



City of Belleville

Jennifer Gain Meyer, City Clerk
101 South Illinois Street
Belleville IL 62220

Phone: (618) 233-6810 Fax: (618) 257-0376
email: jmeyer@belleville.net

WEST MAIN STREET BANNER APPLICATION

PLEASE SUBMIT APPLICATION TO THE CITY CLERK'S OFFICE 45 DAYS PRIOR TO EVENT DATE
REFER TO BANNER SPECIFICATIONS FOR ADDITIONAL INFORMATION

APPLICANT NAME: _____ APPLICANT PHONE: _____
APPLICANT EMAIL: _____

SPONSORING ORGANIZATION:

NAME: _____
ADDRESS: _____
PHONE: _____ EMAIL: _____

TITLE OF EVENT/ACTIVITY: _____
EVENT DATES: _____ EVENT LOCATION: _____
PRINTED MESSAGE ON BANNER: _____

INCLUDE COPY OF ARTWORK WITH APPLICATION

REQUEST PLACEMENT DATE: **(no more than 2 weeks prior to event date)** _____
REQUEST REMOVAL DATE: _____

By accepting this application, the applicant shall be bound by all rules, regulations and applicable ordinances as set forth in the Banner Application.

Signature of Applicant: _____ Date: _____

DISPLAY CONTENT: The City of Belleville reserves the right to, not display any banner if in its opinion the content is inappropriate or offensive to anyone or group. Only events held in Belleville, open to the general public and sponsored by Civic or Not-For-Profit Organizations will be displayed.

THE CITY OF BELLEVILLE ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE TO SAID BANNER DURING INSTALLATION, DISPLAYING OR REMOVAL PROCESS.

FOR OFFICE USE ONLY			
Date Received: ___/___/___	Approved by Council: ___/___/___		
Installation Date: ___/___/___	Removal Date: ___/___/___		