BUSINESS LICENSE APPLICATION
Issued by City Clerk's Office

City of Belleville
101 South Illinois Street
Belleville, IL 62220
(618) 233-6810

Staff Use Only
Submittal date: __________
Permit #: __________

APPLICATION CODE: _____________
APPLICATION FEE: __________
Application fee to be paid upon approval

APPLICATION FEE: __________
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REASON FOR APPLICATION:
Complete the application below and return it to the Economic Development, Planning & Zoning Department, 407 East Lincoln Street, Belleville, Illinois 62220. If you have any questions, please contact (618) 233-6810 Ext. 1250 or email at edpz@belleville.net.

Facilities engaged in the business of food service must comply with the requirements of the St. Clair County Health Department. Inquiries should be made by calling the Environmental Health Division at (618) 233-7769.

BUSINESS INFORMATION - TYPE OF BUSINESS: ____________________________________________________________

Business Address: _____________________________

Business Telephone Number: __________________

Business Name: ______________________________

Employer Tax ID Number: ___-___________

If Corporation, Name of Corporation Officers: __________________________________________________________

If Partnership, Name of Partners: ________________________________________________________________

Applicant name: ________________________________
Applicant Telephone Number: ____________________
Applicant Title: ________________________________
Applicant Fax Number: _________________________
Applicant email: ________________________________

Applicant mailing address: _______________________

Name and Address of Institution/Person(s) with Custody of Applicant's Financial Records:

_________________________________________________________________________________________________

A copy of the Illinois Sales Tax Certification is required when submitting.
IL Sales Tax Number: __________-___________ Number of employees: _______ Typical hours of operation: __________________
Tax Exempt Number: __________-___________

Name of Municipalities/Governmental Units where similar license has been received/applied for within last 12 months:

_________________________________________________________________________________________________

_________________________________________________________________________________________________

_________________________________________________________________________________________________

I, ____________________________, (Printed name of applicant) certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

Name and Address of Institution/Person(s) with Custody of Applicant's Financial Records:

________________________________________________________________________________________________

________________________________________________________________________________________________

________________________________________________________________________________________________
The City of Belleville does not require every business to have a general business license. However, there are specific businesses which do require a license or permit. Refer to the list below for businesses that the City licenses. The below list is not all inclusive. If you feel you need a specific license and do not see on the list please contact the City Clerk's Office. (618) 233-6810.

**AMBULANCE SERVICE LICENSE ($50.00)**
Code: 013323V
Link to Website:
http://library.amlegal.com/nxtgateway.dll/Illinois/belleville_il/titleviitrafficcode/chapter70generalprovisions?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_70.005
Applicant to initial they have reviewed and complied with documentation: __________

The following documents must be attached to this application:
- Copy of applicant's driver's license
- Copy of vehicle registration
- Copy of Certificate of Liability Insurance
- Copy of Vehicle(s) Insurance

**AUCTIONEER ($50.00)**
Code: 013323O
Link to Website:
http://library.amlegal.com/nxtgateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter113specialsalespersonsales?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_113.075
Applicant to initial they have reviewed and complied with documentation: __________

The following documents must be attached to this application:
- Copy of applicant's driver's license
- Copy of vehicle registration
- Copy of Certificate of Liability Insurance or bond in the amount of $500 (in form of bond, check or cash)
- Copy of Vehicle(s) Insurance

**BED & BREAKFAST LICENSE ($75.00)**
Code: 01323H
Link to Website:
http://library.amlegal.com/nxtgateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter117lodgingbusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_117.15
Applicant to initial they have reviewed and complied with documentation: __________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of local health permit (if applicable)
- Copy of Certificate of Liability Insurance
<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Code</th>
<th>Link to Website</th>
<th>Applicant to initial they have reviewed and complied with documentation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>BILLARDS</td>
<td>$75.00</td>
<td>01323H</td>
<td><a href="http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.005">http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.005</a></td>
<td>_________________</td>
</tr>
<tr>
<td>CARNIVAL</td>
<td>$100.00</td>
<td>013234</td>
<td><a href="http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.005">http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.005</a></td>
<td>_________________</td>
</tr>
<tr>
<td>CATERER'S LIQUOR LICENSE</td>
<td>$50.00</td>
<td>013245</td>
<td><a href="http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter121alcoholicbeverages?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_121.08">http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter121alcoholicbeverages?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_121.08</a></td>
<td>_________________</td>
</tr>
<tr>
<td>CIRCUS</td>
<td>$100.00</td>
<td>013234</td>
<td><a href="http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.040">http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.040</a></td>
<td>_________________</td>
</tr>
</tbody>
</table>

The following documents must be attached to this application:

- Copy of Illinois Sales Tax Registration
- Copy of Certificate of Liability Insurance
- Copy of Vehicle Insurance
- Copy of liquor license

07/21/17 JRM
COIN OPERATED MACHINES ($50.00)
CODE: 01323T
LINK TO WEBSITE:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of Certificate of Liability Insurance
- Copy of Vehicle Insurance

PUBLIC GARAGE LICENSE ($50.00)
Code: 013239
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of Certificate of Liability Insurance

JUNK DEALER ($50.00)
Code: 01323D
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter114junkdealersscavengers?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_114.01
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Certificate of Liability Insurance

LIQUIDATION SALE ($50.00)
Code: 01323D
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of Certificate of Liability Insurance

07/21/17 JRM
CONSUMER INSTITUTION LOAN COMPANY ($500.00)

Code: 013270
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter120installmentloansnbusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleviewe_il$anc=JD_120.01

Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Certificate of Liability Insurance

MOTEL LICENSE ($50.00)

Code: 01323I
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter117lodgingbusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleviewe_il$anc=JD_117.01

Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of local health permit
- Copy of Certificate of Liability Insurance

PAWNBROKERS LICENSE ($500.00)

Code: 01323J
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter113specialsalespersonsales?f=templates$fn=default.htm$3.0$vid=amlegal:belleviewe_il$anc=JD_113.090

Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of Certificate of Liability Insurance

RESTAURANT LICENSE ($50.00)

Code: 01323M
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter118foodandbeveragebusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleviewe_il$anc=JD_118.01

Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
- Copy of Illinois Sales Tax Registration
- Copy of local health permit
- Copy of Certificate of Liability Insurance

07/21/17 JRM
SCAVENGER LICENSE ($400.00)
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter114junkdealersscavengers?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_114.01
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:

☐ Copy of Certificate of Liability Insurance
☐ Copy of Vehicle Insurance

SECONDHAND LICENSE ($50.00)
Code: 01323N
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter113specialsalesper-sonalsales?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_113.001
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:

☐ Copy of Illinois Sales Tax Registration
☐ Copy of Certificate of Liability Insurance

TATTOO LICENSE ($100.00)
Code: 01323Z
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_111.001
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:

☐ Copy of Illinois Sales Tax Registration
☐ Copy of local health permit
☐ Copy of Certificate of Liability Insurance

TAXICAB SERVICE LICENSE ($100.00)
Code: 01323Z
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:

☐ Copy of applicant’s driver’s license
☐ Copy of vehicle registration
☐ Copy of Certificate of Liability Insurance
☐ Copy of Vehicle Insurance
TEEN CLUB LICENSE ($150.00)
Code:
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter111amusementsandrecreationraffles?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$sanc=JD_111.070
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of Illinois Sales Tax Registration
☐ Copy of local health permit
☐ Copy of Certificate of Liability Insurance

TOURIST CAMP LICENSE ($500.00)
Code:
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter117lodgingbusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$sanc=JD_117.01
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of local health permit
☐ Copy of Certificate of Liability Insurance

USED CAR LOTS ($50.00)
Code: 013248
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of Illinois Used Dealers License

VEHICLE VENDING FOOD ($50.00)
Code: 013235
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of local health permit
☐ Copy of Certificate of Liability Insurance
VENDOR OF FOOD ($50.00)
Code: 013230L
Link to Website:
http://library.amlegal.com/nxt/gateway.dll/Illinois/belleville_il/titlexibusinessregulations/chapter118foodandbeveragebusinesses?f=templates$fn=default.htm$3.0$vid=amlegal:belleville_il$anc=JD_118.02
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of local health permit
☐ Copy of Certificate of Liability Insurance

WHOLESALE VENDING LICENSE ($50.00)
Code: 013232
Link to Website:
Applicant to initial they have reviewed and complied with documentation: ____________

The following documents must be attached to this application:
☐ Copy of Illinois Sales Tax Registration
☐ Copy of local health permit (if applicable)
☐ Copy of applicant's driver's license
☐ Copy of vehicle registration
☐ Copy of Certificate of Liability Insurance
☐ Copy of Vehicle Insurance