EAST MAIN STREET BANNER APPLICATION

PLEASE SUBMIT APPLICATION TO THE CITY CLERK’S OFFICE 45 DAYS PRIOR TO EVENT DATE
REFER TO BANNER SPECIFICATIONS FOR ADDITIONAL INFORMATION

APPLICANT NAME: ____________________________ APPLICANT PHONE: ____________________________
APPLICANT EMAIL: ____________________________

SPONSORING ORGANIZATION:
NAME: ______________________________________
ADDRESS: _____________________________________
PHONE: ____________________________ EMAIL: ______________________________________

TITLE OF EVENT/ACTIVITY: ______________________________________
EVENT DATES: ____________________________ EVENT LOCATION: ____________________________
PRINTED MESSAGE ON BANNER: ______________________________________

INCLUDE COPY OF ARTWORK WITH APPLICATION
REQUEST PLACEMENT DATE: (no more than 2 weeks prior to event date) ____________________________
REQUEST REMOVAL DATE: ____________________________

By accepting this application, the applicant shall be bound by all rules, regulations and applicable ordinances as set forth in the Banner Application.

Signature of Applicant: ____________________________ Date: ____________________________

DISPLAY CONTENT: The City of Belleville reserves the right to, not display any banner if in its opinion the content is inappropriate or offensive to anyone or group. Only events held in Belleville, open to the general public and sponsored by Civic or Not-For-Profit Organizations will be displayed.

THE CITY OF BELLEVILLE ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE TO SAID BANNER DURING INSTALLATION, DISPLAYING OR REMOVAL PROCESS.

FOR OFFICE USE ONLY
Date Received: ___/___/___ Approved by Council: ___/___/___
Installation Date: ___/___/___ Removal Date: ___/___/___

Revised: 11/21/17 JRM