



Last name: _____

Grade: _____

Allergies: _____

Date of submittal: ____/____/____

(staff will complete this section above)

SUMMER CAMP REGISTRATION

Check which camp you are enrolling your child in. Separate form must be completed for each child attending.

Kiddie Camp - ages 3, 4, & 5 years old (Must not have attended Kindergarten.)

Camp Rec - grades 1st – 6th (Must not have attended 6th gr.)

CAMPER'S INFORMATION

First Name: _____ Nickname/Name preferred: _____

Last Name: _____ Date of Birth: ____/____/____

School: _____ Grade (entering in Fall): _____

Home Address: _____

City: _____ State: _____ Zip: _____

PARENT/GUARDIAN'S INFORMATION

Parent #1-

First Name: _____ Last Name: _____

Address (If different from campers' information): _____

City: _____ State: _____ Zip: _____

Cell Phone: (____)____ - _____ Secondary Phone: (____)____ - _____

Email Address: _____

Providing your email address will give us the opportunity to send you camp activities, notices, & upcoming programs.

PARENT #2-

First Name: _____ Last Name: _____

Address (If different from campers' information): _____

City: _____ State: _____ Zip: _____

Cell Phone: (____)____ - _____ Secondary Phone: (____)____ - _____

Email Address: _____

Providing your email address will give us the opportunity to send you camp activities, notices, & upcoming programs.

EMERGENCY CONTACT INFORMATION

In the event that neither parent/guardian is available, emergency contacts will be contacted.

Contact #1-

Full Name: _____ Relationship: _____

Cell Phone: (____)____ - _____ Secondary Phone: (____)____ - _____

Contact #2-

Full Name: _____ Relationship: _____

Cell Phone: (____)____ - _____ Secondary Phone: (____)____ - _____

DEPARTURE PROCEDURES

Child(ren) will only be released to a parent/guardian or the authorized persons below.
Authorized persons to pick-up (other than parent/guardian): *Must show I.D. at pick-up and be 18+

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

Persons not authorized for pick-up:

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

LATE POLICY

If a parent is more than 15 minutes late to pick-up their child from the corresponding program, there will be a late fee of \$5 per 15 minutes assessed. This fee must be paid before the child will be allowed to participate in Kiddie Camp or Camp Rec for the rest of the enrollment. Please sign below for acknowledgement of Late Policy.

PARENT/GUARDIAN SIGNATURE: _____

PARTICIPATION INFORMATION

My child, _____, has permission to participate in activities sponsored by
(print child's name)

the Belleville Parks & Recreation Department. To the best of my knowledge, he/she is in good physical condition and has not had any serious illness or surgery since his/her last health examination. Belleville Parks & Recreation staff welcomes persons with disabilities in all our facilities, parks, and programs. We actively support participation of all abilities, including people with disabilities, in its classes, programs, and events. Please contact the Department Director to arrange for reasonable modifications to participate and make the experience safe and enjoyable.

PARENT/GUARDIAN SIGNATURE: _____

I grant permission to the City of Belleville to record and use the likeness and/or voice of the child indicated above in any form of media (printed, television, radio, social media, etc.) in its advertisement of programs, events, etc. sponsored by the City of Belleville.

PARENT/GUARDIAN SIGNATURE: _____

MEDICATION AND HEALTH INFORMATION

Does your child currently take any medications that needs to be administered during camp? Yes No

Only prescription medication (no over-the-counter medication) will be administered. If your child will need to take medication during program hours, a Medication Authorization form must be completed and returned along with the medication. Medication must be in the original container and labeled with your child's name, instructions (including times and amounts for dosage) and the physician's name. The Medication Authorization form can be obtained in the NCC or Parks offices.

Check all that apply to your child and provide any additional information as necessary:

Health conditions: asthma diabetes ADHD seizures other _____

Allergies to: Animals - What type? _____

 Insect Bites/Stings? - What type? _____

 Plants/Trees - What type? _____

 Food - What type? _____

 Other _____

Does your child have an IEP, 504, behavior intervention plan, or other support documents? Yes No

Every effort is made to provide reasonable accommodations, there may be instances where a child's needs may exceed the parameters of the scope of the program. The Recreation Supervisor may be in touch if more information is needed.

**BELLEVILLE PARKS & RECREATION'S SUMMER CAMP
ACKNOWLEDGMENT OF POLICIES AND RULES**

By Signing,

- I hereby state all the information I have supplied is true and accurate.
- Agree my child must wear the current year program tee shirt on all scheduled field trips and understand my child(ren) may not be allowed to attend if it is not worn.
- I acknowledge that my child is fully potty trained or will be potty trained prior to the start of camp.
- Hereby authorize the emergency contact I have indicated (and who are at least 18 years of age) to be contacted and my child(ren) may be released to his/her care.
- Acknowledge I have read, understand, and agree to the LATE POLICY.
- Acknowledge and understand the City of Belleville exercises a HOLD HARMLESS POLICY during all sponsored programs and events. This releases the City of Belleville, its agents, representatives, or employees from any and all claims which may arise out of any accident or injury caused by the negligence of the City of Belleville, or its agents, representatives, or employees when participating in a program or event sponsored by the City of Belleville.
- Understand the failure of myself or my child(ren) to follow policies will result in his/her termination from Kiddie Camp/Camp Rec/Magical Mornings/Enchanted Afternoons.

PARENT/GUARDIAN SIGNATURE: _____

PRICING AND DISCOUNT INFORMATION

| | |
|--------------------------------------|------------------|
| Weeks 1-10 of Kiddie Camp | \$160ea./camper |
| Weeks 1-9 of Camp Rec | \$160ea./camper |
| Week 10 of Camp Rec(Field Trip Camp) | \$200ea/camper |
| Magical Mornings (7-9am) | \$15/week/camper |
| Enchanted Afternoons (4-6pm) | \$15/week/camper |
| T-Shirts (required for field trips) | \$10ea. |

Discounts: *Only one discount per family.*

| | |
|-----------------------|---|
| Early bird: | \$150/week if registered in the month of January |
| Discount Day: | \$127/week if registered on January 23rd Discount Day (15% off) |
| Active-duty military: | 10% discount per child, per week. Must provide proper I.D. |
| Multi-family: | 10% discount for each additional family member per week |

Payments:

- **New this year!**
 - o Camp weeks may be reserved with a \$40 non-refundable deposit per child, per week. The deposit will be applied toward the total cost of the selected camp week. The remaining balance will be automatically charged to a card on file 7 days prior to the start of each camp week. Initial registration still remains in-person only.
 - o **Discount Day- January 23:** to receive the additional discounted rate of 15% off, all camp weeks must be paid in full on January 23. Partial payments or deposits will not qualify for the discount.
- Over-the-phone or in-person can be accepted at the Parks Office, 510 W. Main St. Monday- Friday 8:00am – 4:30pm. **New** Saturday options for in-person registration: 8:00am-11:00am on January 10, February 7, March 14, and May 9, 12:00pm-3:00pm on April 11.
- Payments can be made at the Nichols Center, weekdays during camp hours, beginning June 1st.
- Registration for a week of camp ends at 4:30 p.m. on the Friday before that session begins or until camp is full.

REFUND POLICY

Kiddie Camp & Camp Rec have a NO REFUND policy except in the event of an extended illness with a doctor's note or a death in the family. In both instances, the situation would need to be discussed with the Department Director for refund approval to be granted. If granted, the \$40 deposit will not be refunded. I have read and understand the summer camp refund policy:

PARENT/GUARDIAN SIGNATURE: _____

Kiddie Camp Weeks & Field Trips

Only choose the weeks that you are paying for at time of registration. If openings are available, you can register for future dates at a later time. (Please check all that apply.)

| WEEKS | DATES *Pro-rated weeks due to holiday | FIELD TRIPS | CORE CAMP 9am-4:00pm (✓) | MAGICAL MORNINGS 7am-9am (✓) | ENCHANTED AFTERNOONS 4:00-6:00pm (✓) |
|---------|--|--------------------------------|--------------------------------|------------------------------------|--|
| WEEK 1 | June 1 – June 5 | Belleville Splash Pad | | | |
| WEEK 2 | June 8 - June 12 | Pavilion at Lemay | | | |
| WEEK 3* | June 15 – June 18 | Willoughby Farms | | | |
| WEEK 4 | June 22 – June 26 | Lincoln Theatre | | | |
| WEEK 5* | June 29 – July 2 | Edwardsville Children’s Museum | | | |
| WEEK 6 | July 6 – July 10 | Collinsville Aqua Park | | | |
| WEEK 7 | July 13 – July 17 | Tour de Belleville | | | |
| WEEK 8 | July 20 – July 24 | Belleville Splash Pad | | | |
| WEEK 9 | July 27 – July 31 | Camp Carnival at NCC | | | |
| WEEK 10 | Aug 3 – Aug 7 | Collinsville Aqua Park | | | |

Camp Rec Weeks & Field Trips

Only choose the weeks that you are paying for at time of registration. If openings are available, you can register for future dates at a later time. (Please check all that apply.)

| WEEKS | DATES *Pro-rated weeks due to holiday | FIELD TRIPS | CORE CAMP 9am-4:00pm (✓) | MAGICAL MORNINGS 7am-9am (✓) | ENCHANTED AFTERNOONS 4:00-6:00pm (✓) |
|-----------|--|--------------------------|--------------------------------|------------------------------------|--|
| WEEK 1 | June 1 – June 5 | Trampoline Park | | | |
| WEEK 2 | June 8 - June 12 | Pavilion at Lemay | | | |
| WEEK 3* | June 15 – June 18 * | St. Louis Zoo | | | |
| WEEK 4 | June 22 – June 26 | Lincoln Theatre | | | |
| WEEK 5* | June 29 – July 2 * | Chuck E. Cheese | | | |
| WEEK 6 | July 6 – July 10 | Collinsville Aqua Park | | | |
| WEEK 7 | July 13 – July 17 | St. Clair Bowl | | | |
| WEEK 8 | July 20 – July 24 | St. Louis Science Center | | | |
| WEEK 9 | July 27 – July 31 | Camp Carnival at NCC | | | |
| WEEK 10** | Aug 3 – Aug 7 | Field Trip Camp! | | | |

** Week 10 is field trip camp. Camp rate is \$200 for that week of camp. Magical Mornings and Enchanted Afternoons will be offered this week of camp.

Camp T-Shirts

All campers must wear a camp shirt for field trips! A camper will not be allowed to go on the field trip without a shirt, and there is no alternate care at the NCC on field trip days. Please choose your child’s size below. Camp shirts are \$10ea.

Select a size:

Youth XS Youth S Youth M Youth L Youth XL Adult S Adult M Adult L Adult XL

**SUMMER CAMP REGISTRATION TO BE DONE AT THE PARKS AND RECREATION OFFICE AT 510 W. MAIN ST.
SUMMER CAMP LOCATION: NICHOLS COMMUNITY CENTER: 515 E. D ST.**