



CITY OF BELLEVILLE, IL
OFFICE OF ELECTRICAL INSPECTIONS
APPLICATION FOR ELECTRICAL PERMIT

Application must be made, and all fees paid before work can be started. Permits are non-transferable.
BEFORE PROCEEDING WITH ANY WORK, YOU MUST VERIFY ZONING FOR ANY
VARIANCES THAT MAY BE REQUIRED BY CALLING 618-233-6817

Information Regarding Applicant/Owner/Contractor:

Name of Electrical Contractor: _____

License# _____

Address of Contractor: _____

Phone # _____

Information Regarding Electrical Work & Installation:

Job Address: _____

Name(s) of Owner(s) _____

Address of Owner(s) _____

Phone # _____

Class of Work: _____ Residential _____ Commercial _____ Industrial _____ Institutional

Other: (specify) _____

Type of Work: _____ New Construction _____ Expansion/Addition _____ Alteration/Remodeling

Date Anticipated to Start: _____ Completion Date: _____

Total Square Footage of Building: (include only area of new construction, expansion, or alteration) _____

Details of Electrical Work to be Completed:

New Installation - Describe work to be performed: (i.e. size of service)

Alteration/Modification to Existing Electrical Systems: (describe work to be completed in detail)

Has Ameren Illinois been notified of work yet if new or upgrade of service is required? Yes _____ No _____

Date to be connected by Ameren Illinois _____ (attached copy of service order request)

INDIVIDUAL PERMIT – ELECTRIC (Used for upgrading services and wiring)
Fee schedule based upon service size, plus additional electrical work to be performed. Residential Service - \$75 Commercial Service - \$75 Residential Code Correction Repairs - \$75
Energy management system installations - \$125
Service station pumps - \$75 plus \$10 per pump
Electrical appliance permit - \$75 plus \$10 per appliance – water heater and furnace
Illuminated signs - \$75 plus \$25 per sign
Letters of certification - \$75 plus \$5 for each 1,000 sq. ft. of area certified or fraction thereof
Elevator fee - \$75 (electrical permit for installation) Inspections are done by the company performing the installation.
Minimum fee for any permit - \$75
Examination registration fee - \$50
License fee - \$50 annually After May 1, and up to 60 days, renewal fee shall be \$100 after which the electrical contractor must complete process for new applicant.
Bond requirement - \$10,000, A certificate of insurance of a reputable and acceptable company showing current insurance coverage for each licensee. The amount of such insurance \$100,000 for both bodily injury and property damage. The insurance certificate required shall cover from January 1, to December 31 of each year.
WORK STARTED WITHOUT APPLYING FOR A PERMIT: DOUBLE THE FEE

All fees to be paid in advance of permit being issued. It is understood that any permit issued on this application will not grant any right of privilege to perform any electrical work not in conformance with the City of Belleville Electrical Ordinance, codes and regulation. The application further agrees to notify the city inspections department at appropriate states during the work to be performed to arrange for inspections.

Permits shall be issued to licensed electrical contractors or a homeowner provided the homeowner personally performs the electrical work and provided that the electrical work to be installed in the home occupied by the owner and that the home is a single-family residence. The permit will be issued with the stipulation that you own the home and will live in the home for a period not less than two (2) years.

If the electrical inspector has issued a “Notice of Noncompliance” listing defects/violations requiring corrective action and subsequently re-inspects the job and the violations have not been corrected, an addition fee of \$50 shall be assessed for additional inspection.

Any person violating provisions of this section or any part thereof shall be fined in the amount of not more than \$500. Each day such violation is committed or permitted to continue shall constitute a separate offence and shall be punishable hereunder as such.

Date

Signature of Applicant