



City of Belleville
ENGINEERING DEPARTMENT
 2300 W. Main St., Ste M116
 Belleville, Illinois 62226
 (618) 233-6810, ext. 4272
engineering@belleville.net

EXCAVATION PERMIT

Date: _____

Contractor: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Email Address: _____

Work being done for: _____

Excavation Location(s) along route: _____

Date Excavation Opened: _____ Date Excavation Backfilled: _____

Date Permanent Patch is Placed: _____ (Dates inserted may be approximate but within 15 days of performance)

PLACE AN "X" BY ALL APPLICABLE BELOW:

EXISTING SURFACE TYPE: Asphalt ___ Concrete ___ Brick ___ Dirt ___ Other: _____

WORK BEING PERFORMED FOR:

- | | |
|---|---|
| <input type="checkbox"/> Water Service Installation or Repair | <input type="checkbox"/> Normal Maintenance |
| <input type="checkbox"/> Gas Service Installation or Repair | <input type="checkbox"/> Service Renewal |
| <input type="checkbox"/> Electric Service Installation or Repair | <input type="checkbox"/> Emergency Work |
| <input type="checkbox"/> Telephone Service Installation or Repair | <input type="checkbox"/> Other (Give Brief Explanation under Remarks) |
| <input type="checkbox"/> Sewer Service Installation or Repair | <input type="checkbox"/> City Street or Other City Owned Improvements |

Remarks: _____

REQUIREMENTS: THIS PERMIT IS SUBJECT TO THE CONDITIONS, RESTRICTIONS AND ANY ADDITIONAL STANDARDS STATED ON THE FOLLOWING PAGES. This permit must be secured for each excavation before work starts, except where alterations are required for street improvements, in which case a blanket permit for all excavations within the length of the improvement is sufficient. Permits for Emergency Work may be delayed until the next working day following the excavation operations. **Applicant must contact the City Engineer 48 hours prior to beginning excavation and after completion of project (618) 233-6810, ext. 4272, and/or engineering@belleville.net. Failure to comply may delay the approval of submitted Excavation Permits.**

FEE SCHEDULE:

- | | | |
|--|--------------------------|---------------|
| Residential Sanitary Sewer Connection | <input type="checkbox"/> | \$25.00 each |
| Commercial/Industrial Development | <input type="checkbox"/> | \$100.00 each |
| Driveway Entrance Construction | <input type="checkbox"/> | \$20.00 each |
| Utility Company Main Line Installation | <input type="checkbox"/> | \$100.00 each |
| Utility Company Service and Repairs | <input type="checkbox"/> | \$10.00 each |
| Contractor working for the city | <input type="checkbox"/> | No Charge |

Total Fee Due: \$ _____

Permit Approved: Date _____

Paid: Date _____

Inspected: Date _____

PERMIT CONDITIONS

1. That any person, company or corporation that desires to excavate or break any concrete, brick or bituminous pavement or oiled earth surface of any street or alley, shall post Bond with the City Clerk of the City of Belleville in the amount of \$1,000.00, protecting the city against any repair for a period of two (2) years from the completion of the initial repair.
2. All construction and safety practices shall be in compliance with the current edition of the Illinois Department of Transportation "The Standard Specifications for Road & Bridge Construction." Americans with Disabilities Act requirements shall be per the most recent version of the Public Right-of-Way Accessibility Guidelines (PROWAG) as prepared by the U.S. Access Board.
3. All O.S.H.A. and other Federal and State safety regulations shall be adhered to.
4. All details and/or notes attached to the submitted plans shall be incorporated into the approved plans.
5. All traffic control shall comply with the current edition of the "Manual on Uniform Traffic Control Devices for Streets & Highways."
6. All trench excavation work shall comply with the current edition of the "Standard Specifications for Sewer and Water Main Construction in the State of Illinois."
7. All work requires an inspection before concrete pours or excavation backfill. Please call the City Engineer's office at (618) 233-6810, ext. 4272, and/or engineering@belleville.net, to schedule an appointment 48 hours in advance.
8. The contractor shall notify the City Engineer's office at (618) 233-6810, ext. 4272, and/or engineering@belleville.net, 48 hours prior to the start or restart of any construction.
9. The contractor shall not trim, cut or disturb any city trees or shrubbery without the approval of the City Engineer.
10. No changes shall be made to the approved plans without the written or verbal approval of the City Engineer.
11. Upon completion of the construction, the contractor shall restore the work site to a condition equal to or better than the existing condition or at the direction of the City Engineer.
12. In order to avoid utility and streetlight cable conflict, the contractor shall be responsible for contacting J.U.L.I.E. for public utility locations a minimum of 48 hours (two working days) prior to excavation; 1-(800)-892-0123. The Contractor shall locate city owned equipment not located by J.U.L.I.E. and further must repair any damage to city owned equipment during installation at Contractor's sole cost and expense, regardless of whether equipment was located.
13. At any time of damage to a utility, the contractor shall notify the appropriate parties immediately and shall be liable for the cost of repair should the contractor be found at fault.
14. Any utility information provided by the city is based on judgment and information currently available to the City Engineer or his agent. This includes sewer tap locations. This information is made available to the public upon request. The city shall not be responsible for any discrepancies between information made available and actual field locations. The actual locations of utilities and taps may vary from the information on file. It shall be the sole responsibility of the permit holder or user of the information to determine the exact utility locations in the field. The city does not guarantee the condition or the functional capacity of said utilities and/or sewer taps.
15. Inspections performed by the city do not remove the requirements for the work performed to comply with all local, state, and federal rules, ordinances, and standards.

Signature by the Applicant, his agent(s) and/or employee(s), is/are familiar with and agree(s) to perform all work in accordance with Sections 158.030 through 158.043 of the City of Belleville Revised Code of Ordinances, as implemented by Ordinance #7087.

Applicant's Signature: _____

ADDITIONAL STANDARDS
