



City of Belleville, Illinois

## **EXECUTIVE SUMMARY**

**of the**

## **ANNUAL BUDGET**

Fiscal Year 2022/23

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## MEMORANDUM

**To:** City Council

**From:** Patty Gregory, Mayor

**Date:** May 1, 2022

**Re:** Fiscal Year 2022/23 Budget

This is the City of Belleville's 2022/23 budget. Please note that the city operates under a fund accounting system. Under this system, the most meaningful analysis is accomplished on a fund-by-fund basis rather than a total fund bottom line approach.

At 208 years old, the City of Belleville continues to work diligently to grow and prosper. Belleville is the largest city in Southern Illinois and is the county seat for St. Clair County. Belleville's current population is 42,404.

### Debt Limits and Bond Cap

The City of Belleville operates under home rule authority and therefore has no legal debt limit. The General Assembly has not limited the indebtedness that home rule municipalities may incur, nor has it required referendum approval of debt to be incurred by home rule municipalities. Consequently, home rule municipalities may legally incur indebtedness without limitation and referendum approval. However, any municipality which is overburdened by indebtedness would have difficulty marketing its general obligation bonds. Our sewer bonds are paid from user fees, and the TIF bonds are paid from sales and property tax, as is the bond issued for the General Fund for stormwater separation and road projects.

### General Overview

The City of Belleville has numerous funds which fall into the following categories: the General Fund, in which all operating expenses are generally included; Utility Funds, where costs and revenues for our sewer operations and debt service are incurred; Tax Funds, which receive property taxes that are used for specific purposes; Tax Increment Financing Funds, which receive revenues from the city's TIF District; Special Revenue Funds, which receive monies from specific revenue sources and must be used for particular purposes; and finally, Pension Funds, which are maintained for employee retirements.

The General Fund includes expenses for such services as police, fire, streets, parks, sanitation, and administrative activities. FY 2022/2023 General Fund requested expenses total \$36,483,601. Projected 2022/23 revenues equal \$36,489,706. This represents a surplus budget of \$6,105.

### General Fund Revenues

General Fund income is projected to be \$36,489,706. Of this, the following are the four major revenue sources: sales tax, estimated to be approximately \$8,200,000, utility tax anticipated to be approximately \$3,625,000, Belleville's portion of the income tax received from the State at approximately \$5,610,000, and garbage fees are anticipated to be \$3,400,000.

The General Fund revenues are projected using a conservative approach.

One revenue source worth mentioning is the inter-fund operating transfers which represent 17% of the revenue received in the General Fund for the upcoming year. \$300,000 will be transferred from the Motor Fuel Tax Fund to the General Fund as reimbursement for street department salaries and materials. There is also an inter-fund transfer in FY 2022/23 from the Tax Increment Financing (TIF) District 3. This is an administration fee that covers costs such as personnel, as well as a reimbursement on road work paid for by the general fund and reimbursed by the TIF fund. This transfer amounts to \$1,100,000 for the current fiscal year. The current year total transfer also includes over \$4.8 million of American Rescue Plan Act (ARPA) funds that are allowed to be transferred to our General Fund to spend on general government services, most specifically for engineering and construction of infrastructure, as well as demolitions.

### City Program Priorities

The city's fiscal policies recognize the following hierarchies of priorities for the allocation of revenues. The first and most important priority is to appropriate adequate monies for general operations in order to continue to provide quality essential services and maintain day-to-day operations to the community. The second priority is funding for necessary capital equipment to provide essential services to city residents. Third, to fund essential capital improvement projects to maintain and improve the integrity of the current infrastructure. Fourth, to maintain the city's contingency reserves to provide monies in the event of a major revenue shortfall, natural disaster, or any unanticipated expenditure requirement. Please note that the second and third priorities not only provide funding for capital equipment and improvement programs but also are necessary to decrease the city's liability exposure.

### Capital Equipment & Major Projects

The city has budgeted for capital equipment in 2022/23. Major capital equipment and projects expenditures include the following: Purchase of Land, \$185,000, Building Improvements, \$15,000, Equipment, \$979,800, Vehicles, \$2,309,250, Infrastructure, \$7,005,000, Streets, \$8,455,000, Furniture and Fixtures, \$1,250, Books and Periodicals, \$125,200, and Other Improvements, which includes upgrading parking lots, road improvements, park improvements, street patching, sidewalks, etc., total \$15,932,992. The grand total for all capital outlay is \$35,008,492. Capital Expenditures represent approximately 26% of the total budget. Some of the revenue required will come from grants as well as reimbursements from IDOT and TIF funds. Capital Projects are budgeted within their respective fund. The city generally refers to the Master Plan as a guide for Capital Projects. The bulk of capital funds are going to street projects and State-mandated sewer upgrades.

### Utilities Fund

The Sewer Fund revenues for 2022/23 are estimated at \$11,637,600. These revenues not only support the day-to-day operation of the city but also go to meet the debt service that is required of the Sewer Fund. Capital Improvement projects are budgeted in the Sewer Construction Fund 24. The city is expanding the sewer plant and is currently in Phase V of the sewer separation project. These projects will be funded by user fees, tap-on fees, transfers to Sewer Construction from the operating account and TIF 3, and ARPA funds.

### Tax Increment Financing (TIF) Funds

The City TIF Districts encompass most of the main street corridors and downtown Belleville. Portions of increased real estate taxes generated within each TIF District are returned to the area and are to be invested in the district's infrastructure. Important TIF projects include street improvements, demolitions, sidewalk and parking lot repairs, bike trails, park improvements, stormwater separation street repairs, and renovating public buildings. These projects, as well as others, will be funded by property tax received in the TIF Funds. About 30% of TIF expenditures honor agreements that were renegotiated with the school

districts, increasing the dollars left in TIF to be used for infrastructure. Business incentives will also be provided from these funds. A transfer of \$1,100,000 will be made to the General Fund to cover expenses incurred by the General Fund including administrating the TIF area. It will also transfer monies required for the various bond issues as well as \$1,000,000 this fiscal year to the Sewer Construction Fund for the Long- Term Control Plan improvements and sewer projects.

### Library Fund

The Belleville Public Library will again offer many valuable services to residents of Belleville during 2022/23. The 2022/23 Library revenues are projected at \$1,570,200 - 83% of which is property taxes. The 2022/23 Library expenses are budgeted at \$1,634,100. Important Library expenditures in 2022/23 include the addition of \$125,000 in new books, audiobooks, and periodicals, as well as \$15,000 for other equipment.

### Motor Fuel Tax Fund

The Motor Fuel Tax Fund has projected expenses of \$5,153,800, with a projected income of \$2,268,546. The Motor Fuel Tax Fund has adequate reserves to fund the Capital Improvement Program for the fiscal year 2022/23, as well as ReBuild Illinois funds received in prior years that will be spent this fiscal year. The Motor Fuel Tax Fund will have a favorable effect on all residents who use Belleville streets. The city is continuing to take an aggressive approach to upgrade streets during 2022/23. Some of the funds for street improvements will come from the TIF funds when the streets are located in a TIF area. The 70/30 sidewalk program, concrete and asphalt patching program, as well as pavement markings, are included in this year's budget. Of course, the city will continue its traditional street maintenance program by scarifying some streets, striping, and curb improvements, as well as the 70/30 Sidewalk Replacement Program. The City of Belleville is proud of its investment in our roads and thoroughfares as well as our Sidewalk program. The city hires a contractor and will pay 70% of the cost for sidewalk improvements both in our business community as well as our residential areas. The City of Belleville also has a grant opportunity for sidewalk improvements for those who are disabled or who have low income and meet the qualifying criteria.

### Summary

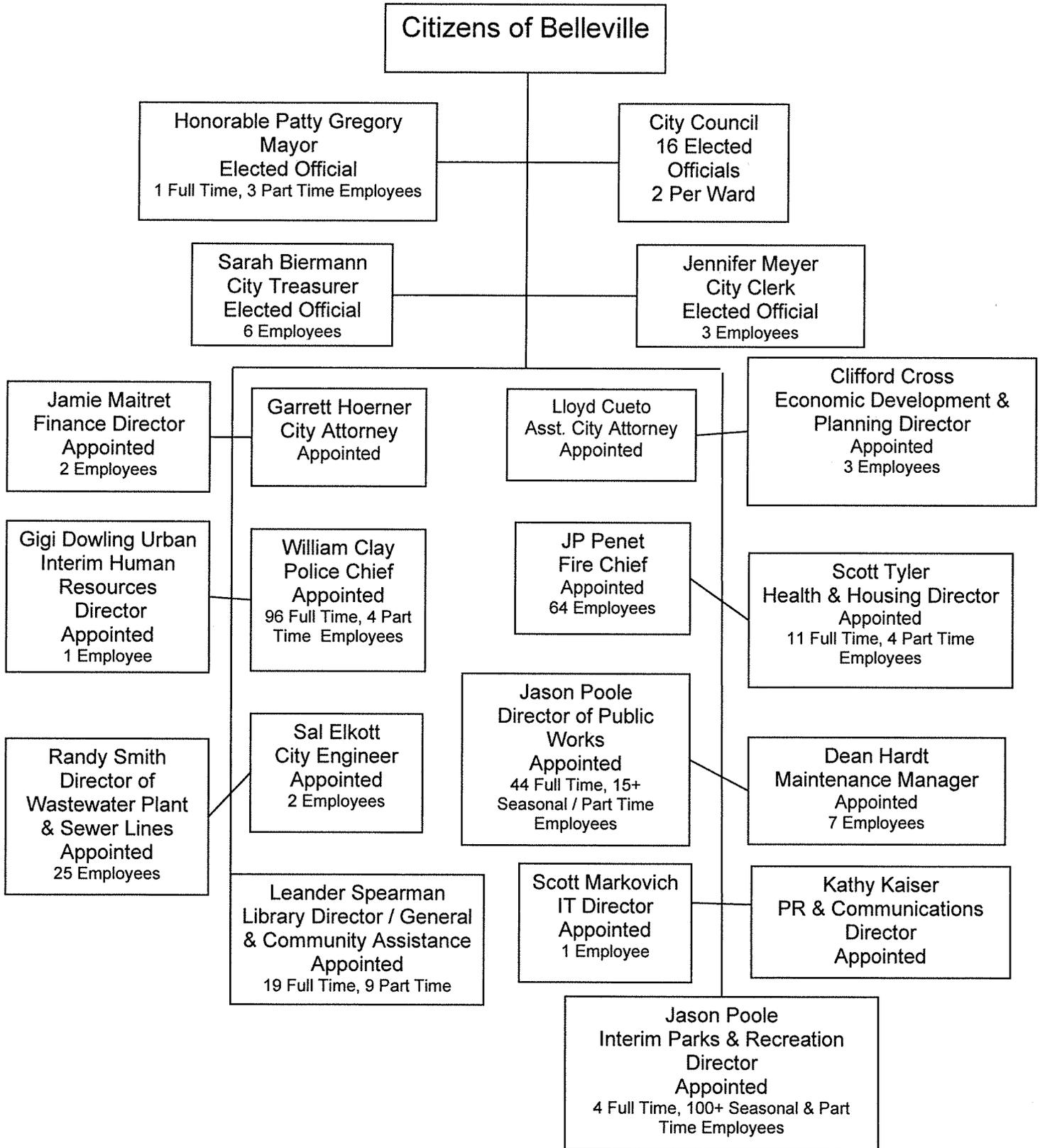
The citizens and businesses in Belleville have faced many challenges this year. Chief among those challenges was continuing to navigate through a pandemic. We faced those challenges head-on.

Through the guidance of the City Council, efforts of our employees, and input from residents, the City has not incurred deficit spending. We are beginning to see an increase in city revenues that we believe will continue through the year.

Thank you for your commitment to Belleville and the efforts you make to ensure our continued success. I would also like to thank Jamie Maitret, our Finance Director, for her continued hard work and leadership.

No doubt we will continue to face challenges in the future. But we will meet those challenges through a spirit of cooperation and unity. Thank you all for the work you do to make Belleville the great city it is.

# CITY OF BELLEVILLE ORGANIZATION CHART



**OFFICIALS OF THE CITY OF BELLEVILLE, ILLINOIS**

**ELECTED:**

<b>Mayor</b>	<b>Patty Gregory</b>
<b>City Clerk</b>	<b>Jennifer Meyer</b>
<b>City Treasurer</b>	<b>Sarah Biermann</b>

**CITY COUNCIL**

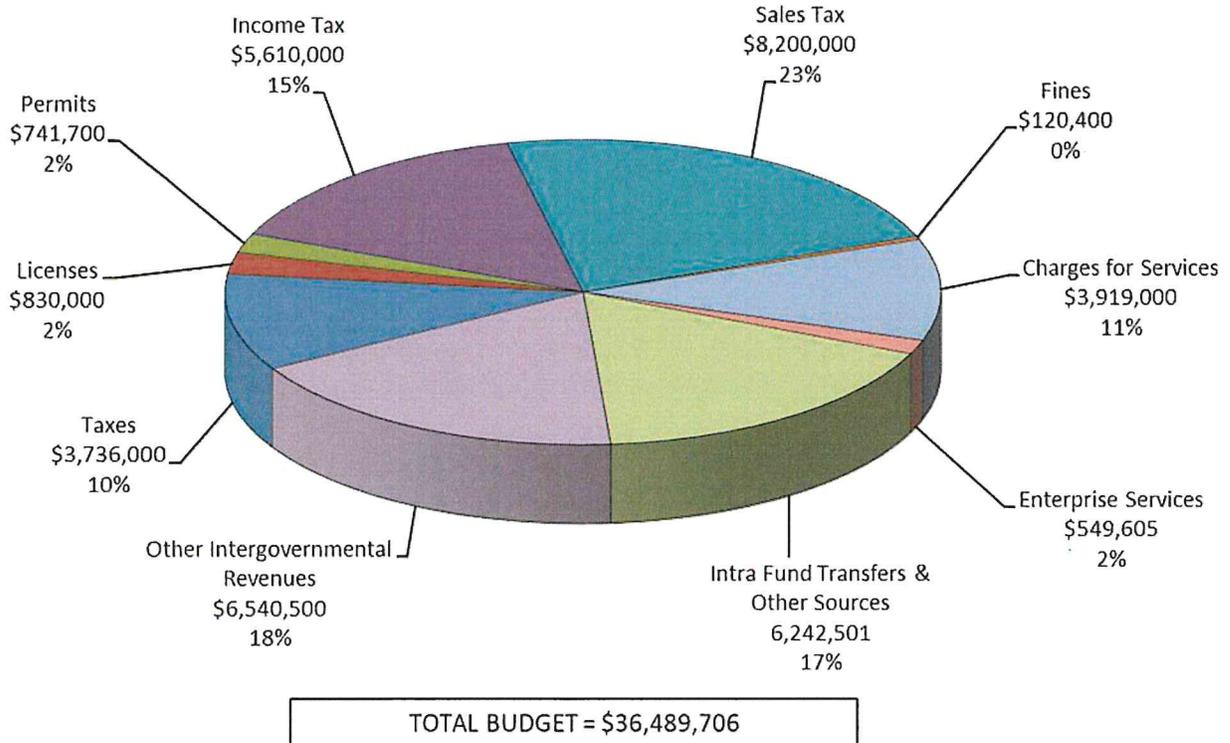
**Bryan Whitaker  
Joseph Hazel  
Carmen Duco  
Jamie Eros  
Kent Randle  
Scott Ferguson  
Johnnie Anthony  
Raffi Ovian  
Michelle Schaefer  
Edward Dintelman  
Chris Rothweiler  
Dr. Mary Stiehl  
Dennis Weygandt  
Phillip Elmore  
Nora Sullivan  
Kara Osthoff**

**APPOINTED:**

<b>City Attorney</b>	<b>Garrett Hoerner</b>
<b>Assistant City Attorney</b>	<b>Lloyd Cueto</b>
<b>Police Chief</b>	<b>William Clay</b>
<b>Fire Chief</b>	<b>JP Penet</b>
<b>City Engineer</b>	<b>Sal Elkott</b>
<b>Director of Finance</b>	<b>Jamie Maitret</b>
<b>Director of Wastewater Plant &amp; Sewer Lines</b>	<b>Randy Smith</b>
<b>Director of Economic Development &amp; Planning</b>	<b>Clifford Cross</b>
<b>Director of Health &amp; Housing</b>	<b>Scott Tyler</b>
<b>Director of Human Resources</b>	<b>Gigi Dowling-Urban (Interim)</b>
<b>Maintenance Manager</b>	<b>Dean Hardt</b>
<b>Director of Public Works / Interim Director Parks/Recreation</b>	<b>Jason Poole</b>
<b>Library Director / Director of Community Development/GCA</b>	<b>Leander Spearman</b>
<b>Director of IT</b>	<b>Scott Markovich</b>
<b>Director of PR &amp; Communications</b>	<b>Kathy Kaiser</b>

# GENERAL FUND

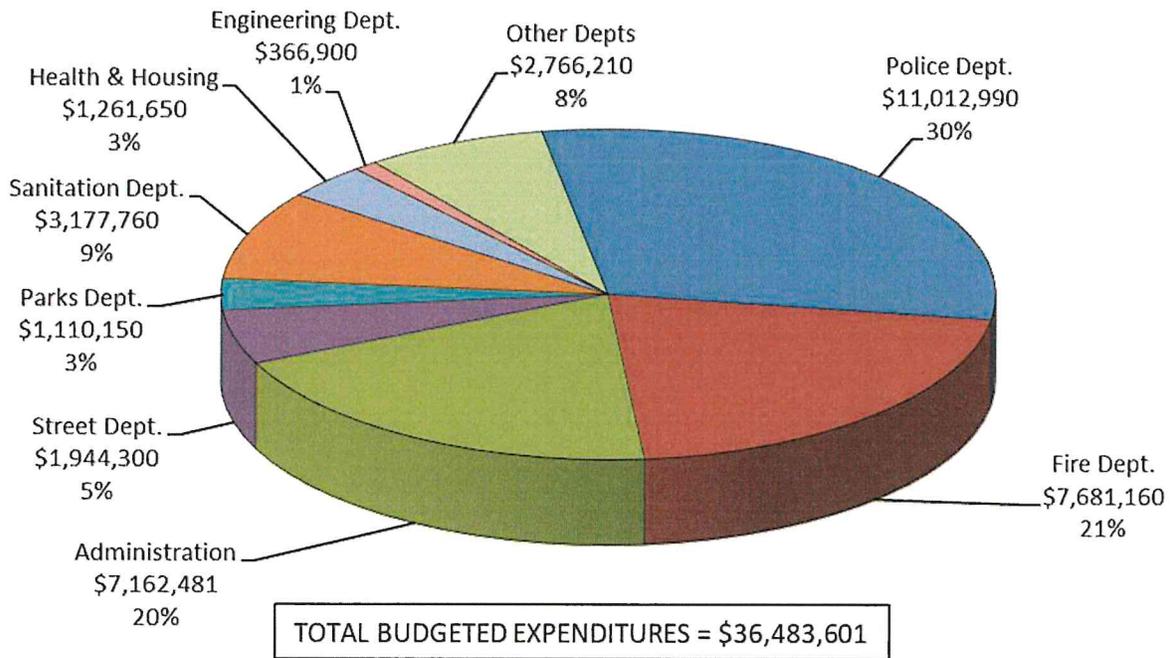
## 2022/23 BUDGETED REVENUES BY SOURCE CITY OF BELLEVILLE



### TOTAL GENERAL FUND REVENUES

	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Estimated
<b>Total Taxes</b>	3,714,890	3,424,032	3,451,544	3,719,275	3,480,000	3,736,000
<b>Total Licenses</b>	842,167	680,826	904,720	768,457	840,100	830,000
<b>Total Permits</b>	916,788	840,866	751,002	724,129	818,400	741,700
<b>Total Intergovernmental</b>	16,025,401	16,636,343	19,203,146	20,832,123	17,438,050	20,350,500
<b>Total Fines</b>	153,595	208,326	128,800	120,638	130,250	120,400
<b>Total Charges for Services</b>	3,829,068	3,833,184	3,825,638	3,898,228	3,846,100	3,919,000
<b>Total Enterprise Services</b>	565,235	627,082	392,109	501,659	594,305	549,605
<b>Total Other Sources</b>	1,700,650	2,254,667	1,063,476	322,215	1,510,000	6,242,501
<b>Total Revenue</b>	27,747,794	28,505,326	29,720,435	30,886,724	28,657,205	36,489,706

## 2022/23 BUDGETED EXPENDITURES BY DEPARTMENT CITY OF BELLEVILLE



### TOTAL GENERAL FUND EXPENDITURES

Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Requested
Total Personnel	21,180,320	21,154,644	20,877,609	21,714,615	22,159,415	23,913,660
Total Contract Services	4,250,417	4,442,394	4,433,349	4,404,243	4,730,878	5,586,030
Total Commodities	958,327	920,060	794,430	1,031,972	1,143,010	1,140,970
Total Debt Service	264,932	356,728	337,692	339,608	342,700	414,510
Total Capital Outlay	123,894	231,163	215,379	215,968	225,230	358,250
Total Other Expenditures	41,264	105,256	190,072	1,597,024	1,604,867	5,070,181
<b>GRAND TOTAL</b>	<b>26,819,154</b>	<b>27,210,245</b>	<b>26,848,531</b>	<b>29,303,430</b>	<b>30,206,100</b>	<b>36,483,601</b>

# ADMINISTRATION DEPARTMENT

Department Number: 01-50

All expenditures made from this department are for the basic operations of the City Council, Boards, and other elected officials. Belleville operates under a strong Mayoral/Aldermanic form of government. The City Council consists of two aldermen from each of eight wards elected every four years. Their terms are staggered so that half are elected every two years. The Mayor performs all of the duties prescribed by law, including Belleville ordinances, and is charged with seeing that the laws and ordinances are faithfully executed. The Council establishes the policy and legislation necessary for the continued progressive development of the City.

There are many items that are used Citywide that cross over Department boundaries. These types of cross over expenses are charged to this department. Examples would be copiers, cash registers, the annual audit, network programming, postage, public hearing notices, dues for professional organizations such as the Illinois Municipal League, city directories, utilities for most City-owned buildings, street lighting, etc.

The City pays the debt service for the 2020 G.O. Refunding Bonds through this department.

Boards and Commissions whose expenses are paid through this department with revenue collected in the form of donations and grants include the Historical Preservation Committee and the Labor Museum.

Account Description	ADMINISTRATION EXPENDITURES					
	City Administration	City Administration	City Administration	City Administration	City Administration	City Administration
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-50	01-50	01-50	01-50	01-50	01-50
Total Personnel	630,116	690,602	617,680	663,776	680,375	840,250
Total Contract Services	1,178,239	1,197,067	961,639	1,080,031	1,088,000	1,106,050
Total Commodities	11,915	14,603	18,456	25,273	25,300	20,000
Total Debt Service	224,932	116,932	120,003	124,741	125,000	130,000
Total Capital Outlay	1,579	5,012	1,590	43,769	44,000	19,000
Total Other Expenditures	33,760	85,282	180,712	1,581,709	1,581,867	5,047,181
<b>GRAND TOTAL</b>	<b>2,080,541</b>	<b>2,109,498</b>	<b>1,900,080</b>	<b>3,519,299</b>	<b>3,544,542</b>	<b>7,162,481</b>

# POLICE DEPARTMENT

Department Number: 01-51

The Belleville Police Department provides service for approximately 42,404 residents, as well as those who visit and work in the City. The department is comprised of seventy-two sworn officers, and thirty-one civilian employees.

The Police Department is organized into three divisions. Administrative, Investigations and Patrol, which provide several police services and protection for the community and the citizens. The Revised City Ordinances of the City of Belleville have vested authority in the Chief of Police to adopt policies and procedures governing the control and direction of the Police Department and the members thereof. The Chief is also responsible for the department's strategic goals, priorities, initiatives, and code of ethics essential to the Good Order and operation of the department. The Assistant Chief assumes the duties of the Chief in his absence, is second in command and assists the Chief in the day-to-day operations of the department. Additionally, the Assistant Chief functions as the department's liaison officer and works closely with the Director of Health & Housing and the Building Commissioner for the delivery of Code Enforcement, Crime Free Housing and Animal Control Services.

The Administrative Division reports directly to the Chief of Police and is comprised of a Lieutenant, Sergeant, Executive Secretary, and an Administrative Civilian Supervisor. The Administrative Supervisor oversees the secretarial staff and assists the Chief in preparing the department's annual budget, COPS and other grant requests, submissions, and reporting. The Administrative Supervisor assists in maintaining the department's web, Facebook and Twitter pages and preparing various releases for these pages. The Administrative Lieutenant supervises the Dispatch Center which provides that vital link of communication between those that call for assistance in both emergency and non-emergency situations and the police officers on the street. The department's telecommunicators are trained and certified in response to 9-1-1 calls, emergency medical dispatching, and the Law Enforcement Automated System (LEADS). In addition to the Police Department, they dispatch fire calls for the Fire Department.

The Administrative Master Sergeant is the department's Fleet/Vehicle Maintenance Manager and Quartermaster. The Sergeant is responsible for ordering, purchasing and the maintenance of more than 100 police vehicles. The Master Sergeant ensures all employees are properly equipped with uniforms and police gear. This Sergeant supervises the Community Service Officers/Animal Control Technicians who are responsible for parking enforcement, animal control and nuisance abatement. The Administrative Lieutenant and Master Sergeant conduct tours and corresponds with neighborhood groups and organizations requesting seminars or other informational meetings. They ensure all annual and state mandated training for all department employees are completed.

The Investigations Division is commanded by a Captain. This Division oversees Special Response Team, Code Enforcement, Traffic, School Resource, Drug Tactical, DEA and Canine. These units provide specialized services to the citizens from drug interdiction to enforcement of Crime Free Housing objectives. The Traffic Unit is staffed by State Certified Traffic Re-constructionists, who investigate all serious injury or fatal traffic accidents. In addition, these officers establish parade routes, funeral, and other motorcade escorts. The Canine Unit assist in drug interdiction, locating contraband, suspect tracking, article searches and protection of police personnel. In their spare time, they perform demonstrations for community, neighborhood organizations, and schools, showcasing their K-9 partner's ability.

The Investigations Unit is supervised by a Master Sergeant. The Master Sergeant assigns and oversees the handling of cases by detectives, and coordinates with the State's Attorney's Office. Detectives are responsible for maintaining their caseload and presenting each case for consideration and successful prosecution to the State's Attorney's Office or Grand Jury. The Crime Scene Unit is staffed by three sworn officers who receive extensive specialized training in forensic crime scene processing, photography, collection, protection, and preservation of evidence. The Special Response Team (SRT) is responsible for tactical entry in search warrants, drug raids, armed or barricaded situations, and hostage negotiations. They are called when the police need the police.

The Patrol Division is commanded by a Captain and assisted by Lieutenants and Sergeants. Patrol consists of the uniformed officers who are the first responders to all calls for service. These officers conduct marked vehicle patrols, prepare all initial reports, enforce traffic laws, and arrest subjects who violate Federal, State, and local ordinance violations within their assigned patrol districts.

In 2022/2023, The Department will continue its efforts in building stronger ties with the community and particularly the area schools by assisting with training of school staff and security. We will work with the businesses, churches, homeless organizations, and neighborhood associations through our policing efforts to be more effective and responsive to their needs. The Police Department remains committed to working with the Mayor, City Council, and other City Departments to enhance and improve the quality of life for the people we serve. The Department has placed significant emphasis on pro-active quality of life enforcement activities for all of Belleville’s citizens and visitors. The department values the partnership of the community and continues to encourage any assistance that fosters a better Belleville.

POLICE DEPARTMENT EXPENDITURES						
Account Description	Police Department FY 2018/19 Actual	Police Department FY 2019/20 Actual	Police Department FY 2020/21 Actual	Police Department FY 2021/22 Actual	Police Department FY 2021/22 Budgeted	Police Department FY 2022/23 Requested
Department Number	01-51	01-51	01-51	01-51	01-51	01-51
Total Personnel	8,511,949	8,583,980	8,245,187	8,576,885	8,811,400	9,557,800
Total Contract Services	704,005	766,070	827,184	779,417	856,230	1,043,640
Total Commodities	246,247	238,970	184,970	243,683	268,950	291,550
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	45,604	37,115	19,830	61,612	61,700	102,000
Total Other Expenditures	3,316	17,909	4,347	13,295	18,000	18,000
<b>GRAND TOTAL</b>	<b>9,511,121</b>	<b>9,644,044</b>	<b>9,281,518</b>	<b>9,674,892</b>	<b>10,016,280</b>	<b>11,012,990</b>

# FIRE DEPARTMENT

Department Number: 01-52

Fire Chief J.P. Penet heads up Belleville's Fire Department, which is divided into two basic divisions; fire suppression and prevention. The staff consists of 63 full-time firefighters, including 3 Chief Officers, 4 Battalion Chiefs, along with a Firehouse Office Manager and a Database Administrator. In 2021, the Fire Department responded to 2,432 emergency calls from the citizens of Belleville and surrounding areas for Mutual Aid, including structure fires, vehicle rescues, and calls to assist ambulance services. Additionally, our department provided 2,337 other public services calls, including fire protection inspections, in-services, fire drills, E.S.C.A.P.E. programs, car seat installations, and other activities. The Belleville Fire Department re-certified with an ISO rating of 2, maintaining our ranking in the top 2% of our country's fire departments.

The Belleville Fire Department continues to expand their continuing education training program under the supervision of Assistant Fire Chief Rick Wangelin. Our training programs help firefighters to be prepared for the new challenges faced each day. Every fire personnel must average 20 hours of training and testing per month. There are 48 subject areas to be covered and documented through the Office of the State Fire Marshall (OSFM) and the Illinois Department of Labor. Some examples of these subject areas are blood-borne pathogens, hazardous materials, drivers' training, vehicle extrication, fire suppression and rescue. Our department currently has specialty teams in Hazardous Materials, Technical Rescue, Water Rescue, Fire Investigation, Certified Car Seat Installers, and Drone Operators.

- Each member of the Belleville Fire Department is trained to the Hazardous Materials Operations level. Of our firefighters, 26 are trained to the Technician level, and 20 are trained to Level B. The Belleville Fire Department currently has 16 Hazmat Technicians that are deployable with Illinois Mutual Aid Box Alarm System (MABAS).
- The Department's Technical Rescue Team is currently trained in the following venues: Rope Operations and Technician, Trench Rescue Operations and Technician, Confined Space Operations and Technician, and Structural Collapse Operations and Technician. The goal of this team is to prepare for any specialty rescue assignment. There are 16 firefighters that are at deployable status. A deployable response team can be called in the event of a large scale Technical Rescue such as a response to a tornado.
- We have 31 members that are trained in water operations, 11 of which are Swift Water Technicians. Additionally, 36 firefighters are certified as Ice Technicians.
- The Department has 8 Certified Fire Investigators, trained to the OSFM standards, and an accelerant K9, Sadie. The FIU is responsible for a cause and origin investigation of every fire.
- The Department currently has 8 Federally Certified Child Car Seat Installers. The car safety seat checks are conducted free of charge at the fire stations. Car seat checks can be scheduled by contacting the Fire Administration office. Annually, an estimated 100 car seats are installed by BFD.

With the numbers of specialty trained firefighters in the department, we are assured to have some firefighters on duty each day that can get us started on specialty rescue. In years past, we would have had to wait for an outside agency for assistance. With the advancement of the Code Red system, we can now get the other members of the team, if needed, to the scene in a short amount of time.

The Fire Prevention Bureau functions under the direction of Deputy Fire Chief Lance Phelps. On duty crews perform inspections to reduce threats by fire and life safety hazards. This position is also responsible for all fire code plan reviews of commercial new construction, and businesses renovating existing commercial occupancies in the City of Belleville. New businesses in Belleville may not legally open until they have been inspected and approved by the Fire Department. During 2021, the Fire Prevention Bureau enforced the 2015 International Fire Code and the NFPA 101 Life Safety Code for new construction and existing buildings. We work closely with the Office of the State Fire Marshal of the State of Illinois for underground storage tanks, elevators, large boilers, and other areas handled by the State Fire Marshal.

The Belleville Fire Department continues to expand our inspection database program that has not only improved our capabilities, but also assists in interaction of multiple departments within the city, including Economic Development, Planning and Zoning, Health & Housing, Dispatch and the Belleville Police Department.

Our Fire Department conducts fire drills at every school and daycare in the city. Nearly 6,000 children are instructed how to respond in case of a fire in their school. The Fire Department's new Fire Prevention Program for public and private schools is now highly interactive and has become a huge success. The school fire safety program also includes our E.S.C.A.P.E. trailer, which simulates a home filled with smoke, and children are taught how to exit safely.

By request, we also offer fire prevention and safety education to businesses, civic groups and neighborhood associations. Presentations include fire extinguisher training, cooking safety, holiday fire safety, and almost any other safety topic you may need. Our presentations can be tailored to various age groups and organizational needs.

Public tours of the engine houses are also scheduled on a regular basis. This is a great opportunity for our crews to teach fire prevention, and the public can become familiar with fire equipment, apparatus, and firefighter gear.

With the smoke detector program, every home in which we are called to is checked for working smoke detectors, and no house is ever left without a working smoke detector. Smoke detectors are also given to and installed for the senior citizens, as well as low-income families. BFD also changes the batteries in smoke detectors and CO monitors for the elderly and the disabled.

The Belleville Fire Department has made great advancements in emergency preparedness over the last several years to the benefit of not only our citizens but also to the communities around us. The surrounding communities have taken notice that we are available throughout the area in a moment's notice. The members of the Belleville Fire Department are committed to growing our knowledge and resources as the city grows. This allows us to provide unmatched fire and rescue services to those we protect.

Fire Department goals for 2022 are as follows:

1. Implement new continuing education tracking system from Illinois Office of the State Fire Marshall (IL-OSFM) to maintain required State firefighter and special operations certifications.
2. Migrate to new fire records management system (Fire RMS) due to sunset of current system.
3. Fully staff our Fire Investigation Unit (FIU).
4. Seek grants for upgrade of FIU vehicle.
5. Facilitate internships from SIUE's graduate school of Public Administration Policy Analysis.
6. Perform major overhaul of Fire Station 3.
7. Perform remodeling of kitchen at Fire Station 2.
8. Perform major refurbishment of aerial truck (unit #1299), saving almost 50% of new vehicle cost.
9. New rescue pumper for Fire Station 3.
10. Create and implement long-term vehicle replacement schedule.

11. Replace/repair the outdoor sign at Station 2

Description of call	2019	2020	2021		2019	2020	2021
Structure Fires	57	79	75	Injuries Firefighters	8	11	7
Cooking Fires	24	20	24	Deaths Firefighters	0	0	0
Grass, Weeds & Rubbish	45	72	53	Deaths Civilians	0	3	0
Mobile Property (Vehicle) Fires	29	25	32	Victims Pulled from Fires		5	Unk.
Extrications, Rescue Calls, EMS Assist	497	464	486	Number of Inspections	3,021	1,942	2,144
Spills, Leaks, Carbon Monoxide Power Lines, Transformers	237	218	266	In Services/Fire Drills/Car Seat Installs	265	149	193
False Calls	470	469	517	Mutual Aid Given	29	27	32
Smoke & Odor Good Intent Calls	86	92	147				
Smoke or Odor Removal	113	90	113				
Service Calls, Assist Police, Motor Vehicle Accidents	584	461	602				
Unauthorized burning	104	132	99				
Ruptures, Explosion, Overheating	7	10	6				
Animal Rescue or Problem	29	22	12				
Bomb Scares	1	0	0				
Total Calls	2,283	2,154	2,432				

FIRE DEPARTMENT EXPENDITURES						
Account Description	Fire Department					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-52	01-52	01-52	01-52	01-52	01-52
Total Personnel	6,071,506	6,097,332	6,250,847	6,484,983	6,534,200	6,766,700
Total Contract Services	484,673	542,376	527,765	591,107	622,150	696,040
Total Commodities	104,425	95,250	122,987	129,969	140,150	143,420
Total Debt Service	40,000	56,945	0	0	0	0
Total Capital Outlay	24,134	76,110	35,495	22,893	22,900	70,000
Total Other Expenditures	4,188	2,065	5,013	2,021	5,000	5,000
<b>GRAND TOTAL</b>	<b>6,728,926</b>	<b>6,870,078</b>	<b>6,942,107</b>	<b>7,230,973</b>	<b>7,324,400</b>	<b>7,681,160</b>

# STREET DEPARTMENT

Department Number: 01-53

The Street Department, garaged at 801 Royal Heights Road is responsible for maintaining approximately 560 lane miles of roadway, 260 center turn lanes, and 60 miles of alleys. The Street Department consists of a Director of Public Works, an Assistant Director, an Office Manager, fifteen full-time Teamster/Laborers, and up to 10 part-time seasonal employees.

Duties include sign replacement, snow and ice control, concrete repairs, installing guardrails and concrete barriers, crack sealing, repairing road edges, litter control, right-of-way mowing and weed spraying, street sweeping, right-of-way tree trimming and removal, and also pothole repairs. Additionally, the Street Department is also the 'Emergency Response Department', and responds to Police and Fire when asked to assist with barricades to block areas for various emergency purposes; performs clean-up measures following vehicle accidents, fires and severe weather incidents.

The Street Department is also responsible for flood control. Ditching or re-establishing ditches that have silted in or creating additional ones, as well as culvert repair and replacement, in addition to catch basin and detention basin cleaning and repairing. The Department also hauls and supplies rip rap, dirt and rock for erosion and flood control.

This department oversees traffic control, which includes signs and street markers; replacing or repairing damaged, missing and old signs. Last year we replaced approximately 883 signs which included numerous other informational signs, warning signs, traffic control signs, street markers, along with posts and brackets and barricades, costing over \$19,300. Stolen, lost or found bicycles and other property are picked up, tagged and stored by the Street Department. Further assistance to the Police Department is given by transport of large evidence and other stolen merchandise.

The Street Department assists with detours, traffic control, and clean-up, related to various organizations, civic groups, and schools for picnics, parades, and field days; downtown festivals, events and associated promotional activities in the downtown area; miscellaneous block parties, fundraisers, 5-K runs and other charitable events held throughout the City. Banners promoting events, and noting anniversaries of various organizations, schools, etc. are hung by the Street Department. The Street Department also hangs the Christmas decorations and assists with other holiday related set-ups. (e.g. Santa House, Christmas Chalets, etc.)

The Street Department has been able to obtain some new equipment and vehicles in the past few years, and will continue to work on maintaining the new and aging equipment and vehicles.

The Street Department is responsible for maintaining the grounds at Mt. Hope Cemetery. This includes mowing, trimming, litter pickup, debris removal, and tree maintenance.

## STREET SIGN REPLACEMENT PROGRAM

	2019	2019	2020	2020	2021	2021
Street Markers	359	\$5,818.26	190	\$2,851.84	329	\$4,532.28
Traffic Control	415	\$10,396.35	458	\$9,548.60	338	\$8,420.66
Information/Warning	686	\$8,074.62	41	\$1,127.10	216	\$6,403.76
Total	1,460	\$24,289.23	689	\$13,527.54	883	\$19,356.70

## SUMMARY OF WORK HOURS

	2017	2018	2019	2020	2021
Banners/Special Events	573	516	764.25	44	89
Blacktop	2882	1827	2636	1697	1855
Catch Basins	508	705.25	528	1097	736
Central Crew	1762	1695.5	1726.5	1578	1663.5
Christmas Decorations	232	24	231.5	421.25	480
Concrete	1520	1127.5	595	273	160
Crack Seal	40	1108	0	300	8
Culvert Replacement/Ditching	924	614.5	539	948	968
Election Supplies	352	112	117	160	52
Emergency	2110	1856	1780	1687	1752
Litter	783.5	877.25	276	286	469
Miscellaneous	548	2216	2637.5	1629	1388
Mowing	2170	1794	1767	1436	1553
Oil & Chip	520	441	380	0	255
Oil & Chip Overtime	0	246.75	163.25	0	121.25
Rock/Dirt	2470	2246.5	1683	1323	1479
Shop	2173	1551	1597	1694	1893
Snow/Ice	316	124	580	400	419
Snow/Ice Overtime	459.25	528	1548.25	411.75	953.25
Sweeping	1738	1428	1325	982	1238
Training	120	0	0	0	0
Trees/Stump Removal	1768	1075.8	1306	764	1428
Vehicle Preparation	234	329	444	144	388
Weed Spraying	32	40	16	36	76
Mt. Hope Cemetery	4339.75	2380.5	2412	2100	1843.5

### STREET DEPARTMENT EXPENDITURES

Account Description	Street Department					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
	Department Number	01-53	01-53	01-53	01-53	01-53
Total Personnel	1,338,920	1,210,972	1,237,260	1,277,355	1,319,800	1,474,800
Total Contract Services	198,152	252,270	198,741	206,727	254,350	279,500
Total Commodities	168,568	155,122	144,878	188,819	200,000	180,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	2,503	5,583	1,416	2,847	3,700	10,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>1,708,143</b>	<b>1,623,947</b>	<b>1,582,295</b>	<b>1,675,748</b>	<b>1,777,850</b>	<b>1,944,300</b>

# PARKS DEPARTMENT

Department Number: 01-54

The Belleville Parks Department is charged with the responsibility of maintaining all parklands within the city limits of Belleville, an area covering approximately 16 square miles and consisting of approximately 250 acres of park land. The department also maintains about a dozen ball diamonds at the schools and parks that are used for programs.

Bicentennial Park is one of our newest parks featuring natural trails and 5 fishing ponds totaling 43 acres. The Park is conveniently located off the 17<sup>th</sup> Street corridor, at 4811 Belleville Crossing. The “Kimball Plaza” development includes a wedding-like gazebo, ADA fishing pier, a “tree” themed playground, a spectacular motioned art sculpture “Whimsical Palm”, a restroom facility and a lighted parking lot. A second entrance is located off South 21<sup>st</sup> Street and includes a unique themed large playground, pavilion, restroom, trail expansion, and a lighted parking lot. A pond was recently dredged, regraded, and stocked with fish for future enjoyment here as well. Plans are currently in motion to add a splash pad to the area.

The Belleville Dog Park in Rotary Park, 110 N. 6<sup>th</sup> Street, since its inception six years ago has accepted over 1300 memberships. This premiere park includes agility equipment for both small & large dogs in the fenced area, totaling 2.5 acres.

Our Parks & Recreation Department philosophy is “To plan a parks and recreation system that provides a balance of active recreation, passive recreation, conservation facilities and cultural arts; to design a park system that will evolve into a regional benchmark; to provide a guide for land use as it relates to parks, trails, open space and opportunities for future recreational facilities.” We take pride in our park system, and with the five full-time Parks employees and seasonal part-time employees, we strive to provide the proper maintenance of these areas and enhance and improve the quality of life for the people of Belleville.

PARKS DEPARTMENT EXPENDITURES						
Account Description	Parks Department	Parks Department	Parks Department	Parks Department	Parks Department	Parks Department
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-54	01-54	01-54	01-54	01-54	01-54
Total Personnel	505,161	606,179	539,688	602,882	611,800	660,150
Total Contract Services	231,909	246,116	195,081	191,890	220,190	267,000
Total Commodities	96,243	102,371	63,216	123,956	151,700	151,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	14,046	23,983	29,096	2,087	4,000	32,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>847,359</b>	<b>978,649</b>	<b>827,081</b>	<b>920,815</b>	<b>987,690</b>	<b>1,110,150</b>

# CEMETERY DEPARTMENT

Department Number: 01-55

Walnut Hill Cemetery, owned and operated by the City of Belleville, is conveniently located in the southeast quadrant of the City off IL Route 177. Walnut Hill has faithfully served Belleville families since 1850. Staffing includes three full-time maintenance workers, six part-time workers in the summer months, and one clerical position.

When the big cholera epidemic hit Belleville in 1849 the citizens did not want the victims of cholera to be buried nearby in family plots. As a result, our officials sought a municipal burial plot and thus Walnut Hill was born.

Comprised of 85 acres of gently rolling grounds, Walnut Hill Cemetery is one of the last area cemeteries to permit above ground monuments and headstones. One of the oldest and most historic public cemeteries, Walnut Hill is also the site of a Civil War Memorial, Veterans of Foreign Wars Memorial, Lawn Crypts and numerous significant ground monuments. Providing a remarkable source of history and beauty, Walnut Hill Cemetery offers a tranquil sanctuary for remembrance of loved ones. A recent addition in 2021 are two columbaria to house cremains in individual niches. This adds 96 locations to the Cemetery with the capability for two additional columbaria with the current layout.

<b>CEMETERY DEPARTMENT EXPENDITURES</b>						
Account Description	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department	Cemetery Department
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-55	01-55	01-55	01-55	01-55	01-55
Total Personnel	174,251	182,104	188,596	197,362	209,250	298,800
Total Contract Services	13,731	15,433	12,037	17,222	20,850	24,350
Total Commodities	24,059	20,989	18,260	29,024	32,500	26,200
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	10,832	10,846	11,000	20,500
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>212,041</b>	<b>218,526</b>	<b>229,725</b>	<b>254,454</b>	<b>273,600</b>	<b>369,850</b>

# SANITATION DEPARTMENT

Department Number: 01-56

The Sanitation Department is located at 2115 Freeburg Avenue. The department consists of a Director, an Assistant Director, a foreman, 14 drivers and 1 secretary. This department has many responsibilities. They enforce the City's sanitation ordinances and regulations with the help of two Belleville Community Service Officers.

The full-time staff offers refuse, yard waste, and recyclable pick-up. Residents of the city receive a weekly pick-up at their home. The Sanitation Department has 6 trash trucks, 3 yard waste trucks and 3 recycling trucks that go out each day.

Trash fees are billed along with the sewer bill every month. The cost is \$20.00 per month. Senior citizens receive a discounted price of \$15.00 per month. The City also offers a large item pick-up for a minimum \$65.00 fee.

While the City encourages recycling, it is not mandatory. In 2010, the City began single-stream recycling in which the different types of recyclables are no longer separated. This program made recycling easier for the residents and the City. The City collects from approximately 14,600 residential customers on a weekly basis.

Our goals remain the same: We do our part to keep our City clean and beautiful, and encourage our residents to do the same.

## ITEMIZED VOLUME REPORT

	2016 Pounds Collected	2017 Pounds Collected	2018 Pounds Collected	2019 Pounds Collected	2020 Pounds Collected	2021 Pounds Collected
Yard Waste	4,999,500	5,020,000	4,817,400	5,404,800	6,249,600	4,490,700
Refuse	27,071,540	26,966,600	25,440,180	25,889,660	30,102,980	32,666,840
Commingled Recyclables	2,179,200	2,274,940	2,119,120	2,121,480	2,192,600	1,966,020

<b>SANITATION DEPARTMENT EXPENDITURES</b>						
Account Description	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department	Sanitation Department
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-56	01-56	01-56	01-56	01-56	01-56
Total Personnel	1,039,393	1,032,727	1,131,587	1,093,555	1,106,300	1,152,300
Total Contract Services	1,099,460	1,174,178	1,293,345	1,254,443	1,319,125	1,390,350
Total Commodities	262,504	244,411	208,674	239,453	264,510	265,600
Total Debt Service	0	182,852	217,689	214,867	217,700	284,510
Total Capital Outlay	31,515	41,899	97,433	64,894	65,080	85,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>2,432,872</b>	<b>2,676,067</b>	<b>2,948,728</b>	<b>2,867,212</b>	<b>2,972,715</b>	<b>3,177,760</b>

## FIRE & POLICE COMMISSION

Department Number: 01-58

The Fire and Police Commission consist of three members appointed by the Mayor for a three year term. The Chiefs of the Fire and Police Departments are not covered by the rules and regulations of the Board, as they are subject to the Mayor and/or City Council as defined by ordinance.

The duties of the Commission are to participate in oral examinations for appointments and promotions to the Fire and Police Departments. The Board also handles all of the hearings of charges, removals, suspensions, discharges and leaves of absence.

<b>FIRE &amp; POLICE COMMISSION EXPENDITURES</b>						
Account Description	Fire & Police Commission					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-58	01-58	01-58	01-58	01-58	01-58
Total Personnel	0	0	0	0	0	0
Total Contract Services	0	5,000	5,457	0	4,000	4,000
Total Commodities	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>0</b>	<b>5,000</b>	<b>5,457</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>

# LEGAL DEPARTMENT

Department Number: 01-60

The City’s legal department is made up of the City Attorney and the Assistant City Attorney. The City Attorney acts as corporate counsel to the City and serves as the attorney for the Board of Fire and Police Commissioners. As such, he provides legal advice to all departments of the City. His duties also include attending Council meetings, drafting ordinances or other legal documents that the City might need, and handling any litigation filed by the City or against the City.

The Assistant City Attorney acts as attorney for the Zoning Board. His duties also include prosecuting ordinance violations and handling demolition cases for the City.

<b>LEGAL DEPARTMENT EXPENDITURES</b>						
Account Description	Legal Department	Legal Department	Legal Department	Legal Department	Legal Department	Legal Department
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/2
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-60	01-60	01-60	01-60	01-60	01-60
Total Personnel	185,972	194,194	195,773	192,015	199,450	195,200
Total Contract Services	52,002	18,907	3,685	220	17,000	17,000
Total Commodities	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>237,974</b>	<b>213,101</b>	<b>199,458</b>	<b>192,235</b>	<b>216,450</b>	<b>212,200</b>

# HEALTH & HOUSING DEPARTMENT

Department Number: 01-61

The Building, Health & Housing Department is located in the Public Services Building at 2300 West Main Suite M113. Business hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday. The department has one director, four secretaries, six full-time inspectors, three part-time inspectors, and two officers, assigned to the department from the Belleville Police Department.

Any improvements to private property within the corporate limits of Belleville do require appropriate permits to be obtained through the Building, Health & Housing Office. The fees for the permits vary as to the size and scope of the project. Applications for permits and information on building codes can be obtained at the office. In 2020, the Housing Department issued 333 building permits at a construction value of \$29,110,983. In 2021 the Housing Department issued 242 building permits with a construction value of \$19,334,932. The City of Belleville is made up of nearly 41% rental units and therefore is making a concerted effort to encourage single family homes.

As noted above, all construction in Belleville must conform to the adopted codes and ordinances and appropriate permits obtained before work commences. Residents are advised to contact the Building, Health & Housing Office before any work of this nature is contracted, to determine if a permit is required and if the contractor is licensed or bonded by the City.

Residents moving into Belleville are advised that a "Certificate of Occupancy" is required to be obtained before the residence can legally be occupied. An inspection of the dwelling unit is conducted by the City to ensure that there are no substantial defects and violations of the "Property Maintenance Code" that must be corrected before occupancy is permitted. Critical areas of inspection include the electrical and plumbing systems, exterior and interior structural elements, and other areas that are readily visible.

Complaints regarding derelict properties are handled through the Building, Health and Housing Department with the assistance of the Belleville Police Department to enforce nuisance ordinances and regulations. The Building Health and Housing Department is helping to clean up the City of Belleville. Our property values will increase as our citizens take more pride in their neighborhoods.

The Housing Department implemented the Crime Free Housing Ordinance on November 1, 2013. 1,950 landlords/owners have been certified and 7,740 rental units have been registered under this program.

Goals for 2022-2023: Ensure fair and consistent inspections, welcome new residents to our city, to be friendly and helpful to each person that walks through our doors. To encourage residents to be proud of their homes and their neighborhoods by compliance instead of penalty. One of the City of Belleville's highest priorities is to improve the quality of neighborhoods through enforcement of maintenance standards as well as pursue the demolition of sub-standard, vacant structures.

	2018	Construction Value	2019	Construction Value	2020	Construction Value	2021	Construction Values
Residential Building	199	\$ 7,132,937	285	\$ 25,393,277	288	\$ 12,572,946	125	\$ 6,484,077
Business/Commercial	141	\$ 14,570,625	67	\$ 14,967,418	45	\$ 16,538,037	87	\$ 11,079,056
Industrial	53	\$ 7,020,947	1	\$ 200,000	0	\$ 0	30	\$ 1,771,799
Non-Profit/Public Bldg	11	\$ 112,000	0	\$ 0	0	\$ 0	0	\$ 0
Total Building Permits	404	\$ 28,836,509	353	\$ 40,560,695	333	\$ 29,110,983	242	\$ 19,334,932
Electrical Permits	804	\$ 29,580	738	\$ 31,854	692	\$ 27,156	576	\$ 20,070
Gas, Oil & Fuel	262	\$ 7,493	385	\$ 11,479	268	\$ 8,660	228	\$ 5,765
Plumbing Permits	631	\$ 54,982	420	\$ 58,068	349	\$ 33,583	312	\$ 26,135
Housing Inspections	4,248	\$ 147,550	4,143	\$ 159,647	3,332	\$ 137,915	2,165	\$ 141,040
Occupancy Permits	2,457	\$ 126,065	2,340	\$ 130,620	2,065	\$ 112,892	1,958	\$ 107,305
New Housing Starts	18		49		37		14	

<b>HEALTH &amp; HOUSING DEPARTMENT EXPENDITURES</b>						
Account Description	Health & Housing					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-61	01-61	01-61	01-61	01-61	01-61
Total Personnel	728,486	650,393	612,136	738,128	739,950	864,200
Total Contract Services	75,211	35,754	239,527	55,563	64,075	371,950
Total Commodities	10,522	8,981	6,476	14,178	17,000	19,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	1,346	4,654	15,253	2,052	4,500	6,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>815,565</b>	<b>699,782</b>	<b>873,392</b>	<b>809,921</b>	<b>825,525</b>	<b>1,261,650</b>

# ECONOMIC DEVELOPMENT, PLANNING & ZONING

Department Numbers: 01-62

The Department of Economic Development, Planning & Zoning of the City of Belleville has two (2) primary focuses, both of which are designed to enhance the City's opportunities and overall quality of life. They are the expansion or creation of additional and diverse economic bases, and creating a pro-development posture via pro-active development controls with preservation and growth having equal importance. Specifically, the City Staff divides its efforts equally between the two major focuses.

Accomplishments in the past year include:

## **Happenings in Belleville 2021**

1. Mayor Patty Gregory is elected as the first female mayor in Belleville's history.
2. Belleville District #201 announces purchase of former Kings Point center for Career & Technical Education Center.
3. Lofts on the Square independent senior living opens at former Meredith Home at 16 S. Illinois St.
4. City of Belleville issues 120 Commercial Occupancy Permits.
5. Freddy's Frozen Custard obtains site plan approval for new restaurant at Belleville Crossing.
6. A & W Restaurant is announced at 648 Carlyle Ave.
7. Villas of Holly Brook assisted living and memory care center opens at Frank Scott Parkway & S. 11<sup>th</sup> St.
8. City of Belleville awarded over \$3,000,000 in grant funding:
  - a. \$3,000,000 for purchase of former Lindenwood University properties.
  - b. \$150,000 for improvements at Gustave Koerner House Museum.
  - c. \$29,000 in MEPRD funds for improvements at East End Park.
  - d. \$25,000 in SCCPGC funds for improvement at East End Park.
  - e. \$9,785 for the Belleville Heart Garden Phase II/urban orchard and rain garden project.
9. Tygracon Properties continues renovations at 500 Park Ave. as part of the City's Infill Development Program.
10. Tygracon Properties continues renovations at 710/712 E. 'D' St.
11. Tygracon Properties continues renovations at 300 E. Main St. for luxury apartments.
12. Farnsworth Group engineers locates at 300 E. Main St.
13. McDonald's is rebuilt on Carlyle Ave.
14. Bennie's Pizza Pub relocates and expands at 113-115 E. Main St.
15. The Quarter restaurant opens at 124-126 E. Main St.

16. Joe & Onie’s coffee shop/café opens at 18 E. Main St.
17. Belleville Screen Printing relocates and expands at 307 Mascoutah Ave.
18. Margarita’s West announces expansion at 4817 W. Main St.
19. Under the Wood Property opens second event space at 103 N. 47<sup>th</sup> St.
20. Shoehorn Brewing announces new brewery at 225 E. Main St.
21. Tropical Breeze Café announces new café at 4901 W. Main St.
22. Oral Facial Surgery Institute of Illinois announces renovations and expansion at 10200 W. Main St.
23. Custom Coating Innovations relocates to Belleville in Belle Valley Industrial Park.
24. McCullough’s Flooring begins major expansion and renovations at 4400 North Belt West.
25. Krimson Achievement Youth Foundation announces community facility at 802 W. ‘C’ St.
26. Illinois Department of Veterans Affairs, Department of Children & Family Services, and the Department of Employment Securities relocate and expand to Mid-America Corporate Center at 7650 Magna Dr.
27. David Taylor Belleville Chrysler/Dodge/Jeep/Ram purchases Oliver C. Joseph Chrysler/Dodge/Jeep/Ram.
28. City of Belleville announces Infill Development program to build single-family homes on vacant lots throughout the city.
29. Fresh Warehousing/FW Logistics relocates corporate offices to Belleville at 325 W. Main St.
30. Grafted Wine Bar opens at 310 E. Washington St.
31. Lochmueller Group engineers opens new office at 18 E. Main St.
32. Bacon-Farmer-Workman Engineering & Testing opens new office at 521 W. Main St.
33. Thompson Civil, LLC opens new engineering office at 521 W. Main St.

<b>PLANNING &amp; ECONOMIC DEVELOPMENT EXPENDITURES</b>						
<b>Account Description</b>	<b>Econ. Dev &amp; Planning</b>					
	<b>FY 2018/19</b>	<b>FY 2019/20</b>	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Requested</b>
<b>Department Number</b>	<b>01-62</b>	<b>01-62</b>	<b>01-62</b>	<b>01-62</b>	<b>01-62</b>	<b>01-62</b>
<b>Total Personnel</b>	263,953	277,668	267,391	263,842	264,000	316,500
<b>Total Contract Services</b>	16,237	9,005	8,912	18,738	30,800	73,250
<b>Total Commodities</b>	1,714	1,733	1,883	3,079	4,000	3,500
<b>Total Debt Service</b>	0	0	0	0	0	0
<b>Total Capital Outlay</b>	0	1,269	774	1,540	2,200	1,200
<b>Total Other Expenditures</b>	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>281,904</b>	<b>289,675</b>	<b>278,960</b>	<b>287,199</b>	<b>301,000</b>	<b>394,450</b>

# MAYOR'S OFFICE

Department Number: 01-82

Belleville operates under a Mayor-Council form of municipal government. The Mayor is the Chief Executive Officer of the City and performs all duties prescribed by law. The Mayor is elected to a four-year term, as are the City Clerk and City Treasurer. The Illinois Liquor Control Act commissions the Mayor as the local liquor control commissioner with the power to enforce all laws relating to the subject. In addition to these duties, the Mayor also appoints members to various boards within the City, as well as Department Heads, with the advice and consent of the City Council, except where specifically provided by ordinance. In addition to these duties, the Mayor also attends numerous community functions, represents the City with various civic organizations, and serves on several local boards.

The Mayor works with the members of the City Council to establish policies, procedures, and goals for Belleville. Goals for 2022/2023 include continued enhancement and enforcement of the housing ordinances, continued efforts to expand commercial and residential development in the City, the rehabilitation of our aging sewer system, extensive road repairs and development, an intensified effort to market our community, more beautification projects for the City, creating more efficient and responsive City departments, working towards an expedited business assistance program and the continued modernization of our record keeping capabilities, and the ongoing effort to promote public safety.

Belleville is a home rule municipality and may pass ordinances regulating the areas of building, zoning, sanitation, nuisance, civil disturbance, and all other matters of public health, safety, morale and welfare unless specifically restricted by state law or other provisions of the constitution. It may supplement state law as long as the ordinance does not try to reduce minimum standards or provide for a lesser penalty than state law imposes.

<b>MAYOR'S OFFICE EXPENDITURES</b>						
Account Description	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office	Mayor's Office
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-82	01-82	01-82	01-82	01-82	01-82
Total Personnel	212,715	219,995	226,356	198,672	203,000	210,850
Total Contract Services	4,723	3,605	1,341	5,924	6,350	5,210
Total Commodities	2,113	1,673	919	2,794	3,100	600
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	400	500	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>219,551</b>	<b>225,273</b>	<b>228,616</b>	<b>207,790</b>	<b>212,950</b>	<b>216,660</b>

# FINANCE DEPARTMENT

Department Number: 01-83

The Finance Department is responsible for the financial and accounting functions of the City. Principal functions include coordination of budget preparation and budget monitoring, preparation of the tax levy, working with the City’s auditors, maintenance of revenue and expenditure accounts, processing of all cash disbursements, dissemination of monthly financial reports, and payroll. The Finance Department is responsible for the issuance and recording of all purchase orders, receives all invoices, verifies receipt of goods or services Citywide, and processes all payments. The Director of Finance is also responsible for adherence to Federal and State regulations to ensure compliance with proper accounting regulations.

The Finance Department consists of three employees; a Finance Director, a Payroll Manager, and an Accounts Payable/Assistant Payroll Clerk. The Department processes approximately 7,000 accounts payable checks annually. The Finance Department works in conjunction with the Finance Committee and records all minutes of meetings. The Finance Department maintains a filing system that keeps two years of invoices maintained in the office. They also handle all payroll functions and issue approximately 10,000 payroll checks/direct deposits annually. The City has approximately 300 full time employees who are paid 26 times per year. The City’s payroll is over \$20,000,000 annually. This Department is responsible for the City’s participation in the Illinois Municipal Retirement Fund, and filing of all monthly, quarterly, and year-end tax reports, as well as issuance of W-2’s for all employees.

<b>FINANCE DEPARTMENT EXPENDITURES</b>						
Account Description	Finance Department FY 2018/19 Actual	Finance Department FY 2019/20 Actual	Finance Department FY 2020/21 Actual	Finance Department FY 2021/22 Actual	Finance Department FY 2021/22 Budgeted	Finance Department FY 2022/23 Requested
Department Number	01-83	01-83	01-83	01-83	01-83	01-83
Total Personnel	277,492	213,384	206,868	202,701	203,750	212,010
Total Contract Services	1,609	1,095	269	2,645	6,100	5,000
Total Commodities	726	606	579	491	900	800
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	879	0	500	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>279,827</b>	<b>215,085</b>	<b>208,595</b>	<b>205,837</b>	<b>211,250</b>	<b>217,810</b>

# HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT

Department Number: 01-84

The Human Resources Department oversees processes related to personnel. These include:

- Job analysis and job description development/maintenance - works with City directors to ensure that job descriptions accurately reflect assigned duties.
- Hiring – advertises, processes and evaluates employment applications and may participate in the interview and selection process (for all positions except Police Officers and Firefighters). Oversees criminal background screening and drug testing requirements.
- Onboarding - provides, collects, and processes new hire paperwork and delivers new employee orientations.
- Record Management – develops and maintains records and files for all City positions, except Police Officers and Firefighters.
- Personnel Policies – develops and administers personnel and employment-related policies throughout the City.
- Training and Development – provides employee training to enhance skills and comply with legal requirements.
- Union Relations – interprets union contracts, assists with negotiations and grievances, and ensures compliance.
- Performance Management – assists with disciplinary issues, the development of employee skills, and business process improvement.
- Human Relations – facilitates processes and practices to improve interpersonal relationships within City departments and to citizens served.
- Legal compliance – Ensures legal compliance in City processes and serves as liaison to City attorney. Oversees ADA, EEO, Ethics, VESSA, OSHA and FMLA requirements and processes.
- Risk Management – minimizes loss from exposure to property, liability, and personnel risks to include workers’ compensation and unemployment claims. Serves as liaison between the City and the insurance providers to expedite all claims.
- Community Development - encourages, supports, and provides City resources to Belleville Neighborhood Partnerships, and assists with Community Development Network meetings to promote a safer community.
- Fleet Management – oversees processes for proper fleet management to include licensing, insurance, liability claims, and license requirements.
- Offboarding - assists employees with processes for separating from employment/retirement.

<b>HUMAN RESOURCES EXPENDITURES</b>						
Account Description	Human Resources					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-84	01-84	01-84	01-84	01-84	01-84
Total Personnel	152,446	122,064	120,923	154,797	157,300	135,470
Total Contract Services	12,359	14,088	6,243	7,998	14,000	14,000
Total Commodities	97	361	547	325	500	500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	0	0	0	0
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>164,902</b>	<b>136,513</b>	<b>127,713</b>	<b>163,120</b>	<b>171,800</b>	<b>149,970</b>

# CLERK'S OFFICE

Department Number: 01-85

The Municipal Clerk along with the Tax Collector is the oldest of public servants. The Clerk is the direct link between the citizens and their government. The Municipal Clerk attends at least 24 meetings annually of the City Council and keeps a full journal of its proceedings. The Clerk is responsible for filing all city records. The Clerk is accountable for the issuance and record keeping of over 500 city licenses, 1,600 fire inspections, several city leases and yard sale permits.

The Municipal Clerk is the custodian of the municipal seal. Since certified copies of municipal documents are evidence in the court of law, one of the Clerk's duties is to prepare copies of documents in their custody and certify as to their correctness. The Freedom of Information Act, the Open Meetings Act, the Americans with Disabilities Act, the Right to Privacy Act, the Truth in Taxation Act are all adhered to strictly by the Municipal Clerk for the municipality. The Clerk is also the Freedom of Information Officer for the City of Belleville.

Another important function of the Clerk's Office is managing the city's health insurance program.

You can visit our website at [www.belleville.net](http://www.belleville.net) to view the latest City Council Meeting agendas and minutes. Other documents are also available along with the revised Code of Ordinances. The Illinois State Archives has microfilmed 24 volumes of city council minutes from 1846-1951, Belleville City Ordinances from October 1877-June 1927, Belleville Township Minutes 1935-1971, Motor Fuel Tax Meeting Minutes 1938-1979, Burial records 1878-1888, Death Records 1888-1923, Justice of the Peace Dockets 1901-1925, and Belleville Board of Local Improvements Minutes 1897-1932. All records are available at the Library.

The Clerk's Office streamlined the event process in the City prior to Council approval. New event guidelines, applications and processes are now in place to assist City Staff and event organizers in planning a successful event. All event information can be found at [www.belleville.net](http://www.belleville.net). Additionally, the Clerk's Office assists the Aldermen and the Ordinance & Legal Review Committee with agendas, minutes and ordinance adoption process. The Clerk's Office continues to update and improve the information available on the City's website.

<b>CITY CLERK'S OFFICE EXPENDITURES</b>						
Account Description	City Clerk's Office					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-85	01-85	01-85	01-85	01-85	01-85
Total Personnel	233,351	238,813	206,323	249,585	249,950	276,500
Total Contract Services	20,486	11,620	14,485	15,363	16,773	17,200
Total Commodities	709	633	447	529	600	600
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	500	0	0	362	500	500
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>255,046</b>	<b>251,066</b>	<b>221,255</b>	<b>265,839</b>	<b>267,823</b>	<b>294,800</b>

## TREASURER'S OFFICE

Department Number: 01-86

The Treasurer is the custodian of all City Funds and is elected for a four-year term, as are the Mayor and the City Clerk. The Treasurer is responsible for two departments: the Treasurer's Office and the Sewer Billing and Collections Department.

The Treasurer's Office receives all monies belonging to the City of Belleville, pays all warrants signed by the Mayor and countersigned by the City Clerk, and keeps a separate account of each fund or appropriation. All monies received by the Treasurer's Office are deposited within 48 hours as part of a checks and balances policy. All bank reconciliations are done in the Treasurer's Office, while all checks are produced in the Finance Department.

After the annual audit is completed by no later than six months from the start of the fiscal year (May 1), or by October 31, the annual Treasurer's Report is generated in the Treasurer's Office, published in the local newspaper, and filed with the County Clerk.

By state statute the City Treasurer is the custodian of both the Police and Fire Pension Funds. These funds have a combined total of approximately \$80 million, most of which is invested through money managers.

<b>CITY TREASURER'S OFFICE EXPENDITURES</b>						
Account Description	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office	Treasurer's Office
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-86	01-86	01-86	01-86	01-86	01-86
Total Personnel	136,329	128,219	109,235	111,654	128,640	126,980
Total Contract Services	6,409	6,194	4,220	3,584	10,260	7,840
Total Commodities	1,261	1,230	298	125	1,000	1,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	0	0	407	157	400	800
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>143,999</b>	<b>135,643</b>	<b>114,160</b>	<b>115,520</b>	<b>140,300</b>	<b>136,620</b>

# MAINTENANCE DEPARTMENT

Department Number: 01-87

The City's Maintenance Department provides a variety of services to City owned property. Buildings are constantly being updated, making them more energy efficient and saving the City money. A staff of seven personnel takes care of approximately twenty-four buildings, the beautiful Veterans Memorial Fountain, and the Gateway Fountain on North Illinois Street.

The Maintenance Department performs duties such as plumbing, electrical, painting, repairs, roofing, heating, cooling, moving and placement of offices, computers, and telephone lines. We also assist other departments in emergency problems like power outages, accidents, heavy item pick up, and many other recycling activities.

<b>MAINTENANCE DEPARTMENT EXPENDITURES</b>						
Account Description	Maintenance Department					
	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Department Number	01-87	01-87	01-87	01-87	01-87	01-87
Total Personnel	516,764	550,546	566,699	519,703	535,800	527,750
Total Contract Services	106,430	127,043	118,703	144,402	148,075	210,150
Total Commodities	23,760	30,752	19,815	28,162	28,300	30,700
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	679	429	972	1,234	1,250	1,250
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>647,633</b>	<b>708,770</b>	<b>706,189</b>	<b>593,501</b>	<b>713,425</b>	<b>769,850</b>

# ENGINEERING DEPARTMENT

Department Number: 01-88

The Engineering Department is responsible for the planning, design, construction and long-term maintenance of roadways, storm sewers, and bridges in the City of Belleville. The Department is further responsible for administering the City's Capital Improvement Program. This consists of preliminary investigations of known and purported problems, assessment of alternatives to resolve the problem, coordination of project design and finally, management of the project construction. The Department also acts as an internal consultant to advise and assist the other departments of the City in engineering related problems, which they may become involved.

The department is presently made up of two individuals. The City Engineer, a licensed engineer under the laws of the State of Illinois, and a secretary who handles the administrative duties of the department. An Assistant City Engineer is slated to be added at some point in FY22/23 also. It is the intent of the Department to hire two seasonal college interns who work to handle data collection for the planned GIS program. These interns will also perform tasks as directed by the Department.

The department is responsible for millions of dollars in capital improvements. Some key projects in various stages of design and construction for FY 2022/23 include; 2022 Ditching, Infrastructure, Asphalt, Sidewalks, Pavement Markings, Traffic Signals and Concrete Patch, Forest Avenue, Belleville Crossing, establishment of a GIS, resurfacing of Charles and Dewey, resurfacing of West A Street, resurfacing of Periwinkle, redesign of 6<sup>th</sup> St and connection to Centerville Ave, resurfacing of East Adams, Longview storm sewer replacement, and repairs of other storm sewers at various locations.

<b>ENGINEERING DEPARTMENT EXPENDITURES</b>						
Account Description	Engineering Department FY 2018/19 Actual	Engineering Department FY 2019/20 Actual	Engineering Department FY 2020/21 Actual	Engineering Department FY 2021/22 Actual	Engineering Department FY 2021/22 Budgeted	Engineering Department FY 2022/23 Requested
Department Number	01-88	01-88	01-88	01-88	01-88	01-88
Total Personnel	201,517	155,469	155,060	186,718	204,450	297,400
Total Contract Services	44,781	16,573	14,716	28,971	32,550	53,500
Total Commodities	3,463	2,374	2,026	2,112	4,500	6,000
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	1,989	35,109	1,402	1,274	3,000	10,000
Total Other Expenditures	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>251,750</b>	<b>209,525</b>	<b>173,204</b>	<b>219,075</b>	<b>244,500</b>	<b>366,900</b>

# PUBLIC LIBRARY

## Fund 04

The City of Belleville is home to the oldest continually operating library in the State of Illinois. Guided by Director Leander Spearman, the main Carnegie library building and the satellite facility have been structurally enhanced, maintained and upgraded to insure the safety and comfort of patrons, staff and community members. The library and its satellite have had technological updates to assure today's youth and adult population the most modern tools available to enhance education, career and social opportunities. A redesigned interior space accommodates ever growing electronic reading and research needs with high-speed internet connection. New computers, public fax service and a media lab housing three 3-D printers and a recording studio are available. Job seekers are served by providing internet access to job search programs. Also, the library provides telescopes and wireless internet "Hot Spot" technology that patrons may borrow for private use. The library has expanded its service to the community by adding 2 mobile library vans that will be deployed throughout the community. The main Belleville Public Library is located at 121 East Washington Street. The West Branch is located at 3414 West Main Street. Both are fully accessible to the Belleville community who either "stop in" or choose to access services via the internet.

Space is efficiently rearranged to accommodate a quarter million books, audiobooks, CDs, DVDs and computerized databases. The re-designed children's section has a direct entrance to encourage young reader's use of the library's exceptional summer reading program, a hallmark of the Belleville community. Space was created especially for teen readers to encourage and promote their use of the library. Community outreach programs are constantly being enhanced to capture the interest and enjoyment of youth and adult patrons.

The improved library is an educational and cultural hub of the City. Overseen by a nine-member Board of Trustees appointed by the Mayor, it provides a forum for public speaking events, public meetings, genealogical and historic research, and a variety of free programs for adult enrichment. In 2018 the library also started processing applications for U.S. Passports. Belleville Public Library is also now a Fine Free Library. An administrative assistant and twenty-five staff members assist the Library Director to maintain the daily operation of the library.

<b>LIBRARY – FUND 04 - REVENUE</b>						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Estimated
Total Taxes	1,273,016	1,282,880	1,282,120	1,153,603	1,165,000	1,300,000
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	110,968	131,802	137,734	250,454	124,400	190,000
Total Fines	45,347	36,046	15,632	22,716	16,750	24,250
Total Charges for Services	15,819	23,351	3,316	22,158	6,000	27,000
Total Enterprise Services	61,791	104,398	216,704	26,950	21,550	28,950
Total Other Sources	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,506,941</b>	<b>1,578,477</b>	<b>1,655,506</b>	<b>1,475,881</b>	<b>1,333,700</b>	<b>1,570,200</b>

<b>LIBRARY – FUND 04 - EXPENDITURES</b>						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Requested
Total Personnel	1,026,872	1,154,011	814,796	1,158,997	1,189,050	1,243,600
Total Contract Services	235,025	241,907	245,026	254,757	259,750	232,000
Total Commodities	24,192	21,341	28,090	17,057	25,000	16,500
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	180,681	173,102	122,886	209,082	222,500	140,000
Total Other Expenditures	2,905	2,361	1,700	1,703	3,000	2,000
<b>Total Expenses</b>	<b>1,469,675</b>	<b>1,592,722</b>	<b>1,212,498</b>	<b>1,641,596</b>	<b>1,699,300</b>	<b>1,634,100</b>

## **SEWER OPERATION & MAINTENANCE**

### **Fund 21**

The Sewer Operation and Maintenance Fund is divided into three departments; Collections, Sewer Lines and Sewer Plant. The City provides sewer services to a great majority of its residents and certain surrounding communities as well. All revenues generated from sewer charges are deposited in this fund. Transfers are made to fund the Bond Issues and IEPA Loans. The balance is used for the operations of the plant, lines and administrative departments. All capital improvements are budgeted through the Sewer Construction Fund.

Construction of Phase 5 of the LTCP has begun. Other EPA mandated projects, totaling approximately \$10,000,000 are also in varying stages of design and will be funded by a federal 75%-25% grant this year.

## **SEWER COLLECTIONS**

### **Department 21-75**

The Sewer Billing & Collections Department generates the monthly sewer/trash bills for the City of Belleville. Sewer bills are based on the amount of water usage. In a debt collection effort, the City has an agreement with the Illinois American Water Company to disconnect water service, upon the City's request, for non-payment of the sewer/trash customers. Liens are filed on the property for delinquent accounts unable to be disconnected. Small Claims actions are taken if a lien cannot be filed. These actions have increased the City's ability to secure payment for service.

The money collected for trash service is transferred to the General Fund each month and pays all bills for the Sanitation Department, including salaries and landfill fees.

Acceptable forms of payment include cash, check, money order, credit card, and automatic withdrawal. The City continues to strive both for improved collection as well as efficiency and accuracy in processing payments all the while providing excellent customer service.

## **SEWER LINES**

### **Department 21-77**

The Sewer Lines department is staffed with 7 employees that operate and maintain 300 miles of sewer lines owned by the City. This department is responsible for repairing and replacing any sewer line that might collapse or tearing out old lines and replacing them with newer PVC (polyvinyl chloride) lines. This department owns and operates video inspection equipment to inspect and assist cleaning sewer lines, a vactor truck for flushing and clearing sewer line clogs and a rodder truck for root cutting in areas where sewer lines are susceptible to root intrusion. This department is also responsible for J.U.L.I.E. locates, which is the location and marking of any City owned sewer lines due to construction projects or emergencies.

Because this system is a combined sewer system, during heavy rains most of the Sewer Lines Department, including management, are answering calls dealing with basement back-ups and flooding.

Major storm water and sanitary sewer separation projects have solved some severe flooding problems. However, much more still needs to be done to separate this combined sewer system. The City has eliminated many back-up problems in the East Creek sewer shed with the completion of a surge storage tank and pump station project. Engineering is being completed for several more I & I projects in this area, and various construction projects should begin soon.

A concentrated effort will be placed on removing as much storm water and infiltration from this collection system as possible. Therefore, this department will conduct more smoke testing of problem areas that will lead to the disconnection of roof drains, foundation sump pumps and catch basins that are connected to the sanitary sewer system. Removing rain water, ground water and any other unpolluted water from the sewer system will reduce pumping and treatment costs.

The Sewer Lines department continues to take a proactive approach to sewer line cleaning by continuing our sewer line collection system cleaning program. This proactive approach will reduce back-up calls and keep the City compliant with our NPDES permit. The IEPA has approved our Long Term Control Plan (LTCP) mandating elimination of combined sewer overflows. Construction of the first, second, third, and fourth phases are complete. Construction of the fifth phase is underway.

## **SEWER PLANT**

Department Number 21-78

The City owns and operates a treatment plant that is permitted to treat and discharge 12.4 million gallons per day and excess flow capacity of 27 million gallons per day. The treatment plant operates 24 hours, 365 days per year and has at least one operator on duty at all times. This department operates and maintains 56 satellite stations that pump sewage from different parts of the City into approximately 300 miles of sewer lines. Some parts of the sewer collection system are combined sewers that carry both sanitary sewage and storm water. The original wastewater treatment plant was built during the 1930's and went into operation in 1939. Most of the original buildings are still used and some of the original equipment that operated 81 years ago is still operating today. Completed improvements to the plant include a 4.4 million gallon per day (MGD) plant expansion, digester upgrade, tertiary filter upgrade, various electrical upgrades and construction of a large combined sewage pump station. Other improvements were made to the head works, concrete structures and electrical control equipment. This publicly owned treatment works, referred to in federal regulations as a POTW, is closely scrutinized by the Environmental Protection Agency. Any violation of the compliance requirements can cost the city \$10,000 per day per violation.

The Pre-treatment program, as mandated by the Federal Consent Decree of 1988, is responsible for sampling, inspecting and enforcing all rules and regulations that pertain to all Significant Industrial Users of the City's sewer system. The Combined Sewer Overflow Program requires sampling and inspecting 13 permitted outfalls throughout the community within 24 hours of each rainfall. The City's EPA mandated Long Term Control Plan (LTCP) is under construction. Phase three of the LTCP is complete and includes a large pump station and sewer piping to remove four permitted combined sewer overflows (CSO's). Phase 4 is complete and has removed another CSO.

Goals for the 2022/2023 fiscal year include continued upgrades at the treatment plant, and construction on Phase 5 of the LTCP. Phase 5 adds ultra violet (UV) light disinfection for storm water management basin discharges.

SEWER OPERATION & MAINTENANCE FUND 21 - REVENUE						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Estimated
Total Taxes	0	0	0	0	0	0
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	0	0	1,909	0	0	0
Total Fines	0	0	0	0	0	0
Total Charges for Services	9,176,416	9,432,710	10,054,306	10,248,617	10,799,000	11,534,600
Total Enterprise Services	236,930	245,425	47,612	67,010	108,000	100,000
Total Other Sources	0	0	0	3,721	0	3,000
<b>Total Revenues</b>	<b>9,413,346</b>	<b>9,678,135</b>	<b>10,103,827</b>	<b>10,319,348</b>	<b>10,907,000</b>	<b>11,637,600</b>

SEWER OPERATION & MAINTENANCE FUND 21 - EXPENDITURES						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Requested
Total Personnel	2,592,778	2,573,714	2,524,966	2,408,053	2,695,210	2,717,820
Total Contract Services	2,094,553	2,122,793	2,018,293	2,042,213	2,371,330	2,389,830
Total Commodities	315,436	237,817	270,963	314,461	351,200	319,800
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	71,290	72,018	76,831	78,810	125,400	143,800
Total Other Expenditures	4,449,734	4,469,163	4,829,255	5,342,342	5,351,048	6,057,946
<b>Total Expenses</b>	<b>9,523,791</b>	<b>9,475,505</b>	<b>9,720,308</b>	<b>10,185,879</b>	<b>10,894,188</b>	<b>11,629,196</b>

# TIF 3 FUND

## Fund 38

The Tax Increment Financing (TIF) 3 Fund, a special revenue fund, was established in 1986. The District encompasses a large portion of the entire corporate limits of Belleville. The purpose of the TIF was to provide funding support for several commercial projects including the Westfield Plaza development located along 74<sup>th</sup> Street and Old St. Louis Road. Numerous projects located in the Belle Valley Industrial Park (Phase I and Phase II), on Illinois Rt. 177/Mascoutah Avenue, have taken advantage of TIF 3 incentives. The construction of the Richland Creek Office Complex on West Main Street was also assisted through this TIF. In addition, the City has intergovernmental agreements with several of the school districts having properties within the TIF whereas the City rebates the various districts for the loss of property taxes based on a formula of the base year assessment (when the TIF was formed) compared to their tax levy and the current tax base for the entire TIF. The City renegotiated these agreements so that additional funds could be made available for infrastructure improvements. Several other projects have received assistance from TIF 3 such as Carlyle Plaza, the 170,000 square foot Magna (Regions) Operations Center at Route 15 and South 74<sup>th</sup> Street, and Belle Valley Industrial Park (Phase I and Phase II).

There are certain eligible costs that can be paid for with TIF monies. These costs include infrastructure, acquisition and demolition of property, public infrastructure engineering fees, and others as outlined by State law.

TIF 3 funds have been used to assist in the expansion of the wastewater treatment plant, numerous public improvements and several commercial projects.

<b>TIF 3 – FUND 38 - REVENUE</b>						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Estimated
Total Taxes	12,544,295	12,473,688	13,129,288	13,433,633	13,400,000	13,635,000
Total Licenses	0	0	0	0	0	0
Total Permits	0	0	0	0	0	0
Total Intergovernmental	17,422	20,733	0	25,000	0	0
Total Fines	0	0	0	0	0	0
Total Charges for Services	0	0	0	0	0	0
Total Enterprise Services	118,771	151,595	977,679	1,328,123	48,000	48,000
Total Other Sources	0	35,000	0	0	40,000	10,000
<b>Total Revenues</b>	<b>12,680,488</b>	<b>12,681,016</b>	<b>14,106,967</b>	<b>14,786,756</b>	<b>13,488,000</b>	<b>13,693,000</b>

<b>TIF 3 – FUND 38 - EXPENDITURES</b>						
Account Description	FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2021/22 Budgeted	FY 2022/23 Requested
Total Personnel	0	0	0	0	0	0
Total Contract Services	5,535,838	5,198,531	5,247,022	5,106,173	5,691,400	7,262,900
Total Commodities	0	0	0	0	0	0
Total Debt Service	0	0	0	0	0	0
Total Capital Outlay	3,177,169	3,153,521	3,589,304	5,002,900	7,142,600	12,130,250
Total Other Expenditures	3,514,903	3,463,503	2,685,736	1,606,809	2,888,138	2,787,288
<b>Total Expenses</b>	<b>12,227,910</b>	<b>11,815,555</b>	<b>11,522,062</b>	<b>11,715,882</b>	<b>15,722,138</b>	<b>22,180,438</b>

**BUDGETED REVENUE AND EXPENSE ALL OTHER FUNDS 2022/23**

<b>NAME OF FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>
Parks Projects Fund	30,510	30,000
Library-Gift Endowment	200	200
Playground & Recreation Fund	779,378	797,500
Fire Pension Fund	4,228,000	4,533,000
Police Pension Fund	4,537,000	5,435,000
Capital Projects Fund	50	300,000
TIF 8 Fund	200,625	480,000
TIF 9 Fund	93,450	210,000
TIF 10 Fund	1,407,000	1,890,000
TIF 11 Fund	39,700	160,000
TIF 12 Fund	218,000	500,000
TIF 13 Fund	34,650	124,000
TIF 14 Fund	161,650	342,600
TIF 15 Fund	3,776,400	3,775,000
TIF 16 Fund	490,500	845,000
TIF 17 Fund	100,200	195,000
TIF 18 Fund	81,000	466,000
TIF 19 Fund	2,990,750	2,990,000
TIF 20 Fund	127,375	96,000
TIF 21 Fund	8,610	13,000
TIF 22 Fund	75,750	320,000
Route 15 North Business District Fund	20,450	116,000
Special Service Area Reserve Acct	1,150	0
Special Service Area I & S Fund	100,017	101,218
2020 Refunding Bonds I & S Fund	308,500	357,918
2014 PD Project Debt Service Fund	687,450	688,850
2015 PD Project Debt Service Fund	585,888	585,788
Retirement Fund	1,311,700	1,360,000
General & Community Assistance Fund	352,100	360,400
Motor Fuel Tax Fund	2,268,546	5,153,800
Fountain Fund	4,505	4,500
Tort Liability Fund	1,101,100	1,150,000
Walnut Hill Future Care Fund	7,500	0
ARPA Fund	7,911,251	15,722,493
Campus Fund	392,500	225,000
Sewer Repair & Replacement	201,000	265,000
Sewer Construction	3,879,500	7,066,975
Sewer Bond & Interest	5,465,921	5,684,393
Special Service Area	39,750	39,350
Working Cash Fund	2,500	0
Belleville Illinois Tourism	68,050	67,850
2011 Bond Fund I & S	1,447,500	1,053,105
Police Trust Fund	515	2,500
Narcotics Fund	103,200	110,000
Local Law Enforcement Grant Fund	20,001	20,000
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	45,661,392	63,637,440

## **PARKS PROJECTS FUND**

### **Fund 02**

This special revenue fund was created to collect donations and proceeds from various fundraising events for park projects. Many donations received in this fund are given for a memorial tree or park bench to be placed in one of our parks in memory of a departed loved one.

This fund also allows the flexibility to accumulate small donations for the future purchase of a large item or project that takes a couple of years to collect the amount needed. In addition to the flexibility, this fund also allows individuals with a special interest to donate assuring that their donation will go to the specified project, such as; Sculptures in our Park System and along the Richland Creek Greenway, the Whitey Herzog Field, the Dog Park in Rotary Park, Tour de Belleville and others.

This fund is an excellent means of accepting donations from the business and public sector for support in community based projects and programs.

Also, this fund is used for some of our smaller grant projects such as the St. Clair County Parks Grant Commission and the Metro East Parks and Recreation grant program as well as a Community Garden Project.

## **FIREMEN'S PENSION**

### **Fund 05**

The City of Belleville levies a tax, as calculated by the State of Illinois, for pensions for firemen. For fiscal year 2022/23, the City will contribute approximately \$3,736,000 to the Belleville Fire Pension Fund. This will be achieved by using the tax levy and the replacement tax. By combining these two sources of revenue, the City's contribution to the pension fund will be more than the amount actuarially determined by the State to meet Section 4-118 of the Illinois Pension Code. The 62 firefighters participating in the fund will contribute about \$490,000. Belleville has 75 retirees drawing pensions, and this expense is expected to be about \$4,495,000 for the 2022/2023 year.

The fund is governed by a five-member board, which meets monthly. The money manager for the board is PNC. PNC had control of the total assets of the fund. On April 30, 2022 the fund's cash and investments totaled \$33,315,530.

## **PLAYGROUND & RECREATION FUND**

### **Fund 07**

On April 3, 1945, the Belleville Parks and Recreation Department began a proud tradition on community service. It was created to provide the residents of Belleville with wholesome recreational opportunities regardless of race, creed, sex, and age or physical capabilities.

This department serves the City's population of 45,000 residents with approximately one hundred various programs throughout the year for age groups ranging from toddlers to senior citizens. The Recreation Department is constantly offering new programs and expanding on existing programs to meet the community's interest. Visit the Parks & Recreation Department on our webpage: [www.belleville.net](http://www.belleville.net) and Facebook: Belleville Parks and Recreation. Learn all about the Parks amenities, activities, schedules, volunteering or use our "Online Reservation" to register for programs and facilities.

The Recreation Department is funded by both taxation and user fees. The essence of the Department's mission is to provide wholesome recreational resources in a fiscally responsible manner, without compromising the health and safety of staff members and park visitors or the beauty of the environment. We are committed to continuing the cooperative working relationships established in the community, especially the usage of the school facilities to provide the residents of Belleville with indoor athletic and leisure programs. After all, it is the community as a whole that we are here to serve, while making Belleville a better place to live or work. While the Recreation staff is quite small in the number of employees, their efforts and results stand the test of "We do the Work so you can Play."

## **POLICE PENSION FUND**

### **Fund 08**

The City of Belleville levies a tax, as calculated by the State of Illinois, for police officers' pensions. For Fiscal Year 2022/23, the City will contribute approximately \$3,945,000 to the Police Pension Fund. This will be achieved by using the tax levy and the replacement tax. By combining these two sources of revenue, the City's contribution to the pension fund will be more than the amount actuarially determined by the State to meet Section 3-125 of the Illinois Pension Code. This fund presently has 72 participants which will generate approximately \$590,000 in employee contributions. There are 86 retirees who will draw about \$5,337,000 during fiscal year 2022/2023.

The pension fund is governed by a five-member board, which meets monthly. The fund utilizes the services of Zemenick & Walker, Inc as its investment manager. The value of the cash and investments of the fund on April 30, 2022 was \$46,689,575.

## **RETIREMENT FUND**

### **Fund 11**

In 2021/22, the City levied \$600,000 for payment towards non-sworn employees' pensions in the 2022/23 fiscal year, and \$610,000 towards their Social Security. All IMRF (Illinois Municipal Retirement Fund) and Social Security payments for employees paid from the General Fund are made from this fund. The monies needed for IMRF and Social Security pension payments from the Library, Sewer Fund, General & Community Assistance, and Playground & Recreation are paid directly from the individual funds.

## **GENERAL & COMMUNITY ASSISTANCE FUND**

### **Fund 12**

Belleville Township was dissolved in May 2017. The City of Belleville assumed all services and responsibilities that had previously been handled by the Township. The main service provided is general assistance to Belleville citizens in need, and community organizations that serve them.

## **MOTOR FUEL TAX FUND**

### **Fund 13**

The Motor Fuel Tax Fund (MFT) is financed through an Illinois state-wide tax on the sale of petroleum products. The City of Belleville receives a per capita share of these taxes. The City currently receives approximately \$1.75 million per year from this revenue source.

The use of the motor fuel funds is restricted to specific types of projects as allowed by State of Illinois law. Expenditures of MFT funds are as follows: Pavement Markings, Maintenance Traffic Signals, Sidewalk Replacement, Asphalt Patches, Concrete Street Patch, Ditching, Street Department Labor, Infrastructure Repair, Maintenance Materials, Streets, Crack Sealing, and Engineering.

Maintenance Materials include the purchases of ice control materials, asphalt patch materials, gravel of various gradations, storm water culverts, and other road maintenance materials.

## **FOUNTAIN FUND**

### **Fund 14**

A committee of local business, labor, and civic men and women has been formed with the mission: "To provide a trust fund that perpetuates the Veteran's Memorial Fountain in Downtown Belleville that will maintain the highest quality standard for the entire area to admire."

The Veteran's Memorial Fountain was originally built in 1937, as a memorial to American servicemen. In 1985, a renovation committee was formed to raise funds for much needed repairs. Re-dedication of the renovated fountain occurred on May 3, 1986. Funds secured by the renovation committee in 1985 were then depleted and the City of Belleville then began absorbing current expenses.

On November 11, 1998 the Veteran's Memorial Monument was dedicated capping off a very successful campaign drive raising money for the upkeep of the Memorial Fountain for years to come. 1,560 Veteran's names were engraved in granite around an American flag on the southeast quadrant of the public square. The Veteran's Memorial Trust Fund Committee surpassed their goal by raising \$177,000. It cost approximately \$47,000 to erect the monument. The investment income from the remainder of the trust fund will be used to cover ongoing electrical and water expenses as well as repairs and renovations for the Fountain.

The Fountain has been completely sand blasted, sealed and painted on the outside. The inside has been completely renovated. Thanks to the Parks Department and Maintenance Department for all of their hard work maintaining the Fountain.

## **TORT LIABILITY FUND**

### **Fund 15**

The Tort Liability Fund was established in FY 2003/04. It was created primarily due to large increases in the cost of liability and workmen's compensation insurance. The City opted for a plan that has a higher deductible in order to reduce the premiums. This fund also receives approximately \$900,000 in property tax revenue. These monies will be used for the higher deductibles. Any funds remaining will be rolled over into next year. If the City can reduce claims, the monies accumulating in this fund, will be used to become completely self-insured over time.

## **WALNUT HILL FUTURE CARE FUND**

### **Fund 18**

Walnut Hill Cemetery has a volunteer board that oversees the investments from monies received for endowed care. When a grave is sold, 15% of the cost is put into endowed care. Those monies are transferred annually to the Walnut Hill Future Care Fund and invested. The interest from these investments is used for equipment or specific projects within the Cemetery.

## **AMERICAN RESCUE PLAN ACT (ARPA) FUND**

### **Fund 19**

This fund was created in FY 2021/22 to account for the revenue and expenditures for the City's share of the American Rescue Plan Act (ARPA) Federal grant funds. These funds must be obligated by 12/31/2024.

## **CAMPUS FUND**

### **Fund 20**

In September 2021, the City purchased the property that was once the Lindenwood University-Belleville campus at 2300 West Main Street. The City intends to turn the property into an educational campus, with an emphasis on law enforcement entities using the campus.

## **SEWER REPAIR & REPLACEMENT FUND**

### **Fund 22**

This fund holds revenue transferred annually from the Sewer Operation & Maintenance Fund for the purpose of replacing equipment such as pumps and electrical controls during the year. This is required by the IEPA on any equipment or structure purchased with state revolving loan money. The amount transferred is based on the inventory of replaceable equipment at the sewer plant. The funds are set aside and used when unforeseen repairs are needed to replaceable equipment. Funds budgeted for this year will go towards control panel upgrades and pump replacement.

## **SEWER CONSTRUCTION FUND**

### **Fund 24**

This project fund is used to pay for all major sewer projects. These projects include major unexpected sewer line repairs, sewer capacity studies, sewer extensions to promote city growth and all phases of the EPA mandated Long Term Control Plan (LTCP). Construction of the fifth phase of the LTCP, storm water management basin discharge UV disinfection, has begun. Approximately \$90 million of the estimated \$110 million for the LTCP has been completed.

Goals other than the LTCP projects for the 2022/2023 fiscal year include treatment plant upgrades and many improvements to the City's collection system.

## **SEWER BOND & INTEREST FUND**

### **Fund 25**

This bond fund makes annual payments on eight low-interest IEPA loans received from the State of Illinois for a total of \$4,859,921. This debt service fund receives its funds via the Sewer Operation & Maintenance Fund from the collections of sewer bills, and the Sewer Construction Fund (for the IEPA loan related to the LTCP) from the money transferred into that fund from TIF each year to help pay for the project while keeping residents' sewer rates down. The 2020 GO Refunding Bonds mature in 2028.

## **SPECIAL SERVICE AREA FUND**

### **Fund 30**

This special revenue fund receives revenue from a special taxing district that runs approximately 6 blocks both north and south of the fountain on Main Street. It was originally set up for the purpose of issuing bonds for the purpose of beautification and maintenance of the downtown area. Planters were built, benches installed and trees were planted as part of the project. The bonds were retired in 1998 and the businesses in this special district have opted to continue the tax to cover the cost of maintenance of the area planters, trees and lighting.

## **WORKING CASH FUND**

### **Fund 31**

This fund represents the City of Belleville's reserve fund. It is to be kept at a minimum of \$400,000. Should the General Fund need to borrow funds which would reduce the balance below \$400,000, it must be voted on by the City Council. The Fund now is valued at \$399,485. These funds could be used in case of an emergency.

## **LIBRARY GIFT ENDOWMENT**

### **Fund 32**

The Library Gift Endowment Fund was created from public donations to be used by the library. Earnings from this account are used to purchase books, equipment and furnishings to enhance the library collection and patron areas as specified by donors. A portion of interest earned is used to purchase photography, local history and music related materials for the library. This fund is maintained separately from budgeted operating funds.

## **CAPITAL PROJECTS FUND**

### **Fund 43**

This capital project fund was used to pay for capital projects throughout the City. This fund has been depleted in prior years but the City deposited proceeds from a \$14,450,000 bond issue as well as revenue from grants and some TIF funds during FY 2005/06 to be used for a very aggressive Capital Improvement plan which includes but was not limited to; the Downtown Streetscape, Route 15 West Corridor, Carlyle and 161, 17<sup>th</sup> Street Extension, the Illinois Street garage and the purchase of land to build a salt dome as well as construct a place for the sanitation to move to when the plant expansion begins. In FY 2021/22, the City transferred \$500,000 of funds from the General Fund to this account, to begin building this account for capital projects that don't have other funding sources.

## **BELLEVILLE ILLINOIS TOURISM FUND**

### **Fund 44**

The Belleville Illinois Tourism Fund was created in fiscal year 2007/2008. Prior to that year the hotel motel tax was turned over to the Greater Belleville Chamber of Commerce, who in turn used it to pay the Tourism Director and associated invoices from those funds. We now reimburse the Chamber for the Director's salary, and all invoices are paid directly from this fund from a portion of the revenue generated through the hotel motel tax.

Belleville Tourism currently has more than 40 volunteers dedicated to greeting tourists who come to our area. Belleville has many attractions such as the Labor and Industry Museum, Historical Districts, Eckert's Country Store and Farm, special events and Festivals year round.

We have initiated an aggressive marketing plan to market our entire City.

## **2015 PD PROJECT DEBT SERVICE FUND**

### **Fund 46**

This fund was created by bond ordinance to account for the debt service payments associated with the second round of bonds for the police department renovations at 720 W. Main St, police garage construction, and City Hall renovations related to that project. The 2015 bond issue was for \$8,500,000. The bonds will mature on January 1, 2036.

## **TIF 8 (DOWNTOWN SOUTH)**

### **Fund 50**

The Tax Increment Financing (TIF) 8 Fund, a special revenue fund, was established in 1999. The District covers, essentially, the area from Lincoln Street, between 3<sup>rd</sup> Street and High Street, and the railroad right-of-way. Three (3) commercial projects have been completed and several other commercial projects are in the preliminary stages of design. The base assessed valuation of this TIF was \$1,781,981.

The South Illinois Corridor project is complete as a plan to redevelop the area as a commercial and entertainment area centered on two (2) train depots and the Depot Connector Trail Bikeway. The corridor plan is complete and has generated a \$12,000,000 grant award from the Governor's Opportunity Returns program.

Several commercial projects have been completed included Duffy's Automotive, Joy Tribout Interiors, and Friday's South. Infrastructure improvements are in the planning and construction phases. FCB Banks received TIF funds in FY 2014-2015 per a development agreement. TIF 8 assisted in the new Bank of Belleville facility in FY 2017-2018.

### **TIF 9 (SOUTHWIND ESTATES)**

#### **Fund 51**

The Tax Increment Financing (TIF) 9 Fund, a special revenue fund, was established in 1999. The District includes five (5) adjoining lots consisting of 10 acres along Lebanon Avenue, between Central Plaza and Southwind Drive. Projects for 2000 in this district included the development of commercial buildings. The initial assessed evaluation of this TIF was \$3,000.

An office facility was constructed in 2006 with TIF 9 assistance.

### **TIF 10 (LOWER RICHLAND CREEK)**

#### **Fund 52**

The Tax Increment Financing (TIF) 10 Fund, a special revenue fund, was established in 2000. The District is approximately 1,800 acres in size and is located in the southeastern quadrant of the city, between Illinois Routes 15 and 159. Several commercial and residential projects are currently being engineered around a floodplain. The base assessed valuation of this TIF was \$583,249.

There are certain eligible costs that can be paid for with TIF monies. These costs include infrastructure, acquisition and demolition of property, public infrastructure, engineering fees and others as outlined by State law. The Reunion mixed-use residential development is currently under construction and includes single-family homes, attached and detached on 95 acres.

### **TIF 11 (INDUSTRIAL JOBS RECOVERY)**

#### **Fund 53**

The Tax Increment Financing (TIF) 11 Fund, a special revenue fund, was established in 1999. The District is rectangular in shape and is located at the northwest corner of Greenmount Road and Illinois Route 177/Mascoutah Avenue, extending northward to Windrift Drive and westward, stopping parallel to College Avenue. The base assessed valuation of this TIF was \$137,550.

TIF 11 incentives were used to aid in the construction of Fairway Golf Center. This facility included a driving range and golf pro shop. This was the first project to be located in TIF 11.

The ultimate vision or goal is to increase commercial/retail property along one of the busiest roadways in Belleville, Greenmount Road.

## **TIF 12 (SHERMAN STREET)**

### **Fund 54**

The Tax Increment Financing (TIF) 12 Fund, a special revenue fund, was established in 2000/2001. The District is located in the east end of Belleville. It runs along Sherman Street/Rt. 161 from Orchard Drive, north to Lebanon Avenue then east along Lebanon Avenue to West Boulevard where it includes Goodall Trucking and Upchurch Concrete. Certain rebates are budgeted in this fund. Improvements to Belle Avenue were completed in 2009. Improvements to Page Avenue were completed in 2010. Improvements to Belle Avenue and drainage improvements in the area were completed in 2011.

## **TIF 13 (DRAKE ROAD)**

### **Fund 55**

The Tax Increment Financing (TIF) 13 Fund, a special revenue fund, was established in 2001. The District is located in the northwest portion of the city.

Various residential and commercial projects are ongoing and in the planning stages due to a sewer line extension funded in part through TIF 13 as a joint venture with the Village of Swansea. TIF 13 funds were used to improve the intersection at Frank Scott Parkway and Dapron Drive in 2011.

## **TIF 14 (ROUTE 15 EAST)**

### **Fund 56**

The Tax Increment Financing (TIF) 14 Fund, a special revenue fund, was established in 2003. The District is approximately 200 acres in size and is located in the southwest quadrant of the intersection of Greenmount Road and Illinois Route 15 and extends west to Jefferson Road.

TIF #14 funds were used to assist in construction of a roadway to accommodate a Tractor Supply store. St. Clair County Event Center will receive property tax rebates through TIF #14 based upon a development agreement.

## **TIF 15 (CARLYLE/GREENMOUNT)**

### **Fund 57**

The Tax Increment Financing (TIF) 15 Fund, a special revenue fund, was established in 2006. The District is 140 acres in size centered at the northeast corner of Illinois Route 161 and Greenmount Road.

TIF 15 funds were used in the development of a retail complex anchored by Lowe's Home Improvement Center and Super Wal-Mart in 2006 & 2007, as well as a number of out parcels in 2008 & 2009. There was a significant increase in sales tax due to this new development, which totals construction value in excess of \$110,000,000. A Chick Fil-A restaurant was constructed in TIF #15 in FY 2012-2013.

## **TIF 16 (ROUTE 15 CORRIDOR)**

### **Fund 58**

The Tax Increment Financing (TIF) 16 Fund, a special revenue fund, was established in 2005/2006. The District is approximately 450 acres in size.

TIF 16 funds were used in the development of two (2) car dealerships in the area of Illinois Route 15 and Frank Scott Parkway West, both totaling in excess of \$13,000,000 in private investment, and public investment by the City exceeding \$5,000,000 for street and public works improvements. These dealerships assist in generating an increase in sales tax.

## **SPECIAL SERVICE AREA RESERVE**

### **Fund 59**

This Fund received its revenue from the Bond Proceeds of the 2005 SSA GO Bonds. This reserve fund was created in FY 2006/07. Its purpose is to hold funds should there be a shortfall in the Special Service Area Bond I & S Fund. Funds from the bonds will be used to partially fund the downtown streetscape project. This bond issue will mature in 2027, at which time any excess funds will be returned to the Special Service Area Fund. This account must be maintained according to bond ordinance.

## **SPECIAL SERVICE AREA I & S**

### **Fund 60**

This Fund receives its revenue from Special Service Area, Fund 30. This debt service fund was created in FY 2006/07. Its purpose is to make the principal and interest payments for the Special Service Area Bond Series 2005. Funds from the bonds were used to partially fund the downtown streetscape project. This bond issue will mature in 2027.

## **2020 REFUNDING BONDS I & S FUND**

### **Fund 64**

In 2020, the 2011 TIF Bonds and the 2009 GO Refunding Bonds were both refinanced and combined into this fund. This Fund receives its revenue from TIF 3 and TIF 14 for the portion related to the 2011 TIF Bonds, and from the General Fund and Sewer Operations & Maintenance Fund for the portion related to the 2009 GO Refunding Bonds. The bonds mature in 2031.

## **2014 PD PROJECT DEBT SERVICE FUND**

### **Fund 66**

This fund was created by bond ordinance to account for the debt service payments associated with bonds for the original police department renovations at 720 W. Main St, police garage construction, and City Hall renovations related to that project. The 2014 bond issue was for \$9,495,000. The bonds will mature on January 1, 2035.

## **2011 BOND FUND I & S FUND**

### **Fund 67**

Revenue from this bond issue was used to develop the Route 15 West Corridor. Two car dealerships as well as 2 big box retailers have located there. The funds were used to build roads, and provide utilities to these projects. The payments on this bond issue will come from the ¼% sales tax increase that the City passed in January, 2006. The bond issue was for \$14,450,000. The bonds will mature on January 1, 2026. These bonds were refinanced in 2012 to provide over \$1,000,000 of savings over the remaining years until maturity.

## **POLICE TRUST FUND**

### **Fund 71**

This special fund is revenue from donations by the public to the Police Department. The primary uses for these funds include equipment purchases such as ballistic vests for officers and expenses incurred by the canine unit such as training for the dog and handling expenses.

## **NARCOTICS FUND**

### **Fund 72**

This fund is revenue resulting from narcotic seizures and forfeitures generally obtained from undercover operations. These funds are reinvested and used for other undercover narcotics investigations, which in turn lead to additional seizures and forfeitures. Both the Federal and State government also transfers money from illegal drug operations to local police departments to help in the war against drugs in our communities.

## **LOCAL LAW ENFORCEMENT BLOCK GRANT FUND**

### **Fund 73**

This fund was established to track revenue from a Block Grant allocated by the Department of Justice for local law enforcement. The Grant can be used to purchase necessary equipment for the Police Department in its effort to curb crime.

## **TIF 17 (EAST MAIN STREET)**

### **Fund 75**

The Tax Increment Financing (TIF) 17 Fund, a special revenue fund, was established in 2005. The District is approximately 24 acres in size and is located along East Main Street and is bordered by East 'A' Street on the north, Oak Street on the east, East Washington Street on the south, North Jackson Street on the northwest and the Public Square on the southwest.

TIF #17 funds were used in the downtown streetscape project, including infrastructure improvements. In FY 2015-2016 TIF #17 funds are used for Facade Improvement Grants for downtown businesses, as well as infrastructure improvements and other business incentives. The City has entered into a development agreement with Escape 618 to assist with the remodeling of their facility with TIF #17 funds.

In FY 2018-2019 a development agreement was approved with Tygracon Properties, Inc. for renovations on East Main Street for a mixed-use property. TIF 17 assistance was also approved for renovations to a property on the Public Square that allowed for the relocation of Nester Realty to downtown Belleville.

### **TIF 18 (SCHEEL STREET)**

#### Fund 76

The Tax Increment Financing (TIF) 18 Fund, a special revenue fund was established in 2008. The District is approximately 85 acres in size and is generally bounded by Scheel Street (north), North Missouri Avenue (west) and Carlyle Avenue (south). The overall plan for the area, as outlined in the City of Belleville 2000-2020 Comprehensive Plan, is for the redevelopment of the area, via an approved developer, to include a residential/commercial mixed-use development. TIF 18 funds are anticipated to be used for infrastructure improvements to accommodate this redevelopment project.

TIF 18 funds were used for demolition of derelict structures in 2010 and 2011. Infrastructure improvements were completed with TIF 18 funds in 2015-2016.

### **TIF 19 (FRANK SCOTT PARKWAY)**

#### Fund 77

The Tax Increment Financing (TIF) 19 Fund, a special revenue fund, was established in 2006. The District is approximately 300 acres in size centered at the northeast corner of Illinois Route 15 and Frank Scott Parkway.

TIF 19 funds were used in the development of a retail complex anchored by Target and a Home Depot home improvement center in 2006 & 2007. Freddy's Frozen Custard will be constructed in 2022 in TIF 19.

### **TIF 20 (RT.15/SOUTH GREENMOUNT ROAD)**

#### Fund 78

The Tax Increment Financing (TIF) 20 Fund, a special revenue fund, was established in 2009. The District is approximately 30 acres in size and is located at the northwest corner of Illinois Route 15 and South Greenmount Road. This project was site specific and related to assistance for the expansion of Eckert's Orchard and roadway improvements along South Green Mount Road.

### **TIF 21 (BELLE VALLEY III)**

#### Fund 79

The Tax Increment Financing (TIF) 21 Fund, a special revenue fund, was established in 2010. The District is approximately 190 acres in size and is generally bounded by Illinois Route 13 and Green Mount Lane. This TIF district was established to aid in the expansion of Belle Valley Industrial Park Phase III.

TIF 21 funds are expected to be used for infrastructure improvements to accommodate Belle Valley III Industrial Park.

## **TIF 22 (ROUTE 15 NORTH)**

### **Fund 80**

The Tax Increment Financing (TIF) 22 Fund, a special revenue fund, was established in 2015. The District is approximately 33 acres in size and is generally bounded by Illinois Route 15 and DeMazenod Drive. This TIF district was site specific and related to assistance for the development of the Missionary Ventures project to include a convention center, hotels, and restaurants.

TIF 22 funds are expected to be used for site development, infrastructure improvements, and possibly police. The Hofbrauhaus St. Louis-Belleville was opened in 2018 under this development.

## **ROUTE 15 NORTH BUSINESS DISTRICT**

### **Fund 81**

This special revenue fund was created to account for the business district tax revenues and expenditures for the Route 15 North business district.

**BUDGETED REVENUE AND EXPENDITURES ALL FUNDS 2022/23**

<b>NAME OF FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>
General Fund	36,489,706	36,483,601
Parks Projects Fund	30,510	30,000
Library Fund	1,570,200	1,634,100
Library-Gift Endowment	200	200
Playground & Recreation Fund	779,378	797,500
Fire Pension Fund	4,228,000	4,533,000
Police Pension Fund	4,537,000	5,435,000
Capital Projects Fund	50	300,000
TIF 3 Fund	13,693,000	22,180,438
TIF 8 Fund	200,625	480,000
TIF 9 Fund	93,450	210,000
TIF 10 Fund	1,407,000	1,890,000
TIF 11 Fund	39,700	160,000
TIF 12 Fund	218,000	500,000
TIF 13 Fund	34,650	124,000
TIF 14 Fund	161,650	342,600
TIF 15 Fund	3,776,400	3,775,000
TIF 16 Fund	490,500	845,000
TIF 17 Fund	100,200	195,000
TIF 18 Fund	81,000	466,000
TIF 19 Fund	2,990,750	2,990,000
TIF 20 Fund	127,375	96,000
TIF 21 Fund	8,610	13,000
TIF 22 Fund	75,750	320,000
Route 15 North Business District Fund	20,450	116,000
Special Service Area Reserve Acct	1,150	0
Special Service Area I & S Fund	100,017	101,218
2020 Refunding Bonds I & S Fund	308,500	357,918
2014 PD Project Debt Service Fund	687,450	688,850
2015 PD Project Debt Service Fund	585,888	585,788
Retirement Fund	1,311,700	1,360,000
General & Community Assistance Fund	352,100	360,400
Motor Fuel Tax Fund	2,268,546	5,153,800
Fountain Fund	4,505	4,500
Tort Liability Fund	1,101,100	1,150,000
Walnut Hill Future Care Fund	7,500	0
ARPA Fund	7,911,251	15,722,493
Campus Fund	392,500	225,000
Sewer Operation & Maintenance	11,637,600	11,629,196
Sewer Repair & Replacement	201,000	265,000
Sewer Construction	3,879,500	7,066,975
Sewer Bond & Interest	5,465,921	5,684,393
Special Service Area	39,750	39,350
Working Cash Fund	2,500	0
Belleville Illinois Tourism	68,050	67,850
2011 Bond Fund I & S	1,447,500	1,053,105
Police Trust Fund	515	2,500
Narcotics Fund	103,200	110,000
Local Law Enforcement Grant Fund	20,001	20,000
	<hr/>	<hr/>
	109,051,898	135,564,775

**REVENUE AND EXPENDITURES ALL FUNDS 2022/23**

**Total All Funds Revenue**

Account Description	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Estimated
Total Taxes	32,910,893	32,700,795	34,091,720	34,402,892	34,367,155	35,089,967
Total Licenses	842,167	680,826	904,720	768,457	840,100	830,000
Total Permits	916,788	840,866	751,002	724,129	818,400	741,700
Total Intergovernmental	30,308,702	24,435,161	27,432,283	37,669,351	30,810,414	37,032,675
Total Fines	294,507	405,033	191,389	207,305	250,200	247,750
Total Charges for Services	17,881,679	18,100,618	14,490,736	14,649,760	15,508,100	16,041,600
Total Enterprise Services	5,162,954	279,850	24,056,530	-2,225,156	2,156,793	2,578,996
Total Other Sources	18,467,716	11,628,222	9,682,314	10,707,592	16,041,104	16,489,210
<b>Total Revenues</b>	<b>106,785,406</b>	<b>89,071,371</b>	<b>111,600,694</b>	<b>96,904,330</b>	<b>100,792,266</b>	<b>109,051,898</b>

**Total All Funds Expenditures**

Account Description	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2021/22	FY 2022/23
	Actual	Actual	Actual	Actual	Budgeted	Requested
Total Personnel	34,516,578	35,017,418	34,505,290	36,173,128	37,036,825	39,703,080
Total Contract Services	21,763,962	21,157,276	16,622,432	17,641,482	20,476,934	22,693,060
Total Commodities	1,881,635	1,796,358	1,324,380	1,887,631	2,361,410	2,313,870
Total Debt Service	11,903,692	11,954,925	12,630,306	12,232,599	13,229,663	13,131,311
Total Capital Outlay	14,581,336	6,631,706	5,396,999	7,478,819	28,825,566	35,008,492
Total Other Expenditures	18,702,335	11,196,678	9,978,238	10,939,020	17,829,751	22,714,962
<b>Total Expenses</b>	<b>103,349,538</b>	<b>87,754,361</b>	<b>80,457,645</b>	<b>86,352,679</b>	<b>119,760,149</b>	<b>135,564,775</b>

**CAPITAL EXPENDITURES-ALL FUNDS 2022/23**

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	
<b>Administration</b>	Land Purchases	4,000.00
	IT Equipment	15,000.00
<b>Police Department</b>	Vehicle Aircards	900.00
	LPRs & Cameras	56,000.00
	Radio Batteries	3,400.00
	Radar Guns	1,800.00
	Dispatch Equipment	3,000.00
	Honor Guard Equipment	3,000.00
	AEDs and pads	2,000.00
	Miscellaneous Equipment	9,900.00
	Safety Equipment (vests, shields, helmets, etc)	12,000.00
	IT/Computer Equipment	10,000.00
<b>Fire Department</b>	Radios	25,000.00
	Nozzles	5,000.00
	Air Bags	26,000.00
	Thermal Camera	7,500.00
	Gas Monitors	4,200.00
	Miscellaneous Other Equipment	2,300.00
<b>Street Department</b>	Misc. Small Equipment/Mower	10,000.00
<b>Parks Department</b>	Dumpsters, misc. small equip	1,000.00
	Zero-Turn Mowers	11,000.00
	Diamond Maint. 3 Wheeler	20,000.00
<b>Cemetery Department</b>	Zero Turn Mower & Trimmers	13,000.00
	Tent	7,500.00
<b>Sanitation Department</b>	Trash Toters	85,000.00
<b>Health &amp; Housing</b>	Computers/Handhelds/Software	4,000.00
	Miscellaneous Equipment	1,000.00
	Furniture & Fixtures	1,000.00
<b>Economic Development, Planning &amp; Zoning</b>	Office Equipment	1,200.00
<b>City Clerk's Office</b>	Office Equipment	500.00

<b>Treasurer's Office</b>	Computer Equipment	800.00
<b>Maintenance Department</b>	Small Equipment	1,000.00
	Furniture & Fixtures	250.00
<b>Engineering</b>	Computers/Tablets	<u>10,000.00</u>
<b>GRAND TOTAL – General Fund</b>		<b>\$ 358,250.00</b>
<b>Parks Project Fund</b>	Park Improvements	30,000.00
<b>Library</b>	Computers/IT Equipment	15,000.00
	Books	125,000.00
<b>Playground &amp; Recreation</b>	Office & Small Equipment	8,000.00
	East End Park Playground (grant)	36,000.00
<b>General &amp; Community Assistance</b>	Computer Software/Case work program	20,000.00
<b>Motor Fuel Tax Fund</b>	Ditching Program	80,000.00
	Infrastructure Program	400,000.00
	Belleville Crossing Resurfacing	500,000.00
	Forest Avenue Improvements	550,000.00
	Fourscore Improvements	250,000.00
	Allsup Drive Improvements	550,000.00
	KilMar Woods Improvements	100,000.00
	Sidewalk Program	150,000.00
	Pavement Marking	100,000.00
	Concrete Patch	200,000.00
	Crack Sealing	80,000.00
	Shared Maintenance	12,000.00
	Asphalt Patch	200,000.00
<b>ARPA Fund</b>	Sewer Phase V Improvements	9,904,992.00
<b>Sewer Collections</b>	Computer Equipment	800.00
<b>Sewer Lines</b>	Vactor/Jetting Equipment	9,000.00
	Camera Equipment	9,000.00
	Pickup Truck	35,000.00
<b>Sewer Plant</b>	Chemical Feed Building	15,000.00
	Pumps/VFDs	40,000.00
	Pickup Truck	35,000.00

<b>Sewer Repair &amp; Replacement</b>	Electrical Controls	20,000.00
	Pump Replacements	165,000.00
<b>Sewer Construction</b>	Land Purchases (East Creek)	140,000.00
	Pumps & Controls	100,000.00
	Blackburn Project	750,000.00
	Noble Project	750,000.00
	East Creek Project	2,000,000.00
	Sewer Line Emergency Repairs	1,500,000.00
<b>Library – Gift Endowment</b>	Books	200.00
<b>TIF 3</b>	Land Purchases	5,000.00
	Street Dept Tractor	60,000.00
	Maint. Dept Equipment	30,000.00
	Hot Box Asphalt Applicator	30,000.00
	Street Dept Truck	27,000.00
	Cemetery Truck	22,000.00
	Housing Vehicle	25,000.00
	Street Dept Enclosed Trailer	12,000.00
	Street Sweeper	270,000.00
	Snow/Ice Unit	175,000.00
	Street Dept Dump Truck	55,000.00
	Parks Dept Truck	25,000.00
	Sewer Dept Truck	55,000.00
	Parks Medium Duty Snow/Ice Dump Truck	75,000.00
	Fire Dept Staff Vehicle	42,100.00
	FY21/22 Police Vehicles (6)	300,000.00
	FY22/23 Police Vehicles (6)	312,000.00
	Rodder/Vactor Truck Lease	86,400.00
	Fire Truck Lease Payments	109,100.00
	Street Dump Truck/Snow Units Lease	23,650.00
	Rehab Ladder 99	600,000.00
	Cemetery Van	25,000.00
	2022 Ditching Program	75,000.00
	2022 Infrastructure Program	400,000.00
	Belle Valley Flooding Remediation	150,000.00
	Upgrade of Alum feed facility- WWTP	200,000.00
	North Illinois Streetscape Match	600,000.00
	6th - 12th St Streetscape Match	530,000.00
	Centreville Ave Match	175,000.00
	Street Repairs	200,000.00
Freeburg Ave Rdabt Match	1,000,000.00	

	East A Street	195,000.00
	West Main 17 <sup>th</sup> to 28 <sup>th</sup> Match	160,000.00
	West Main -12 <sup>th</sup> to 17 <sup>th</sup>	
	Streetscape Match	1,500,000.00
	West A – 13 <sup>th</sup> to 17 <sup>th</sup> St Match	50,000.00
	West A – 8 <sup>th</sup> to 10 <sup>th</sup> St	400,000.00
	Raab Ave – 17 <sup>th</sup> to 19 <sup>th</sup> St	250,000.00
	South 16 <sup>th</sup> St	600,000.00
	Periwinkle Resurface	90,000.00
	48 <sup>th</sup> Street	300,000.00
	IL159 Resurface Match	55,000.00
	2022 Asphalt Patch	250,000.00
	2022 Concrete Patch	150,000.00
	2022 Pavement Markings	100,000.00
	2022 Traffic Signals	75,000.00
	8th Street Sidewalk at RR	20,000.00
	Pleasant Hill Park Improvements	100,000.00
	Bellevue Park Improvements	550,000.00
	Citizens Park	
	Concession/Restroom Impr.	250,000.00
	Rotary Park Improvements	50,000.00
	Auffenberg Ford Reimb (dev agmt)	240,000.00
	Improvements/Acquisitions- Parking Lots	175,000.00
	Citizen Park Fence	60,000.00
	Security Improvements-Street Dept	61,000.00
	Landscaping	5,000.00
	Façade Improvements/Reimb Development Costs	500,000.00
	M360 Energy Improvements Pmt	40,000.00
	Other Miscellaneous	10,000.00
	2022 Sidewalks	200,000.00
<b>TIF 8</b>	East Adams	280,000.00
	Façade Improvements/Reimb Development Costs	50,000.00
<b>TIF 9</b>	Infrastructure Improvements	100,000.00
<b>TIF 10</b>	Infrastructure Improvements	600,000.00
<b>TIF 11</b>	Infrastructure Improvements	100,000.00
<b>TIF 12</b>	Infrastructure Improvements	400,000.00
<b>TIF 13</b>	Frank Scott Pkwy Culverts	90,000.00

<b>TIF 14</b>	Infrastructure Improvements	200,000.00
<b>TIF 16</b>	Traffic Signals	10,000.00
	Infr./Roadway Improvements	100,000.00
	Lake Dredging	400,000.00
	BiCentennial Spillway Impr.	250,000.00
<b>TIF 17</b>	Façade Improvements	5,000.00
	Lighting/Signal Improvements	10,000.00
	Development Agmt Eligible Reimb	55,000.00
	Dumpster Enclosure	20,000.00
	AOTS Building Roof/HVAC	100,000.00
<b>TIF 18</b>	Sewer Improvements	400,000.00
	Infras./Other Improvements	50,000.00
<b>Capital Projects Fund</b>	Other Improvements, as needed	300,000.00
<b>Narcotics Fund</b>	Police equipment, cameras, etc.	100,000.00
<b>LLE Grant Fund</b>	Computer/Radio Equipment	<u>20,000.00</u>
<b>GRAND TOTAL</b>		<b>\$35,008,492.00</b>

## SUMMARY OF FULL-TIME EMPLOYEE POSITIONS

Department	Budget 2021-22	Budget 2022-23
Administration (not including Aldermen)	4	4
Police Department	98	97
Fire Department	65	65
Street Department	17	18
Parks Department	7	7
Cemetery Department	3	4
Sanitation Department	16	16
Legal Department	2	2
Health & Housing Department	11	12
Economic Development & Planning	4	4
Mayor's Office	2	2
Finance Department	3	3
Human Resources	2	2
Clerk's Office	4	4
Treasurer's Office	4	4
Maintenance Department	7	7
Engineering Department	3	3
Library	18	18
Playground & Recreation	4	4
General & Community Assistance	2	2
Sewer Collection	4	4
Sewer Lines	7	7
Sewer Plant	19	19
<b>TOTAL ALL DEPARTMENTS</b>	<b>306</b>	<b>308</b>

The figures in this summary only reflect the number of full-time employee positions in each department. Many departments utilize part-time employees throughout the year, especially the Street Department, Parks Department, and Playground & Recreation Department.