

**CITY COUNCIL AGENDA  
CITY OF BELLEVILLE, ILLINOIS**



---

**TUESDAY, FEBRUARY 18, 2025  
7:00PM  
COUNCIL CHAMBERS**

**1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES**

**REMINDER: SINCE THE MEETINGS ARE BEING VIDEOTAPED IT IS IMPORTANT THAT EVERYONE SPEAK DIRECTLY INTO A MICROPHONE WHEN SPEAKING.**

**2. ROLL CALL ALDERPERSONS**

**3. ROLL CALL DEPARTMENT HEADS**

**4. PLEDGE OF ALLEGIANCE**

**5. PUBLIC HEARING**

**6. PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON) - See back page for rules.**

**7. PRESENTATIONS, RECOGNITIONS AND APPOINTMENTS**

7-A. Mayor Greogry will recommend Honorable Judge Bill Stiehl (of Council at MMR, Belleville, IL) to serve on the Board of Fire and Police Commission and to serve the remainder of the term expiring May 2, 2025

7-B. Mayor Gregory will recommend the appointment of Laura Kelley to serve a 1-year term on the Historic Preservation Commission

**8. APPROVAL OF MINUTES**

8-A. Motion to approve City Council Meeting Minutes and Executive Session Minutes of February 3, 2025

**9. CLAIMS, PAYROLL AND DISBURSEMENTS**

9-A. Motion to approve claims and disbursements in the amount of **\$1,118,951.70** payroll in the amount of **\$988,271.07**

**10. REPORTS**

10-A. City Attorney report dated February 13, 2025

**11. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF**

11-A. MOTIONS FROM **FINANCE COMMITTEE**

11-A(1). Motion to waive formal bidding procedures and purchase one new 2024 Ford Police Interceptor from Morrow Brothers Ford for \$48,778.00

11-A(2). Motion to approve extending current grass and yard maintenance agreement with Minton Outdoor Services Inc. until April 30, 2029, with no change in current contract rates for the full-term of the agreement

11-A(3). Motion to approve bid from BP Roofing, lowest responsible bidder, in the amount of \$53,890.00 (possible additional \$4,000) for roof replacement on Maintenance Shop Building at 17 North 12<sup>th</sup> Street

11-A(4). Motion to approve paying off balance of Special Ad Valorem Tax Bonds (Special Service Area Bonds), Series 2006 by end of current fiscal year

- 11-A(5). Motion to approve closing TIF 13 (Fund 55), and corresponding budget amendment to transfer remaining funds to TIF 3

11-B. MOTION FROM **ORDINANCE & LEGAL REVIEW**

- 11-B(1). Motion to approve amending Title III (Administration), Chapter 31 (Officials and Employees; General Administration) by adding Section 31.018 (Travel Expenses)

11-C. MOTIONS FROM **ADMINISTRATION**

- 11-C(1). Motion to approve an Intergovernmental Agreement between St. Clair County, Illinois and the City of Belleville, Illinois pertaining to a study of the City's Public Sanitary Sewer System

11-D. MOTIONS FROM **ECONOMIC DEVELOPMENT & ANNEXATION**

- 11-D(1). Motion to approve an Amended Development Agreement with K & D Realty
- 11-D(2). Motion to approve a Development Agreement with Anytime Heating & Cooling, LLC for the acquisition and development of the City-owned vacant lot located at 416 North First Street (Parcel: 08-21.0-412-038)

**12. COMMUNICATIONS**

12-A. **C3 FITNESS FESTIVUS – 04/26/2025**

Request from C3 Fitness to host Festivus, Saturday, April 26, 2025, 8:00am to 4:00pm, entry to alley between 335 and 325 West Main Street, 7:30am to 4:30pm. Additional City services: barricades and possible overflow parking at 512 West Main

12-B. **TOUCH A TRUCK – 04/26/2025**

Request from Belleville Police Department to host Touch-A-Truck,

Saturday, April 26, 2025, 11:00am to 3:00pm, The Campus (2300 West Main Street). Additional City services: trash toters, picnic tables, electric, vehicles, personnel and barricades

12-C. **PSOP SENIOR CELEBRATION – 05/02/2025**

Request from PSOP to host Senior Celebration, Friday, May 2, 2025, 10:00am to 2:00pm. Street Closure: North Church Street (between East “B” and East “C”), Municipal Parking Lot corner of North Jackson and East “B”, 7:30am to 3:30pm. Additional City services: “No Parking” signage, barricades, trash toters, BBQ grill and volunteers

12-D. **SOARING EAGLE TWILIGHT SCOUT CAMP – 07/14/2025 thru 07/18/2025**

Request from Greater St. Louis Area Council Scouting to host Soaring Eagle Twilight Scout Camp, Monday July 14, 2025 through Friday, July 18, 2025, 4:00pm to 9:00pm, Bellevue Park

12-E. **MOMENT OF REMEMBRANCE CEREMONY – 09/11/2025**

Request from the September 11<sup>th</sup> Memorial Committee and City of Belleville to host the Moment of Remembrance Ceremony, Thursday, September 11, 2025, 1125 South Illinois Street, 11:30am to 12:30pm. Additional City services: barricades, chairs and Personnel

**13. PETITIONS**

**14. RESOLUTIONS**

14-A. **RESOLUTION 3536**

A Resolution Amending the Annual Budget of the City of Belleville, Illinois for the Fiscal Year Beginning on the First Day of May 2024 and Ending on the 30<sup>th</sup> Day of April, 2025 (TIF 13 Transfer)

**15. ORDINANCES**

15-A. **ORDINANCE 9366-2025**

An Ordinance Amending Title III (Administration), Chapter 31 (Officials and Employees; General Administration) by Adding Section 31.018 (Travel, Meal and Lodging Expenses) of the Revised Code of Ordinances of the City of Belleville, as Amended

**16. UNFINISHED BUSINESS**

**17. MISCELLANEOUS & NEW BUSINESS**

17-A. Motor Fuel Claims in the Amount of **\$30,000.32**

**18. EXECUTIVE SESSION**

**19. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL)**

Anyone requiring accommodations provided for in the Americans with Disabilities Act (ADA) to participate in this public meeting, please contact Jennifer Gain Meyer, City Clerk/ADA Coordinator at (618) 355-8627 or [jmeyer@belleville.net](mailto:jmeyer@belleville.net), a minimum of 48 hours prior to the meeting.

**PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON)**

- (a) Members of the public may address the City Council in accordance with Section 2.06(g) of the Illinois Open Meetings Act (5 ILCS 120/2.06(g);
- (b) Public comments are limited to three (3) minutes per speaker;
- (c) The subject of public comments shall be reasonably related to matters(s) identified on the meeting agenda and/or other city business;
- (d) Repetitive public comments should be avoided, to the extent practical, through adoption of prior public comment (e.g. agreeing with prior speaker);
- (e) The following conduct is prohibited during public participation:
  - Acting or appearing in a lewd or disgraceful manner;
  - Using disparaging, obscene or insulting language;
  - Personal attacks impugning character and/or integrity;
  - Intimidation;
  - Disorderly conduct as defined in Section 130.02 of this revised code of ordinances.
- (f) Any speaker who engages in such prohibited conduct during public participation shall be called to order by the chair or ruling by the chair if a point of order is made by a sitting alderman.

**CITY OF BELLEVILLE, ILLINOIS  
COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
MONDAY, FEBRUARY 3, 2025 – 7:00 PM**

City Clerk Gain Meyer called this meeting to order at 7:00 p.m.

City Clerk Gain Meyer called roll. Members present on roll call: Alderperson Whitaker, Alderperson Schneider, Alderperson Duco, Alderperson Eros, Alderperson Randle, Alderperson Ferguson, Alderperson Anthony, Alderperson Ovian, Alderperson Dintelman, Alderperson Schaefer, Alderperson Elmore, Alderperson Sullivan, Alderperson Osthoff.

Excused: Alderperson Stiehl, Alderperson Rothweiler, Alderperson Weygandt.

**ROLL CALL DEPARTMENT HEADS**

City Clerk Gain Meyer called roll of Department Heads: City Treasurer, Sarah Biermann; City Attorney, Garrett Hoerner; Police Captain, Chris Mattingly; Fire Chief, Stephanie Mills; Director of Public Works, Jason Poole; Director of Wastewater, Randy Smith; Library Director, Leander Spearman; IT, Wyatt Rainbolt; City Engineer, Scott Saeger; Director of Health, Housing & Building, Scott Tyler; Director of Maintenance, Mike Schaefer.

Excused: Mayor Patty Gregory; Police Chief, Matt Eiskant; Finance Director, Jamie Maitret; Director of IT, Ty Buckner; Director of Economic Development, Planning & Zoning, Clifford Cross; Director of Human Resources, William Clay.

In the Mayor's absence under section 3.1-35-35 of the ILCS the City Council may elect one of their members to act as a temporary chairperson for purposes of this meeting, historically you have elected the longest service Alderperson who is Alderperson Anthony so I would ask for a motion to appoint the temporary chairperson.

Alderperson Schaefer made a motion second by Alderperson Randle to approve Alderperson Anthony as temporary chairperson.

All members present voted aye.

**PLEDGE**

**PUBLIC HEARING**

None.

**PUBLIC PARTICIPATION**

**Stewart Lannert:** My first one is number one in Belleville (inaudible). I didn't ask why, the second one is on the (inaudible) bring it up, Judge Watson owes me \$100,000 bond for a non-violent offense. And to put up \$100,000 cash, it is not easy to come up with \$100,000 cash if you have ever tried, and he won't give it back. \$100,000 a year can earn me about \$8,000 per year in my accounts. I think he is stealing

about \$8,000 per year from me and my lawyer says he is out to get me. We still have the 1<sup>st</sup> Amendment, I hope, I have been out of jail I think about one year (inaudible) get reservation on me.

**Michael Hagberg:** Just want to take this chance at the end of the year and again review my year and thank the City Staff and Employees that during the year I had filed forty Report a Concern items throughout the year throughout the entire city not just my ward. They were all taken care of in a very timely manner. I sent twenty FOIA requests throughout the year and those were all nicely replied to, I think that the quickest was probably under ten minutes from the time that I filed it until I got my response. I got numerous emails to different Department Heads to take care of issues and they have all been very respectful and got items resolved to very good satisfaction, not only for me, but for people that talk to me and say hey how do I get this done in the City, and I will send you an email on your behalf. Thank you to the Staff and all the hard work that they do.

## **PRESENTATIONS, RECOGNITIONS & APPOINTMENTS**

Temporary Chairperson Anthony recognized the character word of the month “Trustworthiness” Truthfulness in Words and Actions. Being honest and reliable in words and actions

Temporary Chairperson Anthony read a proclamation in recognition of Black History Month

## **APPROVAL OF MINUTES**

Aldersperson Schaefer made a motion second by Aldersperson Eros to approve the City Council Meeting Minutes and Executive Session Minutes of January 21, 2025.

All members voted aye.

Motion carries.

## **CLAIMS, PAYROLL AND DISBURSEMENTS**

Aldersperson Whitaker made a motion second by Aldersperson Schneider to approve claims and disbursements in the amount of **\$1,381,681.84** payroll in the amount of **\$983,458.99**.

Members voting aye on roll call: Whitaker, Schneider, Duco, Eros, Randle, Ferguson, Anthony, Ovian, Dintelman, Schaefer, Elmore, Sullivan, Osthoff. (13)

Motion carries.

## **REPORTS**

Aldersperson Schaefer made a motion second by Aldersperson Schneider to approve Treasurer Report December 2024 and a motion to approve Statement of Cash and Investments Report – December 2024

All members present voted aye.

Motion carries.

**ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL  
COMMITTEES AND ANY OTHER ORAL REPORTS FROM THE ELECTED  
OFFICIALS OR STAFF**

**STREETS & GRADES COMMITTEE**

Motion to approve Horner & Shifrin, Inc. in the amount of \$71,858.96 for Engineering Services of East B Street/IL 161 Intersection improvements (TIF 12 Funds)

Motion to approve TWM in the amount of \$14,400.00 to convert stormwater features from CAD documents and integrate them into the GIS system, attribute features per plan with information, and provide up to 3 hours of on-site training for City staff to fully utilize the updated GIS system (General Funds)

Motion to enter into an agreement with Oates Associates to prepare FY 2025 CDBG Grant Application in the amount of \$4,500.00 for South Church Street from East Garfield Street to East Washington Street (TIF 17 General Funds)

Motion to enter into an agreement with Gonzalez Companies, LLC for FY 2025-2026 professional services in connection with St. Clair County MS4 Co-Permittee Group in the amount of \$1,800.00 (TIF 3 Funds)

Motion to enter into an agreement with Gonzalez Companies, LLC for FY 2025-2026 NPDES Phase II Stormwater Sampling in the amount of \$1,500.00 (TIF 3 Funds)

Motion to approve installation of streetlights at the following locations, with an ongoing monthly fee of \$8.87 per light; no installation fees (General Funds) (9 Grand Avenue - Ward 2) (1505 Muren Boulevard - Ward 1)

Aldersperson Randle made a motion second by Aldersperson Eros to approve the motions as read.

Members voting aye on roll call: Schneider, Duco, Eros, Randle, Ferguson, Anthony, Ovian, Dintelman, Schaefer, Elmore, Sullivan, Osthoff, Whitaker. (13)

Motion carries.

**BOARD OF FIRE & POLICE COMMISSIONERS**

Aldersperson Whitaker made a motion second by Aldersperson Schaefer to approve the lateral hire of Ashley Walker effective Tuesday, February 18, 2025, at 12:01am

Members voting aye on roll call: Duco, Eros, Randle, Ferguson, Anthony, Ovian, Dintelman, Schaefer, Elmore, Sullivan, Osthoff, Whitaker, Schneider. (13)

Motion carries.

## **COMMUNICATIONS**

### **LINCOLN THEATRE CONCERT – 03/01/2025**

Request from Lincoln Theatre to change date of the Traveling Salvation Show to Saturday, March 1, 2025, 12:00pm to 11:00pm. Additional City services: closure of 10 parking spaces in City parking lot at corner of North High Street and East “A” Street and barricades

### **FIRE DEPARTMENT BLOOD DRIVE – 04/01/2025**

Request from Belleville Fire Department to host an American Red Cross Blood Drive on Tuesday, April 1, 2025, 12:00pm to 5:30pm at Engine House #4 (1125 South Illinois Street)

### **CITY HALL BLOOD DRIVE – 05/28/2025 and 09/08/2025**

Request from City of Belleville to host an American Red Cross Blood Drive on Wednesday, May 28, 2025, and Monday, September 8, 2025, 12:30pm to 4:30pm, City Hall Atrium. Additional City services: tables and chairs

### **SUMMER CONCERT SERIES – 06/05/2025, 06/26/2025, 07/10/2025 and 07/24/2025**

Request from Parks & Recreation to host Summer Concert Series, Thursday, June 5, 2025, June 26, 2025, July 20, 2025, and July 24, 2025, Public Square (NE Quadrant), 7:00pm to 9:30pm. Additional City services: trash toters and electric

### **SUMMER CONCERT SERIES – 06/11/2025, 06/18/2025, 07/16/2025 and 07/30/2025**

Request from Parks & Recreation to host Summer Concert Series, Wednesday, June 11, 2025, June 18, 2025, July 16, 2025, and July 30, 2025, Bellevue Park, 7:00pm to 9:30pm

### **LINCOLN THEATRE CONCERTS – 04/02/2025 and 04/26/2025**

Request from Lincoln Theatre to host glen Phillips of Toad the Wet Sprockets, Wednesday, April 2, 2025 and Big Love, Saturday, April 26, 2025, 12:00pm to 11:00pm. Additional City services: closure of 10 parking spaces in City parking lot at corner of North High Street and East “A” Street and barricades

Aldersperson Eros made a motion second by Aldersperson Schaefer to approve the communications as read.

All members present voted aye.

Motion carries.

None.

## **PETITIONS**

None.

## **RESOLUTIONS**

None.

## **ORDINANCES**

None.

## **UNFINISHED BUSINESS**

None.

## **MISCELLANEOUS & NEW BUSINESS**

Aldersperson Ferguson made a motion second by Aldersperson Schaefer to pay the Motor Fuel Claims in the Amount of **\$141,614.32**

Members voting aye on roll call: Eros, Randle, Ferguson, Anthony, Ovian, Dintelman, Schaefer, Elmore, Sullivan, Osthoff, Whitaker, Schneider, Duco. (13)

Motion carries.

**Aldersperson Ovian:** Last Friday we had a very large burial at Mount Hope Cemetery. I bring this up only because we acquired the cemetery in October of last year from the State of Illinois who did not do anything to enhance the cemetery when we took it over. Even though we cut the grass, we paid for it, the city. The family was very happy because it was not an easy situation due to the snow and the rain. Our men, our sexton, our employee, our Director of Public Works, Jason Poole, could not have done more of an outstanding job and I was very proud of all three. There were twenty cars that came out in the procession. The lady in question basically was in charge of the bake sale for the Armenia church in Swansea, Illinois, a number of you may have been there and bought some of their delicacies. Very well thought of and I just wanted to convey that the family is extremely pleased with how the city went ahead and took care of the grounds in an older cemetery, it was indeed a help. We don't even have a chapel where we can take someone and that is the sad part of it, because we had a water leak, we can't even, when we have bad weather, we can't even go to the chapel and have the services there, under a covered situation. I implore the city to give us some money at least so we can fix the chapel where we don't have that situation happen ever again.

## **EXECUTIVE SESSION**

Aldersperson Whitaker made a motion second by Aldersperson Schneider to go into Executive Session to discuss personnel, litigation, workers' compensation, property acquisition, transfer of property, (5 ILCS 120/2(c)(11)).

All members present voted aye.

Motion carries.

Executive Session Began: 7:22 pm  
Regular Session Resume: 7:44pm

Aldersperson Ferguson made a motion second by Aldersperson Schneider to enter into an Intergovernmental Agreement for transfer of Property.

Members voting aye on roll call: Randle, Ferguson, Anthony, Ovian, Dintelman, Schaefer, Elmore, Sullivan, Osthoff, Whitaker, Schneider, Duco, Eros. (13)

Motion carries.

## **ADJOURNMENT**

Aldersperson Randle made a motion second by Aldersperson Whitaker to adjourn at 7:46 p.m.

All members present voted aye.

Motion carries.

---

Jennifer Gain Meyer, City Clerk

**CITY OF BELLEVILLE PAYMENT SUMMARY  
COUNCIL MEETING - FEBRUARY 18, 2025**

<b>GENERAL FUND</b>	
00 - Revenue	\$170,850.37
50 - Administration	\$74,107.93
51 - Police	\$86,525.31
52 - Fire	\$97,699.49
53 - Streets	\$32,443.72
54 - Parks	\$10,331.77
55 - Cemetery	\$3,223.14
56 - Hlth/Sanitation	\$122,514.61
57 - Mt. Hope	\$591.90
58 - Police/Fire Comm	\$373.00
61 - Health & Housing	\$937.78
62 - Economic Dev, Planning & Zoning	\$154.30
84 - Human Resources	\$1,089.25
85 - Clerk	\$218.82
86 - Treasurer	\$380.48
87 - Maintenance	\$6,294.63
88 - Engineering	\$229.98
<b>GENERAL FUND TOTAL</b>	<u>\$607,966.48</u>
 <b>SEWER OPERATIONS</b>	
75 - Collections	\$34,679.66
77 - Lines	\$7,955.32
78 - Plant	\$67,579.78
<b>SEWER TOTAL</b>	<u>\$110,214.76</u>
04 - Library	\$3,980.97
07 - Park/Rec	\$8,503.15
12 - General & Community Assistance	\$5,133.55
13 - Motor Fuel Tax Fund	\$30,000.32
15 - Tort Liability Fund	\$143,873.60
20 - Campus Fund	\$67,967.15
24 - Sewer Const.	\$30,418.44
30 - SSA	\$821.81
38 - TIF 3	\$104,384.11
44 - Belleville Illinois Tourism	\$3,277.86
58 - TIF 16 Route 15 West Corridor	\$1,252.50
72 - Narcotics	\$1,157.00
 <b>ALL FUNDS TOTAL</b>	 <u><u>\$1,118,951.70</u></u>

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
BR169	BROWN, RYAN	01-00	50.00
FR066	FREEDOM FOREVER	01-00	300.00
OF010	O'FALLON HARDWARE, LLC, NP PROPER	01-00	1,731.90
SO050	SONOMA CAP RE FUND II, LLC	01-00	2,149.45
UM001	UMB BANK - CORPORATE TRUST	01-00	166,519.02
WI170	WILDS, ELIANA	01-00	100.00
**TOTAL			170,850.37
ADMINISTRATION			
1547	THOUVENOT, WADE, & MOERCHEN INC	01-50	3,750.00
3119	COMPUTYPE IT SOLUTIONS	01-50	2,557.20
551	ILLINOIS AMERICAN WATER	01-50	703.57
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-50	2,564.91
7827	PETTY CASH-TREASURER	01-50	138.00
AM063	AMAZON BUSINESS	01-50	56.99
BU079	BUSEY BANK	01-50	48.91
CO139	CONSTELLATION NEW ENERGY, INC	01-50	7,405.39
GR082	GREATAMERICA FINANCIAL SVCS.	01-50	150.00
MH001	MH BELLEVILLE ASSOCIATES, LP	01-50	41,323.00
OD007	ODP BUSINESS SOLUTIONS, LLC	01-50	3,039.20
PU014	PURITAN SPRINGS	01-50	6.00
UM001	UMB BANK - CORPORATE TRUST	01-50	12,364.76
**TOTAL ADMINISTRATION			74,107.93
POLICE DEPARTMENT			
176	BARCOM SECURITY	01-51	1,186.00
3119	COMPUTYPE IT SOLUTIONS	01-51	727.00
365	WIRELESS USA	01-51	437.52
3728	DOBBS AUTO CENTERS, INC.	01-51	942.12
4058	MORROW BROTHERS FORD, INC.	01-51	332.03
515	HOME-BRITE ACE HARDWARE	01-51	167.74
6122	VERIZON WIRELESS	01-51	1,912.16
6354	AUTO ACCENTS	01-51	85.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-51	56,633.01
735	MUNICIPAL ELECTRONICS DIVISION LL	01-51	84.00
AM063	AMAZON BUSINESS	01-51	526.74
BR168	BRINC DRONES, INC.	01-51	15,999.20
BU079	BUSEY BANK	01-51	3,266.49
CI043	CINTAS CORP - UNIFORMS	01-51	76.89
CO051	CONTEMPORARY LIFE SAVING TRAINING	01-51	37.50
ED034	ED MORSE FORD	01-51	320.17
FA026	FACTORY MOTOR PARTS CO	01-51	954.47
IL103	ILLINOIS SECRETARY OF STATE	01-51	604.00
MI116	MIDWEST AUTO GLASS, INC	01-51	350.00
OR001	O'REILLY AUTO PARTS	01-51	740.23
PU014	PURITAN SPRINGS	01-51	12.10
SO002	SWICOM	01-51	100.00
SU048	SUNNY COMMUNICATIONS, INC	01-51	345.00

DATE: 02/18/25

Tuesday February 18, 2025

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
POLICE DEPARTMENT			
UL005	ULINE	01-51	396.14
UT003	UTILITY ASSOCIATES, INC	01-51	289.80
**TOTAL POLICE DEPARTMENT			86,525.31
FIRE DEPARTMENT			
182	BANNER FIRE EQUIPMENT INC	01-52	94.66
277	CAMPER EXCHANGE, INC.	01-52	60.66
3445	DAVE SCHMIDT TRUCK SERVICE	01-52	3,734.53
515	HOME-BRITE ACE HARDWARE	01-52	12.58
657	LEON UNIFORM COMPANY, INC.	01-52	419.00
661	LIESE LUMBER CO., INC.	01-52	117.89
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-52	60,326.46
726	CLEAN UNIFORM COMPANY	01-52	150.43
AL041	ALL IN SHIPPING	01-52	54.22
AM063	AMAZON BUSINESS	01-52	1,553.48
BF001	B & F CONSTRUCTION CODE SERVICES,	01-52	346.80
BU079	BUSEY BANK	01-52	2,517.70
CO051	CONTEMPORARY LIFE SAVING TRAINING	01-52	910.00
FE028	FELD FIRE	01-52	4,863.00
FI034	FIRE SAFETY EDUCATION	01-52	325.00
HU069	HUELS OIL COMPANY	01-52	601.49
MO106	MOTOROLA SOLUTIONS, INC	01-52	6,788.40
MY000	MY-LOR INC	01-52	13.00
OR001	O'REILLY AUTO PARTS	01-52	14.99
SE034	SENTINEL EMERGENCY SOLUTIONS	01-52	10,405.20
VE027	HARIKRISHNA, VIJAY K	01-52	4,390.00
**TOTAL FIRE DEPARTMENT			97,699.49
STREETS			
1138	WOODY'S MUNICIPAL SUPPLY CO.	01-53	540.00
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-53	80.85
402	EGYPTIAN WORKSPACE PARTNERS	01-53	19.55
419	JOHN FABICK TRACTOR COMPANY	01-53	2,188.57
515	HOME-BRITE ACE HARDWARE	01-53	110.89
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-53	19,493.24
7827	PETTY CASH-TREASURER	01-53	579.00
AD002	ADVANCE AUTO PARTS	01-53	169.85
AM063	AMAZON BUSINESS	01-53	581.08
BU079	BUSEY BANK	01-53	3,258.00
CI043	CINTAS CORP - UNIFORMS	01-53	405.25
CJ001	C J GOODALL TIRE CO, INC	01-53	22.00
FI014	1ST AYD CORP	01-53	428.26
HO034	HOME DEPOT CREDIT SERVICES	01-53	237.61
HU069	HUELS OIL COMPANY	01-53	3,941.85
MI009	MIDWEST INDUSTRIAL SUPPLIES & SER	01-53	387.72
**TOTAL STREETS			32,443.72

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
	STREETS		
	PARKS DEPARTMENT		
277	CAMPER EXCHANGE, INC.	01-54	105.77
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-54	290.86
4902	AT & T	01-54	301.11
515	HOME-BRITE ACE HARDWARE	01-54	28.57
551	ILLINOIS AMERICAN WATER	01-54	1,150.32
661	LIESE LUMBER CO., INC.	01-54	11.98
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-54	4,103.84
7726	SCHWAEDEL, DAN	01-54	182.84
AM063	AMAZON BUSINESS	01-54	150.27
AT012	AT & T MOBILITY	01-54	16.86
BU079	BUSEY BANK	01-54	790.00
CI043	CINTAS CORP - UNIFORMS	01-54	107.93
CO139	CONSTELLATION NEW ENERGY, INC	01-54	1,208.20
CU017	CULLIGAN/SCHAEFER WATER CENTERS	01-54	94.70
HO034	HOME DEPOT CREDIT SERVICES	01-54	259.45
JO048	JOHNNY ON THE SPOT 347	01-54	303.94
OR001	O'REILLY AUTO PARTS	01-54	346.90
PO056	POINTE PEST CONTROL -IL, LLC	01-54	189.00
SC024	SCHNEIDER, KIP	01-54	60.00
SC131	SCHAEFFER MFG CO	01-54	509.31
TR035	TRACTOR SUPPLY CREDIT PLAN	01-54	119.92
			-----
	**TOTAL PARKS DEPARTMENT		10,331.77
	WALNUT HILL CEMETERY DEPT		
707	MIDWESTERN PROPANE GAS CO	01-55	993.16
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-55	2,051.92
BO006	BOBCAT OF ST LOUIS	01-55	28.48
CI043	CINTAS CORP - UNIFORMS	01-55	149.58
			-----
	**TOTAL WALNUT HILL CEMETERY DEPT		3,223.14
	HEALTH & SANITATION		
272	MISSELHORN, BENJAMIN	01-56	9,105.97
3445	DAVE SCHMIDT TRUCK SERVICE	01-56	21,881.56
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-56	166.65
515	HOME-BRITE ACE HARDWARE	01-56	14.95
5205	PASS SECURITY	01-56	552.00
6311	MILAM RECYCLING & DISPOSAL FACILI	01-56	6,649.60
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-56	32,830.73
BB002	B & B DISTRIBUTORS	01-56	5,245.00
CI043	CINTAS CORP - UNIFORMS	01-56	790.11
CO073	COTTONWOOD HILLS RDF	01-56	38,659.18
GL036	GLASS AND MORE, INC	01-56	593.00
GO005	GOODALL TRUCK TESTING	01-56	61.00
HU069	HUELS OIL COMPANY	01-56	2,569.42
IL041	ILLINOIS ENVIRONMENTAL PROTECTION	01-56CY	500.00
ME075	MENKHAUS, STEPHEN A	01-56	829.85

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
HEALTH & SANITATION			
PA110	PAINTERS SUPPLY & EQUIPMENT CO	01-56	16.59
S0002	SWICOM	01-56	50.00
ST043	ST LOUIS COMPOSTING INC	01-56	1,999.00
**TOTAL HEALTH & SANITATION			122,514.61
MT HOPE CEMETERY DEPT			
2384	HOMETOWN ACE HARDWARE	01-57	14.35
7678	SHILOH VALLEY EQUIPMENT CO	01-57	185.31
CI043	CINTAS CORP - UNIFORMS	01-57	90.39
ED029	EDWARDS EQUIPMENT LLC	01-57	77.09
H0034	HOME DEPOT CREDIT SERVICES	01-57	224.76
**TOTAL MT HOPE CEMETERY DEPT			591.90
POLICE & FIRE COMM.			
IL038	ILLINOIS ASSOCIATION OF CHIEFS OF	01-58CE	373.00
**TOTAL POLICE & FIRE COMM.			373.00
HEALTH & HOUSING			
402	EGYPTIAN WORKSPACE PARTNERS	01-61	118.52
515	HOME-BRITE ACE HARDWARE	01-61	21.17
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-61	307.79
989	STEIN AUTOMOTIVE. INC	01-61	87.65
BR151	BROWN, LOWELL GENE	01-61	148.40
MC118	MCCLATCHY COMPANY LLC	01-61	162.25
RO092	ROLLABELS	01-61	92.00
**TOTAL HEALTH & HOUSING			937.78
ECONOMIC DEV, PLANNING & ZONING			
MC118	MCCLATCHY COMPANY LLC	01-62	104.30
S0002	SWICOM	01-62	50.00
**TOTAL ECONOMIC DEV, PLANNING & ZONING			154.30
HUMAN RESOURCES/COMMUNITY DEV			
AP006	APEX PHYSICAL THERAPY LLC	01-84	344.00
BU079	BUSEY BANK	01-84	695.25
S0002	SWICOM	01-84	50.00
**TOTAL HUMAN RESOURCES/COMMUNITY DEV			1,089.25
CLERKS			
402	EGYPTIAN WORKSPACE PARTNERS	01-85	8.80
AM063	AMAZON BUSINESS	01-85	210.02
**TOTAL CLERKS			218.82

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
	CLERKS		
	TREASURER		
AM063	AMAZON BUSINESS	01-86	24.98
FR042	FREEBURG PRINTING & PUBLISHING, I	01-86	305.50
SO002	SWICOM	01-86	50.00
			-----
	**TOTAL TREASURER		380.48
	MAINTENANCE		
214	BELLEVILLE SUPPLY COMPANY	01-87	33.98
2435	GATEWAY TRUCK & REFRIGERATION	01-87	1,898.62
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-87	487.89
515	HOME-BRITE ACE HARDWARE	01-87	134.50
696	MECKFESSEL TIRE CO.	01-87	963.04
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-87	718.17
726	CLEAN UNIFORM COMPANY	01-87	129.61
CH030	CHARTER COMMUNICATIONS	01-87	154.30
CL019	C & L BACKHOE	01-87	562.50
HO034	HOME DEPOT CREDIT SERVICES	01-87	51.41
LO010	LOWE'S	01-87	51.12
MI078	MIDWEST ELEVATOR CO., INC	01-87	405.94
TE006	TECH ELECTRONICS	01-87	463.55
VO010	VOSS LIGHTING	01-87	240.00
			-----
	**TOTAL MAINTENANCE		6,294.63
	ENGINEERING		
AM063	AMAZON BUSINESS	01-88	179.98
SO002	SWICOM	01-88	50.00
			-----
	**TOTAL ENGINEERING		229.98
01	GENERAL FUND	GRAND TOTAL	607,966.48

VENDOR #	NAME	DEPT.	AMOUNT
=====			
04	LIBRARY		
4902	AT & T	04-00	150.56
551	ILLINOIS AMERICAN WATER	04-00	64.45
7185	ILLINOIS COUNTIES RISK MGMT TRUST	04-00	3,077.88
C0139	CONSTELLATION NEW ENERGY, INC	04-00	688.08
	**TOTAL		3,980.97
			-----
04	LIBRARY	GRAND TOTAL	3,980.97

VENDOR #	NAME	DEPT.	AMOUNT
07 PLAYGROUND AND RECREATION			
3119	COMPUTYPE IT SOLUTIONS	07-00	576.25
4902	AT & T	07-00	137.06
551	ILLINOIS AMERICAN WATER	07-00	202.75
7185	ILLINOIS COUNTIES RISK MGMT TRUST	07-00	2,051.92
AM063	AMAZON BUSINESS	07-00	118.72
BU079	BUSEY BANK	07-00	1,201.10
CO139	CONSTELLATION NEW ENERGY, INC	07-00	169.44
ST230	STAPLES	07-00	210.91
SW029	SWAN SONG EVENTS LLC	07-00	400.00
TE043	1020 ARTWORKS STUDIO	07-00	120.00
WH058	WHITE TOP INC	07-00	3,315.00
	**TOTAL		8,503.15
	07 PLAYGROUND AND RECREATION	GRAND TOTAL	8,503.15

VENDOR #	NAME	DEPT.	AMOUNT
=====			
12	GENERAL & COMMUNITY ASSISTANCE		
BU079	BUSEY BANK	12-00	5,050.95
CU017	CULLIGAN/SCHAEFER WATER CENTERS	12-00	82.60
	**TOTAL		----- 5,133.55
12	GENERAL & COMMUNITY ASSISTANCE	GRAND TOTAL	5,133.55

VENDOR #	NAME	DEPT.	AMOUNT
=====			
13	MOTOR FUEL TAX FUND		
194	BEELMAN LOGISTICS LLC	13-00	1,268.97
486	HANK'S EXCAVATING & LANDSCAPING,	13-00	20,677.34
CH058	CHRIST BROS. PRODUCTS LLC	13-00	3,548.70
EL001	ELECTRICO, INC.	13-00	3,637.23
LO029	LOCHMUELLER GROUP	13-00	868.08
	**TOTAL		----- 30,000.32
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	30,000.32

VENDOR #	NAME	DEPT.	AMOUNT
=====			
15	TORT LIABILITY FUND		
1324	BELLEVILLE FENCE CO.	15-00	1,807.00
BE013	BECKER, HOERNER & YSURSA P.C.	15-00	774.37
EL001	ELECTRICO, INC.	15-00	8,688.23
	**TOTAL		----- 11,269.60
	15 TORT LIABILITY FUND	GRAND TOTAL	11,269.60

DATE: 02/18/25

VENDOR #	NAME	DEPT.	AMOUNT
=====			
20	CAMPUS FUND		
2102	AMEREN ILLINOIS	20-00	11,287.13
393	DUTCH HOLLOW JANITORIAL SUPPLIES	20-00	11.40
515	HOME-BRITE ACE HARDWARE	20-00	21.64
551	ILLINOIS AMERICAN WATER	20-00	1,647.60
7185	ILLINOIS COUNTIES RISK MGMT TRUST	20-00	29,992.20
AM063	AMAZON BUSINESS	20-00	71.69
BA126	BAER HEATING & COOLING, INC	20-00	13,573.79
IL052	ILLINOIS OFFICE OF STATE FIRE MAR	20-00	625.00
JO104	JOHNSON CONTROLS FIRE PROTECTION	20-00	10,316.72
SP055	SPECTRUM ENTERPRISE	20-00	219.98
UN049	UNITED INK	20-00	200.00
			-----
	**TOTAL		67,967.15
20	CAMPUS FUND	GRAND TOTAL	67,967.15

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
SEWER COLLECTION			
1252	LOCIS	21-75	50.00
FR042	FREEBURG PRINTING & PUBLISHING, I	21-75	95.50
IN021	INPUT TECHNOLOGY, INC	21-75	6,828.19
ST013	STOOKEY TOWNSHIP	21-75	27,705.97
**TOTAL SEWER COLLECTION			34,679.66
SEWER LINES			
214	BELLEVILLE SUPPLY COMPANY	21-77	34.33
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-77	7,181.72
CI028	CINTAS FIRE PROTECTION	21-77	574.29
CI043	CINTAS CORP - UNIFORMS	21-77	132.49
JO107	JORDAN, JESSE	21-77	32.49
**TOTAL SEWER LINES			7,955.32
SEWER PLANT			
1191	SMITH, RANDY	21-78	225.00
1949	CRESCENT PARTS & EQUIPMENT	21-78	82.62
214	BELLEVILLE SUPPLY COMPANY	21-78	105.02
2384	HOMETOWN ACE HARDWARE	21-78	5.18
393	DUTCH HOLLOW JANITORIAL SUPPLIES	21-78	78.12
413	ERB TURF EQUIPMENT, INC.	21-78	33.07
4242	WATER ENVIRONMENT FEDERATION	21-78	137.00
4902	AT & T	21-78	150.55
515	HOME-BRITE ACE HARDWARE	21-78	115.40
5317	GRAINGER, INC.	21-78	491.33
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-78	13,337.48
7591	HD SUPPLY, INC	21-78	4,569.57
8071	HACH COMPANY	21-78	234.05
AM063	AMAZON BUSINESS	21-78	77.04
AS003	ALFA LAVAL, INC	21-78	3,734.41
AU018	AUFFENBERG FORD, INC	21-78	4.48
CI028	CINTAS FIRE PROTECTION	21-78	2,760.24
CI043	CINTAS CORP - UNIFORMS	21-78	98.18
CO139	CONSTELLATION NEW ENERGY, INC	21-78	24,552.86
EC009	ECC SUPPLY	21-78	2,109.60
FR042	FREEBURG PRINTING & PUBLISHING, I	21-78	45.00
HA143	HAWKINS, INC	21-78	5,400.00
HO034	HOME DEPOT CREDIT SERVICES	21-78	112.74
HU069	HUELS OIL COMPANY	21-78	676.19
MI004	MIDWEST MUNICIPAL SUPPLY INC	21-78	898.36
OR001	O'REILLY AUTO PARTS	21-78	17.99
QU006	QUILL CORPORATION	21-78	174.10
SI024	EVOQUA WATER TECHNOLOGIES LLC	21-78	7,354.20
**TOTAL SEWER PLANT			67,579.78
21 SEWER OPERATION & MAINTENANCE		GRAND TOTAL	110,214.76

VENDOR #	NAME	DEPT.	AMOUNT
=====			
24	SEWER CONSTRUCTION FUND		
1423	EHRET PLUMBING & HEATING, INC.	24-00	13,700.94
GO028	GONZALEZ COMPANIES, LLC	24-00	16,717.50
	**TOTAL		<u>30,418.44</u>
	24 SEWER CONSTRUCTION FUND	GRAND TOTAL	30,418.44

VENDOR #	NAME	DEPT.	AMOUNT
=====			
30	SPECIAL SERVICE AREA		
7185	ILLINOIS COUNTIES RISK MGMT TRUST	30-00	512.98
CO139	CONSTELLATION NEW ENERGY, INC	30-00	308.83
	**TOTAL		----- 821.81
	30 SPECIAL SERVICE AREA	GRAND TOTAL	821.81

VENDOR #	NAME	DEPT.	AMOUNT
=====			
38	TIF 3 (CITY OF BELLEVILLE)		
3727	OATES ASSOCIATES, INC.	38-00	3,625.00
EL001	ELECTRICO, INC.	38-00	920.06
GA054	GAME TIME	38-00	70,806.55
GO028	GONZALEZ COMPANIES, LLC	38-00	9,285.00
MC118	MCCLATCHY COMPANY LLC	38-00	116.50
MI046	MIDWEST PLUMBING & BACKFLOW LLC	38-00	19,631.00
	**TOTAL		104,384.11
			-----
	38 TIF 3 (CITY OF BELLEVILLE)	GRAND TOTAL	104,384.11

SYS DATE:02/12/25

CITY OF BELLEVILLE  
C L A I M S H E E T  
Tuesday February 18, 2025

SYS TIME:09.54  
[NCS]  
PAGE 16

VENDOR #	NAME	DEPT.	AMOUNT
44	BELLEVILLE ILLINOIS TOURISM		
3586	GREATER BELLEVILLE CHAMBER OF COM	44-00	3,277.86
	**TOTAL		3,277.86
44	BELLEVILLE ILLINOIS TOURISM	GRAND TOTAL	3,277.86

VENDOR #	NAME	DEPT.	AMOUNT
=====			
58	TIF 16 (ROUTE 15 WEST CORRIDOR)		
GO028	GONZALEZ COMPANIES, LLC	58-00	1,252.50
	**TOTAL		----- 1,252.50
	58 TIF 16 (ROUTE 15 WEST CORRIDOR) GRAND TOTAL		1,252.50

VENDOR #	NAME	DEPT.	AMOUNT
----------	------	-------	--------

72 NARCOTICS

5568	ILLINOIS STATE POLICE	72-00	1,157.00
------	-----------------------	-------	----------

	**TOTAL		1,157.00
--	---------	--	----------

	72 NARCOTICS	GRAND TOTAL	1,157.00
--	--------------	-------------	----------

	GRAND TOTAL FOR ALL FUNDS:		986,347.70
--	----------------------------	--	------------

	TOTAL FOR REGULAR CHECKS:		978,039.45
--	---------------------------	--	------------

	TOTAL FOR DIRECT PAY VENDORS:		8,308.25
--	-------------------------------	--	----------

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

VENDOR #	NAME	DEPT.	AMOUNT
15 TORT LIABILITY FUND			
TR082	TRUST FUND ACCOUNT OF	15-00	132,604.00
	**TOTAL		132,604.00
	15 TORT LIABILITY FUND	GRAND TOTAL	132,604.00
GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS:			132,604.00
GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL			1,118,951.70

**PAYROLL BREAKDOWN AS PER G/L DISTRIBUTION REPORT**  
**PAYROLL DATE: 2/7/2025**

01 50	ADMINISTRATION	<u>\$14,795.41</u>
01 51	POLICE	<u>\$327,981.80</u>
01 52	FIRE	<u>\$260,192.77</u>
01 53	STREET	<u>\$38,371.43</u>
01 54	PARKS	<u>\$18,256.17</u>
01 55	WALNUT HILL CEMETERY	<u>\$8,507.20</u>
01 56	SANITATION	<u>\$39,365.61</u>
01 57	MT. HOPE CEMETERY	<u>\$2,217.60</u>
01 60	LEGAL	<u>\$7,958.98</u>
01 61	HOUSING DEPARTMENT	<u>\$26,914.32</u>
01 62	ECONOMIC DEVELOPMENT & PLANNING	<u>\$11,091.94</u>
01 82	MAYOR	<u>\$7,370.80</u>
01 83	FINANCE	<u>\$8,119.94</u>
01 84	HUMAN RESOURCE	<u>\$5,161.72</u>
01 85	CLERK	<u>\$8,202.40</u>
01 86	TREASURER	<u>\$3,282.22</u>
01 87	MAINTENANCE	<u>\$19,538.85</u>
01 88	ENGINEER	<u>\$6,332.52</u>
	<b>TOTAL GENERAL FUND</b>	<b><u>\$813,661.68</u></b>
4	LIBRARY	<u>\$37,649.44</u>
7	RECREATION	<u>\$16,429.02</u>
12	G & C ASSISTANCE	<u>\$4,586.05</u>
20	CAMPUS	<u>\$2,913.40</u>
21 75	SEWER COLLECTIONS	<u>\$7,561.61</u>
21 77	SEWER LINES	<u>\$15,626.95</u>
21 78	SEWER PLANT	<u>\$51,935.89</u>
	<b>TOTAL SEWER DEPARTMENT</b>	<b><u>\$75,124.45</u></b>
	<b>Employers' Portion of FICA (06-00-21500) CR</b>	<b><u>\$37,907.03</u></b>
	<b>*****TOTAL PAYROLL</b>	<b><u>\$988,271.07</u></b>

## CITY ATTORNEY REPORT

---

**TO:** City Council  
**FROM:** Garrett P. Hoerner, City Attorney  
**DATE:** February 13, 2025

---

Pursuant to Section 31.128 of the Revised Code of Ordinances, I write to provide a quarterly report on pending legal matters.

- A. Ordinance Violation Cases.** The City currently has approximately 500 ordinance violation cases pending.
- B. Demolition/Foreclosure/Housing Cases.** The City currently has 43 cases pending involving demolition or foreclosure proceedings, or other housing code/building code violations. The addresses of the subject properties are as follows:

1. *Foreclosures*

26 South 77<sup>th</sup> Street (Brooks)  
201 West Adams Street (Burdell)  
1005 West D Street (Johnson)  
1015 Arthur Street (Peterson)  
15 North 10<sup>th</sup> Street (Schmidt)  
906 North Charles Street (Taylor)

2. *Demolition Cases Filed*

2006 Madison St, (Brooks, Jacob H., dec'd)  
3532 Lorene Street (Owens, Ladell)  
18 South Michigan (Kuria)  
115 North 33<sup>rd</sup> Street (Gonzalez)  
209 South 14<sup>th</sup> Street (Imagineering Development)  
720 South Jackson (Stauder)  
510 North 1<sup>st</sup> Street (Edwards)  
8300 West Main Street (Marifian)  
1614-1616 Dutch Hollow Road (Strickland)  
113 South 12th Street, 62220 (Silva)  
119 S 12th Street (Pritchard)  
217 North Jackson (Topstone)  
305 N 1st Street (Dickerson)  
719 West Monroe (Martin & Giacalone)  
647 South 19th Street (Stride & Kemper)  
512 North 1st Street (Malone)

4 Woodcrest (Ornelas)  
1715 E C Street (Ward)  
1 & 3 Iowa Ave (SI Resources LLC)  
521 East C. Street (Maldonado)  
507 South 19th Street (Green)  
25 South 37th Street (Mauldin)  
110 South 37th Street (Jon-Mac)  
401 South Jackson Street (Gamez)  
3712 South Park Drive (Lawrence)  
720 South High Street (Cullen Properties)  
405 South 4th Street (Eschenfelder)  
404 South 23rd Street (Threlkeld)  
1512 Lebanon Ave (Rhuman)  
226 North 8th Street (Franklin)  
321 West C Street (KPKD)  
1206 North Church Street (Imagineering Development)  
614 East McKinley (Foley)  
728 South 1st Street (Pisarski)  
517 Park Ave (Hoyt)  
41 North 98<sup>th</sup> (Foughter)  
30 South 8th Street (Huber)

- C. **Other Civil Cases.** The City currently has no pending civil cases in which I am representing the City. However, there are other lawsuits being handled through the City's insurance company.
- D. **Other Miscellaneous Cases.** In addition to the above cases, there are a number of cases where the City is named as a Defendant in mortgage foreclosure lawsuits. The City is named as a Defendant because of municipal liens. These liens are typically extinguished in the foreclosure action. It is doubtful if the City will collect any of the amounts liened from these cases. There are also a number of cases where the City has filed proof of claims in Bankruptcy Court. These proof of claims are normally for sewer or trash charges and, in most cases, the City is unable to collect on any of these.

## Jamie Maitret

---

**From:** Lt Col M Heffernan <heffernanm@bellevillepolice.org>  
**Sent:** Tuesday, January 21, 2025 1:39 PM  
**To:** Jamie Maitret  
**Cc:** Jenny Meyer  
**Subject:** FW: 2024 Ford Explorer Police Utility AWD Pricing  
**Attachments:** scan0291.pdf

Jamie,

I am hearing from Morrow Brother's that Sutton Ford was the state bidder for 2024 Explorers; however, there was a supply issue with this model year. To illustrate this fact, we actually purchased 2023 models, and have 2025 models on order. Therefore, the 2025 Sutton Ford bid sheet is used for reference. The quoted price for Morrow Brothers with all optional features and equipment upfitting is less than \$1,000.00 more than the base model state bid. I would propose to ask the Council to waive formal bidding procedures and vote on this purchase agreement at the Finance committee meeting on 2/10/2025.

As we have discussed, this is a stand alone vehicle purchase to replace two patrol vehicles that were totaled in 2024. We were not at fault in either accident and have received insurance funds related to these crashes.

Please let me know if you need any additional information.

Respectfully,

**Lt. Col. Mark W. Heffernan**  
Assistant Chief of Police

**Belleville Police Department**  
**720 West Main Street**  
**Belleville, IL 62220**  
**618-355-9743** office

*NOTICE: This email (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, and is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error, then delete it. Thank you.*

**From:** Jerry Massey <jmassey@belleville.net>  
**Sent:** Tuesday, January 21, 2025 1:20 PM  
**To:** Lt Col M Heffernan <heffernanm@bellevillepolice.org>  
**Subject:** 2024 Ford Explorer Police Utility AWD Pricing

Good afternoon, Assistant Chief,  
Here is the information you requested. Let me know if I need to contact Richie.



January 17, 2025

Belleville Illinois Police Department  
Replacement Patrol Unit

We propose the following for your consideration.

**1-2024 New Ford Police Interceptor Utility AWD Gasoline**

- Exterior Color Black
- 66A Headlamp Wig-Wag System
- 66B LED Taillight Warning
- 43D Dark Mode Interior
- 549 Power Heated Mirrors
- 67V Police Wire Connector Harness
- 51M Driver's Side Whelen Red/White Spotlight
- 68G Rear Locks/Windows Driver Controlled
- 59E Fleet Keyed 1435x
- 60R Noise Suppression Ground
- MBF Ignition Override
- New MP License/Title
- Install customer supplied vehicle equipment.
- All other standard equipment – Per attached page

Illinois Government Price \$48,778.00\*

Unit is in stock\* at the time of this quote and available first come first serve. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp  
Government Sales Manager  
Morrow Brothers Ford, Inc.

Customer Acceptance: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Please submit this page along with your purchase order and a copy of your Illinois Tax Exempt Letter.  
11795



**COMMERCIAL  
& FLEET**

**SUTTON FORD INC.**  
21316 CENTRAL AVE.  
MATTESON IL 60443

**INVOICE**

Thursday, August 29, 2024  
DATE

PURCHASER'S NAME

BELLEVILLE POLICE DEPT

STREET ADDRESS

CITY STATE ZIP BUS PHONE  
BELLEVILLE IL

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW  USED  SUV  TRUCK  CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2025	FORD	EXPLORER	POLICE INTERCEPTOR	BLACK		ORDER
VIN NO.		MILES		SALES REP	Scott Ourednik	
2025 FORD EXPLORER POLICE INTERCEPTOR			\$47,689.00	TRADE-IN INFORMATION		
AWD 3.3L V6, FRONT LICENSE PLATE BRACKET,				MAKE OF USED VEHICLE		
DRIVER ONLY SPOTLAMP (UNITY),WHITE LED,				YEAR		
REAR DOOR CONTROLS INOPERABLE,				MODEL		
NOISE SUPPRESSION GROUND STRAPS,				VEHICLE IDENT. NO.		
100 WATT SIREN/SPEAKER, DELIVERY				MILEAGE		
				TRADE VALUE		
<b>SUBTOTAL</b>			\$47,689.00	<b>FLEET SALES INFORMATION</b>		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	QK555	
DOCUMENTATION FEE			\$0.00	END USER FIN	0	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$47,862.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$47,862.00			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY: Scott Ourednik  
DEALER OR HIS AUTHORIZED REPRESENTATIVE  
DATE: 8/29/2024

ACCEPTED BY: \_\_\_\_\_  
PURCHASER'S SIGNATURE  
DATE: 8/29/2024



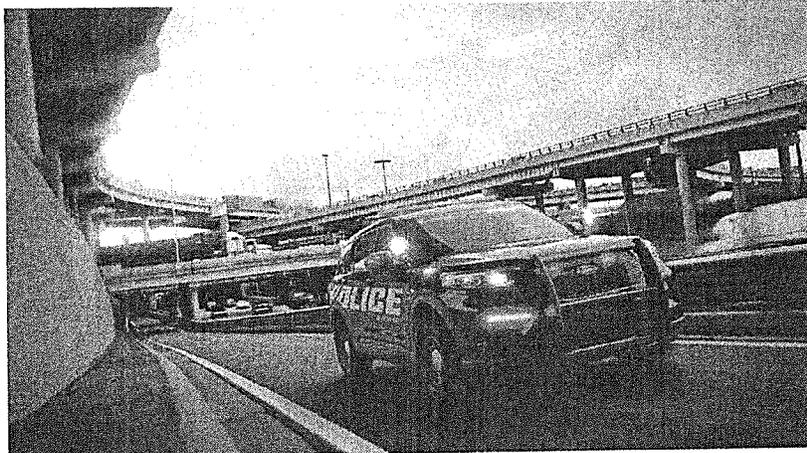
COMMERCIAL  
& FLEET

## 2025 FORD EXPLORER POLICE UTILITY

STATE OF ILLINOIS

JOINT PURCHASING MASTER CONTRACT

22-416CMS-BOSS4-B-27256



Contact: Nick Staresinich, Fleet Manager

Phone: 708-720-8027

Email: [nstaresinich@suttonford.com](mailto:nstaresinich@suttonford.com)

Please contact us to learn about ready for the road turnkey packages and  
municipal leasing options.

---

# 2025 POLICE INTERCEPTOR UTILITY

## POLICE INTERCEPTOR

### MAJOR PRODUCT CHANGES

#### Unique Police Interceptor Utility Features Include:

##### MODEL/SERIES/AVAILABILITY

- 3 Available Models
  - 3.3L V6 Direct-Injection Hybrid Engine System (AWD) LATE AVAILABILITY
  - 3.3L V6 Direct-Injection FFV AWD
  - 3.0L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

##### MECHANICAL

- 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System – Standard (Hybrid technology is optimal for performance and long days spent idling on the job)
- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Brakes – Police calibrated high-performance regenerative braking system
- 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Brake Rotors – large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- DC/DC converter – 220-Amp (in lieu of alternator)
- ★ H8 AGM Battery (Standard; 850 CCA/92-amp)
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Idle Hour Meter
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks
  - Note: Includes Class III Trailer Tow Lighting Package
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS
- 50-State Emissions System

##### INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area
- Column Shifter
- Seats
  - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row – Police grade vinyl, offers easy care for cleaning
- Flooring – Heavy-Duty vinyl; offers ease of cleaning and long-term durability
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

##### POLICE UPFIT FRIENDLY

- Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)
- Console mounting plate
- Dash pass-thru opening for aftermarket wiring
- Headliner – Easy to service
- Integrated LED police flashers (available)
- Two (2) 50-amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row seat floorboard).

##### TECHNOLOGY

- 12.1" Integrated Computer Screen (Available; includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area)

##### TECHNOLOGY (continued)

- Police Perimeter Alert (available; detects and analyzes motion in an approximately 270-degree radius on sides and back of vehicle)
- Rear Camera On-Demand
- Rear Auxiliary Liftgate Lights (available; Red/Blue LED Lights; located beneath liftgate glass in applique panel)
- Rear Spoiler Traffic Warning Lights (LED) – Fully integrated in rear spoiler for enhanced visibility; Provides red/blue/amber directional lighting – fully programmable (available)
- Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use)
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Bluetooth® Interface – Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
- Unique Steering Wheel (with 4-remappable latching switches)

##### SAFETY/SECURITY HIGHLIGHTS

- 75-mph Rear-impact Crash Tested
  - Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes
- AdvanceTrac® w/RSC® (Roll Stability Control®) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III, IV, all lesser NIJ rounds, as well as additional special threat rounds) (available)
- Exterior Key Locks – Driver, passenger and liftgate
- Simple Fleet Key (w/o microchip, easy to replace, 4-keys)
- Police Engine Idle feature
- ★ Reverse Sensing

##### GENERAL

- Underbody deflector plate no longer standard on EcoBoost® models (order 76D)
- Front Headlamp Lighting Solution now includes Red/Blue/White LED Strobes

##### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

##### POWERTRAIN CARE EXTENDED SERVICE PLAN

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

# 2025 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2025MY POLICE INTERCEPTOR UTILITY vehicle:

## MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Callipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks  
 Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (In lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- ★ H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- ★ Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

## EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster  
 Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam  
 Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
  - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
  - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
  - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst  
 Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- ★ Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

## INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- ★ Climate Control – Rear Aux A/C System
- ★ Dark Car
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console
  - Red/White Task Lighting in Overhead Console
- Mirror – Day/Night Rear View
- Particulate Air Filter

## INTERIOR/COMFORT (continued)

- Powerpoints – (2) USB A+C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
  - 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
  - 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way power lumbar)
  - 1<sup>st</sup> Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- ★ Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- ★ Speedometer – New 12.3" Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

## SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- ★ BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- ★ Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking
- ★ Pre-Collision Mitigation system  
 Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- ★ Rearview Camera viewable on 8" Center Stack Screen
- ★ 1/4 Scale Rear Camera Display (Available)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

## FUNCTIONAL

- ★ 100 Watt Siren/Speaker Prep Kit
- Speed Control
- Audio
  - AM/FM / MP3 Capable / Clock / 4-speakers
  - SYNC® Phoenix — Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
  - USB Port — (1)
  - 8" Color LCD Screen Center-Stack "Smart Display"
  - Supports Android Auto and Apple CarPlay
- ★ UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
  - Allows data to be provided to support Ford Pro™ Telematics and Data Services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)
- Front door tether straps (driver/passenger)
- ★ PAITRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- ★ Police Engine Idle
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- ★ Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs

BID LINE#		ENGINE	OPTION CODE	PRICE	SELECTION
STD	Police Interceptor Utility AWD		KBA	STD	STD
46	<p><b>AWD 3.3L V6 Direct-Injection Hybrid Engine System</b> with 10-Speed Automatic Transmission (136-MPH Top Speed)</p> <p>Includes all standard equipment: Power windows and door locks; Air conditioning and heat climate control; AM/FM radio, clock and bluetooth capability; Cruise control; Front cloth bucket seats with power driver's seat; Rear vinyl split bench seat; heated foldaway power exterior mirrors; Keyless entry with single key for entry, ignition, trunk and glovebox; 3 key sets for each vehicle; Steering wheel program; Noise suppression ground straps; Rear view camera in center stack; Secure idle; Each vehicle individually keyed.</p> <p><b>**2025MY Explorer Hybrid Orders on hold for 25MY ORDER BANK OPENING. Production-Late Availability**</b></p>		99W/44B	\$49,044.00	<input type="checkbox"/>
49	<p><b>AWD 3.3L V6 Direct-Injection FFV</b> with 10-Speed Automatic Transmission (136-MPH Top Speed)</p> <p>Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank.</p> <p>-Includes all standard equipment: Power windows and door locks; Air conditioning and heat climate control; AM/FM radio, clock and bluetooth capability; Cruise control; Front cloth bucket seats with power driver's seat; Rear vinyl split bench seat; heated foldaway power exterior mirrors; Keyless entry with single key for entry, ignition, trunk and glovebox; 3 key sets for each vehicle; Steering wheel program; Noise suppression ground straps; Rear view camera in center stack; Secure idle; Each vehicle individually keyed</p>		99B/44U	\$47,013.00	<input type="checkbox"/>
50	<p><b>AWD 3.0L V6 EcoBoost®</b> with 10-Speed Automatic Transmission (148-MPH Top Speed)</p> <p>Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank</p> <p>-Includes all standard equipment: Power windows and door locks; Air conditioning and heat climate control; AM/FM radio, clock and bluetooth capability; Cruise control; Front cloth bucket seats with power driver's seat; Rear vinyl split bench seat; heated foldaway power exterior mirrors; Keyless entry with single key for entry, ignition, trunk and glovebox; 3 key sets for each vehicle; Steering wheel program; Noise suppression ground straps; Rear view camera in center stack; Secure idle; Each vehicle individually keyed</p>		99C/44U	\$49,921.00	<input type="checkbox"/>
COLORS			OPTION CODE	PRICE	SELECTION
VERMILLION RED			E4	N/C	<input type="checkbox"/>
ICONIC SILVER METALLIC			JS	N/C	<input type="checkbox"/>
DARK BLUE			LK	N/C	<input type="checkbox"/>
ROYAL BLUE			LM	N/C	<input type="checkbox"/>
SILVER GREY METALLIC			TN	N/C	<input type="checkbox"/>
STERLING GREY METALLIC			UJ	N/C	<input type="checkbox"/>
AGATE BLACK			UM	N/C	<input type="checkbox"/>
OXFORD WHITE			YZ	N/C	<input type="checkbox"/>
CARBONIZED GREY			MY	N/C	<input type="checkbox"/>

## 2025 Ford Explorer Police Utility

Please enter the following:

Agency Name & Address

---

---

---

Contact Name

---

Phone Number

---

Purchase Order Number

---

Tax Exempt Number

---

Delivery Address

---

---

Please submit tax exempt letter with vehicle order:

Sutton Ford  
21321 Central Ave.  
Matteson, IL 60443  
Contact: Nick Staresinich  
Phone: (708)720-8027  
Email: [nstaresinich@suttonford.com](mailto:nstaresinich@suttonford.com)

If we have missed an option, please contact our office

**\*\*PLEASE NOTE FOR 25MY MANY OPTIONS HAVE  
BECOME STANDARD EQUIPMENT, MOST NOTABLE  
OPTIONS HIGHLIGHTED BELOW\*\***

# CITY OF BELLEVILLE, ILLINOIS

---

---

DEPARTMENT OF PUBLIC WORKS  
STREETS, SANITATION, CEMETERY OPERATIONS, AND PARKS MAINTENANCE  
512 WEST MAIN STREET  
BELLEVILLE, ILLINOIS 62220-1509  
Phone: (618) 233-6810  
www.belleville.net



1/28/25

Finance Committee:

The City of Belleville Grass and Yard Maintenance Agreement with our current contractor is scheduled to expire on April 30<sup>th</sup>, 2025. The current contract we are working under commenced on March 23<sup>rd</sup>, 2022, after the RFP process occurred. In 2022, as needed lots were \$48/hr, City owned properties were a minimum of \$17.50/cut, vacant properties were \$50/cut. In 2025, as needed lots are \$63.88/hr, City owned lots are \$23.30/cut, and vacant properties are \$66.55/cut.

After speaking with the current contractor, he has agreed to hold his 2025 rates flat through April 30, 2029. After seeing the previous bid results and our current contract, I would recommend we extend the contract at the 2025 rates. But if you so choose, I would be happy to work through the RFP process and present at the March meeting. Please keep in mind the incremental increases which occurred during the previous contract.

Respectfully submitted,



Jason R. Poole

Director of Public Works

## Grass and Yard Maintenance Agreement

This Grass and Yard Maintenance Agreement (the “Agreement”) is made and entered into this March 23, 2022, by and between the City of Belleville, Illinois (the “City”) and Minton Outdoor Services, Inc.

### Recitals

Minton Outdoor Services, Inc. operates a lawn care service located at 4407 N. Belt West Belleville, IL 62226.

The City provides for the maintenance of grass and yards for City owned, condemned and vacant property (periodically), complaint driven (“as-needed”), drainage areas and easements (“monthly”) throughout the City: and

The City desires to have the yard and grass maintained in an economical, safe and workman-like manner; and

Minton Outdoor Services, Inc. desires to accept the City’s yard and grass maintenance jobs in accordance with the terms set forth in this Agreement.

### Agreement

For and in consideration of the terms set forth in this Agreement, and other goods and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. Except as otherwise set forth in this Agreement, the City agrees to have Minton Outdoor Services, Inc. maintain the grass and yards of those city owned properties, complaint driven properties, drainage areas and easements as designated every year.
2. Mowing Specifications:  
All lots are required to be cut with a 2” – 3” height.

“**As Needed**” mowing and yard maintenance for various lots and properties will be expected to be cut within 48 hours of notification from the City. All “**as needed**” lots will require digital photos of “before and after” each grass cutting to evidence that lots need cutting. Photos are to be dated and addressed and turned into the City with the accompanying billing.

“**Periodically**” mowing and yard maintenance of city owned property, condemned and vacant property shall be cut bi-monthly or as needed during the lawn maintenance season.

The City reserves the right to modify the mowing and yard maintenance schedule for any and all properties as necessary due to weather and other mitigating factors.

3. Maintenance Requirements:  
All lots cut and maintained throughout the year must be kept in a log denoting date received, address of property, dates mowed, number of cuts, cost per cut and comments. All lots are required to be cut, trimmed and **removal of all necessary yard waste debris** from the property by the contractor.

4. Receipts for Billing Purposes:

On a periodic basis the contractor must provide the City with a copy of their log with an accompanying bill for property cut that month. All bills will be submitted to the Finance Department to be approved by the City Council for payment.

The following is the agreed charge for mowing and yard maintenance between the City and Minton Outdoor Services, Inc.:

	2022	2023	2024	2025
<b>As Needed lots.</b>				
Grass Mowing (regular)	\$48.00/hr	\$52.80/hr	\$58.08/hr	\$63.88/hr
Grass Mowing (tractor)	\$50.00/hr	\$55.00/hr	\$60.50/hr	\$66.55/hr
<b>Periodic lots:</b>				
City Owned Lots	\$17.50/cut	\$19.25/cut	\$21.18/cut	\$23.30/cut
Vacant/Condemned	\$50.00/cut	\$50.55/cut	\$60.50/cut	\$66.55/cut
<b>Additional Landscape Services</b> to include tree/shrub trimming, edging, weeding, etc				
	\$48.00/hr	\$52.80/hr	\$58.08/hr	\$63.88/hr
Cost to supply/apply one (1) cu yd dyed brown mulch	\$70.00/cu yd	\$70.00/cu yd	\$70.00/cu yd	\$70.00/cu yd

5. Equipment:

Equipment, mowers, tractors, weedeaters, etc. must be provided by contractor to cut whatever the City deems necessary.

6. Certificate of Insurance:

A certificate of insurance, which include the City of Belleville as an additional insured must be provided prior to commencement of the Agreement.

7. Termination:

The City has the right to terminate this contract with 30 (thirty) day notification with or without cause.

8. This Agreement will commence on March 23rd, 2022, and will terminate on April 30, 2025, unless earlier terminated by either party in accordance with the terms of this Agreement.

Agreed to this March 23, 2022.

City of Belleville, Illinois

Printed Name: Patty Gregory  
Title: Mayor  
Signature: Patty Gregory

Minton Outdoor Services Inc.

Printed Name: Donnie Minton  
Title: President  
Signature: Donnie Minton

## Grass and Yard Maintenance Agreement

This Grass and Yard Maintenance Agreement (the “Agreement”) is made and entered into this March 23, 2022, by and between the City of Belleville, Illinois (the “City”) and Minton Outdoor Services, Inc.

### Recitals

Minton Outdoor Services, Inc. operates a lawn care service located at 4407 N. Belt West Belleville, IL 62226.

The City provides for the maintenance of grass and yards for City owned, condemned and vacant property (periodically), complaint driven (“as-needed”), drainage areas and easements (“monthly”) throughout the City: and

The City desires to have the yard and grass maintained in an economical, safe and workman-like manner; and

Minton Outdoor Services, Inc. desires to accept the City’s yard and grass maintenance jobs in accordance with the terms set forth in this Agreement.

### Agreement

For and in consideration of the terms set forth in this Agreement, and other goods and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. Except as otherwise set forth in this Agreement, the City agrees to have Minton Outdoor Services, Inc. maintain the grass and yards of those city owned properties, complaint driven properties, drainage areas and easements as designated every year.
2. Mowing Specifications:  
All lots are required to be cut with a 2” – 3” height.

“**As Needed**” mowing and yard maintenance for various lots and properties will be expected to be cut within 48 hours of notification from the City. All “**as needed**” lots will require digital photos of “before and after” each grass cutting to evidence that lots need cutting. Photos are to be dated and addressed and turned into the City with the accompanying billing.

“**Periodically**” mowing and yard maintenance of city owned property, condemned and vacant property shall be cut bi-monthly or as needed during the lawn maintenance season.

The City reserves the right to modify the mowing and yard maintenance schedule for any and all properties as necessary due to weather and other mitigating factors.

3. Maintenance Requirements:  
All lots cut and maintained throughout the year must be kept in a log denoting date received, address of property, dates mowed, number of cuts, cost per cut and comments. All lots are required to be cut, trimmed and **removal of all necessary yard waste debris** from the property by the contractor.

4. Receipts for Billing Purposes:

On a periodic basis the contractor must provide the City with a copy of their log with an accompanying bill for property cut that month. All bills will be submitted to the Finance Department to be approved by the City Council for payment.

The following is the agreed charge for mowing and yard maintenance between the City and Minton Outdoor Services, Inc.:

	2025	2026	2027	2028
<b>As Needed lots.</b>				
Grass Mowing (regular)	\$63.88/hr	\$63.88/hr	\$63.88/hr	\$63.88/hr
Grass Mowing (tractor)	\$66.55/hr	\$66.55/hr	\$66.55/hr	\$66.55/hr
<b>Periodic lots:</b>				
City Owned Lots	\$23.30/cut	\$23.30/cut	\$23.30/cut	\$23.30/cut
Vacant/Condemned	\$66.55/cut	\$66.55/cut	\$66.55/cut	\$66.55/cut
<b>Additional Landscape Services</b> to include tree/shrub trimming, edging, weeding, etc				
	\$63.88/hr	\$63.88/hr	\$63.88/hr	\$63.88/hr
Cost to supply/apply one (1) cu yd dyed brown mulch				
	\$70.00/cu yd	\$70.00/cu yd	\$70.00/cu yd	\$70.00/cu yd

5. Equipment:

Equipment, mowers, tractors, weed eaters, etc. must be provided by contractor to cut whatever the City deems necessary.

6. Certificate of Insurance:

A certificate of insurance, which include the City of Belleville as an additional insured must be provided prior to commencement of the Agreement.

7. Termination:

The City has the right to terminate this contract with 30 (thirty) day notification with or without cause.

8. This Agreement will commence on March 1, 2025, and will terminate on April 30, 2029, unless earlier terminated by either party in accordance with the terms of this Agreement.

Agreed to this February 19, 2025.

City of Belleville, Illinois  
 Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Minton Outdoor Services, Inc.  
 Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_

TO FINANCE COMMITTEE

I am asking for approval for Roof replacement for maintenance shop at 17<sup>th</sup> N. 12th street . BP roofing was the lowest bid at \$53,890 there will be some additional cost for decking material . Max amount would be \$4000 . I appreciate all you do and thank you for your time.

THANK YOU

MIKE SCHAEFER

MAINTENANCE DIRECTOR

*Michael Schaefer* 2-~~6~~-2025

**Project:** MAINTENANCE SHOP ROOF  
2024-2025



Due Date of Bids:	TH FEBRUARY 6 2025
Time Bids are Due:	10:00AM
Location Bids are Received:	City of Belleville Clerk's Office 101 South Illinois Street Belleville, Illinois 62220

Fees for Contract Documents	
Picked Up	
Mailed to Contractor	
Refund for Contract Documents	

		Base Bid	Bid Bond	Add #1	Add #2	IDOT PRE
COMPANY	CD STRONG	87,000 Deck 250 100 L&L				
Address	FRED PLESE					
City, State, Zip						
Phone Number	314-934-0634					
Fax Number E-Mail	fred@cdstrong.com					
COMPANY	JB CONSTRUCTION & DESIGN					
Address	JACOB BLADES					
City, State, Zip						
Phone Number	618-616-8444					
Fax Number E-Mail	jb.construct.design@gmail.com					
COMPANY	BP ROOFING	53,890 50 per sheet 60 per metal				
Address	BRAD PULLIAM					
City, State, Zip						
Phone Number	618-979-5791					
Fax Number E-Mail	b.pulliam@yahoo.com					
COMPANY	MARTIN ROOFING	72,875 3 per sheet plywood				
Address	MATT BRENDDEL					
City, State, Zip						
Phone Number	618-537-6101					
Fax Number E-Mail	mbrendel@martinroof.net					
COMPANY	IC ENTERPRISE					
Address	RUSTOM AKASHOV					
City, State, Zip						
Phone Number	502-257-1886					
Fax Number E-Mail	akashovus@gmail.com					
COMPANY	GEISSLER ROOFING					
Address	LES FIRESTONE					
City, State, Zip						
Phone Number	618-779-4457					
Fax Number E-Mail	lfirestone@geisslerroofing.com					

Project: MAINTENANCE SHOP ROOF  
2024-2025



Due Date of Bids:	TH FEBRUARY 6 2025
Time Bids are Due:	10:00AM
Location Bids are Received:	City of Belleville Clerk's Office 101 South Illinois Street Belleville, Illinois 62220

Fees for Contract Documents	
Picked Up	
Mailed to Contractor	
Refund for Contract Documents	

		Base Bid	Bid Bond	Add #1	Add #2	IDOT PRE
COMPANY	JOINER ROOFING	\$58,112 wood 2.50 400 5.50 metal 1.70				
Address	Sean Englemann					
City, State, Zip						
Phone Number	618-581-0121					
Fax Number						
E-Mail	sean@joinersm.com					
COMPANY	GLANDT ROOFING LLC	\$54,000 wood 50 metal 70 per sheet				
Address	SEAN DRURY					
City, State, Zip						
Phone Number	618-573-2332					
Fax Number						
E-Mail	sean@glandtrfg.com					
COMPANY	FREDERI ROOFING	80,450 Decks 50ft 135 labor				
Address	KEITH WEBER					
City, State, Zip						
Phone Number	314-645-2000					
Fax Number						
E-Mail	keith@frederiroofing.com					
COMPANY	TAYLOR ROOFING	78,200 250ft \$125 labor				
Address	COLE EBERSOLDT					
City, State, Zip						
Phone Number						
Fax Number						
E-Mail	cebersoldt@taylorroof.com					
COMPANY	Lakeside Roofing	103,200 1550 sqft metal 1650 sqft wood				
Address						
City, State, Zip						
Phone Number						
Fax Number						
E-Mail						
COMPANY	Coessler	78,894 Decks 175 550ft - labor				
Address						
City, State, Zip						
Phone Number						
Fax Number						
E-Mail						

**City of Belleville**  
**Maintenance Shop Roof Replacement**  
**17 North 12<sup>th</sup> Street**  
**Specifications**

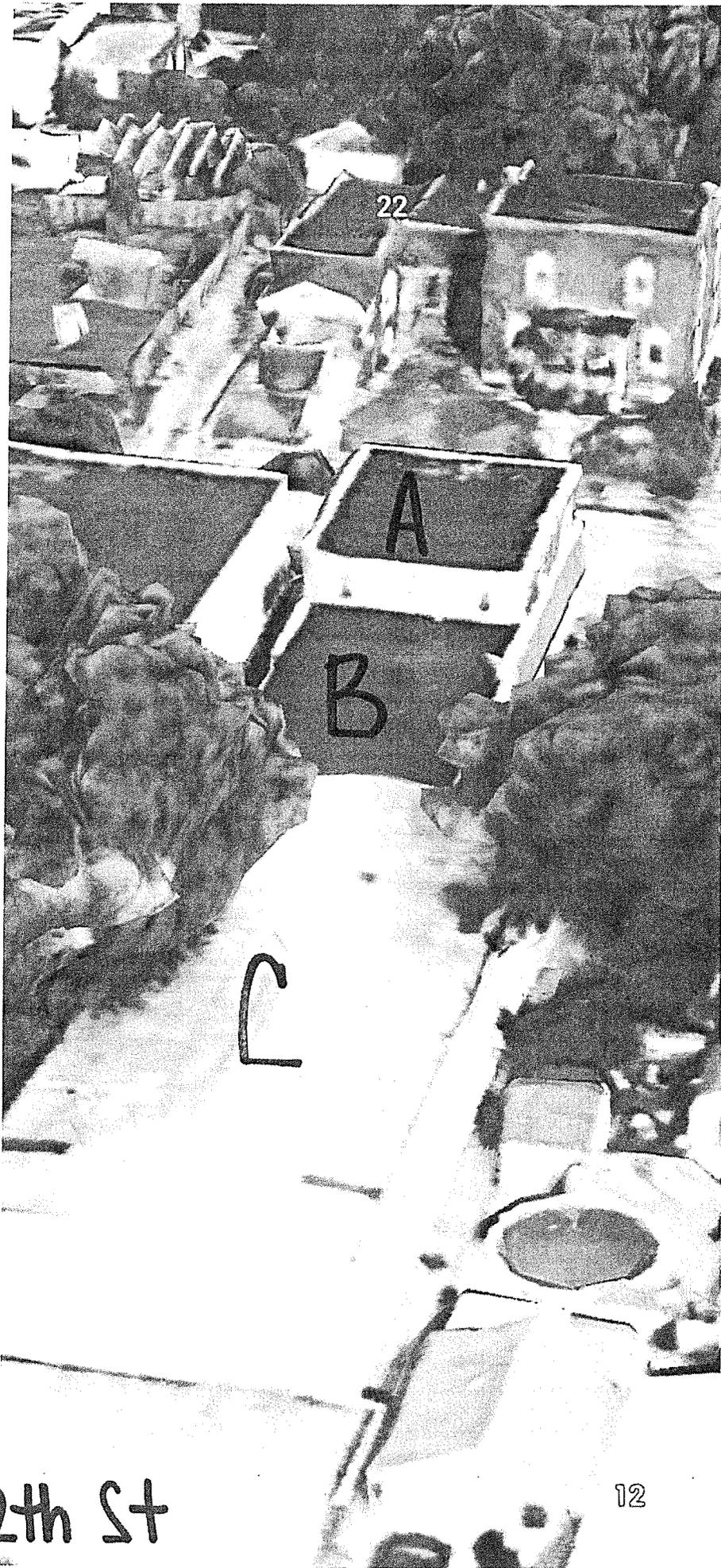
**ROOF “A” AND “B”**

1. Provide dumpster
2. Remove all existing roofing material down to deck
3. Replace any deteriorated decking\*
4. Mechanically fasten new 1 ½” Poly ISO HD Board with fasteners
5. Install reinforced termination strip to side walls
6. Adhere 60 MIL EPDM to roof surface with bonding adhesive
7. New membrane up and over with the coping cap
8. Terminate new membrane gutters edge
9. All details and flashing shall be per specifications

\*time and material extra cost

**ROOF “C” – METAL ROOF RETRO FIT**

1. Infill metal panels in 1” Poly ISO
2. Overlay insulation with ½’ HD Board to span ribs
3. Mechanically fasten new board with fasteners every 2sq ft
4. Adhere 60 MIL EPDM to HD Board with bonding adhesive
5. Terminate new membrane into gutter
6. Flash all roof penetrations per specification
7. Clean up all debris
8. Remove dumpster upon completion
9. Provide 20-year Manufacturer Warranty

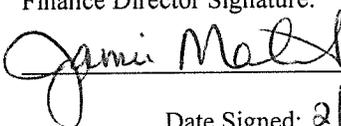
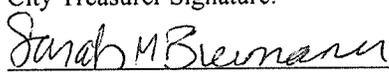


17 N 12th St

REQUEST FOR SUPPLEMENTAL AMENDMENT - **BUDGET** – 2024-2025

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
TIF 13	55-00-99900	Interfund Operating Transfer	0	+42,000	42,000

Reason for amendments: Amendments are based on new revenue or prior year fund balance.

Department Head Signature: _____ Date Signed: _____	Finance Director Signature:  Date Signed: <u>2/11/25</u>	City Treasurer Signature:  Date Signed: <u>2/11/25</u>
---	---	---

Completed By:	J. Maitret	Date Completed:	02-11-25	Entered By:		Date Entered:	
---------------	------------	-----------------	----------	-------------	--	---------------	--

**INTERGOVERNMENTAL AGREEMENT BETWEEN ST. CLAIR COUNTY, ILLINOIS  
AND THE CITY OF BELLEVILLE, ILLINOIS  
PERTAINING TO A STUDY OF THE CITY’S PUBLIC SANITARY SEWER SYSTEM**

**THIS INTERGOVERNMENTAL AGREEMENT** (“Agreement”), made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between St. Clair County, Illinois, a unit of local government of the State of Illinois (hereinafter referred to as the “County”) and the City of Belleville, Illinois, a unit of local government of the State of Illinois (hereinafter referred to as the “City”), and with such entities collectively referred to in this Agreement as “Parties”.

**RECITALS**

**WHEREAS**, the County is a duly organized and existing county created under the provisions of the laws of the State of Illinois, and is now operating under and pursuant to the provisions of the Counties Code, as amended, 55 ILCS 5/1 *et seq.*; is a “unit of local government” as defined in Article 7, Section 1 of the Constitution of the State of Illinois; and is a “public agency” as defined in Section 2 of the Intergovernmental Cooperation Act, as amended, 5 ILCS 220/1, *et seq.*; and

**WHEREAS**, the City is a duly organized and existing municipal corporation, body politic and Home Rule Unit of government of the State of Illinois, now operating under and pursuant to the provisions of the Illinois Municipal Code, as amended, 65 ILCS 5/1-1-1 *et seq.*; is a “unit of local government” as defined in Article 7, Section 1 of the Constitution of the State of Illinois; and is a “public agency” as defined in Section 2 of the Intergovernmental Cooperation Act, as amended 5 ILCS 220/1 *et seq.*; and

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, enables the Parties hereto to enter into agreements among themselves in any manner not prohibit by law or by ordinance, and further provides authority for intergovernmental cooperation between governmental entities; and

**WHEREAS**, both the County and City are duly organized and existing units of local government, and are both committed to the principles of intergovernmental cooperation; and

**WHEREAS**, the County was awarded a grant from the State of Illinois, specifically grant FEMA-4489-DR-IL (“Grant”), which the State of Illinois is administering for the Federal Emergency Management Agency in accordance with the Hazard Mitigation Grant Program; and

**WHEREAS**, the Grant is for the purpose of funding hazard mitigation programs by taking critical mitigation measures to reduce the risk of loss of life and property from future disasters, specifically, the funds are to assist States and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events; and

**WHEREAS**, the City owns and operates the public sanitary sewer system in the municipal limits of Belleville, Illinois; and

**WHEREAS**, the County and the City have identified that during minimum or heavy rainfall events, the City's sanitary sewer system experiences a surcharge which leads to areas of downtown Belleville, Illinois to flood or experience flooding; and

**WHEREAS**, the County, pursuant to the terms, conditions and scope of the Grant awarded to it, desires to undertake a Sanitary Sewer Study ("Study") of certain areas of the City's sanitary sewer system to identify the possible causes of the flooding, and develop solutions to mitigate the risk of flooding in the future; and

**WHEREAS**, the City acknowledges the benefits of allowing the County to conduct a Study of its sanitary sewers at no cost to the City; and

**WHEREAS**, the City desires to allow the County to conduct the Study pursuant to the terms, conditions and scope of the Grant awarded to the County, and to assist the County in this regard.

**NOW THEREFORE**, pursuant to the mutual promises, covenants and conditions contained herein, the sufficiency of which is hereby acknowledged by the Parties hereto, the Parties agree as follows:

1. The above recitals are incorporated in this Agreement by this reference and made a part this Agreement.
2. This Agreement shall terminate when the County fully completes the Sanitary Sewer Study pursuant to the terms and conditions of the Grant (FEMA-4489-DR-IL) and closes out said Grant as formally acknowledged by the Grantor.
3. The City, at no cost or expense to the County, agrees to allow the County, and its agents, assigns, employees, engineers, and contractors, full, complete, and unhampered access to the City's sanitary sewer system to undertake and complete the Sanitary Sewer Study pursuant to the terms, conditions and scope of the Grant (FEMA-4489-DR-IL).
4. The City, at no cost or expense to the County, agrees to further assist the County by providing it with any and all information, data, or documents the County may need in order to complete the Sanitary Sewer Study, including but not limited to providing any data, information or documents to the County to allow the County to provide report and/or provide any deliverable or performance measure required of it, or otherwise comply with terms and conditions of the Grant.
5. The County agrees to provide the City, at no cost or expense, with a copy of the completed Sanitary Sewer Study.
6. The City agrees to hold harmless, indemnify, defend, and release the County from all liability, to the fullest extent permitted by law, for any and all claims, causes of

action, lawsuits, damages, costs, expenses, fees and attorney fees arising out of or in any way associated with, directly or indirectly, the Sanitary Sewer Study, including but not limited to any damage that may be caused to the City's sanitary sewer system from the Study.

7. If any provision of this Agreement is invalid for any reason, such invalidation shall not render invalid other provisions of this Agreement which can be given effect without the invalid provision.
8. This Agreement may be amended in writing by agreement of both Parties.
9. The Parties agree to work in good faith with one another to undertake and complete the Sanitary Sewer Study. The Parties agree to execute and deliver such other documents, agreements, and certificates and to do such other things consistent with the terms of this Agreement as are necessary or appropriate in order to effectuate the intents and purposes of this Agreement.
10. This Agreement is entered into solely for the benefit of the Parties and nothing in this Agreement is intended, either expressed or implied, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.
11. This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois.
12. This Agreement is subject to formal approval by the Parties' respective boards of councils.

IN WITNESS WHEREOF, the Parties acting under authority of their respective governing bodies have caused this Agreement to be duly executed in several counterparts, each of which shall constitute an original, all as of the day and year first written above.

**St. Clair County, Illinois**

**City of Belleville, Illinois**

BY: \_\_\_\_\_  
Mark Kern, Chairman

BY: \_\_\_\_\_  
Patty Gregory, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

**DEVELOPMENT AGREEMENT  
(AS AMENDED)**

This amended agreement made this 18<sup>th</sup> day of February, 2025 by and between the City of Belleville, Illinois (the "City") and **K & D Realty ("K & D Realty")**:

**WITNESSETH:**

**WHEREAS, K & D Realty** intends on investing a minimum of \$67,000.00 to complete the demolition of two derelict structures, site preparation and construction of a parking lot located at the rear of 517 South Illinois St. in Belleville (the "Project"), and;

**WHEREAS,** the parties have reached an agreement in order to set forth the terms upon which the City would provide certain economic incentives for the Project and the terms upon which **K & D Realty** would provide jobs at said location.

**Responsibilities of the City of Belleville**

1. Sell the property located at 504 South 1<sup>st</sup> St. (parcel 08-28.0-223-002) for the sum of \$1.00 to K & D Realty, and; (Completed)
2. Allow K & D Realty to pave approximately 7,200 s.f. of the existing alley/right-of-way between West Adams St. and West Monroe St., and;
3. Reimburse K & D Realty up to \$20,000.00 in general funds for the paving of approximately 7,200 s.f. of the existing alley/right-of-way between West Adams St. and West Monroe St.

**Responsibilities of K & D Realty**

- A. Purchase property located at 504 South 1<sup>st</sup> St. (parcel 08-28.0-223-002) from the City of Belleville for the sum of \$1.00, and; (Completed)
- B. Return the property to the City of Belleville in the event the project is not completed within twenty-four (24) months of the date of this agreement, and;
- C. Invest no less than \$67,000.00 for the demolition of two (2) structures, site preparation and paving of parking lot; and,
- D. Retain nine (9) FTE jobs, and;
- E. Create two (2) new FTE jobs within the first year, and;
- F. K & D Realty and any heirs and/or successors shall remain and operate at the site for no less than ten (10) years, and;
- G. Compliance with all existing and applicable Federal, State, County and Local laws and ordinances.

**Penalties**

In the event that **K & D Realty** fails to meet its obligations under Sections (A), (B), (C), (D), (E), (F), or (G) of the section entitled "**Responsibilities of K & D Realty**" of the Development Agreement, all public funds provided under (3) of the section entitled "**Responsibilities of the City of Belleville**" received to date as per the Development Agreement from the City of Belleville shall be repaid to the City of Belleville and all remaining amounts to be provided if any, shall be terminated.

**Miscellaneous**

1. **Entire Agreement.** This Agreement and any written amendments hereto shall constitute the entire agreement between the parties. Neither party shall be bound by any terms, conditions, statements or representations, not herein contained. Each party hereby acknowledges that in executing this Agreement it has not been induced, persuaded or motivated by any promise or representation made by the other party, unless expressly set forth herein. All previous negotiations, statements and preliminary agreements by the parties or their representatives are merged in this Agreement.

2. Validity. It is understood and agreed by the parties hereto that if any part, term, or provision of this Agreement is held by a court of law to be illegal or in conflict with any law of the State of Illinois, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.
3. Notices. Notices, or other communications required or which may be given under this Agreement shall be in writing, and delivered either personally, or by certified or registered mail, to the addresses indicated for each party below after their respective signatures, or to such other address as designated by a party similar notice to the other party. Date of notice shall be the date of delivery in the case of delivered notice or the date of posting in the mail in the case of mail notice.
4. Signage. Agree to allow City to place on the premises a sign indicating financial assistance has been provided by the City of Belleville for a minimum of fifteen (15) days each before and after opening of the facility.
5. Current with Payments. Agree to pay in full the City of Belleville on any outstanding invoices containing the name or names of the individual, company and/or corporation receiving the said inducements.
6. Execution of Agreement. If this agreement is not fully executed within sixty (60) days of City Council approval, it shall be considered null and void.
7. Prevailing Wage. Projects receiving incentives/inducements from the City of Belleville will be required to comply with the President's executive order no. 11246, as amended (prevailing wage).
8. Superseder. This Agreement supersedes and replaces any and all prior agreements and understandings between the City and **K & D Realty** with respect to the subject matter hereof.
9. Request of Payment. The party receiving inducements must officially request payment from the City. This must be done via letter to include documentation of costs incurred as outlined in the section titled "Responsibilities of **K & D Realty**".
10. Compliance Reporting. Agree to submit Annual Certification of Compliance With Development Agreement form to document compliance with items as outlined in the section titled "Responsibilities of **K & D Realty**". Such reporting is required for the life of the agreement, which is defined as the timeframe of the commitment to remain and operate at the project location as identified in the section titled "Responsibilities of **K & D Realty**".

CITY OF BELLEVILLE, ILLINOIS  
City Hall  
101 South Illinois Street  
Belleville, Illinois 62220

By: \_\_\_\_\_  
Mayor Patty Gregory

ATTEST: \_\_\_\_\_  
CITY CLERK

K&D Realty  
517 South Illinois St.  
Belleville, IL 62220

By: \_\_\_\_\_  
Denny Tribut

## DEVELOPMENT AGREEMENT

This agreement made this 18<sup>th</sup> day of February, 2025 by and between the City of Belleville, Illinois (the "City") and **Anytime Heating & Cooling, LLC** ("**Anytime Heating & Cooling, LLC**"):

### WITNESSETH:

**WHEREAS, Anytime Heating & Cooling, LLC** intends on investing a minimum of \$34,700.00 to complete the acquisition and development of the existing vacant lot located at 416 North First St. in Belleville (the "Project").

#### **Responsibilities of the City of Belleville**

1. Sell the property located at 416 North First St. (parcel 08-21.0-412-038) for the sum of \$1.00 to Anytime Heating & Cooling, LLC, and;
2. Provide clean title to the property located at 416 North First St. (parcel 08-21.0-412-038) at the time of closing or reimburse Anytime Heating & Cooling, LLC for the cost of removing any liens that exist on the property.

#### **Responsibilities of Anytime Heating & Cooling, LLC**

- A. Purchase the property located at 416 North First St. (parcel 08-21.0-412-038) from the City of Belleville for the sum of \$1.00, and;
- B. Return the property to the City of Belleville in the event the project is not completed, or substantial progress has not been completed by December 31, 2025, and;
- C. Invest no less than \$34,700.00 for the improvements to the property, including but not limited to development of a parking lot, located at 416 North First St. no later than December 31, 2025; and,
- D. Anytime Heating & Cooling, LLC and any heirs and/or successors shall remain and operate at the site for no less than five (5) years, and;
- E. Compliance with all existing and applicable Federal, State, County and Local laws and ordinances.

#### **Penalties**

In the event that **Anytime Heating & Cooling, LLC** fails to meet its obligations under Sections (A), (B), (C), (D), or (E) of the section entitled "Responsibilities of **Anytime Heating & Cooling, LLC**" of the Development Agreement, all public funds provided under (1) and (2) of the section entitled "Responsibilities of the City of Belleville" received to date as per the Development Agreement from the City of Belleville shall be repaid to the City of Belleville and all remaining amounts to be provided if any, shall be terminated.

#### **Miscellaneous**

1. **Entire Agreement.** This Agreement and any written amendments hereto shall constitute the entire agreement between the parties. Neither party shall be bound by any terms, conditions, statements or representatives, not herein contained. Each party hereby acknowledges that in executing this Agreement it has not been induced, persuaded or motivated by any promise or representation made by the other party, unless expressly set forth herein. All previous negotiations, statements and preliminary agreements by the parties or their representatives are merged in this Agreement.
2. **Validity.** It is understood and agreed by the parties hereto that if any part, term, or provision of this Agreement is held by a court of law to be illegal or in conflict with any law of the State of Illinois, the validity of the remaining portions or provisions shall not be affected, and the rights shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.
3. **Notices.** Notices, or other communications required or which may be given under this Agreement shall be in writing, and delivered either personally, or by certified or registered mail, to the addresses indicated for each party below after their respective signatures, or to such other address as designated by a party similar notice to the other party. Date of notice shall be the date of delivery in the case of delivered notice or the date of posting in the mail in the case of mail notice.
4. **Signage.** Agree to allow City to place on the premises a sign indicating financial assistance has been provided

- by the City of Belleville for a minimum of fifteen (15) days each before and after opening of the facility.
5. Current with Payments. Agree to pay in full the City of Belleville on any outstanding invoices containing the name or names of the individual, company and/or corporation receiving the said inducements.
  6. Execution of Agreement. If this agreement is not fully executed within sixty (60) days of City Council approval, it shall be considered null and void.
  7. Prevailing Wage. Projects receiving incentives/inducements from the City of Belleville will be required to comply with the President's executive order no. 11246, as amended (prevailing wage).
  8. Superseder. This Agreement supersedes and replaces any and all prior agreements and understandings between the City and **Anytime Heating & Cooling, LLC** with respect to the subject matter hereof.
  9. Request of Payment. The party receiving inducements must officially request payment from the City. This must be done via letter to include documentation of costs incurred as outlined in the section titled "Responsibilities of **Anytime Heating & Cooling, LLC**".
  10. Compliance Reporting. Agree to submit Annual Certification of Compliance With Development Agreement form to document compliance with items as outlined in the section titled "Responsibilities of **Anytime Heating & Cooling, LLC**". Such reporting is required for the life of the agreement, which is defined as the timeframe of the commitment to remain and operate at the project location as identified in the section titled "Responsibilities of **Anytime Heating & Cooling, LLC**".

CITY OF BELLEVILLE, ILLINOIS  
City Hall  
101 South Illinois Street Belleville, Illinois 62220

By: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY CLERK

Anytime Heating & Cooling, LLC  
405 North Illinois St.  
Belleville, IL 62220

By: \_\_\_\_\_  
Matt Maple, Owner



OFFICE USE ONLY

Event Name: Festivals

Event Date: Sat 04/26/25

# BLOCK PARTY REQUEST

Notification is hereby given to the City of Belleville to request a Block Party as follows:

PLEASE ALLOW FOUR (4) WEEKS FOR PROCESSING  
\*\*\*\* A MAP OF THE AREA WITH STREET CLOSURES NOTED REQUIRED \*\*\*\*

Name(s) of requester(s): Tim Paulk & Kayla Paulk CB FITNESS  
335 W MAIN ST B  
 Name of Event: Festivals  
Sat  
 Date of Event: 4/26/25 Event Starting Time: 8:00 AM Event Ending Time: 4:00 pm  
 Street Closure Time: 7:30 AM Street Re-Open Time: 4:30 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
<u>Tim Paulk</u>	<u>335 West main st belleville IL</u>	[REDACTED]	[REDACTED]

Collect one signature from each resident in the affected area **even if they are not participating in the event.**  
(Please use a separate piece of paper if additional space is needed.)

NAME	ADDRESS	SIGNATURE
<u>Kevin Mark</u>	<u>415 W Main Meckfessels TIRE</u>	[REDACTED]

Add parking  
512 W Main (if needed)

OFFICE USE ONLY

Event Name:

FESTIVUS

Event Date:

Sat 04/16/15

Does this event require any of the following?

- Trash Containers
- Picnic Tables
- Sanitation Vehicle and Manpower
- Electric (note on map location(s))

Yes  No Number Requested: \_\_\_\_\_

Yes  No Number Requested: \_\_\_\_\_

Yes  No

Yes  No Number Requested: \_\_\_\_\_

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

*Tim Paulk*

Tim Paulk

Signature of Person Making Application

Printed Name of Person Making Application

335 West Main Street Belleville IL

Mailing Address

Phone Number

E-mail

DATE OF APPLICATION: 2/7/25

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
 101 South Illinois Street  
 Belleville, Illinois 62220  
 E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
 (618) 233-6810

OFFICE USE ONLY

Event Name: FLYHOUS  
Event Date: SAT 04/26/25

<b>CHECKLIST</b> <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	<b>EVENT INFORMATION</b> <small>(FOR USE BY CITY PERSONNEL ONLY)</small> Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map	Date Received by City Clerk's Office: <u>02/07/25</u> Scheduled Meeting Date: <u>02/10/25</u> Date Approved by Staff: <u>02/10/25</u> Date on Council Agenda: <u>02/18/25</u> Notification Sent to Event Representative of Council Meeting: <u>02/10/25</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Situational Awareness

APPROVED     DENIED    DATE: 2/10/25    INITIALS: RT

Fire Department: Situational Awareness

APPROVED     DENIED    DATE: 2/10/25    INITIALS: ck

Public Works: Barriers 4 wood.

APPROVED     DENIED    DATE: 2/10/25    INITIALS: gd

Maintenance Department: Situational Awareness

APPROVED     DENIED    DATE: 2-10-2025    INITIALS: ms

## Jenny Meyer

---

**From:** Jenny Meyer  
**Sent:** Monday, February 10, 2025 2:08 PM  
**To:** [REDACTED]  
**Cc:** Jason Poole; Jeff Davis; Craig Maue; Niccy Cook; Michael Schaefer; Lt Rob Thomason (thomasonr@bellevillepolice.org); Stephanie Mills; Curt Lougeay; Erin Clifford  
**Subject:** C3 Fitness Festivus Event

Tim:

Staff met regarding the upcoming C3 Fitness Festivus Event

Below are the comments discussed at the meeting:

### **Event Details:**

- C3 Fitness Festivus Event
- Saturday, April 26, 2025
- Event Starts: 8:00am
- Events Ends: 4:00pm

### **Street Closure Request:**

- Alley access off West Main Street (between 335 and 325 West Main Street)
- Permission to be granted by owner of property
- 7:30am to 4:30pm

### **Public Works:**

- Deliver barricades to 335 West Main Street for alley closure on Friday, April 25, 2025
- Pick-up barricades on Monday, April 28, 2025

### **Police Department:**

- Situational Awareness

### **Fire Department:**

- Situational Awareness

### **Maintenance Department:**

- Situational Awareness

### **Miscellaneous:**

- Possible use of 512 West Main Street parking lot for overflow parking (if needed)

**This request will go to City Council on Tuesday, February 18, 2025, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, Illinois.**

Upon Council decision, you will receive a letter via email.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Best,

COLLISION SPECIALISTS AUTO BODY

Closed on Saturdays  
Okay with Event

ALLEY



BARCADE

BARCADE

PARKING

FRAYS SWIM

C3 Fitness  
335 W Main St Suite B  
Belleville IL 62220

N FOURTH ST.

PARKING

WICKESSEL TIRE and AUTO

W MAIN ST



OFFICE USE ONLY  
 Name of Event: TOUCH A TRUCK  
 Date of Event: 5 04 2025

## SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Police Department

Name of Event: Touch A Truck

Date of Event: 4/26/25 Event Starting Time: 11:00A Event Ending Time: 3 pm

Street Closure Time: / Street Re-Open Time: /

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
<u>Dave Sells</u>	<u>720 W. main</u>	<u>630-333-2621</u> <u>618-972-0912</u>	<u>sellsd@bellevillepolice.org</u>
<u>A. Thomason</u>	<u>720 W. main</u>		

Number of people (500) animals (1) vehicles (25) expected to participate.

Describe the event in detail:  
Second Annual Touch A Truck event at  
The Campus. This event is in support of Autism  
Awareness month

Specify event route from starting point to termination point (a map of the event route is required):  
The Campus circle drive, the soccer fields, parking lot  
by soccer fields, parking lots by Run a down, parking lot at  
Dixon center

The Campus in conjunction w  
Food Trucks Cities of Harmony  
City Vehicles for event.

OFFICE USE ONLY

Name of Event: Touch A Truck  
Date of Event: S 042625

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: 10
- Picnic Tables  Yes  No Number Requested: 20
- Sanitation Vehicle and Manpower  Yes  No
- Electric (if available) (note on map location(s))  Yes  No Number Requested: 1
- Music  Yes  No Times: \_\_\_\_\_
- Barricades  Yes  No Number Requested: 10

Comments or Additional Request(s): 2 ADA porta-potties 3 reg porta-potties

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature]  
Signature of Person Making Application

David Sells  
Printed Name of Person Making Application

720 W Main St Belleville, IL, 62220  
Mailing Address

618-234-1212  
Phone Number

Sellsd@bellevillepolice.org  
E-mail

DATE OF APPLICATION: 01/31/25

Return this form (via mail/email/in-person):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: jmeyer@belleville.net  
(618) 233-6810

OFFICE USE ONLY

Name of Event: Touch A Truck

Date of Event: 5/04/25

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/31/25</u> Scheduled Meeting Date: <u>02/10/25</u> Date Approved by Staff: <u>02/10/25</u> Date on Council Agenda: <u>02/18/25</u> Notification Sent to Event Representative of Council Meeting: <u>02/10/25</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Provide officers & Squad cars for the event

APPROVED  DENIED DATE: 02/10/25 INITIALS: RT

Fire Department: Truck, Cor Seat install, Food Truck inspections

APPROVED  DENIED DATE: 2/10/25 INITIALS: CJ

Public Works: 10 - TOWERS, 20 Tables, 2 ADA PORTA POTS 3 STD. 10 Wood Barricades

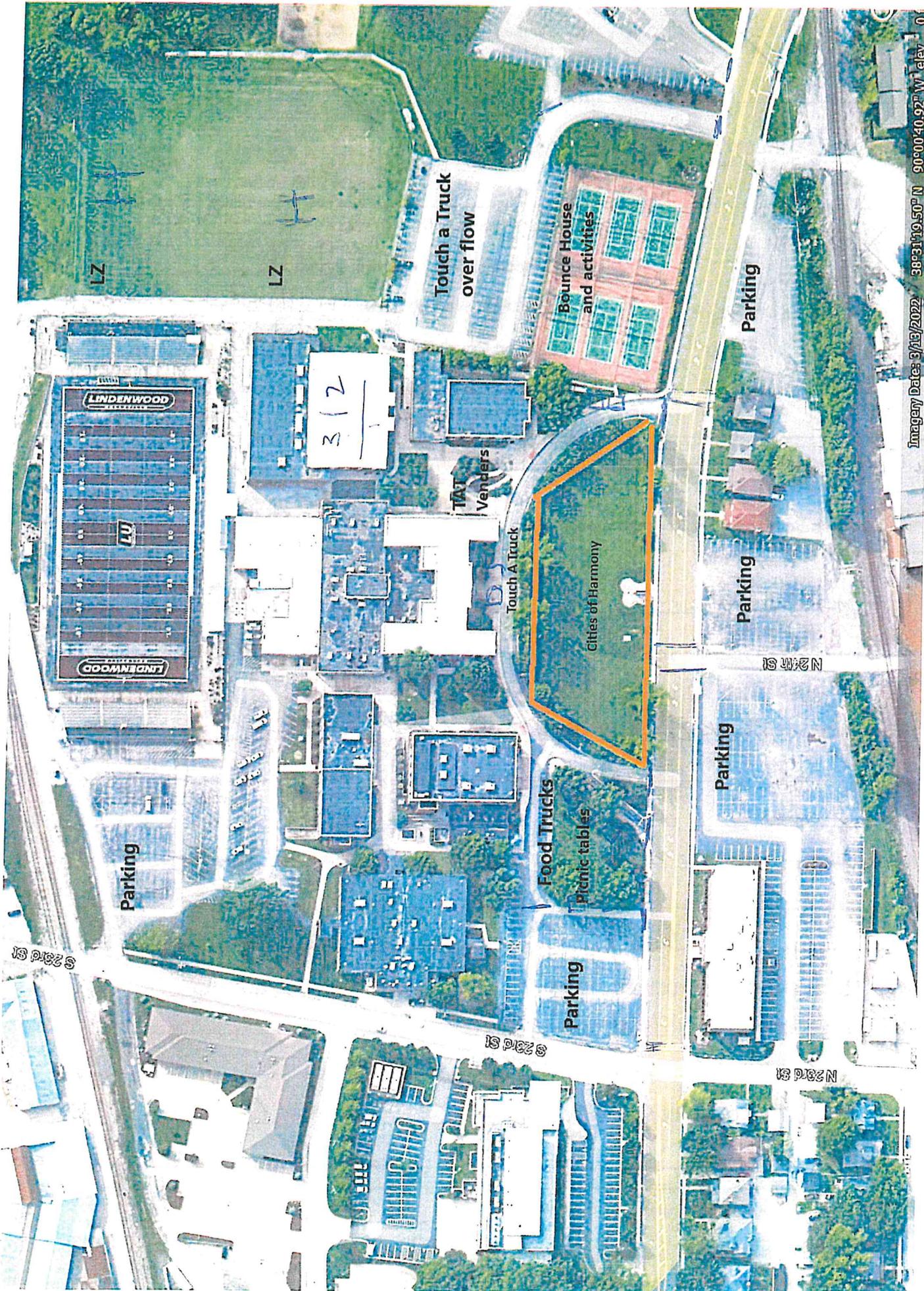
APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: JL

Maintenance Department: Electric ??

APPROVED  DENIED DATE: 2-10-25 INITIALS: MS

Marketing/Communications: \_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_



## Jenny Meyer

---

**From:** Jenny Meyer  
**Sent:** Monday, February 10, 2025 2:26 PM  
**To:** sellsd@bellevillepolice.org; Lt Rob Thomason (thomasonr@bellevillepolice.org)  
**Cc:** Jason Poole; Jeff Davis; Craig Maue; Stephanie Mills; Curt Lougeay; Michael Schaefer; Erin Clifford; Niccy Cook  
**Subject:** Touch-A-Truck

Lt Thomason & Detective Sells:

Staff reviewed your request for the Touch-A-Truck Event, below is a synopsis of the event:

**Event:**

- Touch-A-Truck
- Saturday, April 26, 2025
- 11:00am to 3:00pm
- The Campus – 2300 West Main Street

**Street Closure:**

- None

**Public Works:**

- Deliver 10 trash toters on Friday, April 25, 2025 and pick-up Monday, April 28, 2025
- Deliver 20 picnic tables on Friday, April 25, 2025 and pick-up Monday, April 28, 2025
- Deliver 10 barricades on Friday, April 25, 2025 and pick-up Monday, April 28, 2025
- Order (2) ADA and (3) non-ADA Port-A-Potties
- Provide vehicles as needed for event

**Police Department:**

- Personnel
- Provide vehicles as needed for event

**Fire Department:**

- Car Seat Install and Truck as needed for event
- Food truck inspections

**Maintenance Department:**

- Electrical as necessary

**Miscellaneous:**

- **Food trucks required to be licensed by the City of Belleville, City Clerk's Office prior to set-up. Information on all "Mobile Commerce Vendors" located at the following link: <https://www.belleville.net/603/Permits-Licenses>**

**This request will go to City Council on Tuesday, February 18, 2025, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, Illinois.**

Upon Council decision, you will receive a letter via email.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Best,

Jenny  
Jennifer Gain Meyer, MS, LEHP  
City Clerk  
City of Belleville  
101 South Illinois Street  
Belleville IL 62220  
618-233-6810  
[jmeyer@belleville.net](mailto:jmeyer@belleville.net)



<https://www.belleville.net/>

<https://www.facebook.com/welcometobellevilleil>

[https://twitter.com/Belleville\\_IL](https://twitter.com/Belleville_IL)



OFFICE USE ONLY  
 Name of Event: Senior Celebration  
 Date of Event: F 050225

## SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

**PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.**

**PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.**

Name(s) of sponsoring organization(s): SWIC Programs and Services for Older Persons (PSOP)

Name of Event: Senior Celebration

Date of Event: Friday, May 2, 2025 Event Starting Time: 10:00 a.m. Event Ending Time: 2:00

p.m. Street Closure Time: 7:30 a.m.

Street Re-Open Time: 3:30 p.m.

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
<u>Carla Boswell</u>	<u>PSOP 201 N Church St. Belleville, IL 62020</u>	<u>618-274-4410 x 7030</u>	<u>carla.boswell @swic.edu</u>
<u>Melissa Winkler</u>	<u>"</u>	<u>618-274-4410 x 7042</u>	<u>melissa.winkler @swic.edu</u>
<u>Mary Miller</u>	<u>"</u>	<u>618-257-0011</u>	<u>mary.miller @swic.edu</u>

Number of people (400) animals (-) vehicles (-) expected to participate.

Describe the event in detail:

Belleville Senior Celebration is co sponsored by PSOP and the City of Belleville. May is Older Americans month - so we celebrate our community of seniors. PSOP will provide space for a dance, table games, prizes, free meal & car show.

Specify event route from starting point to termination point (**a map of the event route is required**):

- 1) Please close the 200 block of N. Church St. at both ends.
- 2) Barricades are requested at the Church St. entrance of St. Lukes lot.
- 3) We'd also like the public lot on the corner of Jackson & B Streets to be reserved for PSOP guests. A shuttle service has been planned for.

**OFFICE USE ONLY**  
**Name of Event:** Senior Celebration  
**Date of Event:** F 050225

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Please see the previous page - 200 block of N Church St. on both ends from 7:30 - 3:30 on May 2nd, 2025

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: 2 Front of PSof rear alley
- Picnic Tables  Yes  No Number Requested: 5 2 in lot 2 by building 1 rear alley
- Sanitation Vehicle and Manpower  Yes  No
- Electric (if available) (note on map location(s))  Yes  No Number Requested: —
- Music  Yes  No Times: —
- Barricades  Yes  No Number Requested: 3 see map

Comments or Additional Request(s): SWIC 2025 Certificate of Insurance has been included.

**A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)**

**IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)**

**Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.**

Carla Boswell  
 Signature of Person Making Application

Carla Boswell  
 Printed Name of Person Making Application

201 N. Church St. Belleville, IL 62220  
 Mailing Address

618-234-4410 x7036  
 Phone Number

carla.boswell@swic.edu  
 E-mail

DATE OF APPLICATION: 1-30-2025

**Return this form (via mail/email/in-person):**

City of Belleville - City Clerk's Office  
 101 South Illinois Street  
 Belleville, Illinois 62220  
 E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
 (618) 233-6810

OFFICE USE ONLY  
Name of Event: Senior Celebration

Date of Event: F 050225

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>013125</u> Scheduled Meeting Date: <u>021025</u> Date Approved by Staff: <u>021025</u> Date on Council Agenda: <u>021825</u> Notification Sent to Event Representative of Council Meeting: <u>021025</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

**STAFF REVIEW SECTION**

Police Department: Situational Awareness

APPROVED  DENIED DATE: 0210/25 INITIALS: RT

Fire Department: Situational Awareness

APPROVED  DENIED DATE: 2/10/25 INITIALS: CL

Public Works: Grill, 2 Tables, 5 Picnic Tables

APPROVED  DENIED DATE: 2-10-25 INITIALS: JM

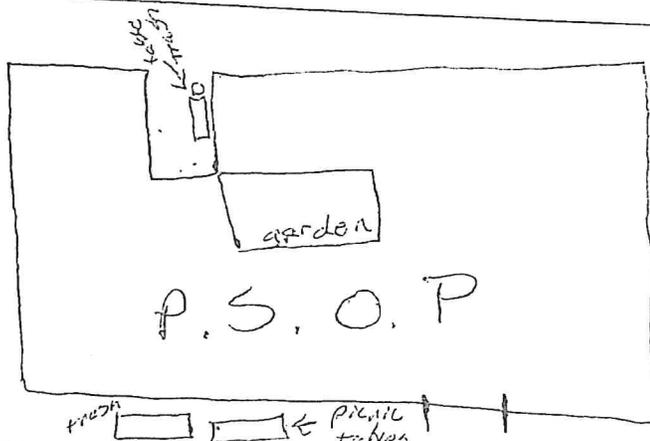
Maintenance Department: SIA

APPROVED  DENIED DATE: 2/10/25 INITIALS: MS

Jackson St.

B St.

C St.



Barricades

Barricades

N. Church St.

SWIC  
PSOP  
Parking

St. Lukes  
Parking

Barricades

## **Jenny Meyer**

---

**From:** Jenny Meyer  
**Sent:** Monday, February 10, 2025 1:11 PM  
**To:** Boswell, Carla; Winkeler, Melissa; mary.miller@swic.edu  
**Cc:** Jason Poole; Jeff Davis  
**Subject:** PSOP Senior Celebration

Carla, Melissa & Mary:

Staff met regarding the upcoming PSOP Senior Celebration.

Below are the comments discussed at the meeting:

### **Event Details:**

- PSOP Senior Celebration (201 North Church Street)
- Friday, May 2, 2025
- Event Starts: 10:00am
- Events Ends: 2:00pm

### **Street Closure Request:**

- 200 block of North Church between East "B" Street and East "C" Street
- Reserve municipal parking lot at corner of North Jackson Street and East "B" Street for PSOP
- PSOP offering shuttle service
- **PSOP to advise Tim Faltus regarding this parking lot**
- 7:30am - 3:30pm

### **Public Works:**

- Provide barricades at municipal parking lot at corner of North Jackson Street and East "B" Street - with the following signage: "RESERVED"
- Provide barricade at municipal parking lot at corner of North Jackson and East "B" Street - with the following signage: "SHUTTLE PICK-UP"
- Barricades at N Church Street entrance to St Luke's parking lot
- Post "No Parking" signage on Thursday, May 1, 2025 on North Church Street
- 2 Trash Toters delivered on Thursday, May 1, 2025 (1 - front; 1 - rear)
- 5 picnic tables delivered on Thursday, May 1, 2025 (2 - PSOP Parking Lot; 2 - PSOP Building front; 1 - alley)
- All items to be picked up Monday, May 5, 2025 by City staff
- Deliver BBQ grill to rear of PSOP Building

### **Police Department:**

- Situational Awareness

### **Fire Department:**

- Situational Awareness

### **Maintenance Department:**

- Situational Awareness

### **Miscellaneous:**

- Request for City employees to volunteer at event – Clerk’s Office to send out

**This request will go to City Council on Tuesday, February 18, 2025, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, Illinois.**

Upon Council decision, you will receive a letter via email.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Best,

Jenny  
Jennifer Gain Meyer, MS, LEHP  
City Clerk  
City of Belleville  
101 South Illinois Street  
Belleville IL 62220  
618-233-6810  
[jmeyer@belleville.net](mailto:jmeyer@belleville.net)



<https://www.belleville.net/>

<https://www.facebook.com/welcometobellevilleil>

[https://twitter.com/Belleville\\_IL](https://twitter.com/Belleville_IL)



OFFICE USE ONLY  
 Name of Event: SCOUT CAMP  
 Date of Event: M-F 071425-071825

# SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

**PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.**

**PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.**

Name(s) of sponsoring organization(s): Greater St. Louis Area Council Scouting

Name of Event: Soaring Eagle Twilight Scout Camp

Date of Event: 7/14/25-7/18/25 Event Starting Time: 4:00 pm Event Ending Time: 9:00 pm

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alexis Brunner			alexis.brunner@scouting.org
Rick Morse			richard.morse@scouting.org

Number of people (70) animals (0) vehicles (20) expected to participate.

Describe the event in detail:

We will be hosting an evening hours day camp for local scout at Bellevue Park from 7/14/25- 7/18/25 setting up at 4pm and cleaning up by 9pm each day. We will have a total of five activity stations consisting of fishing, sports & games, STEM arts & crafts, and shooting sports(BB, Archery, and Slingshots).

Specify event route from starting point to termination point (**a map of the event route is required**):

The pavilion will hold one station. Stone Lodge will hold two, one on each side. Fishing will be near the bridge behing Stone Lodge. Our range master will determine an open grassy area well suited for shooting sports at a later date.

OFFICE USE ONLY

Name of Event: SCOUT CAMP  
Date of Event: M-F 07/14/25-07/18/25

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:  
No

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: 2
- Picnic Tables  Yes  No Number Requested: 15
- Sanitation Vehicle and Manpower  Yes  No
- Electric (if available) (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_
- Music  Yes  No Times: \_\_\_\_\_
- Barricades  Yes  No Number Requested: \_\_\_\_\_

Comments or Additional Request(s): We don't need any extra tables or trashcans. What is already in the park on a regular basis will work great.

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

*Alexis Brunner*

Alexis Brunner

Signature of Person Making Application

Printed Name of Person Making Application

Mailing Address

Phone Number

alexis.brunner@scouting.org

E-mail

DATE OF APPLICATION: 2/5/25

Return this form (via mail/email/in-person):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

OFFICE USE ONLY

Name of Event: SCOUT CAMP  
Date of Event: M-F 07/14/25 - 07/18/25

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>02/10/25</u> Scheduled Meeting Date: <u>02/10/25</u> Date Approved by Staff: <u>02/10/25</u> Date on Council Agenda: <u>02/18/25</u> Notification Sent to Event Representative of Council Meeting: <u>02/10/25</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Situational Awareness

APPROVED  DENIED DATE: 2/10/25 INITIALS: RT

Fire Department: Situational Awareness

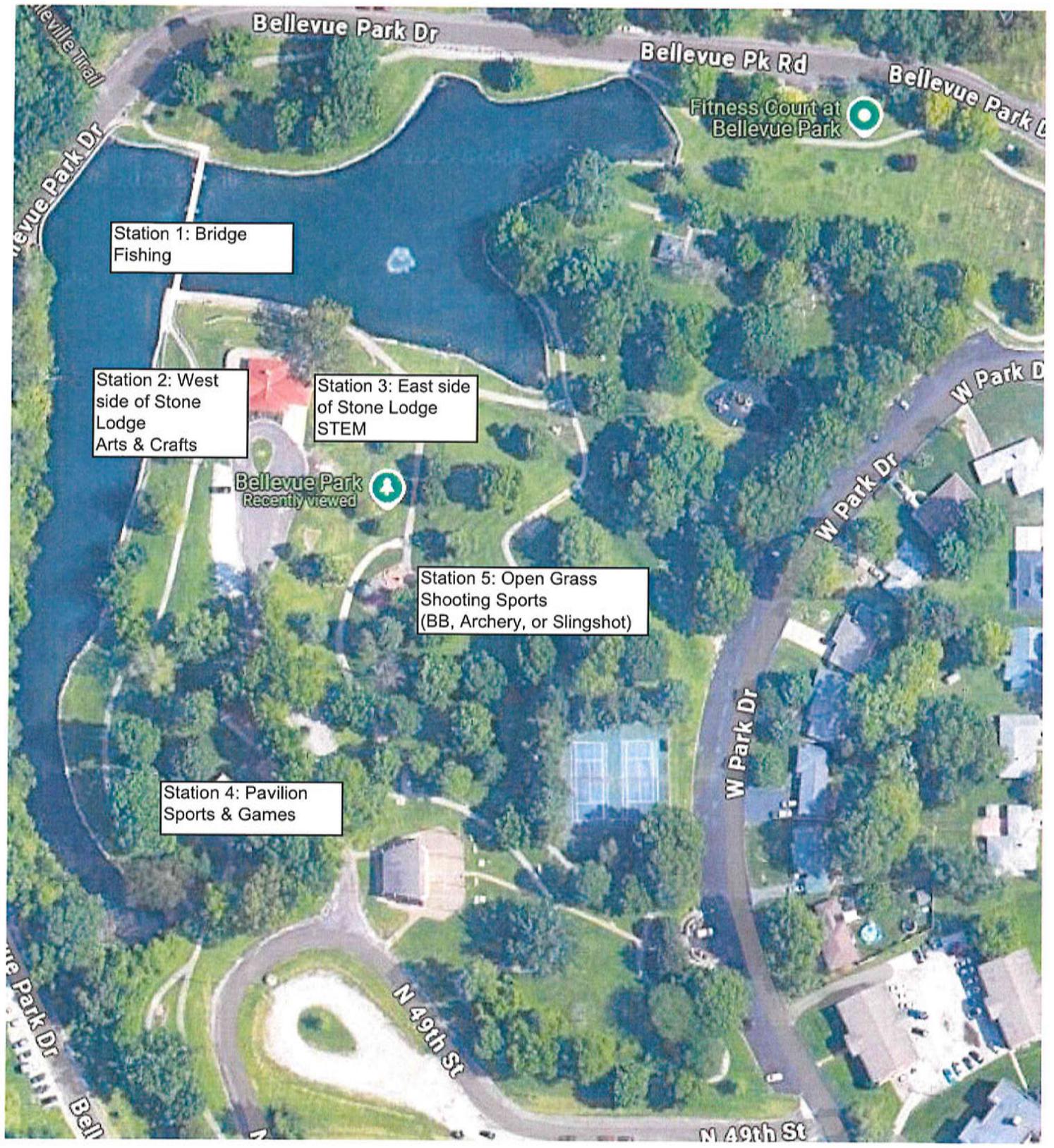
APPROVED  DENIED DATE: 2/10/25 INITIALS: M

Public Works: (2 TOWERS 15- Tables Parks)

APPROVED  DENIED DATE: 2/10/25 INITIALS: SA

Maintenance Department: S/A

APPROVED  DENIED DATE: 2-10-2025 INITIALS: MS



Station 1: Bridge Fishing

Station 2: West side of Stone Lodge Arts & Crafts

Station 3: East side of Stone Lodge STEM

Station 5: Open Grass Shooting Sports (BB, Archery, or Slingshot)

Station 4: Pavilion Sports & Games

## Jenny Meyer

---

**From:** Jenny Meyer  
**Sent:** Monday, February 10, 2025 1:42 PM  
**To:** Alexis Brunner; Richard Morse  
**Cc:** Jason Poole; Jeff Davis; Craig Maue; Lt Rob Thomason (thomasonr@bellevillepolice.org); Curt Lougeay; Stephanie Mills; Niccy Cook; Michael Schaefer; Erin Clifford  
**Subject:** Soaring Eagle Twilight Scout Camp

Alexis & Rick:

Staff met regarding the Soaring Eagle Twilight Scout Camp.

Below are the comments discussed at the meeting:

### Event Details:

- Soaring Eagle Twilight Scout Camp
- Monday, July 14, 2025 – Friday, July 18, 2025
- 4:00pm to 9:00pm
- Bellevue Park

### Public Works:

- Use of trash cans/picnic tables available at Bellevue Park
- Reserve areas at Bellevue Park (confirmed)

### Police Department:

- Situational Awareness

### Fire Department:

- Situational Awareness

### Maintenance Department:

- Situational Awareness

**This request will go to City Council on Tuesday, February 18, 2025, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, Illinois.**

Upon Council decision, you will receive a letter via email.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Best,

Jenny  
Jennifer Gain Meyer, MS, LEHP  
City Clerk  
City of Belleville  
101 South Illinois Street  
Belleville IL 62220  
618-233-6810



OFFICE USE ONLY  
 Name of Event: Moment of Remembrance  
 Date of Event: Th 091125

## SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

**PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.**

**PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.**

Name(s) of sponsoring organization(s): City of Belleville, IL & The Sept. 11 Memorial Walkway of Southern IL  
 Name of Event: 14th Annual Moment of Remembrance Ceremony  
Thurs.  
 Date of Event: 9.11.2025 Event Starting Time: 11:30 AM Event Ending Time: 12:30 PM  
 Street Closure Time: N/A Street Re-Open Time: N/A

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
<u>Sharon Strausbaugh</u>	[REDACTED]	[REDACTED]	[REDACTED]
<u>Erin Clifford</u>	<u>101 South Illinois</u>	<u>618-233-6810</u>	<u>ecclifford@belleville.net</u>

Number of people ( ? ) animals ( N/A ) vehicles ( N/A ) expected to participate.

Describe the event in detail:

This ceremony is organized to honor those who died on 9.11.2001 and those who came to aid and rescue. It is held on the Sept. 11 Memorial Site at 1125 South IL Street.

Specify event route from starting point to termination point (a map of the event route is required):

N/A

OFFICE USE ONLY

Name of Event: Moment of Remembrance  
Date of Event: Th 09/12/25

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

No

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (if available) (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_
- Music  Yes  No Times: Pre & Post Ceremony
- Barricades  Yes  No Number Requested: 6-8

Comments or Additional Request(s): Electric microphone and speaker's are required for the P.A. / Sound System. Folding chairs are needed for participants (10-12) and general public (80-90)

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Sharon Strausbaugh, 911 Memorial Chairperson, Sharon Strausbaugh

Signature of Person Making Application

Printed Name of Person Making Application

Mailing Address

Phone Number

E-mail

DATE OF APPLICATION: 1-27-2025

Return this form (via mail/email/in-person):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: jmever@belleville.net  
(618) 233-6810

OFFICE USE ONLY  
 Event Name: Monument of Remembrance  
 Event Date: Th 09/11/25

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/31/25</u> Scheduled Meeting Date: <u>02/10/25</u> Date Approved by Staff: <u>02/10/25</u> Date on Council Agenda: <u>02/18/25</u> Notification Sent to Event Representative of Council Meeting: <u>02/10/25</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION  
 Police Department: Provide one officer to assist with traffic.

APPROVED  DENIED DATE: 2/10/25 INITIALS: RT

Fire Department: Electric, Parking

APPROVED  DENIED DATE: 2/10/25 INITIALS: CL

Public Works: Barricade, 6 wood

APPROVED  DENIED DATE: 2/10/25 INITIALS: JH

Maintenance Department: Electric Chords, 100 chairs,

APPROVED  DENIED DATE: 2-10-25 INITIALS: MS

Marketing/Communications: \_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

## Jenny Meyer

---

**From:** Jenny Meyer  
**Sent:** Monday, February 10, 2025 2:03 PM  
**To:** [REDACTED] Erin Clifford  
**Cc:** Jason Poole; Jeff Davis; Craig Maue; Curt Lougeay; Stephanie Mills; Lt Rob Thomason (thomasonr@bellevillepolice.org); Michael Schaefer; Niccy Cook  
**Subject:** Moment of Remembrance Ceremony

Sharon & Erin:

Staff reviewed the Moment of Remembrance Ceremony application.

Below is a synopsis that will go to the City Council for approval.

**Event:**

- September 11th Moment of Remembrance
- Thursday, September 11, 2025
- 11:30am to 12:30pm
- FireHouse #4 (1125 South Illinois Street)

**Street Closure:**

- Not applicable

**Public Works:**

- Deliver barricades on Thursday, September 11, 2025 and pick-up Thursday, September 11, 2025

**Police Department:**

- Provide one Officer to assist with traffic and parking

**Fire Department:**

- Use of parking lot and property

**Maintenance Department:**

- Deliver folding chairs by Thursday, September 11, 2025 and pick-up Thursday, September 11, 2025

**This request will go to City Council on Tuesday, February 18, 2025, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, Illinois.**

Upon Council decision, you will receive a letter via email.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Best,

Jenny  
Jennifer Gain Meyer, MS, LEHP  
City Clerk  
City of Belleville  
101 South Illinois Street

**RESOLUTION NO. 3536**

**A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2024 AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2025.**

**WHEREAS**, the City of Belleville has passed an ordinance establishing the annual budget for the City of Belleville, Illinois for the fiscal year beginning May 1, 2024 and ending April 30<sup>th</sup>, 2025; and,

**WHEREAS**, 65 ILCS 5/8-2-9.6 provides that by a 2/3 vote of the members of the corporate authorities then holding office, the annual budget for the municipality may be revised by deleting, adding to, changing or creating subclasses within object classes and object classes themselves; and,

**WHEREAS**, it is necessary that said annual budget be amended.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Belleville, Illinois, as follows:

**Section 1.** The annual budget is hereby amended by changing the amounts budgeted in accounts shown on Exhibit “A” attached hereto from the figure shown under the column titled “Original Budgeted Amount” to the figure shown under the column “Revised Budgeted Amount”. The source of funds for these additions is explained on Exhibit “A”.

**PASSED** by 2/3 vote of the City Council of the City of Belleville, Illinois on the \_\_\_\_\_ day of \_\_\_\_\_, 2025 on the following roll call vote:

	<b><u>AYE</u></b>	<b><u>NAY</u></b>
Bryan Whitaker	_____	_____
Lillian Schneider	_____	_____
Carmen Duco	_____	_____
Jamie Eros	_____	_____
Kent Randle	_____	_____
Scott Ferguson	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Ed Dintelman	_____	_____
Shelly Schaefer	_____	_____
Dr. Mary Stiehl	_____	_____
Chris Rothweiler	_____	_____
Phil Elmore	_____	_____

Dennis Weygandt \_\_\_\_\_  
Nora Sullivan \_\_\_\_\_  
Kara Osthoff \_\_\_\_\_

**APPROVED** by the Mayor of the City of Belleville, Illinois this 20th day of February, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

ORDINANCE NO. 9366-2025

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION),  
CHAPTER 31 (OFFICIALS AND EMPLOYEES; GENERAL ADMINISTRATION)  
BY ADDING SECTION 31.018 (TRAVEL EXPENSES) OF THE REVISED CODE  
OF ORDINANCES OF THE CITY OF BELLEVILLE, AS AMENDED**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS, AS FOLLOWS:

**Section 1.** Title III (Administration), Chapter 31 (Officials and Employees; General Administration) is hereby amended by adding Section 31.018 (Travel Expenses) as follows:

**§ 31.018 TRAVEL EXPENSES.**

(A) For the purpose of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

*ENTERTAINMENT* includes, but is not limited to, shows, amusements, theaters, circuses, sporting events or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

*PUBLIC BUSINESS* means expenses incurred in the performance of a public purpose which is required or useful for the benefit of the City to carry out the responsibilities of City business.

*TRAVEL* means any expenditure directly incident to official travel by employees and officers of the City or by wards or charges of the City involving reimbursement to travelers or direct payment to private agencies providing transportation, lodging, meals or related services.

(B) The City shall only reimburse expenses incurred for the following types of Travel related to Public Business incurred by its employees and officers as follows:

(1) Transportation, including airfare, train fare, public transportation, parking, toll, and car rental (if traveling out of State by air), gas for

non-personal vehicle use, or personal automobile mileage at the IRS rate when incurred; provided that employees and officers must choose the most cost-effective option for Transportation, and the allowable mode of transportation and cost must be pre-approved by the applicable immediate supervisor.

- (2). Lodging that is overnight lodging (room rate and tax only) 50 miles or more from the employee's or officer's primary worksite; provided that overnight lodging reservation must be pre-approved by the applicable immediate supervisor.
- (3). Meals, provided that original itemized receipts are submitted and the meal purchased was not otherwise offered as part of the conference or training attended, with gratuity capped at twenty percent (20%) of the bill, at the following maximum reimbursement:
  - Breakfast       \$13.00
  - Lunch           \$16.00
  - Dinner           \$30.00

Non-alcoholic drinks and snacks unrelated to meals, as well as alcohol, are specifically excluded/prohibited from reimbursement.

(C) No reimbursement of Travel expenses incurred by a City employee or officer shall be authorized unless a "Travel Expense Reimbursement Request Form" has been submitted and approved.

(D) Travel expenses for transportation, lodging and meals of (1) any officer or employee that exceeds the maximum reimbursement allowed under the regulations of this Section or, (2) any member of the corporate authorities of the City, may only be approved by roll call vote at an open meeting of the corporate authorities of the City; provided, however, in the event of an emergency or other extraordinary circumstances, the corporate authorities may approve more than the maximum allowable expenses set forth in this Section.

(E) The City shall not reimburse any employee or officer for any activities which would be considered entertainment; provided, however, that activities which would otherwise be considered entertainment, but which are excluded from the prohibition on reimbursement due to being ancillary to the purpose of the program or event, may be reimbursed in accordance with the provisions of this Section.

**Section 2.** That conflicting Ordinances or pertinent portions thereof in force the time this takes effect are hereby repealed.

**Section 3.** If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other

provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 4.** This Ordinance shall be in full force and effect from and after its passage, approval and publication, in pamphlet form, all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18<sup>th</sup> day of February, 2025 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Bryan Whitaker	_____	_____
Lillian Schneider	_____	_____
Carmen Duco	_____	_____
Jamie Eros	_____	_____
Kent Randle	_____	_____
Scott Ferguson	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Ed Dintelman	_____	_____
Michelle Schaefer	_____	_____
Chris Rothweiler	_____	_____
Dr. Mary G. Stiehl	_____	_____
Dennis C. Weygandt	_____	_____
Phil Elmore	_____	_____
Nora Sullivan	_____	_____
Kara Osthoff	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19<sup>th</sup> day of February, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

VENDOR #	NAME	DEPT.	AMOUNT
=====			
13	MOTOR FUEL TAX FUND		
194	BEELMAN LOGISTICS LLC	13-00	1,268.97
486	HANK'S EXCAVATING & LANDSCAPING,	13-00	20,677.34
CH058	CHRIST BROS. PRODUCTS LLC	13-00	3,548.70
EL001	ELECTRICO, INC.	13-00	3,637.23
LO029	LOCHMUELLER GROUP	13-00	868.08
	**TOTAL		----- 30,000.32
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	30,000.32