>01/28/19 11A</u> Date Approved by Staff: <u>01/28/19</u> Date on Council Agenda: <u>02/04/19</u> Notification Sent to Event Representative of Council Meeting: <u>01/29/19</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: 20 Positions / Same as last year
BPD + BFD personnel will be used.

APPROVED DENIED DATE: 1-28-19 INITIALS: cm #280

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: Bud

Public Works: Barricades, No Parking, clean-up will be provided
at no charge.

APPROVED DENIED DATE: 1/28/19 INITIALS: JRP

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV



ANCIENT ORDER OF HIBERNIANS IN AMERICA

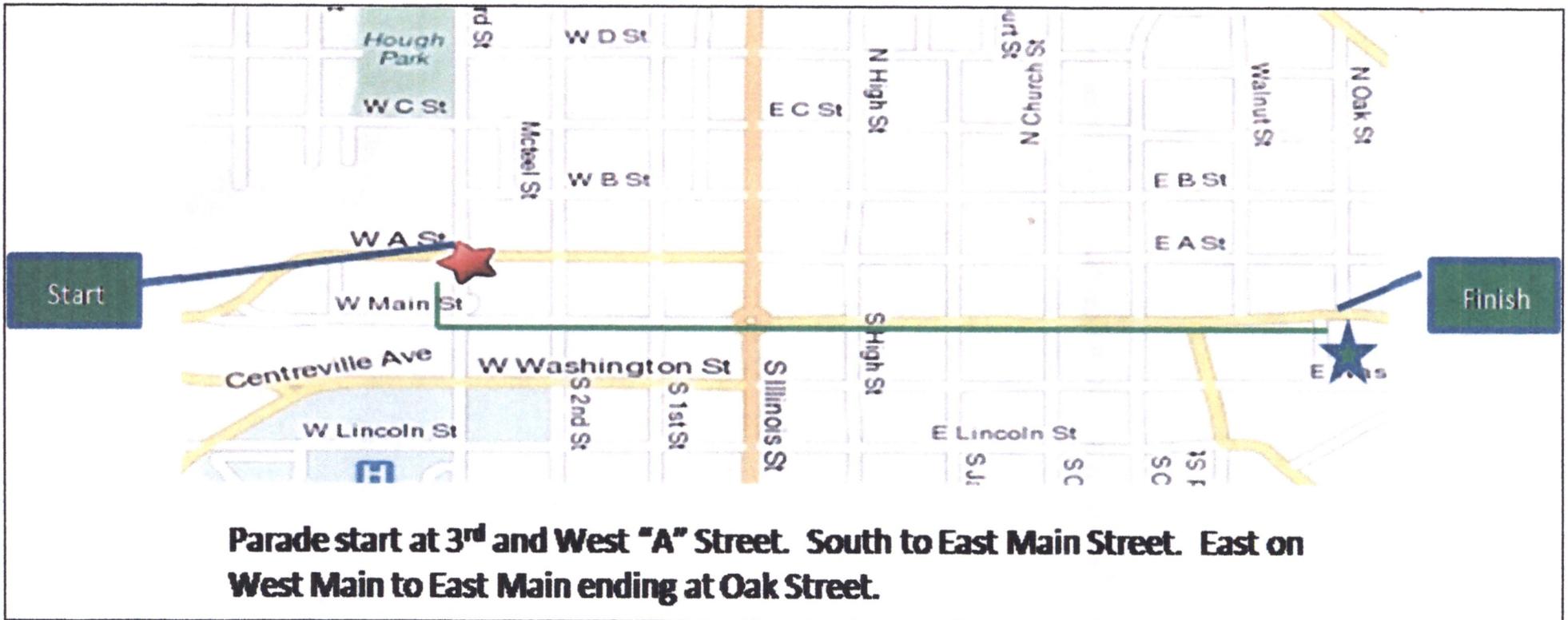


MICHAEL P. KEELEY
DIVISION 1 ST. CLAIR COUNTY

<http://aohil1.org>

St Pat Parade
Sat 03/16/19

AOH's Annual St. Patrick's Day Parade Route



Parade start at 3rd and West "A" Street. South to East Main Street. East on West Main to East Main ending at Oak Street.

SATURDAY - MARCH 16, 2019

PARADE STARTS AT 11:00 A.M.



ANCI-01

OP ID: NI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

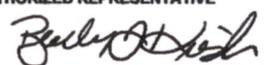
PRODUCER WARMA WITTER KREISLER & ASSOC 109 WEST FIRST STREET O'FALLON, IL 62269 BRADLEY J. KREISLER	618-632-7555	CONTACT NAME: DAVID M WITTER
		PHONE (A/C, No, Ext): 618-632-7555
INSURED ANCIENT ORDER OF HIBERNIANS P.O. Box 247 O'Fallon, IL 62269		INSURER(S) AFFORDING COVERAGE
		INSURER A : LIBERTY MUTUAL
		INSURER B :
		INSURER C :
		INSURER D :
		INSURER E :
		INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	BLS(8)56506590	03/15/2019	03/15/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: PARADE, MARCH 16, 2019
ILLINOIS DEPARTMENT OF TRANSPORTATION IS INCLUDED AS ADDITIONAL INSURED IN REGARDS TO THE GENERAL LIABILITY.

CERTIFICATE HOLDER IDOTCTO ILLINOIS DEPARTMENT OF TRANSPORTATION 2300 S. DIRKSEN PARKWAY SPRINGFIELD, IL 62764	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 8:09 AM
To: 'Chris Mattingly'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'John Hartmann'; 'Jason Poole'; 'Ken Vaughn'; 'Jennifer Starnes'; 'MSgt R Rust'; 'Erin Clifford'
Subject: St Pat's Parade 2019
Attachments: image001.png

Sent via regular US mail to Pat Hickey (127 S Douglas Ave, Belleville 62220)

Pat:

Thanks for meeting with city staff yesterday to review the St. Pat's Parade 2019. Below is a synopsis of our conversation.

Event:

- St. Pat's Parade
- Saturday, March 16, 2019
- Parade Start Time: 11:00am
- Parade End Time: 1:00pm

Street Closures:

- Parade Line-Up: North 3rd Street from West Main to "C" Street
- Parade Line-Up: West "A" Street from North 2nd Street west to 3rd Street
- Parade Line-Up Closure Time: 10:00am
- Parade Line-Up Re-Opens: 1:00pm
- Parade: West Main Street from 3rd Street to Illinois Street
- Parade: East Main Street from Illinois Street to Douglas Avenue
- Parade Closure Time: 11:00am
- Parade Route Re-Opens: 1:00pm

Public Works:

- Barricades dropped off for street closures and at parade staging area (street closures and opening to be handled by City staff)
- 8 trash totes dropped off on Friday, March 15, 2019 at parade staging area. City staff will remove trash totes after event
- "No Parking" signs posted and clean-up after parade

Police Dept and Fire Department:

- Belleville Police Department and Belleville Fire Department will cover 22 positions throughout parade route

Maintenance Department:

- No services requested

Miscellaneous:

- A Resolution to be approved by City Council to close Illinois 159 with final approval from IL Department of Transportation

Your request goes to City Council for approval on Monday, February 4, 2019, 7:00pm, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon their decision a letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





OFFICE USE ONLY

Name of Event:

St Pat Block Party

Date of Event:

Sat 03/16/19

Amended

SPECIAL EVENT REQUEST

Mtg 01/28/19 1145A

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED. PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main St

Name of Event: St Patricks Block Party

Date of Event: SAT 3/16/19 Event Starting Time: 12:00 pm Event Ending Time: 5:00

Street Closure Time: 12:00 pm following parade Street Re-Open Time: 6:00

Name(s) of person(s) responsible for organizing and conducting event:

Table with 4 columns: Name, Address, Phone, Email. Rows include Alicia Chillemi and Bennie Parr.

Number of people (750) animals (0) vehicles (0) expected to participate.

Describe the event in detail: Annual St Patricks Block Party we are asking to extend the block party from Jackson to High St. there would be a Dr in front of 124 E main st with possible food vendors and picnic tables also outside liquor sales

Specify event route from starting point to termination point (a map of the event route is required): Block Party Continuing for Jackson St and Main St down E main west to High St. (100 Block of E. Main)

OFFICE USE ONLY

Name of Event:

St Pat Black Party

Date of Event:

Sat 03/16/19

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

yes, already approved to close from S Charles on E Main West to South Jackson. we would like to extend closure west to South High

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers
- Picnic Tables
- Sanitation Vehicle and Manpower
- Electric (note on map location(s))

Yes No

Yes No

Yes No

Yes No

w/ Belleville Main St.

Number Requested: 25-30

Number Requested: 20 total

Number Requested: 4

3 at 1 loading zone
1 in 1st PKA at S Jackson

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.


Signature of Person Making Application

Alicia Stang
Printed Name of Person Making Application

Mailing Address

Phone Number

aliciastang5@yaho.com

DATE OF APPLICATION: 1/22/19

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY

Name of Event: St Pat Black Party
Date of Event: Sat 03/16/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>012219</u> Scheduled Meeting Date: <u>012819 1145A</u> Date Approved by Staff: <u>012819</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>012919</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: STATUS Quo

APPROVED DENIED DATE: 1-28-19 INITIALS: AM + JFU

Fire Department: B

APPROVED DENIED DATE: 1/29/19 INITIALS: Bud

Public Works: Barricades, No Parking, Totals Clean up will be provided.

APPROVED DENIED DATE: 1/28/19 INITIALS: JRP

Maintenance Department: Provide 4 ELECTRIC PANELS

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

St Pat Block Party
Sat 03/16/19

seven •
~~electric~~

S High

• Lincoln

• margaritas

Electric

Food

DTX

Bennies •

S Jackson

Porta Pottys

□□□□□

• 10 tables

Copper •
fire

• win TAP

• 10 tables

Electric

BAND

Food

□□□□□□□□□□
Porta Potties

S Church

• Tavern
on
main

electric

X

• ~~ELECTRIC~~
• Big Daddys

X DJ Food

S Charles

E. Main St.
E

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 11:35 AM
To: 'bms'; 'Bennie Parr (parrbennie@yahoo.com)'
Cc: 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'; 'Erin Clifford'; 'MSgt R Rust'; 'arthur jacobs'
Subject: AMENDED - St. Pat's Block Party 2019
Attachments: image001.png

Dear Alicia & Bennie

Thanks for meeting with staff in regards to the **AMENDED St. Pat's Block Party sponsored by Belleville Main Street. The items highlighted in red are changes to the originally approved request.**

Event:

- St. Pat's Block Party
- Saturday, March 16, 2019
- 12:00pm to 5:00pm

Street Closure Requests:

- Immediately Following Parade to 6:00pm
- First Block of South High Street from East Main to East Washington
- **East Main Street from the east side of High Street to the west side of Charles Street**
- First Block of North Church Street from East Main to alley
- Use of Gas Light Park

Public Works:

- Deliver barricades for street closures and remove after event
- **Deliver 20 picnic tables on Friday, March 15, 2019 (3 to Seven "loading zone"; 7 in first parking spot on the west side of S Jackson; 10 at Gas Light Park)**
- "No Parking Signs" along the parade route and in the areas of the block parties
- Clean-up of the noted street closures after the block party will be conducted by Public Works after 5:00pm with an estimated cost of \$1200.00
- Deliver 25-30 trash totes to Gas Light Park. Event organizers will be responsible to distribute totes accordingly and return to place of drop-off for pick-up
- 3 Reserved Parking Spots in the city lot located on the NE corner of South High and East Washington. These spots will specifically note "Sewing Machine Drop-Off Only"

Fire Department:

- Situational Awareness

Maintenance Department:

- No electric available from the City on South High Street
- Provide 4 Electrical panels before Saturday, March 16, 2019 (map provided)

Police Department:

- Approximately 5 Police Officers (subject to change as necessary) will staff block party throughout the afternoon
- Approximate cost of personnel will be between \$1261.25.00 and \$1400.00

Clerk's Office:

- Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate

Miscellaneous:

- Special Event Liquor License is required. Please contact Erin Clifford, Mayor's Administrative Assistant, (618) 233-6810, prior to event to obtain license
- Any downtown restaurants wanting to serve alcohol OFF their property, must also obtain a Special Events Liquor License through the City and State of Illinois

This request will be placed on the City Council agenda for AMENDED approval on Monday, February 4, 2019, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon the decision of the City Council, a letter will be sent with their determination.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





OFFICE USE ONLY

Event Name: Race for Rescues 5K
Event Date: SUN 04-14-19

RUN/WALK/BICYCLE REQUEST

012819 #3A 10A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): Belleville Area Humane Society

Name of Event: Race for Rescues 5k

SUN
Date of Event: 4/14/19 Event Starting Time: 9 AM Event Ending Time: 12:00 PM

Street Closure Time: 8:45 AM Street Re-Open Time: 10:15 AM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
TRICIA TIALDO	1301 S. 11 th St Belleville, IL 62224	618-593-2983	triciat@paknet.net
SHELLY KORVES	1301 S. 11 th St Belleville, IL 62224	618-410-6376	skorves@aol.com

Number of people (500) animals (200) vehicles (—) expected to participate.

Describe the event in detail:

see attached flyer from 2018 event

OFFICE USE ONLY

Event Name: Race for Rescues 5K

Event Date: SUN 04.14.19

Specify event route from starting point to termination point (a map of the event route is required):

map of route attached

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

yes, see attached letter

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 8
- Picnic Tables Yes No Number Requested: 10
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Tricia Tialdo TRICIA TIALDO
 Signature of Person Making Application Printed Name of Person Making Application

1301 S. 11th St, Belleville, IL 62226
 Mailing Address

618-593-2983 triciat@peaknet.net
 Phone Number E-mail

DATE OF APPLICATION: 1/15/19

Return this form (via mail or email):

City of Belleville - City Clerk's Office
 101 South Illinois Street
 Belleville, Illinois 62220
 E-mail: jmeyer@belleville.net
 (618) 233-6810

OFFICE USE ONLY

Event Name: Race for Rescues SK

Event Date: Sun 04.14.19

<p>CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)</p>	<p>EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.</p>
<p><input checked="" type="checkbox"/> Application</p> <p><input checked="" type="checkbox"/> Event Map</p> <p><input type="checkbox"/> Insurance Certificate</p>	<p>Date Received by City Clerk's Office: <u>011619</u></p> <p>Scheduled Meeting Date: <u>012819</u></p> <p>Date Approved by Staff: <u>012819</u></p> <p>Date on Council Agenda: <u>020419</u></p> <p>Notification Sent to Event Representative of Council Meeting: <u>013019</u></p>
<p><input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____</p> <p>Notification Sent to Event Representative of Council Approval/Denial on: _____</p>	

STAFF REVIEW SECTION

Police Department: One (1) Officer and Vehicle for app \$135.00

APPROVED DENIED DATE: 1-28-19 INITIALS: CM # 280

Fire Department: _____

APPROVED DENIED DATE: 1/28/19 INITIALS: TBD

Public Works: Barricades, cones, picnic tables, toters will be provided as requested. et no charge.

APPROVED DENIED DATE: 1/28/19 INITIALS: JFA

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

Race for Rescues 5K
Sun 04.14.19



January 15, 2019

Dear Jennifer Meyer & City Council,

The Belleville Area Humane Society is planning our annual "Race for Rescues" 5K and one mile fun walk to be held at Belleville West High School on Sunday, April 14, 2019.

Please consider this request to close Belleville West Parkway from Frank Scott Parkway to Rt 15 from 8:45am until 10:15am. We are requesting a police officer to close the intersection from 8:45- 9:45am and understand there is an approximate charge of \$50 for that service.

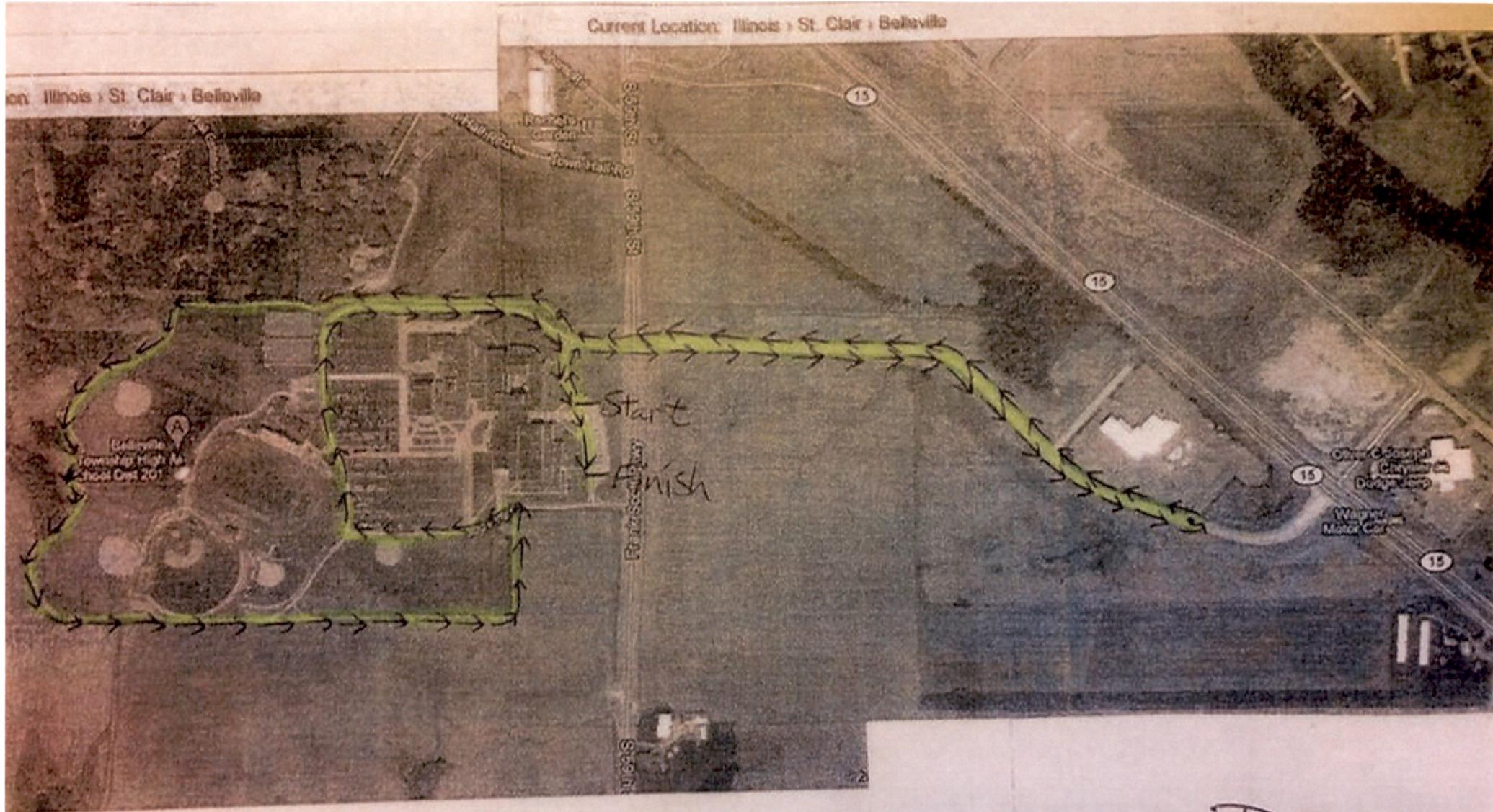
We would also like to request the use of 15 barricades and 20 cones from the Street Dept. We would like 6 barricades delivered to the intersection of Rt 15 and Belleville West Pkwy and the other 9 barricades and cones delivered to the intersection of Frank Scott Pkwy and Belleville West Pkwy. These can be delivered on Friday, April 12th, and picked up on Monday, April 15th. We will be sure to leave them in the same place they were delivered to in order to make pick-up easiest on Monday.

Sincerely,

The BAHS Race for Rescues Committee
Shelly Korves Tricia Tialdo
618-410-6376 618-593-2983

dropped off
at parking lot
& school

Race for Rescues 5K
SUN 04.14.19



Race for the Rescues Route

Race for Rescues 5K
Sun 04.14.19

DATE & TIME: Sunday, April 22, 2018, 9:00 a.m

LOCATION & COURSE:

Course will begin at Belleville West High School.
4063 Frank Scott Pkwy W, Belleville, IL 62223-6802.
There will also be a 1 mile fun walk & Kid's Fun Run.
See our flat, fast course on our website.



REGISTRATION:

Early bird registration including a short sleeve Tahiti Blue t-shirt is \$20 through 3/15/18.
Early bird registration including a long sleeve Tahiti Blue t-shirt is \$30 through 3/15/18.
Regular registration including a short sleeve Tahiti Blue t-shirt is \$25 3/16/18 and after.
Regular registration including a long sleeve Tahiti Blue t-shirt is \$35 3/16/18 and after.
Late entries and race day entries are \$30 and include a short sleeve t-shirt while they last!

T-shirts guaranteed to all those who pre-register. We will not be ordering extra of the long sleeve so you must have your registration in by April 12 for a long sleeve shirt!!

On-line registration at bahspets.org!

AGE GROUP DIVISIONS:

Age groups for males and females: 13 & under, 14-19, 20-29, 30-39, 40-49, 50-59, 60 & over.
Top 3 finishers in each 5K division will receive medals. Top 3 overall winners in male and female divisions will receive trophies.

PACKET PICKUP / LATE REGISTRATION:

Packets may be picked up at Belleville Area Humane Society, 1301 S. 11th St., Belleville on Thurs, April 19, 2018 from 11-5:00 and Sat, April 21 from 11-3. All remaining packets will be available for pick-up after 7:30 am on Sunday at Belleville West High School.

PROCEEDS:

All proceeds from the run benefit the Belleville Area Humane Society.

Questions please contact: events@bahspets.org, Shelly at 618-410-6376 or Tricia at 618-593-2983.

All participants are invited to bring their leashed and vaccinated 4 legged friends to the race.
Refreshments, snacks, and awards ceremony following the race!

REGISTRATION FORM - Race for the Rescues 5K
Please make checks payable to: BAHS
Mail to: Belleville Area Humane Society, 1301 S 11th St, Belleville, IL 62226

NAME _____

ADDRESS _____

CITY/STATE _____ ZIP CODE _____

SEX _____ AGE AS OF 4/22/18 _____

EMAIL ADDRESS _____

SHIRT SIZE (please circle only one) Short: S M L XL XXL Long: S M L XL XXL

Waiver of Liability: In consideration of this entry, I the undersigned, intending to be legally bound to myself, heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Belleville Area Humane Society and the representatives, successors, assignees and all sponsors for any and all injuries suffered by me in said event.

SIGNATURE _____ DATE _____
(if participant is under 18, parent or legal guardian)

Jenny Meyer

From: Jenny Meyer [jimeyer@belleville.net]
Sent: Wednesday, January 30, 2019 7:43 AM
To: 'Tricia T.'; 'skorves@aol.com'
Cc: 'Tom Pour'; 'John Hartmann'; 'Jason Poole'; 'Chris Mattingly'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Erin Clifford'; 'Jennifer Starnes'; 'MSgt R Rust'
Subject: Race for Rescues 5k
Attachments: image001.png

Shelly & Tricia:

Thanks for meeting with staff in regards to the upcoming BAH5 5k. Below are the comments discussed at the meeting:

Event Details:

- Race for Rescues 5k
- Sunday, April 14, 2019
- Event Start Time: 900am
- Event Ending Time: 1200pm

Street Closure Request:

- Rolling street closures along 5k route (map provided)

Public Works:

- Trash totes (8) to be delivered on Friday, April 12, 2019 to area between parking lot and school (Belleville West High School)
- Picnic tables (10) to be delivered on Friday, April 12, 2019 to area between parking lot and school (Belleville West High School)
- 6 Barricades delivered on Friday, April 12, 2019 to intersection of Route 15 and Belleville West Parkway
- 9 Barricades delivered on Friday, April 12, 2019 to intersection of Frank Scott Parkway and Belleville West Parkway
- 20 cones delivered on Friday, April 12, 2019 to intersection of Frank Scott Parkway and Belleville West Parkway
- Volunteers and Event Organizers responsible for setting up and taking down barricades for street closures
- Return all items to drop-off locations for pick-up on Monday, April 15, 2019

Police:

- One (1) Officer with police vehicle
- Estimated cost for Officer \$135.60 to \$147.80
- **If inclement weather, event must be canceled by 730am to incur NO costs. Please contact Police Dispatch at (618) 234-1212 and advise Dispatch to contact MSgt Chris Mattingly to advise of cancellation**

Fire Department:

- Situational Awareness

Maintenance Department:

- Situational Awareness

Miscellaneous:

- **A certificate of insurance naming the City of Belleville as an additional insured is required in the amount of \$1million per person and \$2,000,000 aggregate. (City of Belleville, 101 South Illinois Street, Belleville, IL 62220)**

This request will be placed on the Council agenda Monday, February 4, 2019, 7:00pm - City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.

After Council approval/denial a letter will be sent via email advising of their decision.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Thanks

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





OFFICE USE ONLY
 Event Name: Law Day Run
 Event Date: Sat 042719

RUN/WALK/BICYCLE REQUEST

Mtg: ~~XXXXXX~~ ~~XXXXXX~~ 012519
10AM

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
 PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): St. Clair County Bar Ass. + Belleville Running Club

Name of Event: Law Day Run
Saturday

Date of Event: April 27, 2019 Event Starting Time: 9:00 AM Event Ending Time: NOON

Street Closure Time: 8:30 AM Street Re-Open Time: as soon as safe

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Laura Beasley	SE Washington Belleville, IL	618-304-1786	lbeasley@ilmoattorneys.com
Evan Gudmestad	108 N. Jackson Belleville, IL	618-401-0879	evangudmestad@gmail.com

Number of people (500) animals (10) vehicles (0) expected to participate.

Describe the event in detail:

5K race - 18th annual Law Day Run/Walk and 1K youth event. Benefits hand of Lincoln & other non-profit legal agencies and Belleville Running Club.

~~XXXXXX~~ ~~XXXXXX~~

OFFICE USE ONLY
Event Name: LAW DAY RUN
Event Date: SAT 042719

Specify event route from starting point to termination point (a map of the event route is required):

See Attached maps.
Start and finish Near North High Street and
A Street

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Yes. High Street; Confield; Abend; Washington; Forest;
McKinley; Virginia; Olive; E. Street; E. C.; N. High; E. A Street
* North High from E. Main to E. A and E. A from High to
Jackson

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

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IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature] Laura K Beasley
Signature of Person Making Application Printed Name of Person Making Application
8 E Washington, Belleville, IL 62220
Mailing Address
618-304-1784 Lbeasley@ilmoattorneys.com
Phone Number E-mail

DATE OF APPLICATION: 1/2/19

Return this form (via mail or email):
City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

Approximately 9 ^{St Clair County} auxiliary officers and 5 squad cars will supplement BPD

OFFICE USE ONLY
 Event Name: Law Day Run
 Event Date: Sat 042719

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>010219</u> Scheduled Meeting Date: <u>012519 10AM</u> Date Approved by Staff: <u>012519</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>012519</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: 7 OFFICER (w/ Vehicles) / App. Cost \$950 - \$1000

APPROVED DENIED DATE: 1-25-19 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: 1/25/19 INITIALS: [Signature]

Public Works: lots, barricades, picnic tables, No Parking, chalk, and chalker will be provided as requested. N/C

APPROVED DENIED DATE: 1/26/19 INITIALS: [Signature]

Maintenance Department: N/A

APPROVED DENIED DATE: 1-25-19 INITIALS: KLV

Law Day Run
Sat 04/27/19

ST. CLAIR COUNTY BAR ASSOCIATION

January 2, 2019

Mr. Mark Eckert, Mayor
City of Belleville
101 South Illinois Street
Belleville, Illinois 62220

Re: ANNUAL LAW DAY RUN

Dear Mayor Eckert and City Council Members:

Event: 18th Annual Law Day 5K Run/walk & 1K Youth Fun Run
Date: April 27, 2019
Time: 9:00 a.m.
Place: North High & East A Sts., Downtown Belleville, IL
Host: St. Clair County Bar Association and Belleville Running Club
Beneficiary: Land of Lincoln Legal Assistance & Non-profit legal aid Foundations

The 18th Annual St. Clair County Law Day 5K Run/Walk and 1K Youth Fun Run would like to be placed on the City Council docket for the next regularly scheduled Monday meeting. The 5K and 1K Course will be the same as last year. We would like to request the following assistance:

- 1) Same police protection as last year
- 2) Temporary Road Closure at North High & East A Streets
- 3) Temporary Road Closure at North Jackson & East A Streets
- 4) Same Street Department Assistance
- 5) Electricity from the power box at North high & East A Streets
- 6) No Parking Zone on High Street from East D to McKinley
- 7) No Parking Zone on Abend after 1:00 a.m., Saturday morning May 1st
- 8) No Parking Zone on East A Street from North Jackson to North High Street
- 9) No Parking after 1:00 a.m. on Municipal Parking Lot behind Lincoln Theatre on Saturday morning may 1st
- 10) Stop Lights turned to Flashing Red at North High and East Main Streets
- 11) Stop Lights turned to Flashing on Carlyle Avenue and East Main Intersection

Thank you for your consideration. If you have any questions, please contact me at 235-2020.

Very truly yours,



Laura K. Beasley
Law Day Race Director

cc: Jennifer Meyer

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Monday, January 28, 2019 2:50 PM
To: 'Laura Beasley'; 'Evan Gudmestad'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Ken Vaughn'; 'Tom Pour'; 'arthur jacobs'; 'MSgt C Mattingly'; 'MSgt R Rust'; 'Jennifer Starnes'
Subject: Law Day Run
Attachments: image001.png

Laura:

Thanks for meeting with staff on Friday, January 25, 2019 to discuss the upcoming Law Day Run 2019. Below is the synopsis of the discussion for your review:

Event:

- Law Day Run
- Saturday, April 27, 2019
- Run Starts: 9:00am
- Run Ends: 12:00pm

Street Closure Request:

- Rolling street closures along 5k route
- 830am close N High & E "A" Street
- 830am close N Jackson & E "A" Street
- No Parking Zones on High Street from E "D" Street to McKinley
- No Parking Zones on Abend after 100am (Saturday, April 27th)
- No Parking Zones on municipal lot behind Lincoln Theatre after 100am (Saturday, April 27th)
- Stop Lights turned to flashing red at North High and East Main Street
- Stop Light turned to flashing red on Carlyle Avenue and East Main intersection

Public Works:

- Trash totes (same as last year) to be delivered on Friday, April 26th to municipal lot behind Lincoln Theatre
- Picnic tables (same as last year) to be delivered on Friday, April 26th to municipal lot behind Lincoln Theatre
- Route chalk/chalker provided as requested
- Return all items to drop-off location for pick-up on Monday, April 29th

Police:

- Seven(7) Officers with vehicles with approximate cost of \$950.00 to \$1000.00
- Approximately 9 St Clair County Sheriff Deputies and five(5) squad cars will supplement Belleville Police Department
- **If inclement weather, event must be canceled by 730am to incur NO costs. Please contact Police Dispatch at (618) 234-1212 and advise Dispatch to contact MSgt Chris Mattingly to advise of cancellation.**

Miscellaneous:

- Approximately 35 - 40 volunteers provided to cover intersections (safety vests required). Contact Peggy Hartmann at (618) 233-6810 ext 2280 for safety vests
- **A certificate of insurance naming the City of Belleville as an additional insured is required in the amount of \$1million per person and \$2,000,000 aggregate. (City of Belleville, 101 South Illinois Street, Belleville, IL 62220)**

This request will go to City Council on Monday, February 4, 2019 at 7:00pm. Upon Council decision, you will receive a letter via email from me reiterating the information above.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Respectfully,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





SPECIAL EVENT REQUEST

Mtg: 020119 9a

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): SWIC-PSOP

Date of Event: 5/10/2019 Event Starting Time: 10 AM Event Ending Time: 2 PM

Street Closure Time: 7:30 AM Street Re-Open Time: 3:30 PM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
MARY MILLER	201 N. Church St Belleville, 62220	257-0011	mary.miller@swic.edu
MELISSA WINKELER	"	ext 34-4410 7042	melissa.winkeler@swic.edu
CHERYL BRUNSMANN	"	ext 234-4410 7023	cheryl.brunsmann@swic.edu

Number of people (500) animals (____) vehicles (____) expected to participate.

Describe the event in detail:

Belleville Senior Celebration is co-sponsored by SWIC-PSOP + the City of Belleville. It is held annually in May which is Older Americans Month; each year centers around an identified theme. For 2019 the theme will be: Our Seniors Are Out of this World (focus on space). Activities include: table games, raffle dancing, photo ops + a car show.

Specify event route from starting point to termination point (a map of the event route is required):

- ① Please close the 200 Block of North Church St. at both ends.
- ② Barricades are requested at the Church St. entrance to St. Luke's parking lot.
- ③ We'd also like the public lot on the corners of Jackson + "B" streets be reserved for our guests. A shuttle service will be provided.

Public Works - grill/fuel
City Staff Assist

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Please see previous page - 200 Block of N. Church
on both ends.

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 2
- Picnic Tables Yes No Number Requested: 5
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

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IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Cheryl Brunsmann
Signature of Person Making Application

CHERYL BRUNSMANN
Printed Name of Person Making Application

201 N. CHURCH ST, BELLEVILLE, IL 62220
Mailing Address

618-234-4410, ext 7023
Phone Number

cheryl.brunsmann@swic.edu
E-mail

DATE OF APPLICATION: 1/16/2019

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>012319</u> Scheduled Meeting Date: <u>020119</u> Date Approved by Staff: <u>020119</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>020119</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: Barricades, No Parking signage, toters, picnic tables, and grill will be supplied as requested at N/C

APPROVED DENIED DATE: 2/1/19 INITIALS: JRP

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Friday, February 01, 2019 10:52 AM
To: 'Miller, Mary'; 'Winkeler, Melissa'; 'Brunsmann, Cheryl'
Cc: 'Tom Pour'; 'John Hartmann'; 'Jason Poole'; 'Chris Mattingly'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Erin Clifford'; 'Jennifer Starnes'; 'MSgt R Rust'
Subject: RE: SWIC - PSOP Senior Celebratoin 2018
Attachments: image001.png

Cheryl & Mary:

Thanks for meeting with staff in regards to the upcoming PSOP Senior Celebration. Below are the comments discussed at the meeting:

Event Details:

- PSOP Senior Celebration
- Friday, May 10, 2019
- Event Starts: 1000am
- Events Ends: 200pm

Street Closure Request:

- 730am close 200 block of North Church between East "B" Street and East "C" Street
- Reserve municipal parking lot at corner of North Jackson Street and East "B" Street for PSOP
- PSOP offering shuttle service
- PSOP to advise Tim Faltus in regards to this parking lot
- Street to be re-opened by 330pm

Public Works:

- Provide barricades at municipal parking lot at corner of North Jackson Street and East "B" Street - with the following signage: "RESERVED"
- Place bags over meters in municipal parking lot at corner of North Jackson Street and East "B" Street
- Provide barricade at municipal parking lot at corner of North Jackson and East "B" Street - with the following signage: "SHUTTLE PICK-UP"
- Barricades at N Church Street entrance to St Luke's parking lot
- 1 picnic table and 1 trash toter delivered in the alley for the bbq pit by Friday, May 10, 2019
- 4 picnic tables and 1 trash toter delivered to front of PSOP (2 tables on each side of Church Street)

Police Department:

- Situational Awareness

Fire Department:

- Situational Awareness

Maintenance Department:

- Situational Awareness

This request will be placed on the Council agenda for Monday, February 4, 2019 at 7:00pm - City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.

After Council's decision a letter will be sent via email.

If you have any questions, please do not hesitate to contact me.

Thanks

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

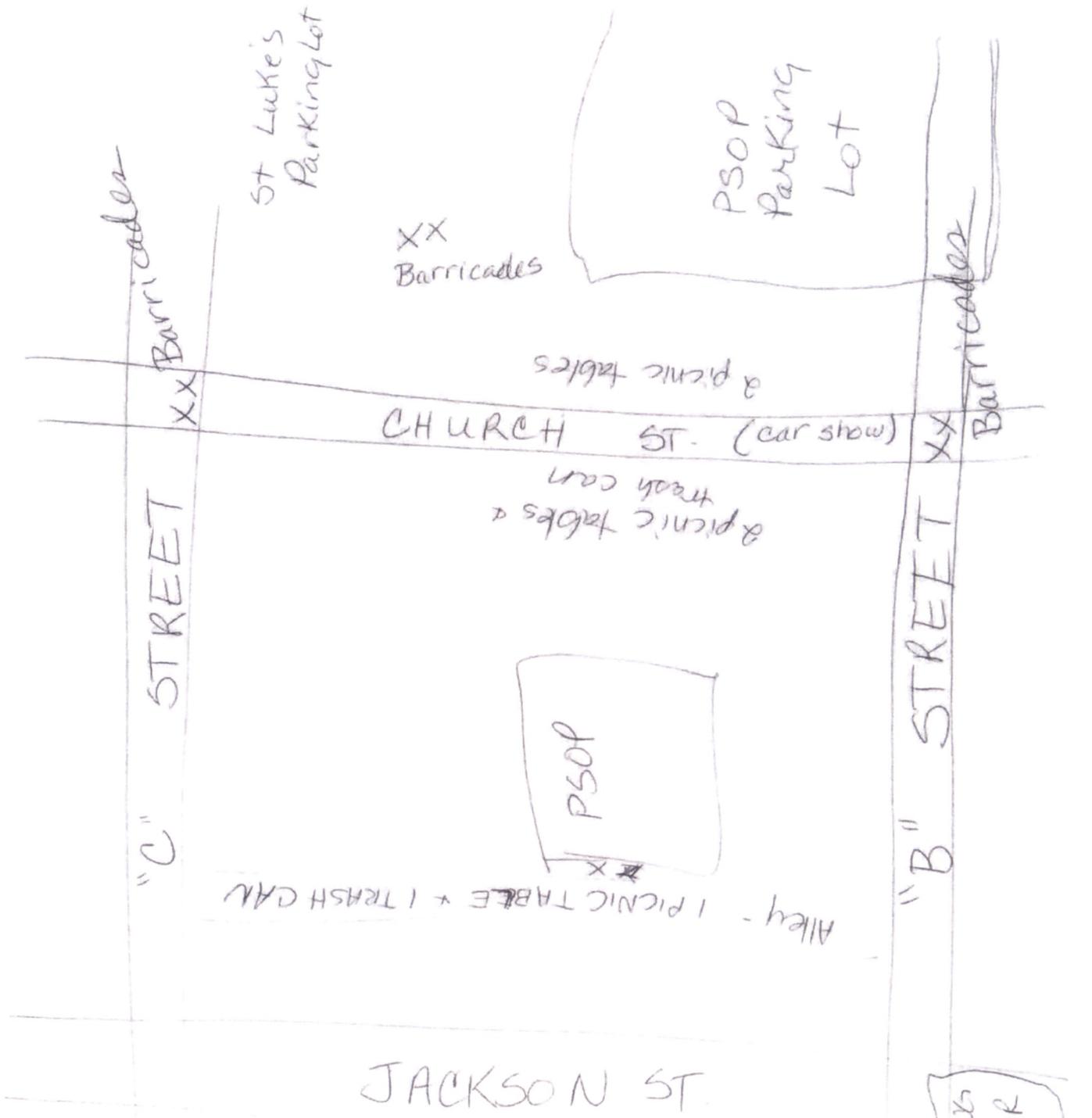
101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





- NOTES
- (1) car show on Church St
 - (2) 2 picnic tables ^{each} on either side of the street in front of building + 1 trash can (total 4 tables)
 - (3) 1 picnic table + 1 trash can in back alley (for grill)

PUBLIC PARKING LOT RESERVED FOR OUR GUESTS

Belleville Senior Celebration

Planning Meeting - February 1, 2019
2nd Floor Conference Room
City of Belleville - 101 So. Illinois St. - Belleville, IL 62220

AGENDA

1. Call to Order

2. Introductions

3. Approval of Date and Time - Friday - May 10, 2019 ---
10:00am-2:00pm

4. Discussion on the Following:

a. Theme - "Seniors Are Out Of This World"

Candy - Mars Bars, Starbursts, Milky Way

b. Food - Burgers and Hot Dogs, Chips

Past was \$5 meal No Charge for Lunch this year - for 500

c. Activities - Car Show, Bingo (Upstairs & Downstairs),
Dancing

Bingo Machine donated to PSDP from Exchange Club

d. Entertainment - Country-Western Band

5. Volunteers

a. City employees - Grill and Help in Serving Lunch **DK**

b. Traffic Control - ATS

c. Decorations - Think ALIENS and OUTER SPACE
Colors - Purple, Black, Silver

PSDP already contacted

6. Donations for Raffle - \$500 - Walmart Gift Card; I-Pad

\$1000 from COB compared to \$750

7. Suggestions and Comments

8. Adjournment

Mayer - pay for raffle ticket printing



Portable Lights
down each leg
from fountain

OFFICE USE ONLY

Name of Event:

AOTS 2019

Date of Event:

Fri 05/17/19
Sat 05/18/19 Sun 05/19/19

SPECIAL EVENT REQUEST

Mtg 01/28/19

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Art on the Square

Name of Event: AOTS 2019

Date of Event: Fri 05/17/19 SAT 05/18/19 SUN 05/19/19
Event Starting Time: Fri 4p-10p SAT 11a-9p SUN 11a-5p
Event Ending Time: 10p Wine Court

Street Closure Time: Thurs 05/16/19 12PM-10AM
Street Re-Open Time: SUN 05/19/19 11PM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Jenny Gain Meyer		618-779-7447	jennifergain@sbccolabel.net

Number of people (20,000+) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

Art fair

Specify event route from starting point to termination point (a map of the event route is required):

Public Sq
1st Block of N/S ILLINOIS ST
1st Block of E/W MAIN ST

05/16/19 Thurs - Artist Reception
Courthouse (150pp) 6p

*Resolution

OFFICE USE ONLY

Name of Event: ADTS 2019
Date of Event: Fri 05/17/19 Sat 05/18/19
Sun 05/19/19

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: ALL AVAILABLE
- Picnic Tables Yes No Number Requested: 22 TO CHILDREN 6 GLASS BLOWERS
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: ALL AVAILABLE

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature]

Jenny Gain Meyer

Signature of Person Making Application

Printed Name of Person Making Application

PO BOX 23561 Belleville 62223

Mailing Address

618-779-7447

Phone Number

E-mail

DATE OF APPLICATION: 012219

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY
Name of Event: ADTS 2019
Date of Event: 01/05/19 Sat 05/18/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/22/19</u> Scheduled Meeting Date: <u>01/28/19</u> Date Approved by Staff: <u>01/28/19</u> Date on Council Agenda: <u>02/04/19</u> Notification Sent to Event Representative of Council Meeting: <u>01/29/19</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: ELECTRIC PANELS WILL BE PROVIDED
AS NECESSARY

APPROVED DENIED DATE: 1-29-19 INITIALS: KW

OFFICE USE ONLY

Name of Event: ADYS 2019
 Date of Event: 01/05/19 Sat 05/18/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/22/19</u> Scheduled Meeting Date: <u>01/28/19</u> Date Approved by Staff: <u>01/28/19</u> Date on Council Agenda: <u>02/04/19</u> Notification Sent to Event Representative of Council Meeting: <u>01/29/19</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: Set up, take down, barricades, totes, No Parking, picnic tables, ^{+ clear up} will be provided at a total approximate cost of \$5600.00.

APPROVED DENIED DATE: 1/30/19 INITIALS: JRP

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

OFFICE USE ONLY

Name of Event: ADTS 2019
Date of Event: 01/05/19 Sat 05/8/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/22/19</u> Scheduled Meeting Date: <u>01/28/19</u> Date Approved by Staff: <u>01/28/19</u> Date on Council Agenda: <u>02/04/19</u> Notification Sent to Event Representative of Council Meeting: <u>01/29/19</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Approximately 92 positions will be needed. Based on the previous two (2) years, the cost will be app. \$20,000 - \$22,000

APPROVED DENIED DATE: 1-29-19 INITIALS: CM # 250

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

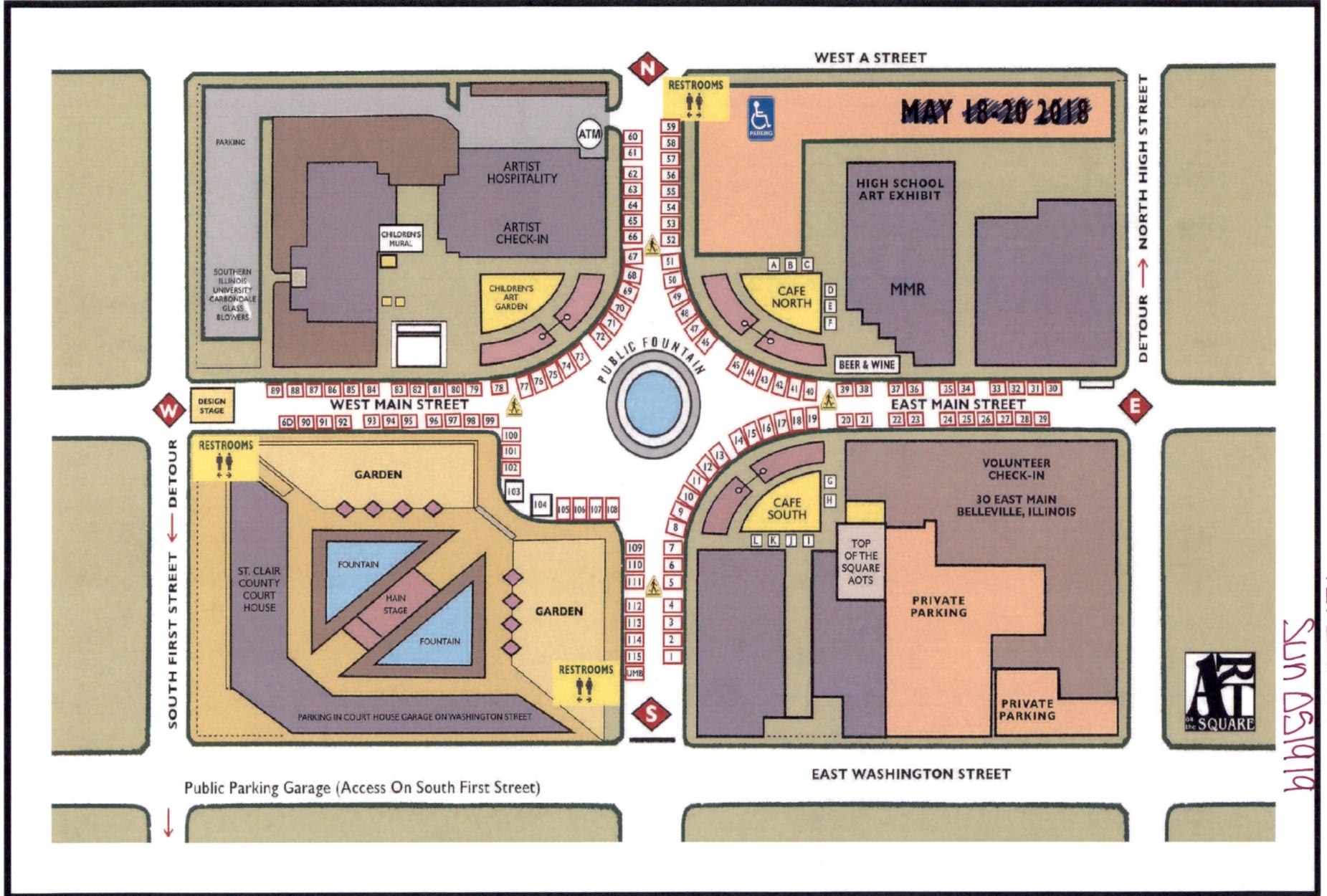
Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

May 17-19 2019



Public Parking Garage (Access On South First Street)

ATTS 2019
 FOI 051719 Sat 051819
 SUN 051919





CERTIFICATE OF LIABILITY INSURANCE

ARTO-S1

OP ID: NL

DATE (MM/DD/YYYY)
01/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WARMA WITTER KREISLER & ASSOC 109 WEST FIRST STREET O'FALLON, IL 62269 BRADLEY J. KREISLER	CONTACT NAME: BRAD KREISLER	FAX (A/C, No): 618-632-5095	
	PHONE (A/C, No, Ext): 618-632-7555	E-MAIL ADDRESS:	
INSURED ART ON THE SQUARE FOUNDATION, INC. DBA ART ON THE SQUARE P O BOX 23561 BELLEVILLE, IL 62220	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : CINCINNATI INSURANCE CO.		10677
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		EPP0183326	05/18/2016	05/18/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
A	<input checked="" type="checkbox"/> HOST LIQ LIAB			EPP0183326	05/18/2016	05/18/2019	MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PO/AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Art on the Square to be held at Belleville Public Square May 18,19 & 20, 2018. Certificate holder is named additional insured in regards to the general liability.

CERTIFICATE HOLDER

CANCELLATION

CITY-B1 CITY OF BELLEVILLE 101 SOUTH ILLINOIS BELLEVILLE, IL 62220	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CERTIFICATE OF LIABILITY INSURANCE

ARTO-S1

OP ID: NL

DATE (MM/DD/YYYY)

01/31/2018

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WARMA WITTER KREISLER & ASSOC 109 WEST FIRST STREET O'FALLON, IL 62269 BRADLEY J. KREISLER	CONTACT NAME: BRAD KREISLER
	PHONE (A/C, No, Ext): 618-632-7555 FAX (A/C, No): 618-632-5095
	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A : CINCINNATI INSURANCE CO. NAIC # 10677
INSURED ART ON THE SQUARE FOUNDATION, INC. DBA ART ON THE SQUARE P O BOX 23561 BELLEVILLE, IL 62220	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		EPP0183326	05/18/2016	05/18/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
A	<input checked="" type="checkbox"/> HOST LIQ LIAB			EPP0183326	05/18/2016	05/18/2019	MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N <input type="checkbox"/> N / A				PER STATUTE OTHER E. L. EACH ACCIDENT \$ E. L. DISEASE - EA EMPLOYEE \$ E. L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Art on the Square to be held at Belleville Public Square May 18, 19 & 20, 2018. Certificate holder and City of Belleville are named as additional insureds in regards to the general liability.

CERTIFICATE HOLDER

CANCELLATION

ILLI-D1 ILLINOIS DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS DISTRICT 8 1102 EASTPORT PLAZA DR COLLINSVILLE, IL 62234	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Thursday, January 31, 2019 7:44 AM
To: 'Jenny Meyer'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Tom Pour'; 'arthur jacobs'; 'Chris Mattingly'; 'MSgt R Rust'; 'Jennifer Starnes'; 'Erin Clifford'
Subject: AOTS 2019
Attachments: image001.png

Synopsis of AOTS discussion with staff:

Event:

- Art on the Square
- Friday, May 17, 2019 (4pm - 9pm)
- Saturday, May 18, 2019 (11am - 9pm)
- Sunday, May 19, 2019 (11am - 5pm)
- Belleville Fountain

Street Closures:

- Public Square and one block east, west, north, south
- Closure Time: Thursday, May 16, 2019 **(10am)**
- Re-Open Time: Sunday, May 19, 2019 (11pm)

Public Works:

- Deliver barricades and trash totes on Thursday, May 16, 2019 to quadrants
- Deliver 22 picnic tables (12 to Children's area on NW quadrant) (6 to glass blowers rear of health department parking lot off North 1st) on Thursday, May 16, 2019
- Provide Sanitation vehicle with manpower during event (MMR parking lot)
- Provide "no parking" signs as necessary
- Provide manpower as necessary for set-up and break down

Police Department:

- Provide Police Department personnel as necessary

Fire Department:

- Provide Fire Department personnel as necessary
- Assist with set-up as requested

Maintenance:

- Provide electrical panels as requested by Thursday, May 16, 2019
- Provide personnel as necessary for set-up and break down

Miscellaneous:

- **Submit a Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1 million dollars per person and \$2,000,000 aggregate. (City of Belleville, 101 South Illinois Street, Belleville, IL 62220)**
- **Submit a Certificate of Insurance naming Illinois Department of Transportation as an additional insured in the amount of \$1 million dollars per person and \$2,000,000 aggregate. (Illinois Department of Transportation, 1102 East Port Plaza Drive, Collinsville, IL 62234)**



OFFICE USE ONLY

Event Name: Memorial Day Parade

Event Date: Mon 052719

PARADE REQUEST

Mon 012819

Notification is hereby given to the City of Belleville to request a Parade Event as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): City of Belleville

Name of Event: Memorial Day Parade

Date of Event: Mon 05-27-19 Starting Time: 10am Ending Time: 11am

Street Closure Time: ~~9am~~ 8:30am Street Re-Open Time: 11:30am

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
<u>Jenny Goin Meyer</u>	<u>COB</u>	<u>618-779-7447</u>	<u>jmeyer@belleville.ne</u>

Number of people (100) animals (____) vehicles (50) expected to participate.

Describe the event in detail:

Parade to honor fallen veterans

*at Pat
route
beginning*

Specify event route from starting point to termination point (**a map of the event route is required**):

Attached map

** Resolution
Peggy will get CDI*

*No parking along
parade route*

OFFICE USE ONLY:

Event Name:

Memorial Day Parade
Mon 052719

Event Date:

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

~~North 3rd (A St to F St)~~
~~South 2nd St (Harrison to Main) parade line-up 9a-1130a~~
~~W MAIN to Mascoutah (E Main) 10a-11a~~
~~Mascoutah to Walnut Hill Cemetery 10a-11a~~
9a - close 3rd & WA

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville •IL •62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive •Collinsville •IL •62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitation which may apply to this event.

[Handwritten Signature]

Jennifer Lynn Meyer

Signature of Person Making Application

Printed Name of Person Making Application

COB 101 S ILLINOIS ST

BELLEVILLE 62220

Address

618 233-6810

Telephone Number

E-mail Address

DATE OF APPLICATION: 012219

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

Event Name: Memorial Day Parade
Event Date: Mon 052719

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>012219</u> Scheduled Meeting Date: <u>012819</u> Date Approved by Staff: <u>020119</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>020119</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied On: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Status Quo - Special Attention @ 3rd and Washington
Barricade up @ 0900

APPROVED DENIED DATE: 1-28-19 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: B.D

Public Works: Barricades and personnel will be provided as requested

APPROVED DENIED DATE: 1/28/19 INITIALS: JEP

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

Memorial Day Parade
Mon 05 27 19

Google Maps

Walnut Hill Cemetery
Parade Route



Map data ©2018 Google 500 ft



Walnut Hill Cemetery

5.0 ★★★★★ · 1 review

Cemetery

1101 Mascoutah Ave, Belleville, IL 62220

(618) 257-3330

Add missing information

Blue Memorial Day Assoc
Charter in City

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Friday, February 01, 2019 8:09 AM
To: 'Jenny Meyer'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'MSgt R Rust'; 'Chris Mattingly'; 'Ken Vaughn'; 'Tom Pour'; 'arthur jacobs'; 'Erin Clifford'; 'Jennifer Starnes (jstarnes@belleville.net)'
Subject: Memorial Day Parade
Attachments: image001.png

PLEASE NOTE: Parade will begin at North 3rd Street

Event:

- Memorial Day Parade
- Monday, May 27, 2019
- Parade Starts: 10am
- Parade Ends: 11am
- NEW START LOCATION: North 3rd Street (same as St Pat's Parade)
- Map provided (start at North 3rd Street and Main to Mascoutah Avenue to Walnut Hill Cemetery)

Street Closure Request:

- North 3rd Street from A Street to F Street
- Use of Hough Park - Parking Lots
- Street Closure Time: 830am
- Street Open: 1130am

Public Works:

- Deliver barricades for street closures and parade route on Friday, May 24, 2019
- Post "No Parking" signs as necessary at parade line-up and along parade route
- Personnel as necessary
- Provide Port - a -Potties at parade line-up area and unlock restrooms at Hough Park

Police Department:

- Personnel as necessary

Fire Department:

- Situational Awareness

Maintenance Department:

- Situational Awareness

Miscellaneous:

- Resolution to be sent to IDOT for closure approval of 159/Illinois Street

This goes to City Council on Monday, February 4, 2019.

Jennifer Gain Meyer, MS, LEHP
City Clerk
City of Belleville



OFFICE USE ONLY

Event Name: Sept 11 5K
Event Date: Sun 090819

RUN/WALK/BICYCLE REQUEST

01419 1015A 012819 1015A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): 9/11 Memorial Walkway of So IL

Name of Event: September 11 Memorial Walkway of So IL 5K Run/Walk

Date of Event: Sunday 9.8.19 Event Starting Time: 9:11 am Event Ending Time: 11:30 am

Street Closure Time: 7:00 am Street Re-Open Time: 12:00 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Dave Zahn	1425 State Street Rd	618.444.1390	dzahn@belleville.net

Number of people (200) animals (10) vehicles (0) expected to participate. Covered by volunteers

Describe the event in detail:
This event is a fundraiser in order to raise funds for the perpetual maintenance of the 9/11 Memorial Walkway of So IL located in Belleville. The 5K Run/Walk course is a combination of city streets and the bike trail.

Reviewed/Revised: 06/12/17 JRM
Revised: 02/26/18 JRM

- All delivery to Emergency Light
- Chalk
- close 3rd St (C St to F St)

Event Name: 9111 SK
Event Date: SUN 090819

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>010319</u> Scheduled Meeting Date: <u>011419</u> <u>1015A</u> <u>012819</u> Date Approved by Staff: <u>012819</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>012819</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. 4-5 OFFICERS
GATES TO P.P. TO BE LEFT OPEN (7th Street)

APPROVED DENIED DATE: 1-26-19 INITIALS: CM # 210

Fire Department: _____

APPROVED DENIED DATE: 1/22/19 INITIALS: Ben

Public Works: BARRICADES, TOTERS, AND CHALK WILL BE PROVIDED AS REQUESTED

APPROVED DENIED DATE: 1/28/19 INITIALS: JTP

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

9/11 5K
Sun 090819



SEPTEMBER 11 MEMORIAL WALKWAY OF SOUTHERN ILLINOIS

Part of the Belleville Cultural Enrichment Organization, a 501 (c)(3)

PO Box 7913

Belleville, IL 62222

www.wtcmemorial.us

December 6, 2018

To: Mayor Mark Eckert
City Clerk Jennifer Gain Meyer
Members of the Belleville City Council

On behalf of the September 11th Memorial Walkway of Southern Illinois Committee, I respectfully request permission to host our 8th Annual 5K Run in the City of Belleville. The purpose of this event is to raise funds for perpetual maintenance of the 9/11 Memorial Walkway located at the Belleville Fire Department Administrative Office, 1125 South Illinois Street in Belleville.

The Annual 5K run/walk will be held on Sunday, September 8, 2018, with a start time of 9:11 am. The start and finish area is North 3rd Street and West C St, between Hough Park and Franklin School. The course is a combination of city streets and the bike trail, see attached for a map of the course.

If possible we would like to have 1 or 2 police officers available for traffic control at TBD locations. We will also need street barricades and traffic cones placed in certain areas of the course.

With the City of Belleville's support, we hope this will be another successful fundraiser for the 9/11 Memorial Walkway of Southern IL.

Sincerely,

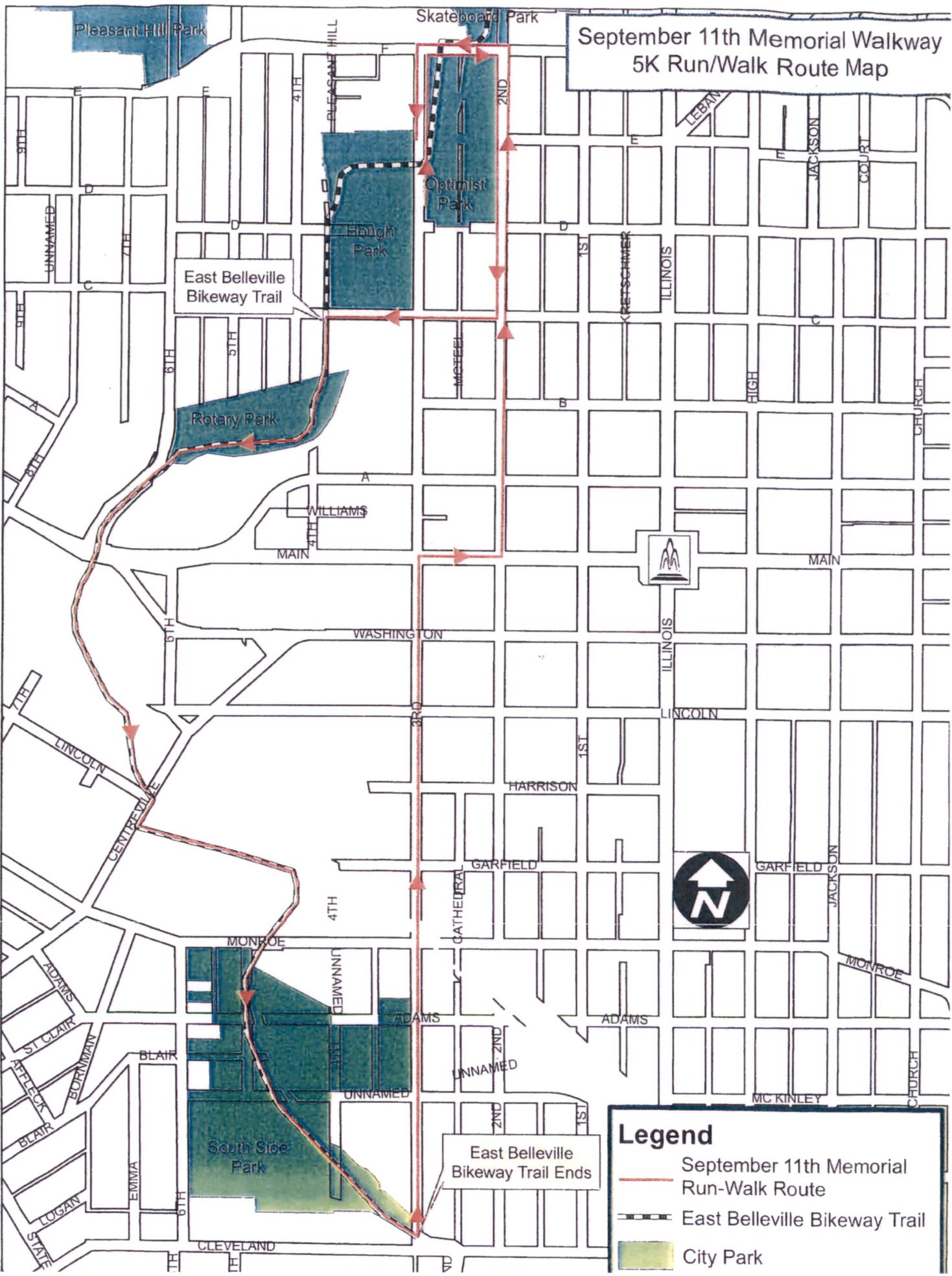
A handwritten signature in black ink, appearing to read "Dave Zahn". The signature is fluid and cursive, with the first name "Dave" being more prominent.

Dave Zahn

618.444.1390

Sun 09/08/19

September 11th Memorial Walkway 5K Run/Walk Route Map



Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 30, 2019 7:55 AM
To: 'dzahn@belleville.net'
Cc: 'Chris Mattingly'; 'Tom Pour'; 'Ken Vaughn'; 'Jason Poole'; 'John Hartmann'; 'Jennifer Starnes'; 'Erin Clifford'; 'arthur jacobs'; 'MSgt R Rust'
Subject: September 11 Memorial 5k
Attachments: image001.png

Dave:

Thanks for meeting with City staff to review your request. Below is a synopsis of the meeting:

Event:

- September 11 Memorial Walkway of So Illinois 5k Run/Walk
- Sunday, September 8, 2019
- Race Starts: 9:11am
- Race Ends: 11:30am

Street Closure Request:

- North 3rd Street from West "C" Street to West "F" Street
- Close Time: 7:00am
- Re-Open: 12:00pm

Public Works:

- Deliver 10 barricades and 80 cones to Hough Park Friday, September 6, 2019 placed near the emergency light
- Deliver 4 trash toters to Hough Park Friday, September 6, 2019 placed near the emergency light
- Organizers responsible for barricade and cone set-up and tear down along the route, to include street closures
- Organizers to return all equipment to the drop-off location for pick-up on Monday, September 9, 2019
- Place "No Parking Signs" as necessary

Fire Department:

- Situational Awareness

Maintenance Department:

- Situational Awareness

Police Department:

- Belleville Police Department will provide 4 to 5 Officers for event
- Gates at 7th Street entrance to Police Department will be open for event

Miscellaneous:

- **Provide Certificate of Insurance listing the City of Belleville as additional insured in the amount of \$1million dollars per person and \$2,000,000 aggregate prior to event**
- **Dave will pick up chalk from Parks.**

Your request will be go to City Council Monday, February 4, 2019, 7:00pm, Council Chambers, 101 South Illinois Street, Belleville, IL.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.



3rd Th every MO
Feb - Sept 7:30PM

OFFICE USE ONLY
Event Name: Belleville Marathon
Event Date: Sat 09.28.19

RUN/WALK/BICYCLE REQUEST

012819 1045A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): Belleville Running Club and Toolen's Running Start

Name of Event: Fourth Annual Belleville Main Street Marathon

^{Sat} Date of Event: 9/28/2019 Event Starting Time: 7 am Event Ending Time: 2 pm

Street Closure Time: 4~~5~~ am Street Re-Open Time: Fold-down up to 4 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sarah West	27 Clover Drive Belleville 62221	618-210-4228	sarahwest@charter.net
Mike Toolen	3260 Green Mount Crossing Dr., Shiloh 62269	314-605-9087	mike@runningstartsports.com

Number of people (300) animals (____) vehicles (____) expected to participate.

Describe the event in detail:

26.2-mile run with about 300 participants and 500 volunteers that begins and ends near Illinois 159 and West Main.
The course covers West Main to Signal Hill, with the only the northernmost lane being closed in a fold-down nature,
and also includes the Metro-Link Bike trail and streets in the Garden, Highland Hill, and Brookmeadow neighborhoods.
Main Street from Illinois 159 to 3rd Street is closed from 4 to 4 pm, and except for the fold-down closure on
West Main, all other streets remain open.

Reviewed/Revised: 06/12/17 JRM
Revised: 02/26/18 JRM

time limit established
Rolling Closure

OK-route 012219

OFFICE USE ONLY

Event Name: Belleville Marathon
Event Date: Sat 09.28.19

Specify event route from starting point to termination point (**a map of the event route is required**):
See Map and Turn-by-Turn directions for course specifics.

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Main Street from Illinois 159 to 3rd Street from about 4 am to 4 pm

Northernmost lane of West Main Street from 6 am to about noon starting at about Illinois 159 to 95th Street

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 15 30
- Picnic Tables Yes No Number Requested: 20
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: 2

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Sarah E. West
Signature of Person Making Application

Sarah E. West
Printed Name of Person Making Application

27 Clover Drive, Belleville, IL 62221

Mailing Address

618-210-4228

Phone Number

sarahwest@charter.net

E-mail

DATE OF APPLICATION: 1/8/2019

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY

Event Name: Belleuille Marathon

Event Date: Sat 09.28.19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01.08.19</u> Scheduled Meeting Date: <u>012819 1045a</u> Date Approved by Staff: <u>012819</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>012919</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Same As Last Year - 18 Positions
RPD + BFD personnel used. App Cost \$2800 - \$3000

APPROVED DENIED DATE: 1-28-19 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: BUD

Public Works: Support services will be provided as requested
cost estimate

APPROVED DENIED DATE: 1/28/19 INITIALS: JRP

Maintenance Department: PROVIDE 2 ELECTRICAL PANELS AS REQUESTED

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

Belleville Marathon
Sat 09.28.19



Belleville Main Street Marathon



Belleville Marathon
Sat 09.28.19

Belleville Main Street Marathon

Turn by Turn Directions

Start on West Main Street (near 1st Street)

- Head west on West Main Street
- Turn left onto West A Street
- Merge onto West Main Street
- Turn Right onto North 45th Street
- Turn Left onto North Belt West
- Turn Right onto West Main Street
- Turn Right onto North 48th Street
- Turn Left onto West Park Drive
- Turn Left onto Bellevue Park Drive
- Turn Right onto West Belleville Trail
- Turn off West Belleville Trail onto Frank Scott Parkway at Althoff Entrance
- Turn Right onto West Main Street at Frank Scott Parkway
- Turn Left onto South 95th Street
- Merge onto Signal Hill Blvd
- Turn Right onto Bluff Drive
- Perform a U-Turn at Bluff and Signal Point Rd
- Turn Left onto Signal Hill Blvd
- Merge onto South 95th St
- Turn Right onto West Main Street
- Turn Left onto North Belt West
- Turn Right onto North 45th Street
- Turn Left onto West Main Street
- Turn Left onto North 28th Street
- Continue onto Kingsbury Dr after 17th Street
- Turn Right onto Penrose Dr
- Continue onto Catawba Ave
- Turn Left onto E Street
- Turn Right onto North 13th St
- Turn Right onto West D Street
- Turn Left onto North 14th Street
- Turn Left onto West Main Street
- Turn Left onto the Richland Creek Greenway Trail just past the intersection of West Main and North 6th Street
- Continue on the Richland Creek Greenway Trail
- Turn Right onto the MetroBikeLink Trail
- Cross Carlyle Avenue onto Garden Blvd (trail runs concurrent with local street)
- Turn Left on South McKinley Dr
- Continue on South McKinley Dr until merges into MetroBikeLink Trail
- Continue on MetroBikeLink Trail past Greenmount

Belleville Marathon
Sat 09.28.19

- Turn Right onto Brookmanor Connector Trail
- Turn Right onto Brookrun Dr
- Turn Left onto Brookmeadow Dr
- Turn Left onto Eastbrook Dr
- Turn Left onto Brookrun Dr
- Turn Right onto Brookmanor Ct / Brookmanor Connector Trail
- Turn Left onto MetroBikeLink Trail
- Merge from MetroBikeLink Trail on South McKinley Dr
- Turn Left onto Prairie Ave
- Turn Left onto Garden Blvd
- Turn Right onto South Missouri Ave
- Turn Left onto Prairie Ave
- Turn Right onto South Pennsylvania Ave
- Turn Left onto Olive St
- Turn Right onto South Pennsylvania Ave
- Turn Right onto East B Street
- Turn Left onto MetroBikeLink Trail
- Turn left onto Richland Creek Greenway Trail
- Turn left onto North 3rd Street
- Turn left onto West Main Street

Finish at West Main Street near 1st Street

Jenny Meyer

From: Jenny Meyer [jimeyer@belleville.net]
Sent: Wednesday, January 30, 2019 8:51 AM
To: 'sarahwest@charter.net'; 'Mike Toolen'
Cc: 'jpoole@belleville.net'; 'Johnnie Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Chris Mattingly'; 'jstarnes@belleville.net'; 'Erin Clifford'; 'MSgt R Rust'
Subject: Belleville Marathon 2019
Attachments: image001.png

Sarah:

Thanks for meeting with city staff yesterday to review the Belleville Marathon 2019. Below is a synopsis of our conversation.

Event:

- Belleville Marathon (same route)
- Saturday, September 28, 2019
- Event Starts: 700am
- Event Ends: 200pm

Street Closure:

- West Main Street from Illinois to 3rd Street
- Street Closure Time: 400am
- Street Re-Opens: 400pm
- Rest of marathon route is a rolling closure using the northernmost lane of West Main Street to Signal Hill

Police Department and Fire Department:

- Flashing lights at all requested intersections
- 18 positions covered by Belleville Police Department and Fire Department with vehicles
- Estimated cost for the Police and Fire personnel is \$2800 to \$3000

Public Works:

- 30 Trash Toters delivered on Friday, September 27, 2019 to the NW Quadrant
- 20 Picnic Tables delivered on Friday, September 27, 2019 to the NW Quadrant
- All items to be distributed by volunteers. Return all items to NW Quadrant for pick-up on Monday, September 30, 2019
- Provide placement of "No Parking", "Race in Progress" signs, barricades and cones along route as necessary
- Estimate cost for Public Works services is \$7000.00 (includes rentals from Warning Lites and Port-a-Potties)

Maintenance:

- 2 Electrical panels delivered/installed on Friday, September 27th
- Crosswalk at 1st and West Main (north side)
- Crosswalk at Illinois and West Main (north side)

Miscellaneous:

- Provide Certificate of Insurance listing the City of Belleville as additional insured in the amount of \$1million dollars per person and \$2,000,000 aggregate prior to event

This request will be on the City Council agenda Monday, February 4, 2019, 7:00pm, City Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval, the City Clerk's Office will send you a letter via email.



OFFICE USE ONLY

Name of Event:

Chili Cook Off

Date of Event:

Fri 10/11/19 Sat 10/12/19

SPECIAL EVENT REQUEST

10/12/19 11:5A

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Greater Belleville Chamber of Commerce

Name of Event: 36th Annual Belleville Chili Cook-off

Fr ~~Thurs~~ - Sat

Date of Event: 10/11-10/12 2019 Event Starting Time: 11:00am Event Ending Time: 10:30pm

Street Closure Time: Thurs 10/10/19 @ 5pm Street Re-Open Time: SUN 10/13/19 @ 6:00am

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Greater Belleville Chamber of Commerce	216 E. A Street Belleville, IL 62226	618-233-2015	wptfe1@ bellevillechamber.org

Number of people (30K) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

See Attached Letter

Specify event route from starting point to termination point (**a map of the event route is required**):

See Attached Map

Reviewed/Revised: 06/12/17 JRM
Revised: 02/26/18 JRM

st Dept Workers
& hrs - 600 increase

Resolution
2018 COI (will update when renewed)
USE for IDOT

OFFICE USE ONLY

Name of Event: Chili Cook Off
Date of Event: Fri 10/11/19 Sat 10/12/19

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

1st & West Main TO Church & E. Main
A & N. Illinois TO Washington & S. Illinois

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: Max
- Picnic Tables Yes No Number Requested: Same As Last Year
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: Same As Before

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Wendy J Pfeil Wendy J Pfeil
 Signature of Person Making Application Printed Name of Person Making Application
216 East A Street, Belleville, IL 62220
 Mailing Address
618-233-2015 wjpf.1@bellevillechamber.org
 Phone Number E-mail

DATE OF APPLICATION: _____

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY
Name of Event: Chili Cook Off
Date of Event: FEB 10/19 SAT 10/21/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>011819</u> Scheduled Meeting Date: <u>012819 11:5AM</u> Date Approved by Staff: <u>012819</u> Date on Council Agenda: <u>020419</u> Notification Sent to Event Representative of Council Meeting: <u>012919</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Same As Previous Year.

APPROVED DENIED DATE: 1-28-19 INITIALS: CM #220

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: Bud

Public Works: Provide services as requested

APPROVED DENIED DATE: 1/28/19 INITIALS: JP

Maintenance Department: PROVIDE ELECTRIC AS REQUESTED

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV



Chili ~~Chase~~ ~~St~~ Cook-Off
Fri 10/11/19 - Sat 10/12/19

January 18, 2019

Ms. Jenny Meyer
Belleville City Clerk
101 S. Illinois Street
Belleville, IL 62220

Dear Ms. Meyer

The Greater Belleville Chamber of Commerce respectfully requests permission from the Mayor and City Council to host our 36th Annual Chili Cook-off event on Friday, October 11 and Saturday, October 12, 2019 on the Public Square. We ask that the street department close down the Square at 5 p.m. on Thursday, October 10, 2019 and reopen it at 6:00 a.m. on Sunday, October 13, 2019.

We would respectfully request that we may use the first three blocks of East Main Street, to include street closings from Washington to A Street of Jackson and the first block of West Main Street. We would also request a police officer to be at the intersection of High Street for pedestrian traffic during the entire event.

In addition, we respectfully request the use of the banner poles on West and East Main St. to hang Chili Cook-off banners to promote the event beginning on August 15, 2019.

Thank you for your past cooperation and we look forward to working with the city again this year in bringing thousands of visitors to the downtown area for the 36th Annual Chili Cook-off.

Sincerely,

Wendy J Pfeil
Executive Director

Chili Cook Off
 FEB 10/11/12 SAT 10/12/19



1st Street

1st Street

ST CLAIR COUNTY COURTHOUSE

Grey Eagle
 BIER GARDEN

- 6 St. Clair F.O.P
- 7 Fluffy's Fundraising
- 8 Juan Taco or 2
- 9 Ellis Grove Fire Dept.

- 6
- 7
- 8
- 9

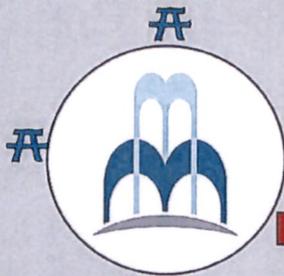
BEER

- 10 Seven Hills Chef Service
- 11 Horseshoe Restaurant & Lounge
- 12 BOS Bank/Corner Chill & Grill
- 13 Joann-Bill-Karl Schaub

- 10
- 11
- 12
- 13

ST. CLAIR COUNTY HEALTH DEPT

CHILDREN'S AREA
 (Saturday)
 South Illinois



TOKENS

SOUVENIRS

- 14 932D AW Top Three
- 15 Ehret Plumbing
- 16 Wendy's
- 17 The Spud Shack
- 18 Abominable Snow Cones
- 19 Emmanuel Freewill Baptist Church
- 20 St. Clair Co. Republicans Central Comm.
- 21 Abby's Best

- 14
- 15
- 16
- 17

SPECIALTY BEER

- 22 Roy-el Catering, Inc.

- 22

BEER

ICE

- 35 MATHIS, MARIFIAN & RICHTER, LTD
- 36 WICKED LITTLE BOWTIQUE & SMOKIN' ACES INDUSTRIES SALON
- 37 Troop 53
- 38 Belleville Little Devils
- 39 Kona Ice

- 35
- 36
- 37
- 38
- 39

STATE FINANCE

BRAD L BADGLEY LAW OFFICE

ART ON THE SQUARE UNIQUE BOUTIQUE

VETERAN'S MEMORIAL

OLIVE OIL MARKETPLACE

SINCERELY THE CRAFT BONIFIELD & ROSENSTENGEL

LDT PHOTOGRAPHY

BRIDGEMAN INSURANCE AGENCY

KEIL'S ANTIQUES

SEVEN SHICHI SUSHI BAR

WILLIAMS, CAPONI, FOLEY, & ECKERT, P.C.

- 23 Beast Craft BBQ Co.
- 24 O'Fallon Sportsmen Club
- 25 The EDGE
- 26 Washington Kettle Corn

- 23
- 24
- 25
- 26

- 27 27 Dizon's Food
- 28 28 Bouvier Williams Leasing & Transport
- 29 29 Get-R-Smoked BBQ
- 30 30 Cold Stone Creamery

- 31 31 Mi Hungry BBQ & Jamacian Cuisine
- 32 32 Beavers' Den
- 33 33 Casa Maria
- 34 34 Beckett's

- 27
- 28
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- 31
- 32
- 33
- 34

- 35 Strano & Associates Real Estate
- 36 St. Clair County Bar Foundation
- 37 Troop 53
- 38 Belleville Little Devils
- 39 Kona Ice

High Street

High Street

JIMMY JOHNS

CRAFTY SUGAR CO. GREEN FOREST VAPOR SHOP

BEN'S

HAPPY HOP HOMEBREW BENNIE'S PIZZA AND PUB ADRENALINE PRINTS

CIRCA

- 40 40 Apostolic Church of Belleville
- 41 41 Boy Scout Troop 553
- 42 42 I.B.E.W Local Union 309

- 43 43 Serendipity Food & Beverage Concessions
- 44 44 Belleville Running Club
- 45 45 Bennie's Pizza Pub

- 54 54 Belleville Firefighters Local #53

- 46 Crehan's Irish Pub
- 47 St. George's Episcopal Church
- 48 Cub Scouts Pack 2
- 49 Optimist Club

- 50 Grillin & Chillin
- 51 Bethel UMC Mascoutah Lodge 1221
- 53 Job's Daughter's Bethel #24

Jackson Street

Jackson Street

COPPER FIRE

SILVERSTEIN SUITE AT THE WRITER'S LOFTS

KASKASKIA ENGINEERING GROUP, LLC

SCHEFFEL BOYLE

- 60 60 Copper Fire
- 61 61 Diana's Concessions

BEER

- 62 62 Red Apron
- 63 63 Ragan Kettle Corn

- 55 Hick's BBQ
- 56 Bel-Air Bowl
- 57 Joe's Asian Cuisine
- 58 Belfor Property Restoration
- 59 Candyland Candies

TOKENS & BEER

ICE

CURT SMITH SPORTING GOODS

BEATNIKS

HAIR ON MAIN

THE WINE TAP TURNED TREASURES GALLERY

- 55
- 56
- 57
- 58
- 59

Church Street

Church Street

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 9:50 AM
To: 'Wendy Pfeil'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Chris Mattingly'; 'Jennifer Starnes'; 'Erin Clifford'; 'MSgt R Rust'
Subject: RE: 2019 Chili Cook-Off
Attachments: image001.png

Wendy:

Sorry I forgot to add the information on the liquor licenses. Two additional comments added to Miscellaneous section below.

Jenny

From: Jenny Meyer [mailto:jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 9:34 AM
To: 'Wendy Pfeil'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Chris Mattingly'; 'Jennifer Starnes'; 'Erin Clifford'; 'MSgt R Rust'
Subject: 2019 Chili Cook-Off

Wendy:

Thank you for meeting with City Staff to review the Chamber's request for the annual Chili Cook-Off. Below is a synopsis of our discussion:

Event:

- Belleville Chili Cook-Off
- Friday, October 11, 2019
- Saturday, October 12, 2019
- Event Start Time: 11:00am
- Event End Time: 10:30pm
- Location: Downtown Belleville

Street Closures:

- Public Square and one block west, north, south
- East Main Street from Illinois Street to the west side of Church Street
- Closure Time: Thursday, October 10, 2019 5:00pm
- Re-Open Time: Sunday, October 13, 2019 6:00am

Public Works:

- Deliver barricades for street closures on Thursday, October 10, 2019
- Deliver trash toters on Thursday, October 10, 2019
- Deliver 60 picnic tables on Thursday, October 10, 2019
- Provide sanitation vehicle and manpower during event
- Event organizers are responsible for closing and re-opening the streets in coordination with the City of Belleville
- Event organizers in coordination with the City of Belleville are responsible for returning all items to their drop-off location for pick-up after Chili Cook-Off

- Public Works will provide clean-up of streets after Chili Cook-Off and four(4) hours of clean-up during event each day
- Estimated cost for services for Public Works is \$6800.00

Police Department:

- Estimated 250 - 260 hours provided by Belleville Police Department
- Estimated cost \$12,700.00 to \$13,000.00
- Police vehicles in use during event
- Contact information for Person In Charge from Police Department will be provided to Chamber

Fire Department:

- Inspection of stands for safety
- Chamber to provide a Code Red vendor sheet prior to event

Maintenance Department:

- Chamber will provide map with electrical requirements to City of Belleville prior to event
- Glaenzer reviews electrical needs
- Electrical panels set-up by Thursday, October 10, 2019 where available
- Estimated cost \$975.00

Miscellaneous:

- **Submit a Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1 million dollars per person and \$2,000,000 aggregate. (City of Belleville, 101 South Illinois Street, Belleville, IL 62220)**
- **Submit a Certificate of Insurance naming Illinois Department of Transportation as an additional insured in the amount of \$1 million dollars per person and \$2,000,000 aggregate. (Illinois Department of Transportation, 1102 East Port Plaza Drive, Collinsville, IL 62234)**
- **All Food Trucks will need to be licensed by the City of Belleville, City Clerk's Office prior to set-up. Information on food trucks can be located at the following link: <http://belleville.net/603/Permits-Licenses> under Mobile Vendor License**
- **Placement of banners across Main Street for Chili Cook-Off starting August 15, 2019 on West and East Main Street**
- **Special Event Liquor License is required. Please contact Erin Clifford, Mayor's Administrative Assistant, (618) 233-6810, prior to event to obtain license**
- **Any downtown restaurants wanting to serve alcohol OFF their property, must also obtain a Special Events Liquor License through the City and State of Illinois**

This item will be placed on the Council agenda for approval, Monday, February 4, 2019, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.

You will receive notification via email of the Council's decision.

If you have any questions, please contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220



OFFICE USE ONLY
Event Name: Chili Chase 5K
Event Date: SAT 10/2/19

RUN/WALK/BICYCLE REQUEST

Mtg: 10/28/19 11:5A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): Belleville Chamber

Name of Event: Chili Chase 5K + Kids Pepper Dash

Date of Event: SAT 10/2/19 Event Starting Time: 9am Event Ending Time: 11am

Street Closure Time: 6am Street Re-Open Time: 11am

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Greater Belleville Chamber of Commerce	216 East A St Belleville, IL 62220	618-233-2015	wptf.1@bellevillechamber.org

Number of people (350) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

See Attached Letter

Alley to Alley on Church St, closures
Charles St

~~Banner Dates~~

OFFICE USE ONLY

Event Name: Chili Chase 5K
Event Date: SAT 10/21/19

Specify event route from starting point to termination point (a map of the event route is required):

See Attachment

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

See Attachment

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: See Chili
- Picnic Tables Yes No Number Requested: See Chili
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: See Chili

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Wendy J Pfeil
Signature of Person Making Application

Wendy J Pfeil
Printed Name of Person Making Application

216 East A St Belleville, IL 62220
Mailing Address

618-233-2015
Phone Number

wpfeil@bellevillechamber.org
E-mail

DATE OF APPLICATION: _____

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

OFFICE USE ONLY
Name of Event: Chili Chase 5K
Date of Event: SAT 10/2/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/18/19</u> Scheduled Meeting Date: <u>01/28/19 11:5A</u> Date Approved by Staff: <u>01/28/19</u> Date on Council Agenda: <u>02/04/19</u> Notification Sent to Event Representative of Council Meeting: <u>01/29/19</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: FIVE (5) OFFICERS - App. \$ 700

APPROVED DENIED DATE: 1-28-19 INITIALS: cm \$ 200

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: Bud

Public Works: Barricades provided as requested

APPROVED DENIED DATE: 1/28/19 INITIALS: JR

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KJV



Chili Cook Off Chase 5K
~~FOR 10/11/19~~
SAT 10/12/19

January 18, 2019

Ms. Jenny Meyer
Belleville City Clerk
101 South Illinois Street
Belleville, IL 62220

Dear Ms. Meyer

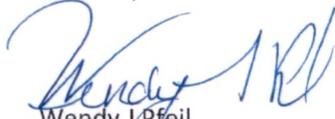
The Greater Belleville Chamber of Commerce would like to enhance the 36th Annual Chili Cook-off with the 6th Annual Chili Chase 5k & Kids Pepper Dash on Saturday, October 12, 2019 at 9:00am.

The route the participants would be the same as the previous 6 years; running would be to start at Church & East Main, head south to Lincoln, west to High street, South on High Street to Grant, Grant to Ann, Ann to McKinley, cross over Mascoutah to continue on McKinley to Virginia, Virginia to Olive, Olive to Portland, Portland to Monroe, Monroe to Forest, Forest to Garfield, Garfield to Mascoutah, Mascoutah to Lincoln, Lincoln to Church, back north on Church and Finish at Church and East Main.

We will be in need of police assistance at the crossings of Church and Washington, Grant and Freeburg Ave, McKinley and Mascoutah and Mascoutah and Lincoln, and where ever else they deem necessary for the sake of traffic control.

Thank you for your consideration and we look forward to working with the city to make this another successful event.

Sincerely


Wendy J Pfeil
Executive Director

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 9:48 AM
To: 'Wendy Pfeil'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Chris Mattingly'; 'Jennifer Starnes'; 'Erin Clifford'; 'MSgt R Rust'
Subject: RE: Chili Chase 5k
Attachments: image001.png

Wendy:

Thank you for meeting with City Staff this morning to review the Chamber's request for the annual Chili Chase 5k. Below is a synopsis of our discussion:

Event:

- Chili Chase 5k & Kids Pepper Dash
- Saturday, October 12, 2019
- Race Start Time: 9:00am
- Race End Time: 11:00am
- Location: map provided of route

Street Closures:

- North and South Church Street from alley to alley
- East Main Street from Church Street to the west side of Charles Street
- Race Start/Ending Location: Closure Time: 6:00am
- Race Start/Ending Location: Re-Open Time: 11:00am
- Race: rolling street closure

Public Works:

- Deliver barricades for street closures on Friday, October 11, 2019
- Event organizers are responsible closing and re-opening the streets
- Event organizers are responsible for returning all items to their drop-off location for pick-up after Chili Cook-Off

Police Department:

- 5 Police Officers with vehicles
- Estimated cost \$705.00

Fire Department:

- No services requested

Maintenance Department:

- No services requested

Miscellaneous:

- Submit a Certificate of Insurance naming the City of Belleville as an additional insured is required in the amount of \$1 million dollars per person and \$2,000,000 aggregate. (City of Belleville, 101 South Illinois Street, Belleville, IL 62220)

This item will be placed on the Council agenda, Monday, February 4, 2019, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.

You will receive notification via email of the Council's decision.

If you have any questions, please contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





OFFICE USE ONLY

Event Name: DIST 118 5K
Event Date: Sat 10/26/19

RUN/WALK/BICYCLE REQUEST

MTg 012819 1130A

Notification is hereby given to the City of Belleville to request an Event (Run/Walk/Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): Belleville School District #118

Name of Event: Belleville District 118 5K Run/Walk & FunRun

Date of Event: SAT Oct. 26, 2019 Event Starting Time: 8:30AM Event Ending Time: 11:00AM

ROLLING CLOSURES

Street Closure Time: _____ Street Re-Open Time: _____

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Meghan (Zahn) Hanna		(618) 980-3083	mzahn@belleville118.org
Beth Zahn		(618) 444-4760	bzahn@belleville118.org

Number of people (400) animals (____) vehicles (____) expected to participate.

Describe the event in detail:

The event would be a 5K followed by or preceded by a 1 Mile fun run/walk.

Comes on ~~at~~ - Central Jr High (Flag pole)
(40)
Possible request for 2 officers ~135

Event Name: **Dist 118 SK**
Event Date: **Sat 10/26/19**

Specify event route from starting point to termination point (a map of the event route is required)

See attached proposed route

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Meghan Hanna
Signature of Person Making Application

Meghan (Zahn) Hanna
Printed Name of Person Making Application

Mailing Address
(618) 980-3083
Phone Number

mzahn@belleville118.org
E-mail

DATE OF APPLICATION: _____

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/22/2018Dist 118 SK
Sat 10/26/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER STECK-COOPER & COMPANY 2810 Frank Scott Parkway West Suite 804 Belleville IL 62223		CONTACT NAME: Pamela Howard PHONE (A/C, No, Ext): (618) 277-6650 FAX (A/C, No): (618) 277-0098 E-MAIL ADDRESS: phoward@steck-cooper.com	
INSURED Belleville Public School District #118 105 West A Street Belleville, IL 62220		INSURER(S) AFFORDING COVERAGE INSURER A: Consolidated INSURER B: Illinois Public Risk Fund INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 22640	

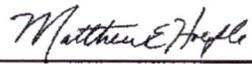
COVERAGES **CERTIFICATE NUMBER:** CL18101702262 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	CBP8452527	10/18/2018	10/18/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BA8452530	10/18/2018	10/18/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CU8452566	10/18/2018	10/18/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	001421	01/01/2018	01/01/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

5K Run. City of Belleville is included as an Additional Insured with respect to General Liability per written contract.

CERTIFICATE HOLDER		CANCELLATION	
City of Belleville Attn: City Clerk 101 South Illinois Belleville IL 62220		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 	

© 1988-2015 ACORD CORPORATION. All rights reserved.

Event Name: DIST 118 SK
Event Date: SAT 10/26/19

CHECKLIST <small>FOR USE BY CITY PERSONNEL ONLY</small>	EVENT INFORMATION <small>FOR USE BY CITY PERSONNEL ONLY</small> Completed application documents to be sent to city staff prior to meeting. Meeting to be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/22/19</u> Scheduled Meeting Date: <u>01/28/19 1130A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: STATUS Quo - May REQUEST ONE (1) OFFICER

APPROVED DENIED DATE: 1-26-19 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: BSO

Public Works: 30 cones will be provided as requested

APPROVED DENIED DATE: 1/28/19 INITIALS: JAP

Maintenance Department: N/A

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Tuesday, January 29, 2019 2:15 PM
To: 'mzahn@belleville118.org'; 'bzahn@belleville118.org'
Cc: 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'; 'arthur jacobs'; 'MSgt R Rust'; 'Erin Clifford'
Subject: Belleville School District 118 5k Run/Walk
Attachments: image001.png

Beth & Megan:

City staff met with Dave yesterday to discuss the Belleville School District 118 5k Run/Walk. Below is a synopsis of the meeting:

Event:

- Belleville District 118 5k Run/Walk & Fun Run
- Saturday, October 26, 2019
- Run Starts: 8:30am
- Run Ends: 11:00am
- Map provided

Public Works:

- Deliver 30 cones to Central Junior High (next to flag pole) on Friday, October 25, 2019
- Organizers responsible for distributing the cones and returning cones to their drop-off location for pick-up on Monday, October 28, 2019

Fire Department:

- Situational Awareness

Maintenance Department:

- Situational Awareness

Police Department:

- **No Police Officer required unless requested by the Organizers, if Officer is requested, applicable fees will apply for their assigned time**
- **Contact the Clerk's Office if the organizers wish to hire a Police Officer**

Clerk's Office:

- **Upon approval of Council and prior to event submit a Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

This request goes before City Council on Monday, February 4, 2019, 7:00pm, Council Chambers, 101 South Illinois Street, Belleville, IL. You will be notified of the Council's decision via email after the meeting.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

Thanksgiving 5K
Thurs 11/28/19



RUN/WALK/BICYCLE REQUEST

MTWTF 11/28/19 10:30A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): BTHS Ice Hockey

Thurs Date of Event: Nov. 28, 2019 Event Starting Time: 8:00 A.M. Event Ending Time: 10:15 A.M.

Street Closure Time: 7:30 A.M. Street Re-Open Time: 10:00 A.M.

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Peggy Dohlke	Fairview Heights, IL 815 Old Dominion Ct. (60007)	618-980-4140	pdohlke.bths@gmail.com
Janet Lidisky	4127 Aberdeen Place Swansea, IL 62226	618-920-9303	janetlidisky21@gmail.com
Angie Burns		618-781-0364	angie-burns18@hotmail.com
Denise Campo	507 Harrison Street Millstadt, IL 62260	618-910-1991	dcampo.bths@gmail.com

Number of people (900+) animals () vehicles () expected to participate.

Describe the event in detail:

5K Walk/Run with large participation. We would expect at least 900 Participants. We will close streets, but re-open as soon as possible. We would use the Northwest Corner for our Awards, Water station and Pre-registration area starting at 6:30 A.M.

safety vests (contact Peggy)
20 cones 2nd & F St
6:30A cancel to incur no costs - call Dispatch about M Sat Mathingly

Specify event route from starting point to termination point (*a map of the event route is required*):

We are hoping to use the same route as used for the 2018 run. We will have the start and finish line at the intersection of West Main Street and 1st Street. The route will go into Swansea (pending approval) and turn around.

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Yes. Main + 159, Main + 1st, Main + 3rd, Main + 4th, Main + W.A. West A + 2nd, West B + 2nd, All intersections at 2nd From A-F F + 3rd, West C + 3rd

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 6-8 12
- Picnic Tables Yes No Number Requested: 10
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: 3 2 *1st/Main Main New Grandant*

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Peggy K. Dohike
Signature of Person Making Application

Peggy K. Dohike
Printed Name of Person Making Application

815 Old Dominion Court Fairview Heights, IL 62208
Mailing Address

618-980-4140
Phone Number

pdohike.bths@gmail.com
E-mail

DATE OF APPLICATION: January 2, 2019

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

*Port. A. Potties same as 2018
clean Fri Nov 29th*

OFFICE USE ONLY
Name of Event: Thanksgiving SK
Date of Event: THURS 11/28/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/03/19</u> Scheduled Meeting Date: 11/14/19 <u>1030A 11/28/19</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: 3 OFFICERS w/ VEHICLES. App. Cost: \$406 +

APPROVED DENIED DATE: 1-28-19 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: 1/29/19 INITIALS: BUD

Public Works: Barricades, cones, picnic tables, toters will be provided as requested

APPROVED DENIED DATE: 1/28/19 INITIALS: JRP

Maintenance Department: PROVIDE 3 ELECTRIC PANELS

APPROVED DENIED DATE: 1-28-19 INITIALS: KLV

Jenny Meyer

From: Jenny Meyer [jimeyer@belleville.net]
Sent: Tuesday, January 29, 2019 1:16 PM
To: 'Peggy Dohlke'; 'dcampo.bths@gmail.com'; 'Janet Lidisky'; 'Angie And christopher Burns'
Cc: 'Jason Poole'; 'Johnnie Hartmann'; 'Ken Vaughn'; 'Tom Pour'; 'Chris Mattingly'; 'Jennifer Starnes'; 'Erin Clifford'; 'arthur jacobs'; 'MSgt R Rust'
Subject: BTHS Ice Hockey - Thanksgiving Day 5k
Attachments: image001.png

Staff met with Peggy and reviewed request with a synopsis below. **Please note: the City is ONLY approving the route and city services for the areas located within the municipal limits of Belleville. The section of the 5k which extends into the Village of Swansea would require their approval and village services.**

Event:

- Thanksgiving Day 5k
- Thursday, November 28, 2019
- Race Starts: 8:00am
- Race Ends: 10:00am

Street Closure Request:

- Start/Finish Line: 1st block of West Main from 159 to 1st Street
- Closure Time: 7:30am
- Re-Open Time: 10:00am
- 5K Route: rolling closure (ONLY responsible for area within city limits)
- Volunteers with road safety colors will work intersections of 5k route. If you need to borrow safety vests, please contact Peggy Hartmann at (618) 233-6810 ext 2280, Monday through Friday, 8:00am to 4:30pm

Public Works:

- Deliver barricades for street closures on Wednesday, November 27, 2019
- Deliver 12 trash totes on Wednesday, November 27 to northwest quadrant of public square
- Posting of "No Parking" signs within the first block of West Main Street
- Deliver 10 picnic tables on Wednesday, November 27 to northwest quadrant of public square
- Event organizers are responsible for closing and opening streets at start/finish line, as well as along 5k route
- Event organizers are responsible to return barricades, trash totes and picnic tables to their drop-off location for pick-up by Public Works
- Deliver 20 cones to intersection of North 2nd & "F" Street on Wednesday, November 27, 2019

Police Department:

- Three(3) Officers with vehicles
- Estimated cost is \$406.80 to \$560.00
- **If inclement weather, event must be canceled by 630am to incur NO costs. Please contact Police Dispatch at (618) 234-1212 and advise Dispatch to contact MSgt Chris Mattingly to advise of cancellation.**

Fire Department:

- Situational Awareness Only

Maintenance Department:

- Provide three(3) electrical panels in area of start/finish line

Miscellaneous:

- **Provide Certificate of Insurance listing the City of Belleville as additional insured in the amount of \$1million dollars per person and \$2,000,000 aggregate prior to event**
- Port-A-Potties located in areas same as 2018 (handled by COB)

This request will go before City Council on Monday, February 4, 2019 at 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. A letter advising of the Council's decision will be sent to you via email.

If you have any questions, please do not hesitate to contact me, Monday thru Friday, 8:00am to 5:00pm.

Respectfully,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net



RESOLUTION 3345

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2017

WHEREAS, the **Ancient Order of Hibernians** is sponsoring a **St. Patrick's Day Parade** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **St. Patrick's Day Parade** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville on **March 16, 2019 from 11:00 AM to 1:00 PM**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** on **March 16, 2019 from 11:00 AM to 1:00 PM** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **11:00 AM to 1:00 PM on March 16, 2019**.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

No detour route necessary - the parade will break to let traffic through.

BE IT FURTHER RESOLVED, that the **Ancient Order of Hibernians** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **City of Belleville** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Ancient Order of Hibernians** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Ancient Order of Hibernians** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Ancient Order of Hibernians** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Ancient Order of Hibernians** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 4th day of February, 2019 A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 5th day of February, 2019, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

RESOLUTION 3346

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2017

WHEREAS, the **Greater Belleville Chamber of Commerce** is sponsoring a **Chili Cook Off Event** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **Chili Cook Off Event** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville from the **time period between 5:00 PM on Thursday, October 10, 2019 until 1:00 AM on Sunday, October 13, 2019**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** from the **time period between 5:00 PM on Thursday, October 10, 2019 until 1:00 AM on Sunday, October 13, 2019** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **time period between 5:00 PM on Thursday, October 10, 2019 until 1:00 AM on Sunday, October 13, 2019**.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

* To be used when appropriate.

BE IT FURTHER RESOLVED, that the **Greater Belleville Chamber of Commerce** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **Greater Belleville Chamber of Commerce** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **City of Belleville** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Greater Belleville Chamber of Commerce** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Greater Belleville Chamber of Commerce** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Greater Belleville Chamber of Commerce** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 4th day of February, 2019, A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 5th day of February, 2019, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

RESOLUTION 3347

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2017

WHEREAS, the **City of Belleville** is sponsoring an **City of Belleville** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **City of Belleville** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville on **May 27, 2019 from 10:00 a.m. to 11:00 a.m.**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** on **May 27, 2019 from 10:00 a.m. to 11:00 a.m.** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **May 27, 2019 from 10:00 a.m. to 11:00 a.m.**

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

* To be used when appropriate.

BE IT FURTHER RESOLVED, that the **City of Belleville** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **City of Belleville** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **City of Belleville** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Belleville** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Belleville** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **City of Belleville** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 4th day of February, 2019, A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 5th day of February, 2019, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

RESOLUTION 3348

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2019

WHEREAS, the **Art on the Square** is sponsoring a **Art on the Square** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **Art on the Square** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville on **May 16-19, 2019 from 10:00 AM on Thursday, May 16, 2019 to 11:00 PM Sunday, May 19, 2019**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** on **May 16-19, 2019 from 10:00 AM on Thursday, May 16, 2019 to 11:00 PM Sunday, May 19, 2019** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **from 10:00 AM on Thursday, May 16, 2019 to 11:00 PM Sunday, May 19 2019**.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

* To be used when appropriate.

BE IT FURTHER RESOLVED, that the **Art on the Square** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **Art on the Square** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **City of Belleville** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **Art on the Square** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **Art on the Square** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **Art on the Square** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 4th day of February, 2019, A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 5th day of February, 2019, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

SYS DATE:01/30/19

CITY OF BELLEVILLE
C L A I M S H E E T

SYS TIME:10:20

DATE: 02/04/19

Monday February 04,2019

[NCS]
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VENDOR #	NAME	DEPT.	AMOUNT
=====			
13	MOTOR FUEL TAX FUND		
CA006	CARGILL SALT	13-00	41,173.61
DM001	DMS CONTRACTING INC	13-00	6,543.56
EL001	ELECTRICO, INC.	13-00	3,874.20
	**TOTAL		51,591.37
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	51,591.37