City of Belleville
Jennifer Gain Meyer, City Clerk
101 South Illinois Street
Belleville IL 62220
Phone: (618) 233-6810 Fax: (618) 257-0376
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NORTH ILLINOIS STREET BANNER APPLICATION

PLEASE SUBMIT APPLICATION TO THE CITY CLERK’S OFFICE 45 DAYS PRIOR TO EVENT DATE
REFER TO BANNER SPECIFICATIONS FOR ADDITIONAL INFORMATION

APPLICANT NAME: ___________________________ APPLICANT PHONE: ___________________________
APPLICANT EMAIL: ___________________________

SPONSORING ORGANIZATION:

NAME: ______________________________________
ADDRESS: ____________________________________
PHONE: ___________________________ EMAIL: ___________________________

TITLE OF EVENT/ACTIVITY: ___________________________
EVENT DATES: ___________________________ EVENT LOCATION: ___________________________
PRINTED MESSAGE ON BANNER: ___________________________

INCLUDE COPY OF ARTWORK WITH APPLICATION

REQUEST PLACEMENT DATE: (no more than 2 weeks prior to event date) ___________________________
REQUEST REMOVAL DATE: ___________________________

By accepting this application, the applicant shall be bound by all rules, regulations and applicable ordinances
as set forth in the Banner Application.

Signature of Applicant: ___________________________ Date: ___________________________

DISPLAY CONTENT: The City of Belleville reserves the right to, not display any banner if in its opinion the
content is inappropriate or offensive to anyone or group. Only events held in Belleville, open to the general
public and sponsored by Civic or Not-For-Profit Organizations will be displayed.

THE CITY OF BELLEVILLE ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE TO SAID BANNER DURING
INSTALLATION, DISPLAYING OR REMOVAL PROCESS.

FOR OFFICE USE ONLY

Date Received: ___/___/___ Approved by Council: ___/___/___
Installation Date: ___/___/___ Removal Date: ___/___/___

Revised: 11/21/17 JRM